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# OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

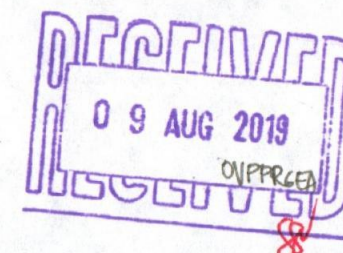
I, ELWIN JAY V.YU Chief of Hospital of VSU Hospital and Head, of VSU University Health Services Office commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January - June, 2019

**ELWIN JAY V.YU**

Chief of Hospital VSU and Head Univ. Health Services Office

APPROVED:

**REMBERTO A. PATINDOL**  
Vice President for Finance



Rating Equivalents:  
5 - Outstanding  
4 - Very Satisfactory  
3 - Satisfactory  
2 - Fair  
1 - Poor

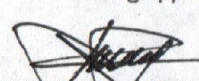
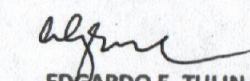
| Appointment/Status | Position Title       | Number |
|--------------------|----------------------|--------|
| Head               | Chief of Hospital I  | 1      |
| Regular Staff      | Medical Officer III  | 2      |
|                    | Dentist              | 1      |
|                    | Dental Aide          | 1      |
|                    | Nurse                | 3      |
|                    | Nursing Attendant    | 2      |
|                    | Admin. Aide (clerk)  | 1      |
|                    | Admin Aide (driver)  | 1      |
|                    | Admin Aide (utility) | 2      |
|                    | Nurses               | 7      |
|                    | Medtech              | 1      |
| Job Order          | Admin Aide (clerk)   | 2      |
|                    | Rad tech             | 1      |
|                    | TOTAL                | 25     |

| NO.                                                | MFOs/PAPs                                      | Success Indicators                                                                      | Unit/Persons Responsible                                                                                 | Task Assigned                                                 | TARGET | ACCOMPLISH<br>MENT | Rating         |                |                |                | Remarks |
|----------------------------------------------------|------------------------------------------------|-----------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|--------|--------------------|----------------|----------------|----------------|----------------|---------|
|                                                    |                                                |                                                                                         |                                                                                                          |                                                               |        |                    | Q <sup>1</sup> | E <sup>2</sup> | T <sup>3</sup> | A <sup>4</sup> |         |
| UMFO 6: General Administration Support Service     |                                                |                                                                                         |                                                                                                          |                                                               |        |                    |                |                |                |                |         |
| OVPAF MFO 8: University Health Services Management |                                                |                                                                                         |                                                                                                          |                                                               |        |                    |                |                |                |                |         |
| UHS MFO1                                           | Administrative and support services Management | Client-Centered Services                                                                | All Health Service Staff                                                                                 | Zero complaints for every client served                       | 0      | 0                  | 5              | 5              | 5              | 5.00           |         |
|                                                    |                                                | Number of sections and personnel directly supervised                                    | Yu,Zafico,Chiong, Buzon, Braganza and Bandilla                                                           | 5 sections                                                    | 5      | 5                  | 5              | 5              | 5              | 5.00           |         |
|                                                    |                                                | Number of linkages with external agencies maintained                                    | Yu, Zafico,Braganza, Guinarez                                                                            | 5 (DOH, LMS, PHA, PHILHEALTH, CHO, Service Delivery Networks) | 5      | 5                  | 5              | 5              | 5              | 5.00           |         |
|                                                    |                                                | Prompt and efficient records archiving and retrieval                                    | Yu, Guinarez, Mercado, Tulin                                                                             | Records retrieved within 5 minutes                            | 2500   | 3300               | 5              | 5              | 5              | 5.00           |         |
|                                                    |                                                | Effective and courteous reception of payments                                           | Yu, Mercado                                                                                              | Payment received and receipt issued within 2 minutes          | 3744   | 6240               | 5              | 5              | 5              | 5.00           |         |
| UHS MFO 2                                          | Primary Health Care Services                   | Timely, courteous and quality provision of inpatient, outpatient and emergency services | Yu, Zafico, Guinocor, Braganza/Nurses, Nursing Attendants, Midwife, Ambulance driver and Utility workers | Patient seen and examined within 10 minutes                   | 2000   | 3200               | 5              | 5              | 5              | 5.00           |         |







| NO.                                                                           | MFOs/PAPs                                          | Success Indicators                                                                               | Unit/Persons Responsible                                                                                                                                                                              | Task Assigned                                                                                                                       | TARGET | ACCOMPLISH<br>MENT                                                                                                                                                                   | Rating         |                |                                                                                                                                                                       |                | Remarks                                                            |
|-------------------------------------------------------------------------------|----------------------------------------------------|--------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|--------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------------------------------------------|
|                                                                               |                                                    |                                                                                                  |                                                                                                                                                                                                       |                                                                                                                                     |        |                                                                                                                                                                                      | Q <sup>1</sup> | E <sup>2</sup> | T <sup>3</sup>                                                                                                                                                        | A <sup>4</sup> |                                                                    |
|                                                                               |                                                    | Sustainable and proactive implementation of vector-borne disease prevention and control services | Yu, Zafico Braganza and Staff nurses                                                                                                                                                                  | at least 2 sanitary inspection of dormitories, areas with housing units and accomodation services in VSU including its surroundings | 1      | 1                                                                                                                                                                                    | 5              | 5              | 4                                                                                                                                                                     | 4.70           |                                                                    |
| UHS MFO 5                                                                     | Innovations and Best Practices Management Services | Number of new systems developed and implemented                                                  | Yu, Heads of medical service, nursing service, hopps and dental service                                                                                                                               | 1 system developed                                                                                                                  | 1      | 1                                                                                                                                                                                    | 5              | 5              | 5                                                                                                                                                                     | 5.00           | use of electronic medical records and electronic Philhealth claims |
|                                                                               |                                                    | Number of innovative and revised policies prepared and finally approved                          | Yu, Heads of medical service, nursing service, hopps and dental service                                                                                                                               | 1 revised policy; 2 proposals for new services introduced                                                                           | 1      | 1                                                                                                                                                                                    | 5              | 4              | 5                                                                                                                                                                     | 4.70           | 1 pharmacy and 1 drug testing laboratory                           |
| Total Over-all Rating                                                         |                                                    |                                                                                                  |                                                                                                                                                                                                       |                                                                                                                                     |        |                                                                                                                                                                                      |                |                |                                                                                                                                                                       |                | 92.6                                                               |
| Average Rating                                                                |                                                    |                                                                                                  |                                                                                                                                                                                                       |                                                                                                                                     |        |                                                                                                                                                                                      | 4.89           |                |                                                                                                                                                                       |                | 4.89                                                               |
| Adjectival Rating                                                             |                                                    |                                                                                                  |                                                                                                                                                                                                       |                                                                                                                                     |        |                                                                                                                                                                                      |                |                |                                                                                                                                                                       |                | 4.874                                                              |
| Calibrated by:                                                                |                                                    |                                                                                                  |                                                                                                                                                                                                       |                                                                                                                                     |        |                                                                                                                                                                                      |                |                |                                                                                                                                                                       |                |                                                                    |
| Received by:                                                                  |                                                    |                                                                                                  | <br><b>REMBERTO A. PATINDOL, PhD</b><br>Vice President<br>Administration and Finance<br>Chairman, PMT<br>Date: _____ |                                                                                                                                     |        | Recommending approval:<br><br><b>REMBERTO A. PATINDOL</b><br>Vice President, OVPAF<br>Date: _____ |                |                | Approved by:<br><br><b>EDGARDO E. TULIN</b><br>University President<br>Date: _____ |                |                                                                    |
| <div> 1- Quality<br/> 2- Efficiency<br/> 3- Timeliness<br/> 4- Average </div> |                                                    |                                                                                                  |                                                                                                                                                                                                       |                                                                                                                                     |        |                                                                                                                                                                                      |                |                |                                                                                                                                                                       |                |                                                                    |