


VSU RADIO DYDC-FM 104.7 MHz

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **CHRISTINA A. GABRILLO**, Head of the Department of Development Communication & Station Manager/Program Director of VSU Radio DYDC-FM, committed to deliver and agreed to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period of January 1, 2017 to June 30, 2017.

  
**CHRISTINA A. GABRILLO**  
 Head, DDC & Station Manager, DYDC-FM

Approved:  
  
**REMBERTO A. PATINDOL**  
 Chairman, PMT

  
**EDGARDO E. TULIN**  
 University President

NO.	Success Indicators	Tasks Assigned	Persons Responsible	Targets	% ACCOMPLISHMENTS	ACTUAL ACCOMPLISHMENTS	Rating				Remarks
							Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
UMFO 5: SUPPORT TO OPERATIONS											
OVPIMFO 9: Development Broadcasting and Communication Services											
DYDC-FM MFO1	PI1: Number of technical services rendered	FACEBOOK LIVE BROADCAST OF DYDC-FM 104.7 MHz	ENGR. SEAN VILLAGONZALO, NORMAN VILLAS, JEROME GODOY, LOUIS PRADO, ARNEL GUCELA, & FABIAN ALBERIO	100,000	211%	210,764	5	5	5	5.00	CAN BE ACCESSED WORLDWIDE
		AUDIO/USTREAM OR DYDC-FM's INTERNET LIVESTREAMING	ENGR. SEAN VILLAGONZALO, NORMAN VILLAS, JEROME GODOY, LOUIS PRADO, ARNEL GUCELA, & FABIAN ALBERIO	80	163%	130	5	5	5	5.00	SINCE JANUARY 2017, RECEIVED GREETINGS FROM AMERICA, EUROPE, ASIA, PHILIPPINES, ETC.
		SIGN ON SPIEL AT 7AM & SIGN OFF SPIEL AT 7PM	LOUIS PRADO, ARNEL GUCELA	500	288%	1440	5	5	5	5.00	12 HOURS DAILY FROM MONDAYS THRU FRIDAYS

NO.	Success Indicators	Tasks Assigned	Persons Responsible	Targets	% ACCOMPLISHMENTS	ACTUAL ACCOMPLISHMENTS	Rating				Remarks
							Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
		ASSISTED THE VSU INSTRUMENTATION OFFICE IN THE REPAIR OF ELECTRONIC/LABORATORY EQUIPMENT	FABIAN ALBERIO	60	217%	130	5	5	5	5.00	AFTERNOON DAILY AT ILFMU EXCEPT FOR SCHEDULED STAFF MEETINGS
		ASSISTED DEVCOM STUDENTS IN THEIR PRACTICUM TO DYDC AS LABORATORY FOR INSTRUCTION	LOUIS PRADO, ARNEL GUCELA, FABIAN ALBERIO, & CARMELA YAMADA	60	167%	100	5	5	5	5.00	HANDS-ON EXPERIENCE AT THE ANNOUNCER'S BOOTH
		PROVIDED DUBBING, RECORDING, MIXING, AND EDITING SERVICES NOT ONLY TO VSU CLIENTS BUT ALSO TO CLIENTS OUTSIDE OF THE UNIVERSITY	CARMELA YAMADA	40	20%	8	5	5	5	5.00	AS SERVICE PROVIDER WITHIN AND OUTSIDE OF THE UNIVERSITY
		MAINTAINED DYDC-FM STUDIO AND TRANSMITTER	ENGR. SEAN VILLAGONZALO, LOUIS PRADO, ARNEL GUCELA, & FABIAN ALBERIO	15	187%	28	5	5	5	5.00	NEEDED DAILY MAINTENANCE FOR THE STUDIO AND TRANSMITTER
	PI2: Number of radio programs developed and aired	CONCEPTUALIZED, DEVELOPED AND PRODUCED MUSIC & DEVELOPMENT RADIO PROGRAMS	CRAGABRILLO, BUEN ANDRADE, PERLYN FERNANDEZ, ANFRA CAJANO, & CARMELA YAMADA	10	250%	25	5	5	5	5.00	IN BETWEEN HOURLY & DAILY RADIO PROGRAMS



NO.	Success Indicators	Tasks Assigned	Persons Responsible	Targets	% ACCOMPLISHMENTS	ACTUAL ACCOMPLISHMENTS	Rating				Remarks
							Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
		EDITED AND AIRED DEVELOPMENT RADIO PLUGS ON ENVIRONMENT, HEALTH, AGRICULTURE, CLIMATE CHANGE, ANTI-PLAGIARISM, WOMEN'S RIGHTS, NO TO FAKE NEWS, ETC.	CRAGABRILLO, MCMGICA, 122 CLASS, DECSO, CARMELA YAMADA	10	270%	27	5	5	5	5.00	DEVELOPMENT PLUGS/SPOTS
		PRODUCED AND BROADCAST LIVE 'CAMPUS TALK, LEGAL MATTERS, AFTERNOON DELIGHTS'	BUEN ANDRADE, ATTY. RYSAN GUINOCOR AND OTHER GUESTS	12	12%	80	5	5	5	5.00	EVERY WEDNESDAY AT 9AM AND DAILY PROGRAM AT 1-3PM
		PRODUCED AND BROADCAST LIVE OR RECORDED 'HEREDERO SA KINAIYAHAN, TOGTOG BISAYA, PINOY BANDS'	PERLYN FERNANDEZ	10	1960%	196	5	5	5	5.00	EVERY TUESDAY AT 9AM AND DAILY PROGRAMS AT 8AM & 3PM
		PRODUCED AND BROADCAST LIVE OR RECORDED 'SUKARANAY, #HUGOT 101, TRENDING HITS'	ANFRA CAJANO	15	1267%	190	5	5	5	5.00	EVERY THURSDAY, DAILY PROGRAM
		PRODUCED AND BROADCAST LIVE OR RECORDED 'NOSTALGIA'	DR. ANNIE GRAVOSO	18	533%	96	5	5	5	5.00	EVERY FRIDAY AT 9AM
		PRODUCED AND BROADCAST LIVE 'CHEMICALLY YOURS'	PROF. ALLAN RAMAL	10	1000%	100	5	5	5	5.00	DAILY PROGRAM AT 11AM
		PRODUCED AND BROADCAST LIVE 'VSU BEFORE DUSK'	JULIUS CARLO J. DE PAZ	5	1700%	85	5	5	5	5.00	TWICE WEEKLY PROGRAMS



NO.	Success Indicators	Tasks Assigned	Persons Responsible	Targets	% ACCOMPLISHMENTS	ACTUAL ACCOMPLISHMENTS	Rating				Remarks
							Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
		PRODUCED AND BROADCAST LIVE PAMALIHUG SIBYA	CARMELA YAMADA	10	230%	23	5	5	5	5.00	DAILY PROGRAM AT 12NN
		GATHERED, WROTE SCRIPTS, RECORDED KALAMBUAN NEWS	BUEN ANDRADE, PERLYN FERNANDEZ, ANFRA CAJANO, INTERNS, MAJORS, CARMELA YAMADA	15	1560%	234	5	5	5	5.00	DAILY NEWS PROGRAM AT 12NN AND A REPLAY AT 3PM
		EDITED SCRIPTS AND ACTUALITIES & PRODUCED KALAMBUAN NEWS	BUEN ANDRADE	15	1560%	234	5	5	5	5.00	WRITING, EDITING NEWS ARTICLES, AIRING
		OUTSIDE BROADCAST, LIVE COVERAGE OF IMPORTANT EVENTS IN THE UNIVERSITY	ALL PRODUCTION, TECHNICAL AND SUPPORT STAFF	3	333%	10	5	5	5	5.00	VSU GRADUATION, ANNIVERSARY, CONVOCATION, ETC.
	PI3: Number of best practices/new initiatives	GIVEN 0.33 MILLION FUNDS TO DYDC-FM FROM CHED-COD IN DEVCOM FUNDS	CRAGABRILLO/DDC	0		0.33 Million	5	5	5	5.00	FOR BUYING OF NEW AND HIGH POWERED TRANSMITTER
		REQUESTED FOR A 2.0 MILLION PESO COUNTERPART OF VSU TO OFFSET THE CHED-COD FUNDS WHICH WAS ENDORSED BY UADCO AND APPROVED BY BOR	CRAGABRILLO/DYDC/DDC/OP	0		2.0 Million	5	5	5	5.00	FOR BUYING OF NEW AND HIGH POWERED TRANSMITTER; REALIGNED BUDGET /
		REPAINTED ALL STUDIOS OF DYDC-FM	CRAGABRILLO/GSD	0		450,000	5	5	5	5.00	REPAINTING COMPLETED
		SET AGENDA FOR WEEKLY PRODUCTION STAFF	CRAGABRILLO	5	480%	24	5	5	5	5.00	DONE WEEKLY



NO.	Success Indicators	Tasks Assigned	Persons Responsible	Targets	% ACCOMPLISHMENTS	ACTUAL ACCOMPLISHMENTS	Rating				Remarks
							Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
		REQUESTED 3 AFFILIATE PROGRAM HOSTS FROM DLABS AND DOPAC	CRAGABRILLO/DJ ALLAN R, ANNIE GRAVOSO/DJ CARLO MAGNO	1	300%	3	5	5	5	5.00	3 RADIO PROGRAMS ARE ADDED
		APPROVED REVISED POLICIES OF DYDC-FM IN A LEAFLET FORMAT	CRAGABRILLO & ALL STAFF	1	100%	1	5	5	5	5.00	PRINTED IN A LEAFLET
		UPDATED REGULARLY THE CONTENT AND MAINTENANCE OF THE DYDC-FM WEBSITE	BUEN ANDRADE, PERLYN FERNANDEZ, ANFRA CAJANO	4	250%	10	5	5	5	5.00	REGULAR UPDATING OF CONTENT AND MAINTENANCE
		CONDUCTED TEAM BUILDING ACTIVITY FOR DYDC WITH AFFILIATE HOSTS AND UCC IN DIGYO ISLAND	CRAGABRILLO/DYDC-FM TECHNICAL, PRODUCTION, AFFILIATE STAFF, UCC	1	100%	1	5	5	5	5.00	DONE IN CUATRO ISLAS IN INOPACAN LAST MAY 2017
	PI4: Number of guests invited and interviewed on air	LIVE GUESTINGS AT DYDC-FM FROM THE FACULTY, STAFF, RESEARCHERS, ADMINISTRATORS	ALL PRODUCTION STAFF	20	250%	50	5	5	5	5.00	FOR THEIR RADIO PROGRAMS
	PI5: Number of clienteles/beneficiaries served	SHOWN IN A NUMBER OF ENGAGEMENTS IN DYDC-FM FB PAGE	ALL PRODUCTION STAFF	20,000	384%	76,870	5	5	5	5.00	CLIENTS/ BENEFICIARIES
	PI6: Number of queries served on time	REPLIED TO QUERIES OR COMMENTS BY PHONE OR FACEBOOK	ALL PRODUCTION STAFF	110	197%	217	5	5	5	5.00	QUERIES
	PI7: Number of text messages like greetings received	READ ON AIR GREETINGS FROM LISTENERS THRU SMS/LIVESTREAMING	ALL PRODUCTION STAFF	250	800%	2,000	5	5	5	5.00	TEXT MESSAGES
	PI8: Number of voice callers received	RECEIVED VOICE CALLS	ALL PRODUCTION STAFF	10	220%	22	5	5	5	5.00	VOICE CALLS



NO.	Success Indicators	Tasks Assigned	Persons Responsible	Targets	% ACCOMPLISHMENTS	ACTUAL ACCOMPLISHMENTS	Rating				Remarks
							Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
	PI9: Number of IP messages received & answered	READ ANNOUNCEMENTS, MEMOS, GREETINGS THRU IP MESSAGING SYSTEM	ALL PRODUCTION STAFF	1,500	220%	3,293	5	5	5	5.00	IP MESSAGES
	PI10: Number of songs in the playlist/requested songs played	LOOKED FOR SONGS IN THE PLAYLIST AND PLAYED SONG REQUESTS	ALL PRODUCTION STAFF	5,000	290%	14,507	5	5	5	5.00	REQUESTED SONGS
	PI11: Number of public service announcements read on air	READ PUBLIC SERVICE ANNOUNCEMENTS APPROVED BY THE STATION MANAGER	ALL PRODUCTION STAFF	1,500	252%	3,784	5	5	5	5.00	PSAs
	PI12: Number of studio visitors had their greetings on air	RECEIVED STUDIO VISITORS AND GUESTS FROM SUCS, OTHER ORGANIZATIONS	ALL PRODUCTION STAFF	100,000	443%	442,644	5	5	5	5.00	NAVAL STATE U, PACE, ABS-CBN, ETC.
	PI13: Number of student-interns supervised	ORIENT STUDENTS ON THE POLICIES OF DYDC-FM	CRAGABRILLO/ALL PRODUCTION STAFF	3	400%	12	5	5	5	5.00	FOR ON AND OFF CAMPUS
<b>UMFO 6: GENERAL ADMINISTRATION SUPPORT SERVICES (GASS)</b>											
<b>OVPIMFO 1: Administrative and Facilitative Services</b>											
DYDC-FM MFO2	PI1: Number of production and technical staff supervised and monitored	SUPERVISED DYDC-FM PRODUCTION, TECHNICAL, SUPPORT STAFF AND AFFILIATE ANNOUNCERS	CRAGABRILLO	5	240.00%	12	5	5	5	5.00	ALL DYDC-FM STAFF


NO.	Success Indicators	Tasks Assigned	Persons Responsible	Targets	% ACCOMPLISHMENTS	ACTUAL ACCOMPLISHMENTS	Rating				Remarks
							Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
	PI2: Number of production/technical management meetings conducted	CONDUCTED WEEKLY MEETINGS AS PART OF MONITORING AND MENTORING AS MANAGEMENT STRATEGY	CRAGABRILLO	10	480.00%	48	5	5	5	5.00	FOUND THE MANAGEMENT STRATEGY EFFECTIVE IN SOLVING PROBLEMS AT THE STATION
	PI3: Status of NTC permit acquired	NTC REGIONAL OFFICE IN TACLOBAN HAD A SURPRISE VISIT TO THE RADIO STATION	CRAGABRILLO, ENGR. SEAN VILLAGONZALO	1	100.00%	1	5	5	5	5.00	AS REQUIRED BY LAW
	PI4: Number of documents signed and approved	SIGNED DTRs, VOUCHERS, LIQUIDATION PAPERS, REIMBURSEMENTS, CLEARANCE, APPOINTMENTS FOR JOB ORDERS, LETTER REQUESTS, ETC.	CRAGABRILLO, EDDIE ISRAEL	200	160.00%	320	5	5	5	5.00	AS STATION MANAGER
	PI5: Amount generated for studio repair (PhP THOUSANDS)	GOT THE FUNDS FROM RAY FOR THE STUDIO REPAIR	CRAGABRILLO	0		450,000	5	5	5	5.00	AS STATION MANAGER
	PI6: Amount generated from CHED-COD to purchase studio accessories	PURCHASED NEW BROADCAST EQUIPMENT SUCH AS CONSOLE, MICROPHONE, ETC.	CRAGABRILLO	0		500,000	5	5	5	5.00	AS STATION MANAGER
	PI7: Forged linkage outside of the university	FORGED LINKAGES WITH DA-RFO8, ATI-RTC8, ABACA COALITION, WORLD FISH, PHILFIDA, NARC, ETC.	CRAGABRILLO	4	500.00%	20	5	5	5	5.00	AS STATION MANAGER

**OVPIMFO 2: Efficient Customer-Friendly Assistance**


NO.	Success Indicators	Tasks Assigned	Persons Responsible	Targets	% ACCOMPLISHMENTS	ACTUAL ACCOMPLISHMENTS	Rating				Remarks
							Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
DYDC-FM MFO3	PI1: Efficient & customer-friendly frontline service.	MAINTAINED A GOOD RAPPORT WITH DYDC-FM LISTENERS, FB LIVE VIEWERS	ALL DYDC-FM STAFF	0		0	5	5	5	5.00	ZERO COMPLAINT
Total Over-all Rating							225.000				
Average Rating							5.000				
Adjectival Rating							Outstanding				

\*Station Manager, CRAGabrillo; DYDC-FM Staff: CAYamada, BJCAndrade, PGFernandez, AGCajano, LPPrado, APGucela, FCAIberio, & EMIIsrael.

Received by:  
  
\_\_\_\_\_  
Planning Officer  
Date: \_\_\_\_\_

Calibrated by:  
  
REMBERTO A. PATINDOL  
Chairman, PMT  
Date: \_\_\_\_\_

Approved:  
  
BEATRIZ S. BELONIAS  
Vice Pres. for Instruction  
Date: \_\_\_\_\_

  
EDGARDO E. TULIN  
President  
Date: \_\_\_\_\_