

OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, **ELWIN JAY V. YU**, Chief of Hospital I and Head, of VSU - University Services for Health Emergency and Rescue Office (USHER) commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January - June, 2023

ELWIN JAY V. YU, MD, MPH
Chief of Hospital I and Head VSU - USHER

Approved:

DANIEL LESLIE TAN
Vice President for Admin & Finance



MFOs/PAPs	Success Indicators	Unit/Persons Responsible	TARGET Jan.-Dec. 2023	ACTUAL ACCOMPLISH MENT	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
USHER MFO1: ISO aligned Health Services	Percentage compliant of process under ISO standard	USHER Staff	100% compliant to standard	Zero Complaint	5	5	5	5.00	
	Number of new Quality Procedures Submitted and approved	Dr. Yu, Dr. Guinocor, Amarillo, Compendio	4	4	5	5	5	5.00	OPD/ER/Dental Consultation/Annual Medical Exam Employee
	Number of forms registered and revised	Dr. Yu, Dr. Guinocor, Amarillo, Compendio	3	3	4	5	5	4.70	Trip Ticket Form for Revision, Dental Form for Revision, Pre-Sport Clearance for Revision
USHER MFO2: Administrative Support Management of Health Services	Efficient & customer-friendly frontline services	USHER Staff	Zero Complaint	Zero Complaint	5	5	5	5.00	Emergency hiring during Annual/Periodic Medical Examination for Students
	Compliance to requirements of regulatory/accreditation bodies	Dr. Yu, Compendio, Guiñarez, Bandilla	7	7	5	4	5	4.70	ISO 9001:2015, DOH, DENR, FDA, Philhealth, Philippine Hospital Association, AACCUP
	Monthly manpower meeting	All USHER Staff	12	6	5	5	4	4.70	
USHER MFO3: Health and Wellnes	Number of injury/accident prevention activities conducted	Fruto, Gapasin	4 (1 per quarter)	2	5	4	5	4..7	(Jan to June, meeting done) and July to Dec-0) 9 colleges (Graduate School included), 1 HS, 2 Employees Union (AdPA & VFA), 5 Research Centers
	Percentage of request for medics/first aid granted and served	Dr. Yu, Dr. Guinocor, Braganza Nursing Service and Ambulance Drivers	100%	100%	5	5	5	5.00	VSU faculty, students and staff intramurals Regional annual administrative and tactical inspection, VSU alumni graduate home coming fun run, CAT - I graduation and turn over, VSU anniversary, civil service month, SCUAA, presentation of sponsors (ROTC and CAT)

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	Number of Dental Health prevention and promotion activities conducted	Dr. Buzon & Berrame	4 (1 per quarter)	2	4	5	5	4.70	
	Number of Non communicable Diseases Prevention and Control activities conducted	Dr. Yu, Dr. Guinocor, C.Fruto, F.A.Gapasin, Braganza	5	2	5	4	5	4.70	Feb-Heart Month, May-Hypertension Awareness Month, September - Obesity Prevention; Mental Health-septembe, November-Diabetes
	Number of Communicable Diseases Prevention and Control activities conducted	Dr. Yu, Dr. Guinocor, Z.J.Compendio, Braganza	3	3	4	5	5	4.70	January, HIV, June- Dengue Awareness, Dec. HIV/Aids
	Number of Reproductive, Maternal and Child Health activities conducted	Dr. Yu, Dr. Guinocor, M.F.Reyes, Braganza	6	3	5	4	5	4.70	March- Womens Month, April - VSU Anniversary Health and Wellness, May - Cervical Awareness Month, August- Breastfeeding and and Family Panning Awareness Month, October-Breast Cancer Awareness Month- November-Prostrate Cancer Awareness Month,
	Number of GRC coordinated activities	USHER Staff	6	4	5	5	4	4.70	To submit budgetary plan for 2023 to GRC
	Percentage of staff and employees attended for Entrance Medical Examination	Bandilla, Nursing Service, Fernandez, Mercado, Guiñarez, Dr. Guinocor, & Dr. Yu	100%	100%	5	5	5	5.00	Number of new employees (ODHRM)-
	Number of staff and employee for annual medical examination attended	Bandilla, Nursing Service, Fernandez, Mercado, Guiñarez, Dr. Guinocor, Dr. Capuno & Dr. Yu	100%	100%	5	5	5	5.00	Data from ODHRM: FACULTY Member: Perm- 242; Temp-148; Temp S-10; Partime-124) Admin Staff - Casual- 50; Contractual- 19; Perm-243; Temp- 10; Job Order 810) 1656/1656 -- Proposed a policy on Mandatory Annual Medical Examination of all permanent employees.
	Number of Entrance and Annual Medical Guidelines submitted for approval	Dr. Yu, Dr. Guinocor & Dr. Capuno	1- for Student, 1 for Employee	on-process	4	5	5	4.7	on-process
	Percentage of staff, employees and their dependents who seek consult and given medical/dental treatment	Dr. Buzon, Berrame, Nursing Service, Fernandez, Bandilla, Mercado, Guiñarez, Dr. Yu, Dr. Guinocor & Dr. Capuno	100%	100%	5	5	5	5.00	Based on OPD Consultation among employees and dependents from 2021-2022
	Percentage of staff, employees and their dependents needing further evaluation and treatment referred to higher center/institution	Nursing Service, Fernandez, Bandilla, Mercado, Guiñarez, Dr. Yu, Dr. Guinocor, Dr. Capuno & Caintic	100%	100%	5	5	5	5.00	Based on ambulance referrals among employees from 2021-2022
	Percentage of outsiders who seek consult and given medical/dental treatment	Dr. Buzon, Berrame, Nursing Service, Fernandez, Bandilla, Mercado, Guiñarez, Dr. Yu & Dr. Guinocor	100%	100%	5	5	5	5.00	Based on OPD Consultation among employees and dependents from 2021-2022

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			Jan.-Dec. 2023	ACCOMPLISHMENT	Q ¹	E ²	T ³	A ⁴	
	Number of diagnostic equipment requested and approved	Nursing Service, Dr. Yu, Dr. Guinocor, Mercado	10	5	5	4	5	4.70	Diagnostic Set (WARD and OPD), New Laboratory Service capability
	Number of additional medical, nursing and allied health personnel hired	Chief of Hospital; ODAHRD; Planning Office; OVPAF; FMO; OP	25	15	5	5	5	5.00	Number is based on DOH requirement (nurse, midwife, SG, driver, med tech, admin officer)- Letter submitted to Dr. Tulin thru Daniel Leslie Tan
	Number of required trainings attended	Chief of Hospital; Nursing Service;	5	3	5	4	5	4.70	Number is based on DOH requirement (ICD, Medical Records, BLS, SFA, fire and earthquake), 1 Sanitary Inspector-To submit requested training to DOH
USHER MFO4: Public Health Services in the New Normal	Number of Sanitary inspection of food establishments, dormitories and housing units within the campus conducted	Dr. Yu, Dr. Guinocor, Fruto, Braganza	2	1	5	4	5	4.70	1st quarter and 2nd quarter of the year.
	Percentage of COVID-19 suspected patients swabbed	G. Fernandez, Compendio, Braganza JD.	100%	100%	5	5	5	5.00	Based on Lab Data- 60/60; Target is dependent on the current situation and health protocols established.
	Percentage of work-from-home arrangement request evaluated and recommended for approval/disapproval	Dr. Yu; Dr. Guinocor	100%	100%	5	5	5	5.00	Based on data collected from 2022; Target is dependent on the current situation and health protocols established.
	Percentage of employees with symptoms related to COVID-19 identified, monitored and endorsed to City Health Operation Center.	Dr. Yu, Dr. Guinocor, Compendio, OPD/ER Nurse, Braganza, JD.	100%	100%	5	5	5	5.00	Target is dependent on the current situation and health protocols established.
	Number of Survey For VSU Health Database conducted	C. Fruto, F.A Gapasin	4 (1 per quadrant)	2	5	4	5	4.70	Conduct House to House Survey- Survey/ quadrant
USHER MFO5: Rescue Services	Number of regular water analysis conducted	1 Utility, 1 Nurse, 1 PCO, Braganza	Bi-annual	Bi-annual	5	4	4	4.7	
	Number of Emergency and rescue team, rescue headquarters, evacuation center and equipment/machines/vehicles proposed proposals prepared and submitted	Chief of Hospital; Emergency Service	1	1	5	5	5	4.70	Proposal is included with OUDRRM (Follow-up action taken)
USHER MFO7: Innovations in the New Normal	Number of Hospital Operations Manual proposed and approved	COH, Section Heads	1	1	5	5	5	5.00	
	Electronic database maintained	All USHER Staff	1	1	5	5	5	5.00	

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	iHOMIS maintained	Z. Compendio	1	1	5	5	5	5.00	
	Established and maintained telemedicine service	USHER ; DOH	1	1	5	5	5	5.00	awaiting computer equipment to be purchased
	Maintenance of USHER Facebook page, email and Daily Self Check list	Z. Compendio	1	1	5	5	5	5.00	
	Continuing Medical Education	USHER	14	9	4	5	5	4.70	Morbidity Audit per month , 2 In-house BLS/SFA Refresher (twice a year) need to buy maniquins (Adult and Pedia)
	Request for Anti-Red Tape and Frontline Service Training	COH	1	1	5	5	5	5.00	
	Proposal to construct concrete pavement with Temporary Tent submitted	COH	1	1	5	5	5	5.00	
	Proposal to construct Waiting/Processing area for dental, lab and X-ray clients submitted	COH	1	1	5	5	5	5.00	Awaiting response
	Proposal to construct a Safe Medical Records submitted	COH	1	1	5	5	5	5.00	Awaiting response
	Proposal to construct a morgue submitted	COH	1	1	5	5	5	5.00	Awaiting response
	Proposal to construct a new counters for the records room, cashier and pharmacy submitted	COH	1	1	5	5	5	5.00	Awaiting response
	Proposal to purchase New hospital equipment and supplies submitted	COH	1	1	5	5	5	5.00	Awaiting response
	Follow-up submitted proposal for automatic sprinkler system	COH	1	1	5	5	5	5.00	Awaiting response
Total Over-all Rating								205.20	
Average Rating								4.77209	
Adjectival Rating									

Received
by:



TONI MARC L. DARGANTES
Planning Office

Date: JUL 14 2023

Calibrated by:


DANIEL LESLIE S. TAN
Chairman, PMT
Date: _____

Approved by:


EDGARDO E. TULIN
University President
Date: JUL 19, 2023

1- Quality

2- Efficiency

3- Timeliness

4- Average