OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, <u>JEDI JOY B. MAHILUM</u>, Head of the _____ <u>Department of Plant Breeding and Genetics,</u> commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December, 2022.

JEDI JOY B. MAHILUM
Dept/Unit Head

Approved:

VICTOR B. ASIO
Dean, CAFS

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BY:

MFOs/PAPs	MFO Description	Success Indicators	Unit/Persons Responsible	Target	Actual Accomplishment	Rating				Remarks
						Q[1]	E[2]	T[3]	A[4]	
UMFO 1.	**Advance Education Services (20%)**									
.	**OVPI MFO 1. Graduate Degree Program Management Services**									
	P1.1 Percentage of graduate school faculty engaged in research work applied in any of the following:		**Dept. Head and Faculty**							
	a. Pursuing advanced research degree program (Ph.D) *									
	b. Actively pursuing									

	in the last three (3 years (investigative research, basic and applied scientific research, policy research social science research)									
	c. Producing technologies for commercialization or livelihood improvement									
	d. Whose research resulted in an extension program									
	OVPI MFO 2. Graduate Student Management Services									
	PI.1 Percentage of graduate students enrolled in research degree		Dept. Head & Faculty							

		program*								
		PI.2: Percentage of accredited graduate programs*		Dept. Head & Faculty						
		PI.3: Number of graduate degree specialization s offered and monitored *		Dept. Head & Faculty						
		PI 4: Total FTE coordinated, implemented & monitored*		Dept. Head & Faculty						
		PI 5: Percentage increase in number of graduate students enrolled *		Dept. Head & Faculty						
		PI 6: Percentage increase in number of students who graduated within prescribed period *		Dept. Head & Faculty						
		PI 7: Number of graduate students awarded with honors/distinction *		Dept. Head & Faculty						
		PI 8: Number of graduate students advised *		Dept. Head & Faculty						

	PI 9: Number of instructional materials developed *		Dept. Head & Faculty								
	On-line ready courseware										
	Flexible instructional materials										
	Assessment tools										
	PI 10: Number of virtual classrooms created and operationalized										
UMFO.2	**Higher Education Services (50%)**										
	PI.1: Percentage of first time licensure exam takers that pass the licensure exams *		Dept. Head & Faculty	50%	(6/6) 100%	5	5	5	5		Plant breeding major topped LEA and all first time takers passed.
	PI.2 Percentage of graduates (2 years prior) that are employed *		Dept. Head & Faculty	50%	(9/10) 90%	5	5	5	5		
	PI.3 Percentage of undergraduate student population enrolled in CHED-		Dept. Head & Faculty								

	identified and RDC-identified priority programs *								
	PI.4 Percentage of undergraduat e programs with accreditations *		Dept. Head & Faculty						
	PI.5 Total FTE, coordinated, implemented and monitored *		Dept. Head & Faculty	45	112.90	5	5	5	5
	PI.8 Number of students advised: *		Dept. Head & Faculty						
	On thesis/ field practice/special problem			1	22	5	5	5	5
	No. of approved manuscript submitted within prescribed period								
	On consultation		Academic Advisee (DPBG Faculty)	15	89	5	5	5	5
	PI 9: Number of student organizations advised/ assisted *		Dept. Head & Faculty						
	Student organizations advised			1	1	3	5	5	4 . 3 3

		Student organizations assisted on student related activities				1	1	3	5	5	4.33	
		PI.10 Number of instructional materials developed*		Dept. Head & Faculty								All Plant Breeding major courses are already obedized (OBE) but needs revision
		On-line ready courseware		Dept. Head & Faculty	2	22	5	5	5	5	
		Flexible instructional materials		Dept. Head & Faculty	2	22	5	5	5	5	
		Assessment tools		Dept. Head & Faculty	3	3	5	5	5	5	
		PI 10. Number of virtual classrooms created and operationalized		Dept. Head & Faculty	4	18	5	5	5	5	
		PI 11. Additional Outputs		Dept. Head & Faculty							
UMFO 3		**RESEARCH SERVICES (10%)**									
		PI 1. Number of research outputs in the last three (3) years utilized by the industry		Dept. Head & Faculty							

	or by other beneficiaries *									
	PI 2. Number of research outputs completed within the year *		Dept. Head & Faculty							
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *		Dept. Head & Faculty							
	In refereed int'l journals									
	In refereed nat'l/regional journals									
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences *		Dept. Head & Faculty							
	In int'l fora/conferences									
	In nat'l/regional fora/conferences									
	PI 5. Percent of research proposals approved *	Research proposal submitted	Dept. Head & Faculty	1 (Project submitte d to Internaliz ation Program of VSU)	1	3	5	5	4 . 3 3	
	PI 6. Additional outputs*		Dept. Head & Faculty							

	PI 5. *Number of technical/expert services* *		Dept. Head & Faculty							
	Research Mentoring									
	Peer reviewers/Panelists									
	Resource Persons									
	Convenor/Organizer									
	Consultancy									
	Evaluator									
	PI 8. Percent of extension proposals approved *		Dept. Head & Faculty							
	PI 11. Additional outputs *		Dept. Head & Faculty							
	No. of extension-related awards (extn. conducted by faculty or student & faculty) *									
MFO 5	**Support to Operations**									
	OVPI MFO 1. Faculty Development Services									
	PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored		Dept. Head & Faculty	1	1	3	5	5	4 . 3 3	

	and assisted *									
	OVPI MFO 2. Faculty Recruitment/ Hiring Services									
	PI 2: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *		Dept. Head & Faculty	1	2	5	5	5	5	
	OVPI MFO 3. Faculty Evaluation Services									
	PI 3: Number of seminars/trainings/ conventions/workshops coordinated for entire university *		Dept. Head & Faculty							
	PI 4: Number of seminars/trainings/ conventions/workshops coordinated outside of the university *		Dept. Head & Faculty							
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated *		Dept. Head & Faculty	60%	6/7 87.71%	5	5	5	5	
	PI6 : Number of in-house seminars/trainings/ workshops/reviews conducted *		Dept. Head & Faculty							

	PI 7 : Additional outputs *		Dept. Head & Faculty							
	Number of faculty/staff awards/honors received related to operations support									
	OVPI MFO 4. Program and Institutional Accreditation Services									
	PI 8 Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*		Dept. Head & Faculty	50%	100%	3	5	5	4 . 3 3	No NC was called out during the 4th IQA; 4 evidences of the OFI's are ready for submission while the remaining 3 are still on process.
MFO 6	**General Admin. & Support Services (GASS)**									
	PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*		Dept. Head	50%	100%	5	5	5	5	
	PI 2. Zero percent complaint from clients served		Dept. Head & all faculty & staff							
	PI 3. Number of coaching sessions among faculty & staff**		Dept. Head							
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure		Dept. Head							

	attainment of department targets**									
	PI 5. Number of monthly/special faculty & staff meetings conducted**		Dept. Head	1	10	5	5	5	5	
	PI 3: Additional Outputs		Dept. Head & all faculty & staff							
	Number of Best practices/new initiatives in academic units' management replicated/benchmarked by other depts/agencies *	*Document filing of dDRC is well-orgamized *The department provided a fully-air conditioned and newly renovated student lounge *Created a youtube channel wherein faculty uploaded recorded lecture videos of lessons.								
Total Over-all Rating	86.65									

Average Rating	4.81									
Adjectival Rating	Outstanding									

Designation of Immediate Supervisor

Received by:

Calibrated by:

Approved by:

TONI MARC L. DARGANTES
 Planning Office
 Date: JAN 0 5 2023

DANIEL LESLIE S. TAN
 PMT Chair
 Date: JAN 0 6 2023

EDGARDO E. TULIN er
 University President
 Date: 1/6/2023

1 – quality
2 – Efficiency
3 – Timeliness
4 - Average