OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR) - Accomplishments

9/17/24

I, MARISEL A. LEORNA, Director of the NATIONAL COCONUT RESEARCH CENTER-Visayas commit to deliver and agree to be rated on the attainment of the following targets in accordance with indicated measures for the period January 1 to June 30, 2024.

Appointment/Status	Position Title	Number
Permanent/Regular	Professor V (DP Lina)	1
	Associate Professor V (MA Leorna)	1
	Instructor I (JP Anire & CB Cruz-Cortez)	2
	Administrative Aide VI (AY Abayabay)	1
Contractual (PS)	SRA/SA (JS Vestra, EM Malasaga, JAL Lagitao, MFA Viscara)	4
Casual	Admininistrative Aide I- Welder (L Igot)	1
Contractual (MOOE)	SRA (EJ Noronio, MB Lesidan, AP Silva, E Parac, CM Namoc, E Barbosa)	6
JO	Laborers	31
		47

MARISEL A. LEORNA
Center Director
Date: 1 July 2024

RECEIVED 15 JUL 2024

SANTIAGO T. PEÑA, JR.
Vice President, OVPREI
Date: _____

MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Units / Persons Responsible	Center Target	% of Accomplishment	Details of Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
							Quality	Efficiency	Timeliness	Average	
UMFO 1: Advanced Education Services											
MFO 1. Graduate Degree Program Management Services											
		PI 2: Total FTE monitored	NCRC Core Staff	3	150.00%	4.5	5	5	5	5	
MFO 2. Graduate Student Management Services			NCRC Core Staff								

		PI 4: Number of graduate students advised	NCRC Core Staff	2	200.00%	4	5	5	5	5	
UFMO 2: Higher Education Services											
	MFO 1. Curriculum Program Management System										
		PI 1: Total FTE monitored	NCRC Core Staff	20	145.00%	29	5	5	5	5	
		PI 8: Number of students advised	NCRC Core Staff	7	414.29%	29	5	5	5	5	
		PI 9: Number of student organizations advised/ assisted	NCRC Core Staff			1	5	5	5	5	
		PI 10: Number of instructional materials developed/revised	NCRC Core Staff	5	180.00%	9	5	5	4	4.667	
UFMO 3: Research and Innovation Services											
		PI 1: Percentage of research outputs published in internationally-referred or CHED recognized journal within the year* (whole year)	NCRC Core Staff / Researchers								
		In refereed int'l journals	NCRC Core Staff / Researchers	3							for December
		In refereed nat'l or regional journals	NCRC Core Staff / Researchers	2							for December
		PI 2: Number of research outputs presented in regional/national/ int'l fora/conferences	NCRC Core Staff / Researchers								
		In int'l fora/conferences	NCRC Core Staff / Researchers			3	5	5	5	5	
		In nat'l fora/conferences	NCRC Core Staff / Researchers	1							for December
		In reg'l fora/conferences	NCRC Core Staff / Researchers	1	200.00%	2	5	5	5	5	
		In local fora/conferences	NCRC Core Staff / Researchers	1	100.00%	1	5	5	4	4.667	
		PI 3: Number of research projects conducted and/or completed on schedule	NCRC Core Staff / Researchers	8							N/A (for December)

		Indicator	Responsible	Target	Percent	Accomplishment					Remarks
		PI 4: Number of research proposals submitted/endorsed for external funding	NCRC Core Staff / Researchers	3	300.00%	9	5	5	5	5	
		PI 5: Percent of research proposals approved for internal funding	NCRC Core Staff / Researchers	50%	180.0%	90%	5	5	5	5	
		PI 6: Amount of research money generated from external funding (Thousand PHP)	NCRC Core Staff / Researchers	5M	100%	5M	4	5	5	4.667	
		PI 7: Amount of research money generated from institutional funding (Thousand PHP)	NCRC Core Staff / Researchers	200000							
		PI 8: No. of research-related awards (research conducted by faculty or student w/ faculty)	NCRC Core Staff / Researchers								
		Outcome Indicator									
		PI 9: Number of research outputs in the last three years utilized bY the industry or other beneficiaries	NCRC Core Staff / Researchers	5	420.00%	21	5	5	5	5	
		Output Indicators									
		PI 10: Number of research outputs completed within the year	NCRC Core Staff / Researchers	8					N/A (for December)		
		Additional Outputs:									
		PI 12: Number of research collaboration/partnerships with LGU, agencies, industry, private individuals, and local entrepreneurs established/maintainedNumber of research collaboration/ partnership with LGUs	NCRC Core Staff / Researchers	3	166.67%	5	5	5	5	5	LGUs, PCA, DTI, PCAARRD, DA
		PI 14: Number of research output publication produced/ related technical publication/ Manual produced and distributed	NCRC Core Staff / Researchers	2	100.00%	2	4	5	5	4.667	
		PI 15: Number of website updated and maintained	NCRC Core Staff / Researchers	1	100%	1	4	4	5	4.333	
		PI 16: Number of research proposals reviewed for internal funding	NCRC Core Staff / Researchers	4	200.00%	8	5	5	5	5	
		PI 17: Number of research proposals approved for internal funding	NCRC Core Staff / Researchers	2	400.00%	8	5	5	5	5	
		PI 18: Number of technologies patented/UM	NCRC Core Staff / Researchers								

		PI	Responsible	Target	%	Actual					Remarks
		PI 19: Number of new adopters	NCRC Core Staff / Researchers	1	200.00%	2	5	5	5	5	
		PI 20: Number of Technologies generated	NCRC Core Staff / Researchers	2	100.00%	2	4	5	5	4.667	
		PI 21: Number of VSU Technologies registered for IP Protection	NCRC Core Staff / Researchers								
		PI 22: Number of VSU Technologies applied for IP Protection, monitored and facilitated	NCRC Core Staff / Researchers	2							for December
		PI 23: Number of VSU Technologies and/or creative works filed for IP Protection (i.e. patents, utility model, copyright, trademark)	NCRC Core Staff / Researchers	2							for December
		PI 24: Number of VSU Technologies identified for Protection disclosed	NCRC Core Staff / Researchers	2							for December
		PI 28: Number of VSU faculty/ researchers/ staff attended IP related trainings and seminars (national/ international trainings/ conference	NCRC Core Staff / Researchers								
		PI 29: Number of publications qualified for VSU publication incentive award	NCRC Core Staff / Researchers	1							for December
UFMO 4: Extension Services											
		PI 1: Number of person-days trained weighted by length of training	NCRC Core Staff / Researchers	100	140.00%	140	5	5	5	5	
		PI 2: Number of trainings conducted	NCRC Core Staff / Researchers	6	183.33%	11	5	5	5	5	
		PI 3: Number of IEC materials/technoguides developed/used	NCRC Core Staff / Researchers	5	220.00%	11	5	5	5	5	
		PI 4: Number of beneficiaries served	NCRC Core Staff / Researchers								
		Groups	NCRC Core Staff / Researchers	6	166.67%	10	5	5	5	5	
		Individuals	NCRC Core Staff / Researchers	200	150.00%	300	5	5	5	5	
		PI 5: Number of technical/expert services	NCRC Core Staff / Researchers								
		Research Mentoring	NCRC Core Staff / Researchers	5	140.00%	7	5	5	5	5	

			NCRC Core Staff / Researchers								
		Peer reviewers/Panelists	NCRC Core Staff / Researchers								
		Resource Persons	NCRC Core Staff / Researchers	5	220.00%	11	5	5	5	5	
		Convenor/Organizer	NCRC Core Staff / Researchers	3	100.00%	3	4	5	5	4.667	
		Consultancy	NCRC Core Staff / Researchers								
		Evaluator	NCRC Core Staff / Researchers								
		PI 6: Number of extension projects conducted and/or completed on schedule	NCRC Core Staff / Researchers	3							To be accomplished next 6 months
		PI 7: Number of extension proposals submitted	NCRC Core Staff / Researchers	3	100.00%	3	5	4	5	4.667	
		PI 8: Percent of extension proposals approved	NCRC Core Staff / Researchers	30%	333.33%	100%	4	5	5	4.667	
		PI 9: Amount of extension money generated from external funding (Thousand PHP)	NCRC Core Staff / Researchers	200,000.00	100.00%	200,000.00	5	4	5	4.667	
		PI 10: Amount of extension money generated from institutional funding (Thousand PHP)	NCRC Core Staff / Researchers	200,000	100.00%	200,000	4	5	5	4.667	
		PI 11: No. of extension-related awards (extn. conducted by faculty or student & faculty)	NCRC Core Staff / Researchers	1		To be accomplished next 6 months					
		Outcome Indicator									
		PI 12: Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	NCRC Core Staff / Researchers	6	133.33%	8	5	5	5	5	
		Output Indicators									
		PI 13: Number of trainees weighted by the length of training	NCRC Core Staff / Researchers	100	140.00%	140	5	5	5	5	
		PI 14: Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	NCRC Core Staff / Researchers	3	100.00%	3	4	5	5	4.667	
		PI 15: Percentage of beneficiaries who rate the training course/s as satisfactory or higher in terms of quality and relevance	NCRC Core Staff / Researchers	75%	133.33%	100%	5	5	5	5	
		Additional Outputs:									
		PI 17: Number of extension delivery services conducted/ coordinated/ participated: **field demo**, **agri fair**, field days, **agri-exhibit**, Techno-forum, Techno-festival	NCRC Core Staff / Researchers			8	5	5	5	5	

		PI 18: Number of clients assisted in agri-fair, walk in clients, training requests, in-house reviews, trainings and related activities	NCRC Core Staff / Researchers	50	400.00%	200	5	5	5	5	
		PI 19: Number of product/ technology demonstration conducted	NCRC Core Staff / Researchers	2							for December
		PI 20: Number of clientele served/ registered during Farmers' and Fisherfolks' Day	NCRC Core Staff / Researchers	200	150.00%	300	5	5	5	5	
		PI 21: Number of RDE news and feature articles published	NCRC Core Staff / Researchers	2							for December
UFMO 5: Support to Operations(STO)											
MFO 1. Faculty Development Services											
		PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted	NCRC Core Staff								
MFO 2. Faculty Recruitment/Hiring Services											
		PI 2: Number of faculty recruited/hired aligned with ISO standards	NCRC Core Staff								
MFO 3. Faculty Evaluation Services											
		PI 4: Number of seminars/trainings/ conventions/workshops coordinated outside of the university	NCRC Core Staff								
		PI 5: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	NCRC Core Staff	75%	133.33%	100%	5	5	5	5	
		PI 6: Number of in-house seminars/trainings/ workshops/reviews conducted/attended	NCRC Core Staff	5	120.00%	6	4	5	5	4.667	
		PI 7: Number of faculty/staff awards/honors received related to operations support	NCRC Core Staff								
UFMO 6: General Administration and Support Services											
		PI 1: Zero percent complaint from clients served		Zero complaint		Zero complaint	5	5	5	5	
		Percentage of NCs received and acted	Department head	Zero		Zero	5	5	5	5	
		Percentage fo CARs received and acted	Department head	Zero		Zero	5	5	5	5	
		Additional Outputs									

		Success Indicator	Responsible	Target	%	Actual	Q	E	T	Ave
		Efficient office management and maintenance	Department head							
		Submission of Center's PPMP for the following year within deadline as prescribed by BAC	Department head / Admin Aides	6	150.00%	9	5	5	5	5
		Number of NCRC-V meetings conducted/ attended	NCRC Core Staff, SRA/Aide, Admin Aides	6	116.67%	7	5	4	5	4.667
		Number of documents reviewed/evaluated, signed and approved	NCRC Core Staff, SRA/Aide, Admin Aides	400	129.00%	516	4	5	5	4.667
		Number of University committees/council meetings attended	NCRC Core Staff, SRA/Aide, Admin Aides	5	200.00%	10	5	5	5	5
		Number of reports prepared/reviewed/submitted, data and other information requested by other offices	NCRC Core Staff, SRA/Aide, Admin Aides	10	180.00%	18	5	5	5	5
		Number of visitors/clients/investor briefed and entertained	NCRC Core Staff, SRA/Aide, Admin Aides	150	140.00%	210	5	5	5	5
		Number of documents photocopied/scanned	NCRC Core Staff, SRA/Aide, Admin Aides	150	166.67%	250	5	5	5	5
		Number of office email sent, atachment downloaded/printed	NCRC Core Staff, SRA/Aide, Admin Aides	100	130.00%	130	4	5	5	4.667
		Number of documents prepared/processed (i.e. travel, payrolls, appointments, replenishments, PRs, RIS, fuel vouchers, trip tickets, PPMP, etc).	NCRC Core Staff, SRA/Aide, Admin Aides	150	133.33%	200	5	5	5	5
		Number of research / extension reports and budget prepared / encoded and printed	NCRC Core Staff, SRA/Aide, Admin Aides	10	150.00%	15	5	5	5	5
		Number of research proposals encoded & printed	NCRC Core Staff, SRA/Aide, Admin Aides	3	100.00%	3	5	4	5	4.667
		Number of OPCRC/IPCR helped prepared/encoded	NCRC Core Staff, SRA/Aide, Admin Aides	10	100.00%	10	5	4	5	4.667
		Number of workloads and class schedules prepared	NCRC Core Staff, SRA/Aide, Admin Aides	4	125.00%	5	5	5	5	5
		Number of communication and notice of meetings prepared	NCRC Core Staff, SRA/Aide, Admin Aides	50	150.00%	75	5	5	5	5

	Number of project/study leaders appointment prepared	NCRC Core Staff, SRA/Aide, Admin Aides	10	100.00%	10	4	5	4	4.333	
	Number of documents sorted / consolidated for filing	NCRC Core Staff, SRA/Aide, Admin Aides	150	166.67%	250	5	5	5	5	
Total Over-all Rating									4.88	
Average Rating				4.88	Comments and Recommendations for Development Purposes:					
Approved Additional Points (w/ copy of A[proval)										
FINAL RATING				4.88						
ADJECTIVAL RATING			OUTSTANDING							

Received by:

TONI MARC I. DARGANTES
Planning Office
Date: JUL 1 5 2024

Calibrated by:

ELWIN JAY V. YU
Chairman, PMT
Date:

SANTIAGO T. PEÑA, JR.
Vice President, OVPREI
Date: 7/15/2024

Approved by:

PROSE IVY G. YEPES
President
Date: 09/04/24