



Institute for Strategic Research and Development Studies
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OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, Lilian B. Nuñez, Director, Institute for Strategic Research and Development Studies, commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January - June, 2021.

Director

Date: July 19, 2021

College Dean

Collected
Date:

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Total FTE (1x2)

RDE Commitments***

<i>Personnel</i>	<i>Number (1)</i>	<i>Min. FTE (2)</i>		<i>Research</i>	<i>Publication</i>	<i>Extension</i>
Director	1	19.95	19.95	2.0	1	1
Faculty w/ Univ. Designated Position	1	2.67	2.67	1.0	1	1
Regular Faculty (VSL)*	2	14.00	28.00	1.0	1	2
Regular Faculty (TLS)*	0	0	0.0	0.0	0	0
Research & Extension Staff Members (permanent)	3	0	0.0	2.0	0	1
Administrative Staff Members	3	0	0.0	0.0	0	0
TOTAL	10		50.62	6.0	3	5

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

Note: * On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units.

** On Teacher's Leave status. Minimum FTE required is 18 units

Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4)

[illegible]

	a.	pursuing advanced research degree program (Ph.D) *	Tabada, MATW	25% (1 of 4 faculty members)	25%	Effective Sept. 2020	5	5	5	5	4.23
	b.	actively pursuing in the last three (3) years (investigative research, basic and applied scientific research, policy research social science research)	Nunez, LB Tabada, MATW	50% (2 of 4 faculty members)	25%	LBN-research projects not ISRDS-based	4	4	4	4	
	c.	producing technologies for commercialization or livelihood improvement									
	d.	whose research resulted in an extension program	LBNunez	25%	25%	GAP (based at Dept. of Horticulture)	4	4	4	4	
OVPI MFO 2. Graduate Student Management Services											
	PI 1: Percentage of graduate students enrolled in research degree programs *		Faculty members	100%	100%	Programs are research-based	5	5	5	5	4.18
	PI 2: Percentage of accredited graduate programs *		Galgo, CR	100%	33%	MSDS Level 1	4	4	4	4	MSAM and MLAM Level 1 awaiting results (April 2021)
	PI 3: Number of graduate degree specializations offered and monitored *		4 Faculty members	3	3		4	4	4	4	MSDevSoc; MSLAM; MLAM
	PI 4: Total FTE coordinated, implemented & monitored *		4 Faculty members	5.95	5.92		5	5	5	5	
	PI 5: Percentage increase in number of graduate students enrolled *			10%	0%	No new enrollees	3	3	3	3	from 1st sem 2020-2021 to 2nd sem 2020-2021
	PI 6: Percentage increase in number of students who graduated within prescribed period *			100%	0%	Overstaying students	3	3	3	3	from 2020 to 2021
	PI 7: Number of graduate students awarded with honors/distinction *										
	PI 8: Number of graduate students advised *		Nunez, Tabada, Galgo	10	11	Nunez-2 Tabada-7 Galgo-2	5	5	5	5	
	PI 9: Number of instructional materials developed *										
	On-line ready courseware		4 Faculty members	5 new 5 for rev.	2 new 5 revised		4	4	4	4	New: >DSOC 208, 241, 244; >LAMP 231, 299
	Flexible instructional materials/Supplemental learning resources		4 Faculty members	5 new 5 for rev.	32		5	5	5	5	
	Assessment tools		4 Faculty members	20	17		4	4	4	4	>DSOC 208, 221, 224, 241, 244, 247, 252 >LAM 231, 299

	Number of virtual classrooms created and operationalized		4 Faculty members	5 new 5 for revision	2 new 5 revised		4	4	4	4	New: >DSOC 208, 241, 244 >LAMP 231, 298
	P1 10: Additional Outputs										
MFO 2	HIGHER EDUCATION SERVICES (50%)									4.45	
	PI 1. Percentage of first time licensure exam takers that pass the licensure exams *										
	PI 2. Percentage of graduates (2 years prior) that are employed *										
	PI 3. Percentage of undergraduate student population enrolled in CHED-identified and RDC-identified priority programs *										
	PI 4. Percentage of undergraduate programs with accreditations *										
	PI 5: Total FTE, coordinated, implemented and monitored *										
	A9: Actual Faculty's FTE			20.65	17.7	2nd Sem 2020-2021	4.5	4.5	4.5	4.5	March-July 2021
	A10. Number of grade sheets submitted within prescribed period	Delima, GA Galgo, CR Nunez, LB		8	14		5	5	5	5	>1st Sem 2020-2021 (midterm & final) >2nd sem 2020-2021 (midterm)
	A12: Number of trainings attended related to instruction			5	13		5	5	5	5	
	PI 8: Number of students advised: *										
	On thesis/ field practice/special problem										
	No. of approved manuscript submitted within prescribed period										
	On consultation				65						
	PI 9: Number of student organizations advised/ assisted *										
	Student organizations advised										
	Student organizations assisted on student related activities										
	PI 10: Number of instructional materials developed *										
	On-line ready courseware	Delima, GA Galgo, CR Nunez, LB		4 to be revised	4	Entr11 Socio11 Scio11 ABMg	4	4	4	4	

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PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted *	Tabada, MATW	1	1	Ongoing (start: Sept 2020)	4	4	4	4	
OVPI MFO 2. Faculty Recruitment/Hiring Services									
PI 2: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *	Nunez, LB	1	0		1	1	1	1	For MSLAM & MLAM
OVPI MFO 3. Faculty Evaluation Services									
PI 3: Number of seminars/trainings/ conventions/workshops coordinated for entire university *									
PI 4: Number of seminars/trainings/ conventions/workshops coordinated outside of the university *									
PI 5: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated *	4 Faculty members	75%	100%	1st Sem 2020-2021	5	5	5	5	Oct 2020 - Feb 2021
PI 6: Number of in-house seminars/trainings/ workshops/reviews conducted *	Faculty & staff	1	0		1	1	1	1	
PI 7: Additional outputs *									
Number of faculty/staff awards/honors received related to operations support									
OVPI MFO 4. Program and Institutional Accreditation Services									
PI 8: Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	Faculty & staff	90%	90%		4	4	4	4	
Number of degree programs subjected to accreditation	Faculty & staff; LAMP faculty	2	2	MSLAM & MLAM	4	4	4	4	MSLAM and MLAM, April 2021, Level 1 AACUP
Number of packaged documents prepared	2 Faculty 2 JO staff, LAMP faculty	10 PPPs 10 Compliance 10 Supp. Docs	20 20 20	PPPs Compliance Supp. Docs	5	5	5	5	For MSLAM and MLAM
MFO 6 General Admin. & Support Services (GASS)								3.9	
PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	Faculty & staff	5	0		2	2	2	2	
PI 2. Zero percent complaint from clients served	Faculty & staff	100%	100%		4	4	4	4	
PI 3. Number of coaching sessions among faculty & staff**	Faculty & staff	10	6		4.5	4.5	4.5	4.5	1 session per staff
PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**	Faculty & staff	2	1	Extension Projects harmonization	4	4	4	4	June and November

	PI 5. Number of monthly/special faculty & staff meetings conducted**		Faculty & staff	12	7		5	5	5	5	
	PI 3: Additional Outputs										
	Number of Best practices/new initiatives in academic units' management replicated/benchmarked by other depts/agencies *										
Total Over-all Rating							24.54			24.54	
Average Rating						10.51%	4.09			4.09	
Adjectival Rating							VS			VS	

Received by:


Calibrated by:

Recommending Approval:

Approved:


DILBERTO O. FERRAREN
 VP, RGEA
 Date: **AUG 09 2021**


REMBERTO A. PATINDOL
 VP-AF and Chairman, PMT
 Date: **7/27/21**


BEATRIZ S. BELONIAS
 Vice Pres. for Academic Affairs
 Date: **7-23-21**


EDGARDO E. TULIN
 President
 Date:

* To indicate in the remarks column the details of the targetted outputs for easy review and calibration.

** No percentage weight for ranking purposes since these are activities only expected to be performed at the department level