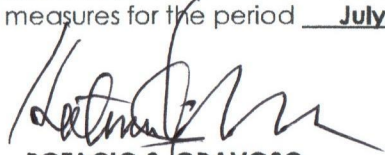


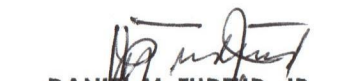
12/8
95-1/26

OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, ROTACIO S. GRAVOSO, HEAD, UNIVERSITY REVIEW CENTER commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December, 2017.


ROTACIO S. GRAVOSO
Head of the Unit

Recommending Approval:


DANIEL M. TUDUD, JR.
VP for Planning, Res. Gen. &
External Affairs

Approved:


EDGARDO E. TULIN
President

Personnel	Designation	Number
Head	URC Head	1
Casual Admin Staff	Administrative Aide III	1
Total		2

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

MFO & PAPs	Success Indicators	Unit/Person Responsible	Targets	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
UMFO 6: General Administration and Support Services									
PRGEA MFO 1. Administrative and Support Services Management	Efficient & customer-friendly frontline service	URC Staff	zero complaints	0 complaints	5	5	5	5.00	
	No. of administrative/financial documents acted upon on time	URC Head, URC Staff	100	130	5	4	4	4.33	
	No. of office staff supervised and monitored (CCE,URC, IAO)	URC Head	5	5	5	5	5	5.00	
	No. of meetings conducted and facilitated	URC Head, URC Staff	1	2	5	5	5	5.00	
	No. of review classes conducted and facilitated	URC Head, URC Staff	1	1	4	5	5	4.67	

	Passing percentage of URC reviewees	URC Head, URC Staff	Agric - 40% BEED - 50% BSED - 50%	Agric - 43.27% BEED - 30.13% BSED - 35.71%	3	3	5	3.67	
	Percent satisfaction of reviewees	URC Head, URC Staff	85%	88.50%	4	4	5	4.33	
	No. of communication & other documents filed	URC Staff	35	42	5	5	5	5.00	
PRGEA MFO 3. Resource Generation Services	Income generated from review classes offered. (Gross income)	URC Head, URC Staff	150,000.00	298,750.00	5	5	5	5.00	
Total Over-all Rating								42.00	
Average Rating								4.67	
Adjectival Rating								Outstanding	

Received by:

Planning Office

Date: _____

Calibrated by:

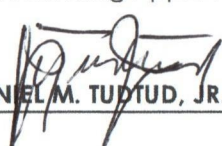


REMBERTO A. PATINDOL

Chairman, PMT

Date: _____

Recommending Approval:



DANIEL M. TUDTUD, JR.

Date: _____

Approved by:



EDGARDO E. TULIN

 President

Date: _____

- 1 - Quality
- 2 - Efficiency
- 3 - Timeliness
- 4 - Average