

6th 1018
1-74

1/70
1082
"Exhibit A"

OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, EDITHA G. CAGASAN, of the Quality Assurance Center commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to Dec, 2017.

EDITHA G. CAGASAN
Head of Unit
PERMITO A. PATINDOL
Chairman, PMT

Approved:

BEATRIZ S. BELONIAS
NP-for Instruction

MFO	Success Indicators	Target	Actual accomplishment		Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
Program and Institutional Accreditation Services	Number of Degree Program scheduled for accreditation/evaluation and to pass								
	Level III Phase II	6	8	160%	5	5	4	4.67	Postponed due conflict of schedule form other institution
	Level II								
	Alang-alang Campus & Villaba Campus	3	5	167%	5	5	5	5	
	Sed FOR 5 KRAs of Institutional Sustainability Assessment to prepare	5 KRAs	5 KRAs	100%	4	5	4	4.33	Postponed (tentative schedule march 2018) but 5 SEDs have been prepared and reviewed by internal reviewers and returned to task forces

	Number of programs to follow up their compliance for Level IV	1	2	200%	5	5	5	5	for finalization BAS and BSAB are now Level IV re-accredited
Administrative Services									
	Number of pages of documents photocopied as supporting Documents for AACCUPI,ISA, CHED Monitoring and Evaluation, ISO, AUN, SUC levelling, Horizontal Typology)	8,500 pages	10,000	117%	5	5	5	5	
	Number of Narrative Profile to review/ print and to bind	6 programs (24NPs)	8 programs (32NPs)	133.33%	5	5	5	5	
	Sed FOR 5 KRAs of Institutional Sustainability Assessment to prepare	5 KRAs	5 KRAs	100%	4	5	4	4.33	Postponed (tentative schedule march 2018) but 5 SEDs have been prepared and reviewed by internal reviewers and returned to task forces for finalization
Support to Operations (STO)									
	Number of meeting and workshops to schedule/facilitate (AACCUPI, ISO, Institutional Accreditation, Horizontal Typology, SUC levelling)	6	16	266.67%	5	5	5	5	
Efficient Customer-Friendly Assistance									
	Efficient and customer-	Zero complaint	Zero complaint	Zero	5	5	5	5	

	friendly frontline service	from clients	from clients	complaint from clients					
Total Over-all Rating								43.33	
Average Rating								4.81	
Adjectival Rating								Outstanding	

Received by:

Calibrated by:

Recommending Approval:

Approved by:

Planning Office


REMBERTO A. PATINDOL
PMT


BEATRIZ S. BELONIAS
Vice President for Instruction


EDGARDO E. TULIN
President

Date: _____

Date: _____

Date: _____

Date: _____

- 1 – Quality
- 2 – Efficiency
- 3 – Timeliness
- 4 – Average