



**VISAYAS**  
STATE UNIVERSITY



COLLEGE OF

**ENGINEERING AND TECHNOLOGY**



**OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)**

I, **JANNET C. BENCURE**, Dean of the College of Engineering and Technology, commits to deliver and agree to be rated on the attainment of the following targets with accomplishments in accordance with the indicated measures for the period January-June 2024.

**JANNET C. BENCURE**

Asso. Professor and Dean

Date: 10 July 2024

**ROTACIO S. GRAVOSO**

VP for Academic Affairs

Date: 11 July 2024

**INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):**

Personnel	Number (1)	Min. FTE (2)	Total FTE (1x2)	RDE Commitments***		
				Research	Publication	Extension
Department Head	6		0.0	0.0	0	0
Designated Position			0.0	0.0	0	0
Regular Faculty (VSL)*			0.0	2.0	1	1
Regular Faculty (TLS)*			0.0	0.0	0	0
Part time Faculty			0.0	0.0	0	0
Admin Staff Members			0.0	0.0	0	0
TOTAL:			0.0	2.0	1	1

Rating  
Equivalents:  
5 - Outstanding  
4 - Very  
Satisfactory  
3 - Satisfactory  
2 - Fair  
1 - Poor

Note: \* On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units

\*\* On Teacher's Leave status. Minimum FTE required is 18 units

\*\*\* Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4))

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishments		Rating				Remark
					% Accomplishments as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishments		Rating				Remark
					% Accomplish ments as of June 30, 2024	Details of Accomplish ments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
UMFO 1.	ADVANCED EDUCATION SERVICES										
	OVPAAs MFO 1. Graduate Degree Program Management Services										
	PI 1: Number of graduate degree specializations offered and monitored		DABE Faculty Members								
	PI 2: Total FTE monitored										
	OVPAAs MFO 2. Graduate Student Management Services										
	PI 1: Percentage of graduate students awarded with honors/distinction										
	PI 2: Percentage of graduate students advised who rated the adviser/GAC member at least very satisfactory										
	PI 3: Percentage of graduate school faculty engaged in research work applied in any of the following:										
	a. Pursuing advanced research degree program										
	b. Actively pursuing in the last three years (investigative research, basic and applied scientific research, policy research, social science research)		DABE Faculty Members								
	c. Producing technologies for commercialization or livelihood improvement		DABE Faculty Members								
	d. whose research work resulted in an extension program										
	Total Points:					Total n					
UMFO 2.	HIGHER EDUCATION SERVICES										
	OVPAAs MFO 1. Curriculum Program Management Services										
	PI 1: Total FTE Monitored		College Dean and Dept. Heads	2150	65%	1,403	5	5	5	5.00	For the 2nd Sem AY 2023-2024
	PI 2: Percentage of undergraduate curricular program compliant to CMO approved and offered		College Dean and Dept. Heads	50%	100%	50%	5	5	4	4.67	BSABE, BSCS, BSGE



[illegible]

[illegible]



MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishments		Rating				Remark
					% Accomplishments as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 16. Number of instructional materials approved by the UIMRC		College Dean and Dept. Heads	6							Currently on-process for ISBN (JCB: GEng 111, GEng 127; FFM: GEng 124, GEng 142n; MJEM: GEng 125, GEng 126)
	PI 17. Number of new or revised curricular proposals submitted		College Dean and Dept. Heads								
	PI 18. Number of new or revised curricular proposals approved by UCC		College Dean and Dept. Heads								
	PI 19. Number of programs with COPC		College Dean and Dept. Heads	3	100%	3	5	5	5	5.00	BSABE, BSCS, BSGE
	PI 20. Number of programs applying for COPC		College Dean and Dept. Heads	3	100%	3	5	5	4	4.67	BSCE, BSME, BSMet
	PI 21. Percentage of faculty rated at least VS by supervisor		College Dean and Dept. Heads	80%	125%	100%	5	5	5	5.00	FPES for the 2nd Semester AY 2023-2024
	PI 22. Percentage of courses offered with approved course syllabi		College Dean and Dept. Heads	100%	100%	100%	5	5	5	5.00	2nd Semester AY 2023-2024
	PI 23. Percentage of courses with approved IMs		College Dean and Dept. Heads								
	PI 24. Percentage of courses offered with final grades submitted within the allowable period		College Dean and Dept. Heads	50%	180%	90.01%	5	5	4	4.67	Please see departments' OPCR
	PI 25. Percentage of IFWs submitted to OVPAA on time		College Dean and Dept. Heads	50%	200%	100.00%	5	5	5	5.00	Please see departments' OPCR
	PI 26. Percentage of actual teaching loads submitted to OVPAA 30 days after the start of classes		College Dean and Dept. Heads	50%	200%	100.00%	5	5	5	5.00	Please see departments' OPCR
	PI 27 Number of curricular reviews conducted		College Dean and Dept. Heads								

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishments		Rating				Remark	
					% Accomplish ments as of June 30, 2024	Details of Accomplish ments as of June 30, 2024	Quality	Efficiency	Timeliness	Average		
	PI 28. Number of IMs reviewed by the CCC		College Dean and Dept. Heads	6	33%	2	5	5	4	4.67	Please see departments' OPCR	
	PI 29. Number of OJT MOUs prepared		College Dean and Dept. Heads	28	143%	40	5	5	5	5.00	Please see departments' OPCR	
	PI 30. Number of student interns deployed and monitored		College Dean and Dept. Heads	76	103%	78	5	5	5	5.00	Please see departments' OPCR	
	PI 31. Number of students from other schools having summer program supervised		College Dean and Dept. Heads									
	PI 32. Number of external institutions/agencies conducting benchmarking activity served		College Dean and Dept. Heads									
	PI 33. Number of students from other academic departments conducting research activities served		College Dean and Dept. Heads		100%	4	5	5	5	5.00	Please see departments' OPCR	
	Total Points					Total n	137.67					
UMFO 3.	RESEARCH SERVICES											
	PI 1. Number of published papers in internationally indexed journals											
	In refereed int'l journals		College Dean and Dept. Heads	5	20%	1	4	4	4	4.00	MJEMercurio of DGE	
	In refereed nat'l journals		College Dean and Dept. Heads									
	In institutional journals											
	PI 2: Number of research outputs presented in regional/national/ int'l fora/conferences											
	In int'l fora/conferences		College Dean and Dept. Heads	5	20%	1	4	4	4	4.00	Met-1	





MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishments		Rating				Remark
					% Accomplishments as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	In refereed int'l journals		College Dean and Dept. Heads	3	33%	1	5	5	4	4.67	ISPRS
	In refereed nat'l/regional journals		College Dean and Dept. Heads								
	PI 12. Number of patent applications		College Dean and Dept. Heads	1							
	PI 13. Number of patent approved		College Dean and Dept. Heads								
	PI 14. Number of creative works published		College Dean and Dept. Heads								
	PI 15. Number of research articles derived from approved research in the university, submitted		College Dean and Dept. Heads	4							
	PI 16. Number of research articles derived from approved research in the university, published		College Dean and Dept. Heads								
	<b>Total Points</b>					<b>Total n:</b>	41.67				
UMFO 4.	<b>EXTENSION SERVICES</b>										
	PI 1: Number of person-days trained weighted by length of training		College Dean and Dept. Heads	200	70%	140	5	5	5	5.00	Please see departments' OPCR
	PI 2: Number of trainings conducted		College Dean and Dept. Heads	7	57%	4	5	5	4	4.67	Please see departments' OPCR
	PI 3: Number of IEC materials/techno-guides developed/used		College Dean and Dept. Heads								
	PI 4: Number of beneficiaries served										
	Groups		College Dean and Dept. Heads	7	57%	4	5	5	4	4.67	Please see departments' OPCR
	Individuals		College Dean and Dept. Heads	145	48%	70	5	5	4	4.67	Please see departments' OPCR





MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishments		Rating				Remark
					% Accomplish ments as of June 30, 2024	Details of Accomplish ments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 12: Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities		College Dean and Dept. Heads	5	40%	2	4	5	4	4.33	CS-1; Met-1
	PI 13: Number of trainees weighted by the length of training		College Dean and Dept. Heads	200	70%	140	5	5	4	4.67	Please see departments' OPCR
	PI 14: Number of extension programs organized and supported consistent with the SUC’s mandated and priority programs		College Dean and Dept. Heads	4							
	PI 15: Percentage of beneficiaries who rate the training course/s as satisfactory or higher in terms of quality and relevance		College Dean and Dept. Heads	95%	105%	100%	5	5	5	5.00	Please see departments' OPCR
	PI 16. Number of extension outputs presented in		College Dean and Dept. Heads								
	a. international		College Dean and Dept. Heads								
	b. national		College Dean and Dept. Heads								
	c. regional or institutional conferences		College Dean and Dept. Heads	3							
	PI 17. Number of extension articles derived from approved extension in the university, submitted		College Dean and Dept. Heads	3							
	PI 18. Number of extension articles derived from approved extension in the university, published		College Dean and Dept. Heads								
	Total Points					Total n	77.00				
UMFO 5.	SUPPORT TO OPERATIONS (STO)										
OVPAAs MFO 1. Faculty Development Services											
	PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted *		College Dean and Dept. Heads	5	80%	4	5	5	5	5.00	CE-1; CS-1; GE-1; ME-1
	PI 1.1: Number of faculty pursuing advanced research degree programs (MS) facilitated,		College Dean and Dept. Heads	10	100%	10	5	5	5	5.00	ABE-1; CE-3; CS-1; ME-2; Met-3



MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishments		Rating				Remark
					% Accomplishments as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	<b>PI 1.2:</b> Number of faculty who finished advanced degree program on time		College Dean and Dept. Heads			1	5	5	5	5.00	DGE-1
	<b>PI 2:</b> Number of faculty granted with external scholarships		College Dean and Dept. Heads	7	86%	6	5	5	4	4.67	DCE-4; ME-2
	<b>PI 3:</b> Number of faculty granted with internal fellowship grants		College Dean and Dept. Heads	1	100%	1	5	5	5	5.00	ME-1
	<b>PI 4:</b> Number of faculty granted with sabbatical leave		College Dean and Dept. Heads		100%	1	5	5	5	5.00	MECasangcapan of DABE
	<b>PI 5:</b> Number of faculty sent for trainings, seminars, conferences		College Dean and Dept. Heads	24	175%	42	5	5	5	5.00	Please see departments' OPCR
	<b>PI 6.</b> Number of faculty-scholars who completed their advance degrees		College Dean and Dept. Heads	8	38%	3	4	4	4	4.00	DCE-1; DGE-2
	<b>PI 7.</b> Number of faculty granted with post-doctoral leave		College Dean and Dept. Heads								
<b>OVPAAs MFO 2. Faculty Recruiting/Hiring Services</b>											
	<b>PI 8:</b> Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *		College Dean and Dept. Heads	9	89%	8	5	5	5	5.00	Please see departments' OPCR
	<b>PI 9.</b> Number of new faculty hired with at least master's degree		College Dean and Dept. Heads			1	5	5	5	5.00	Engr. Bello of DCE
<b>OVPAAs MFO 3. Faculty Evaluation Services</b>											

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishments		Rating				Remark
					% Accomplishments as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 3: Number of seminars/trainings/conventions/workshops coordinated for entire university		College Dean and Dept. Heads	2							
	PI 4: Number of seminars/trainings/conventions/workshops coordinated outside of the university		College Dean and Dept. Heads	2	50%	1	5	5	4	4.67	Met-1
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating of the subjects evaluated		College Dean and Dept. Heads	80%	116%	93%	5	5	4	4.67	Please see departments' OPCR
	PI 6: Number of in-house seminars/trainings/workshops/reviews conducted/attended		College Dean and Dept. Heads	6	67%	4	5	5	4	4.67	CET CQI, DGE IM Workshop; Drone training, VSU
<b>OVPAAs MFO 4. Program and Institutional Accrediation Services</b>											
	PI 1: Number of degree programs which passed accreditation/evaluation at least level 1		College Dean and Dept. Heads	5	100%	5	5	5	5	5.00	BSABE, BSCE, BSCS, BSGE, BSME
	PI 2: QMS on faculty recruitment, development & performance evaluation aligned with ISO standards		College Dean and Dept. Heads		100%	100%	5	5	5	5.00	DABE and DMet
	PI 3: Degree program compliant with CHED		College Dean and Dept. Heads	3	100%	3	4	5	4	4.33	BSABE, BSCS, BSGE
	PI 4: Number of activities organized/attended/assisted/participated/facilitated		College Dean and Dept. Heads	6	67%	4	5	5	4	4.67	Please see departments' OPCR
	<b>Additional Outputs:</b>										
	PI 5: Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015		College Dean and Dept. Heads	80%	113%	90%	5	5	5	5.00	Please see departments' OPCR
	<b>Total Points</b>						86.67				
<b>UMFO 6.</b>	<b>GENERAL ADMINISTRATION &amp; SUPPORT SERVICES</b>										



MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishments		Rating				Remark
					% Accomplishments as of June 30, 2024	Details of Accomplishments as of June 30, 2024	Quality	Efficiency	Timeliness	Average	
	PI 1: Zero percent complaint from clients served		College Dean and Dept. Heads	100%	100%	100%	5	5	5	5.00	Please see departments' OPCR
	<u>Additional Outputs</u>										
	PI 2: Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*		College Dean and Dept. Heads	12	150.00%	18	5	5	5	5.00	Please see departments' OPCR and 1 from the Office of the Dean
	PI 3. Number of coaching sessions among faculty & staff**		College Dean and Dept. Heads	12	58.33%	7	5	5	4	4.67	Please see departments' OPCR
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**		College Dean and Dept. Heads	12	91.67%	11	5	5	4	4.67	Please see departments' OPCR
	PI 5. Number of regular executive committee meetings conducted ***		College Dean and Dept. Heads	42	83.33%	35	5	5	4	4.67	35 from departments 4 for CET ManCom
	PI 6. Percentage of NC's recieved and acted		College Dean and dDRC								
	PI 7. Percentage of CARs Recieved and acted		College Dean and dDRC								
	PI 8. Number of departments/institutes/offices supervised		College Dean and Dept. Heads	6	217%	13	5	5	5	5.00	Please see departments' OPCR
	PI 9. Number of routinary documents acted		College Dean and Dept. Heads	1200	269%	3,226	5	5	5	5.00	Please see departments' OPCR
	PI 10. Number of committee meetings conducted		College Dean and Dept. Heads	12	133%	16	5	5	5	5.00	Please see departments' OPCR
	PI 11. Number of requests acted		College Dean and Dept. Heads	10	1330%	133	5	5	5	5.00	Please see departments' OPCR

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	PI 12. Number of memoranda prepared		College Dean and Dept. Heads	35	286%	100	5	5	5	5.00	73 from the different departments and 27 from Office of the Dean
	PI 13. Percentage of faculty and staff submitted a DTR every month		College Dean and Dept. Heads	50%	161%	80.31%	5	5	4	4.67	Please see departments' OPCR
	PI 14. Percentage of complaints, if any, addressed on time		College Dean and Dept. Heads								
	PI 15. Percentage of action plans implemented and monitored as scheduled		College Dean and Dept. Heads	50%	85%	42.50%	4	4	4	4.00	Action plans are implemented and monitored on its target implementation date
	PI 16. Percentage of monthly accomplishment report submitted on time		College Dean and Dept. Heads	100%	89%	88.67%	5	5	4	4.67	Please see departments' OPCR
Total Points						Total n:	62.33				
Total No. of Entries:							84				
Total Over-all Rating							405.33				
Average Rating							4.83				
Adjectival Rating							Outstanding				

Received by:

TONI MARC L. DARGANTES

Planning Office

Date: JUL 12 2024

Calibrated by:

ELWIN JAY V. YU

Chairman, PMT

Date: \_\_\_\_\_

Approved:

PROSE IVY G. YEPES

President

Date: 9/6/24