

Visayas State University
INSTRUCTION
 Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, VENICE B. IBANEZ, Department Head for Department of Consumer and Hospitality Management (DCHM), commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June, 2019.

VENICE B. IBANEZ
 VENICE B. IBANEZ
 Department Head

ANALITA A. SALABAO
 ANALITA A. SALABAO
 Dean, CME
 Date: _____



MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishment	Rating				Remark
					Quality	Efficiency	Timeliness	Average	
1: Advanced Education Services									
PI 1: Number of graduate degree specializations offered and monitored		NA							
PI 2: Total FTE monitored		NA							
PI 3: Percentage increase in number of graduate students enrolled		NA							
PI 4: Percentage increase in number of students who graduated within prescribed period		NA							
Percentage of programs (major fields) accredited Level 1-4		NA							
OVPI MFO 2. Graduate Student Management Services									
PI 1: Number of graduate students awarded with scholarship/ assistantship		NA							
PI 2: Percentage of graduate students awarded with scholarship/ assistantship who graduated within prescribed period		NA							

PI 3: Number of graduate students awarded with honors/distinction	NA							
UMFO 2. Higher Education Services								
OVPI MFO 1. Curriculum Program Management Services								
PI 1: Total FTE monitored	All faculty	250	292.61	5	5	5	5.00	
PI 2: Number of new undergraduate curricular program compliant to CMO, approved and offered	NA							
PI 3: Number of existing curriculum proposal subjected to evaluation and	NA							
PI 4: Percentage increase in number of undergraduate students enrolled	All faculty	1%	1%	4	5	5	4.70	
PI 5: Percentage increase in the number of undergraduate students who graduated within prescribed period	All faculty	1%	1%	4	5	5	4.70	
PI 6: Percentage passing of students in licensure board examination	NA							
OVPI MFO 2. Student Management Services								
PI 1: Percentage increase of students enrolled in different degree programs	NA							
PI 2: Number of students awarded with scholarship/fellowship/grants /assistantships	NA							
PI 3: Number of graduates gainfully employed in jobs related to their undergraduate programs	All faculty	51	51	4	5	5	4.70	
PI 4: Number of students availing of dormitory facilities	NA							
PI 5: Number of undergraduate students awarded with honors/distinction	NA							
UMFO 5. Support to Operations (STO)								
OVPI MFO 1. Faculty Development Services								
PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted	VBIBAÑEZ	1	1	5	4	5	4.70	
OVPI MFO 2. Faculty Recruitment/Hiring Services								
PI 1: Number of faculty recruited/hired aligned with ISO standards	VBIBAÑEZ/All faculty/Adm Staff	3	4	5	5	5	5.00	
PI 1: Percentage of faculty rated by students with at least very satisfactory	All faculty	95%	90%	4	4	4	4.00	
OVPI MFO 4. Admission & Registration Services								

PI 1: Number of graduating high school students who took the entrance scholarship exam resulting from information drive	NA							
PI 2: Number of students enrolled and validated within scheduled regular registration period	All faculty	300	499	5	5	5	5.00	
OVPI MFO 5. Guidance and Counselling & Support to Students Services								
PI 1: Number of guidance activities conducted	NA							
PI 2: Number of students who have availed of guidance and counselling services	All faculty	200	389	5	5	5	5.00	
PI 3: Percentage of students awarded scholarship and grants	NA							
PI 4: Number of best practices on students services implemented	NA							
OVPI MFO 6. Library Services								
PI 1: Percentage increase in the number of students, faculty and staff availing the Library services	NA							
PI 2: Percentage increase in the number of students, faculty, researchers and staff availing the Library resources and facilities	NA							
PI 3: Number of best Library practices introduced which increase demand to avail of Library services	NA							
OVPI MFO 7. Distance Education Services								
PI 1: Number of distance education curricular programs implemented	NA							
PI 2: Percentage increase in the number of extramural students enrolled	NA							
PI 3: Number of extramural students graduated within the prescribed period	NA							
OVPI MFO 8. Program and Institutional Accreditation Services								
PI 1: Number of degree programs which passed accreditation/evaluation at	NA							
PI 2: QMS on faculty recruitment, development & performance evaluation aligned with ISO standards	Dept. Personel Com	100%	100%	4	5	5	4.70	
PI 3: Degree program compliant with CHED	All faculty	2	2	4	5	5	4.70	

PI 4: Readiness to SUC levelling by CHED & DBM	All faculty	100%	100%	4	5	5	4.70	
OVPI MFO 9. Development Broadcasting & Communication Services								
PI 1: Number of technical services rendered	NA							
PI 2: Number of radio programs developed and aired	NA							
PI 3: Number of guests invited and interviewed on air	NA							
PI 4: Number of beneficiaries/clientele served	NA							
PI 5: Number of queries served on time	NA							
PI 6: Number of student interns supervised	NA							
UMFO 6. General Administration and Support Services (GASS)								
OVPI MFO 1. Administrative and Facilitative Services								
PI 1: Number of colleges, departments & support units supervised, monitored & coordinated	VBIBAÑEZ	1	1	4	5	5	4.70	
PI 2: Number of management meetings conducted	All faculty	3	4	4	5	5	4.70	
PI 3: Number of documents signed and approved	VBIBAÑEZ/ Adm staff	350	670	5	5	5	5.00	
PI 2: Number of university committees/ boards/council chaired & coordinated	All faculty	1	1	4	5	5	4.70	
PI 3: Number of personnel policies reviewed and endorsed to UADCO & approved by BOR	NA							
PI 4: Number of academic related policies reviewed and endorsed to UADCO & approved by BOR	NA							
PI 5: Number of frontline academic services monitored and ensured to be customer friendly & efficient and citizens charter posted conspicuously	All faculty/Adm staff	3	4	5	5	5	5.00	
PI 6: Percentage of new faculty recruited/hired using procedures aligned with ISO standards	Personnel Dept. Com	100%	100%	4	5	5	4.70	
PI 7: Percentage of newly hired faculty oriented with university policies and procedures	All faculty	100%	100%	4	5	5	4.70	
PI 8: Percentage of faculty evaluated by their students	All faculty	100%	100%	4	5	5	4.70	

PI 8: Percentage implementation of SPMS & PBB	NA							
PI . Forged linkage outside of the university	All faculty	7	7	4	5	5	4.70	
OVPI MFO 2. Frontline Services								
PI 1. Efficient and customer-frienly frontline service	All faculty/Adm staff	Zero percent complaint from clients served	Zero percent complaint from clients	4	5	5	4.70	
Total Over-all Rating							104.5	
Average Rating							4.75	
Adjective Rating							VS	

Received by:

Calibrated by:

Recommending Approval:

Approved:



REMBERTO A. PATINDOL

Planning Officer

Chairman, PMT

Date: _____

Date: _____

BEARIZ S. BELONIAS

Vice Pres/ for Instruction

Date: _____


EDGARDO E. TULIN

President

Date: _____

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