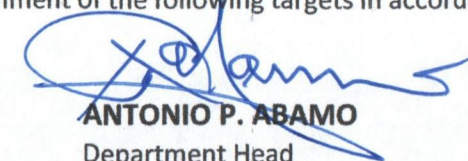


Visayas State University  
College of Management and Economics  
**DEPARTMENT OF BUSINESS AND MANAGEMENT**  
Visca, Baybay City, Leyte

**OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)**

I, ANTONIO P. ABAMO, Head of the Department of Business and Management, commits to deliver and agree to be rated on the attainment of the following targets in accordance attainment of the following targets in accordance with the indicated measures for the period July to December 2017

  
**ANTONIO P. ABAMO**  
Department Head

Date: Nov. 3, 2017

**INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):**

*Personnel*

Number	FTE(1ST SEM)	FTE(2ND SEM)	FTE/Summer	FTE Total
1	4.0	N/A	N/A	4.00
1	2.5	N/A	N/A	2.50
6	231.0	N/A	N/A	231.03
2	0.0	N/A	N/A	0.00
6	406.10	N/A	N/A	406.10
3	0.0	N/A	N/A	<u>0.00</u>
				<b>643.63</b>

**Rating Equivalents:**  
5 - Outstanding  
4 - Very Satisfactory  
3 - Satisfactory  
2 - Fair  
1 - Poor

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Actual		Rating				Remark
					Accomplishment as of June, 2017	Details of Accomplishment	Quality	Efficiency	Timeliness	Average	
	<b>Advanced Education Services</b>	<b>1. Graduate Degree Program Management Services</b>									
		PI1: Number of graduate degree specializations offered and monitored	Amestoso, Teves, Pomida, Salabao, Abamo	1	2.00	200%	5	5	5	5	



		PI2: Total FTE monitored	Amestoso, Teves, Pomida, Salabao, Abamo	22	49.33	224%	5	5	5	5	
		PI3: Percentage increase in number of graduate students enrolled	Amestoso, Teves, Pomida, Salabao, Abamo	30	44.00	147%	5	5	5	5	
		PI4: Percentage increase in the number of students who graduated within prescribed period	Amestoso, Teves, Pomida, Salabao, Abamo	7	10.00	143%	5	5	5	5	

<b>MFO 2</b>	<b>Higher Education Services</b>	<b>Curriculum Program Management Services</b>									
		PI 1. Total FTE monitored	All DBM faculty	338.00	587.80	174%	5	5	5	5	
		PI2: Number of new undergraduate curricular program compliant to CMO, approved and offered	All DBM faculty	1.00	1.00	100%	5	5	5	5	
		PI3: Number of existing curriculum proposal subjected to evaluation and compliant to CMO	All DBM faculty	1	1.00	100%	5	5	5	5	
		PI 4. Number of graduates in mandated programs graduated w/in prescribed period	- do -	20	160.00	800%	5	5	5	5	
		PI 5. Number of degree programs compliant to CMO supervised and implemented	- do -	1	1.00	100%	5	5	5	5	
		PI 6. Average percentage passing in licensure in mandated programs	NA								
		PI 7. Number of academe/Industry linkage established	AP Abamo	2	50.00	2500%	5	5	4	4.67	
		PI 8a. Number of students advised									
		On thesis/ field practice/special problem	All DBM faculty	3	187.00	6233%	5	5	5	5	
		On consultation	All DBM faculty	650	914.00	141%	5	5	5	5	
		PI 8b. No. of student organi-zations Advised/Assisted									
		Student organizations advised	APPomida, DL Avila, HM Cavite, JR Teves	1	3.00	300%	5	5	5	5	
		Student organizations assisted on student related activities	APPomida, DL Avila, HM Cavite, JR Teves	6	7.00	117%	5	5	5	5	



		<b>PI9. Number of instructional materials developed</b>									
		<i>New syllabi</i>	All DBM faculty	6	6.00	100%	5	5	5	5	
		<i>Revised syllabi</i>	All DBM faculty	10	12.00	120%	5	5	5	5	
		<i>New lecture manual</i>	All DBM faculty	2	3.00	150%	5	5	5	5	
		<i>Revised lecture manual</i>	All DBM faculty	3	20.00	667%	5	5	5	5	
		<i>New lab. manual</i>	All DBM faculty	1	1.00	100%	5	5	5	5	
		<i>Revised Lab. Manual</i>	All DBM faculty	3	3.00	100%	5	5	5	5	
		<i>New Powerpoint lecture presentation (per course)</i>	All DBM faculty	10	18.00	180%	5	5	5	5	
		<i>Revised Powerpoint lect. presentation (per course)</i>	All DBM faculty	18	20.00	111%	5	5	5	5	
		<i>On-line course lecture materials</i>	All DBM faculty	0	N/A						
		<i>On-line course lab.materials</i>	All DBM faculty	0	N/A						
		<b>PI 10. Additional outputs</b>									
		<i>Number of student awards/honors received</i>	All DBM faculty	3	18.00	600%	5	5	5	5.00	
		<i>Accreditation of curricular program (at least level 2)</i>	All DBM Faculty & Staff	Level 4	Level IV	100%	5	5	5	5	
		<i>Number of Computer Software Developed</i>									
<b>MFO 3</b>	<b>Research Services</b>	<b>PI 1. Number of published papers in internationally indexed journals</b>									
		<i>In refereed int'l journals</i>	AP Abamo, Ongy, Ratilla, Teves	1	3.00	300%					
		<i>In refereed nat'l journals</i>	AP Abamo, Ongy, Ratilla, Teves	1	3.00	300%	5	5	5	4	
		<i>In institutional journals</i>	Ongy, Ratilla, Teves	1	1.00	100%	5	5	5	5	
		<b>PI 2. Number of research outputs presented in regional/national/ int'l fora/conferences</b>									
		<i>In int'l fora/conferences</i>	AP Abamo, Ongy, Ratilla, Teves	2	3.00	150%	5	5	5	5	
		<i>In nat'l fora/conferences</i>	AP Abamo, Ongy, Ratilla, Teves	3	4.00	133%	5	5	5	5	



		<i>In reg'l fora/conferences</i>	AP Abamo, Ongy, Ratilla, Teves, Pomida, Salabao	4	5.00	125%	5	5	5	5	
		<i>In institutional fora/conferences</i>	AP Abamo, Ongy, Ratilla, Teves, Pomida, Salabao	5	7.00	140%	5	5	5	5	
		<b>PI 3.</b> Number of research projects conducted and/or completed on schedule	AP Abamo, Ongy, Ratilla, Teves	2	4.00	200%	5	4	5	4.67	
		<b>PI 4.</b> Number of research proposals submitted	AP Abamo, Ongy, Ratilla, Teves, Pomida	3	3.00	100%	5	5	5	5	
		<b>PI 5.</b> Percent of research proposals approved	AP Abamo, Ongy, Ratilla, Teves, Pomida	75	80.00	107%	5	5	5	5	
		<b>PI 6.</b> Amount of research money generated from external funding (Thousand PHP)	AP Abamo, Ongy, Ratilla, Teves, Pomida	1,000,000	5,000,000	500%	5	5	5	5	
		<b>PI 7.</b> Amount of research money generated from institutional funding (Thousand PHP)	AP Abamo, Ongy, Ratilla, Amestoso	200,000	800,000.00	400%					
		<b>PI 8.</b> Additional outputs									
		No. of research-related awards (research conducted by faculty or student w/ faculty)	Ongy, Ratilla, Teves	1	1.00	100%	5	5	5	5.00	
<b>MFO 4</b>	<b>Extension Services</b>										
		<b>PI 1.</b> Number of person-days trained weighted by length of training	AP Abamo, Ongy, Ratilla, Teves, Pomida	250	350.00	140%	5	5	5	5	
		<b>PI 2.</b> Number of IEC materials/technoguides developed/used	AP Abamo, Ongy, Ratilla, Teves, Pomida	2	10.00	500%	5	5	5	5	
		<b>PI 3.</b> Number of beneficiaries served				#DIV/0!	5	5	5	5	
		<i>Groups</i>	AP Abamo, Ongy, Ratilla, Teves, Pomida	6	10.00	167%	5	5	5	5	



		<i>Individuals</i>	AP Abamo, Ongy, Ratilla, Teves, Pomida	150	400.00	267%	5	5	5	5	
		<b>PI 4.</b> Number of extension projects conducted and/or completed on schedule	AP Abamo, Ongy, Ratilla, Teves, Pomida	0	1.00		5	5	5	5	
		<b>PI 5.</b> Number of extension proposals submitted	AP Abamo, Ongy, Ratilla, Teves, Pomida	2	1.00	50%	5	5	5	5	
		<b>PI 6.</b> Percent of extension proposals approved	AP Abamo, Ongy, Ratilla, Teves, Pomida	50	100.00	200%	5	5	5	5	
		<b>PI 7.</b> Amount of extension money generated from external funding (Thousand PHP)	AP Abamo, Ongy, Ratilla, Teves, Pomida	35,000	40,000.00	114%	5	5	5	5	
		<b>PI 8.</b> Amount of extension money generated from institutional funding (Thousand PHP)	AP Abamo, Ongy, Ratilla, Teves, Pomida	10,000	75,000.00	750%	5	5	5	5	
		<b>PI 9.</b> Additional outputs									
<b>MFO 5</b>	<b>Support to Operations</b>	<b>1. Faculty Development Services</b>									
		PI1: Number of faculty pursuing advanced research degree programs (PhD.) facilitated, monitored & assisted	AP Abamo, Salabao, Pomida	1	1.00	100%	5	5	5	5	
		<b>PI 1.</b> Number of seminars/ trainings/conventions/ workshops coordinated for entire university	AP Abamo		1.00						
		<b>PI 2.</b> Number of in-house seminars/trainings/ workshops/reviews conducted	AP Abamo, Ongy, Ratilla, Teves	1	3.00	300%	5	5	5	5	
		<b>PI 3.</b> Additional outputs									
		Number of faculty/staff awards/honors received related to operations support			N/A						
		<b>2. Faculty Recruitment and/or /Hiring Services</b>									
		PI1: Number of faculty recruited/hired aligned with ISO standards	AP Abamo, Salabao, Pomida	1	6.00	600%	5	5	5	5	



		<b>3. Faculty Evaluation Services</b>									
		PI1: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	All DBM faculty	90	100.00	111%	5	5	5	5	
		<b>7. Program &amp; Institutional Accreditation Services</b>									
		PI1: Number of degree programs which passed accreditation/evaluation at least Level 1	All DBM faculty	1	1.00	100%	5	5	5	5	
		PI3: Degree program compliant with CHED	All DBM faculty	1	1.00	100%	5	5	5	5	
		PI4: Readiness to SUC levelling by CHED & DBM	All DBM faculty	95	100.00	105%	5	5	5	5	
<b>MFO 6</b>	<b>General Admin. &amp; Support Services (GASS)</b>	<b>1. Administrative and facilitative services</b>									
		PI 1. Number of departments and/or service units supervised and monitored	AP Abamo	2	4.00	200%	5	5	5	5	
		PI2: Number of colleges, departments & support units supervised, monitored & coordinated	AP Abamo	4	4.00	100%	5	5	5	5	
		PI3: Number of academic related policies reviewed and endorsed to UADCO & approved by BOR	AP Abamo	5	9.00	180%	5	5	5	5	
		PI4: Number of frontline academic services monitored and ensured to be customer friendly & efficient and citizens charter posted conspicuously	Tabinas JA	2	2.00	100%	5	5	5	5	
		PI5: Percentage of new faculty recruited/hired using procedures aligned with ISO standards		100	100.00	100%	5	5	5	5	
		PI 6. No. of management meetings conducted	AP Abamo	12	16.00	133%	5	5	5	5	
		PI7. Number of documents attended and served	Abamo, Tabinas, Catorce	850	2521.00	297%	5	5	5	5	
		PI8. Number of academic lecture/laboratory rooms maintained		3	4.00	133%	5	5	5	5	
		PI 5. Number of heavy equipment maintained			N/A						
		PI 6. Area of lawn maintained (sq.m, approx.)		100	120.00	120%	5	5	5	5	
		PI 7. Number of office and laboratory equipment purchased		2	5.00	250%	5	5	5	5	



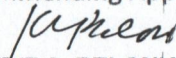
		<b>PI 8.</b> Zero percent complaint from clients served		80%	100%	125%	5	5	5	5	
		<b>PI 9.</b> Additional Outputs			AACCUP Level IV						
		<b>2. Efficient Customer-Friendly Assistance</b>									
		PI1: Efficient and customer-friendly frontline service		Zero percent complaint from clients served	Zero percent complaint from clients served	100%	5	5	5	5	
Total Over-all Rating							318.333				
Average Rating							4.972				
Adjectival Rating							Outstanding				

Received by:

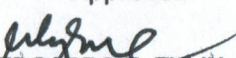
Calibrated by:

  
REMBERTO A. PATINDOL  
PMT Chair

Recommending Approval:

  
BEATRIZ S. BELONIAS  
Vice President for Instruction

Approved:

  
EDGARDO E. TULIN  
President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_