

Visayas State University  
College of Agriculture and Food Science  
Department of Agricultural Education and Extension

**OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)**

I, **ANTONIA CECILIA Y. SANDOVAL**, Head of the Department of Agricultural Education and Extension, commits to deliver and agree to be rated on the attainment of the following targets in accordance with indicated measures for the period January- June, 2017.

**ANTONIA CECILIA Y. SANDOVAL**

Dept. Head, DAEE

**VICTOR B. ASIO**

Dean, CAFS

**INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE)**

<i>Personnel</i>		<i>Number</i>	<i>FTE/ 2nd Semester</i>	<i>FTE/Summer</i>	<i>FTE/1st Sem.</i>	<i>FTE Total</i>
Department Head		1	SY 2016-2017 14.08	SY 2016-2017 3.37	SY 2017-2018	17.45
Regular Faculty (Vac. & Sick Leaves)		5	113.31	46.65		159.96

- Rating Equivalents:**  
5- Outstanding  
4 - Very Satisfactory  
3 - Satisfactory  
2 - Fair  
1 - Poor

UMFO No.	MFO Description	Success /Performance Indicator (PI)	Units/Persons Responsible	Targets	Actual Accomplishment	Rating				Remarks
						Quality	Efficiency	Timeless	Average	
UMFO 1	ADVANCED EDUCATION SERVICES MFO 1	Graduate Degree Program Management Services								
		PI 1 Graduate Degree Program monitored	A.C.Y. Sandoval F.T. Balaña H.Y. Goltiano K.Y. Teves	5	5	5	5	5	MAg.Dev. • Ag Ex • Ag Ed MS • Ag Ex • Ag Ed PhD • Ag Ed	

	PI 2*Total Graduate FTE monitored									
	• Ph.D.	A.C.Y. Sandoval H.Y. Goltiano		1.91	5	5	5	5	5	FTE: 2 <sup>nd</sup> Semester, SY 2016-17
	• MS	A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano		19.36	5	5	5	5	5	FTE: Continuation of 2 <sup>nd</sup> Semester (Jan-June) and Summer, SY 2016-17
	• MagDev	A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano		4.99	5	5	5	5	5	FTE: 2 <sup>nd</sup> Semester, SY 2016-17
	PI 3 Percentage increase in the number of graduate students enrolled	A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano		$\frac{14-19}{14} = -36\%$	4	4	4	4	4	Number of graduate students decreased from 19 to 14 enrolled on 1 <sup>st</sup> and 2 <sup>nd</sup> Sem SY 2016-2017, respectively.
OVPI MFO 2	PI 4 Percentage increase in the number of graduate students who graduated in prescribed period									
	Graduate Student Management Services									
	PI 1 Number of graduate students awarded with scholarships/ assistantships	DAEE Faculty		5	7	5	5	5	5	GTA M. Villaremo  CHED Scholars: M. Elatico R. Del Pilar, W. Abelidas, E. Lamo, N. Chavez, G. Calubiran



UMFO 2	HIGHER	Curriculum Program Management Services	PI 2 Percentage of graduate students awarded with scholarship/assistantship who graduated within the prescribed period							
		PI 3 Number of graduate students awarded with honor/distinction upon graduation								
		PI 4 Number students advised								
		<ul style="list-style-type: none"> <li>Ph.D.</li> </ul>	As GAC chairman /member: A.C.Y. Sandoval		1	5	5	5	5	PhD in Aged M. Elattico,
					3	5	5	5	5	Minor-AgeEx, Aged Zulla, S. Ravelo, M. Tongol, A. Villar, E. Losano, R. Briones
		<ul style="list-style-type: none"> <li>MS</li> </ul>	As GAC chairman /member: A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano	5	10	5	5	5	5	N. Chavez, M. Espejo, N. GAurana, E. Lamo, L. Napa, R. Ogalesco, M. Oliveros, F. Paglinawan, R.R. Bustamante, P. Vistal,
		<ul style="list-style-type: none"> <li>MagDev</li> </ul>	As GAC chairman/member : A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano	1	3	5	5	5	5	N. Celeste, E. Lerios, Magdadaro

EDUCATION SERVICES OVPI MFO 1									
PI 1 Total Undergraduate FTE monitored	DAEE Faculty		151.15	5	5	5	5		
PI 2 Number of undergraduate curricular programs compliant to CMO approved and offered									
PI 3 Average passing in licensure examinations in mandated programs									
PI 4 Number of undergraduate graduates in mandated programs graduated within the prescribed period	DAEE Faculty		18	5	5	5	5	Graduated last June 14, 2017	
PI 5 Percentage increase in the number undergrad students who graduated within prescribed period									
PI 6 Percentage increase in the number undergrad students enrolled	DAEE Faculty		$\frac{120-132}{120} = -10\%$	4	4	4	4	Decreased enrollment from 1 <sup>st</sup> sem to 2 <sup>nd</sup> sem., SY 2016-2017	
PI 7 Number of academe/industry linkage established			3	5	5	5	5	LGU of Hilongos, Maasin, Ormoc	
PI 8 Number of student advised	DAEE Faculty	10	18	5	5	5	5		
PI 9 Number of student organization advised/ assisted	K. Y. Teves A.M.C. Monsanto R.D. Banoc	1	1	5	5	5	5	VSU-Agricultural Extension Society (VAExSo)	
PI 10 Number instructional materials developed									
<ul style="list-style-type: none"> <li>Study Guide Revised</li> <li>Syllabi Revised</li> </ul>									



UMFO 3	RESEARCH SERVICES	PI 1 * Number of published papers in internationally indexed journals							
		• <i>refereed int'l journals</i>							
		• <i>refereed nat'l journals</i>							
		• <i>institutional journals</i>							
		PI 2 * Number of research outputs / poster presented in regional/national/ int'l for a/conferences							
		• <i>Int'l for a/conference</i>							
		• <i>Nat'l for a/conference</i>							
		• <i>Institutional for a/conference</i>							
		PI 3 Number of research projects completed	A.C.Y. Sandoval, F.T. Baliña	1	1	5	5	5	5
									Title of research completed:
									Job Placement of the Graduates of the BSA, BSFT, BSDC, and BAS Curricula of the College of Agriculture and Food Science, Visayas State University, Main Campus Funded by: VSU
		H.Y. Goltiano	1	1	5	5	5	5	ACIAR Project
		PI 4 Number of research proposals submitted							
		PI 5 Percent of research proposals approved							
		PI 6 Amount of research money generated from external funding							
		PI 7 Amount of research money generated from institutional funding	A.C. Y. Sandoval F.T. Baliña		P 170,000	5	5	5	5
									Title of research: Job Placement of the Graduates of the BSA, BSFT, BSDC, and BAS

									Curricula of the College of Agriculture and Food Science, Visayas State University, Main Campus Funded by: <b>VSU</b>
		<b>PI 8 Additional outputs</b> <ul style="list-style-type: none"> <li>Number of research-related awards (faculty &amp; student/faculty )</li> </ul>							
<b>UMFO 4</b>	<b>EXTENSION SERVICES</b>	<b>PI 1 Number of person-days trained weighted by length of training</b>							
		<b>PI 2 Number of trainings conducted</b>	A.C.Y Sandoval K.Y. Teves						
					5	5	5	5	5
									<b>Trainings conducted:</b> <ul style="list-style-type: none"> <li>" Bangus Deboning"</li> <li>"Training on Cassava Processing, Preservation, Food Hygiene and Sanitation, Packaging and Labelling"</li> <li>"Self-Awareness, Values and Leadership Training"</li> <li>"Sectoral Planning Workshop in the Five Pilot Barangay in the City of Baybay of</li> </ul>



									the Academe- ATI-LGU Partnership in Testing Extension Modalities for CY 2017"
	K.Y. Teves		1	5	5	5	5	5	Training conducted by ATI Funded extension project <ul style="list-style-type: none"> <li>"Food Processing, Packaging, Food Safety and Quality Evaluation for Small Scale Processors in Selected Municipality of Leyte Province"</li> </ul>
PI 3 Number of IEC materials/ techno guides developed/used									
PI 4 Number of beneficiaries served									
<ul style="list-style-type: none"> <li>Groups</li> </ul>	F.T. Balaña R.D. Banoc A.C. Monsanto	1	2	5	5	5	5	5	Beneficiaries served: <b>Green- the -Home</b> <ul style="list-style-type: none"> <li>Riverside</li> <li>Marcos</li> </ul>
	A.C.Y. Sandoval K.Y. Teves	3	5	5	5	5	5	5	<b>VSU-ATI-LGU Extension Project:</b> <ul style="list-style-type: none"> <li>Maslug</li> <li>Sto. Rosario</li> </ul>

							<ul style="list-style-type: none"> <li>• San Agustin</li> <li>• Banahaw</li> <li>• Biasong</li> </ul>
							<b>VSU-Extension Project</b> <b>Beneficiaries:</b> small scale food processors from: <ul style="list-style-type: none"> <li>• Albura,</li> <li>• Hindang,</li> <li>• Inopacan and</li> <li>• Selected barangays of Baybay City, Leyte(Brgy. Ilang, Candadam and St. Rosario</li> </ul>
	K.Y. Teves		6	5	5	5	5
<ul style="list-style-type: none"> <li>• <i>Individuals</i></li> </ul>	F.T. Balliña R. D. Bañoc  A.C.Y. Sandoval K. Y. Teves  K. Y. Teves	64   98	82   160	5	5	5	5
							<b>Green the Home Project</b>  <b>VSU-ATI-LGU Extension Project</b>  <b>Extension Project:</b> “Food Processing, Packaging, Food Safety and Quality Evaluation for Small Scale Processors in



								Selected Municipality of Leyte Province"
	K. Y. Teves	35	35	5	5	5	5	<b>ODREX-funded extension project entitled:</b> "The Use of Participatory Approach in Strengthening Small Scale Food Processing"
<b>PI 5 Number of technical/ expert services</b>								
• Research monitoring								
• Peer Reviewers/ Panelist								
• Resource Persons								
• Convenor/Organizer								
• Consultancy								
• Evaluator								
<b>PI 6 Number of extension projects conducted</b>	F.T. Baliña R.D. Banoc A.M. Monsanto	1	1	5	5	5	5	Green the Home Project
	A.C.Y. Sandoval K. Y. Teves	1	1	5	5	5	5	VSU-ATI-LGU Extension Project
	K.Y. Teves	1	1	5	5	5	5	ODREX-funded extension project entitled: "The Use of Participatory Approach in Strengthening Small

									Scale Food Processing'
		K.Y. Teves	1	1	5	5	5	5	ATI-funded training project entitled: "Food Processing, Packaging, Food Safety and Quality Evaluation for Small Scale Processors in Selected Municipalities of Leyte Province"
PI 7 Number of extension projects submitted									
PI 8 Amount of extension money generated from external funding	A.C.Y. Sandoval, K. Y. Teves			P 625,000	5	5	5	5	VSU-ATI-LGU Extension Project Funded by ATI
	K.Y. Teves				5	5	5	5	ATI-funded training project entitled: "Food Processing, Packaging, Food Safety and Quality Evaluation for Small Scale Processors in Selected Municipalities of Leyte Province"
PI 9 Amount of extension money generated from institutional funding	F.T. Balaña R. D. Bañoc A.C. Monsanto			P 75, 000	5	5	5	5	Green the Home Project



			K.Y. Teves	P 75,000	5	5	5	5	ODREX-funded extension project entitled: " The Use of Participatory Approach in Strengthening Small Scale Food Processing'
		<b>PI 10 Additional outputs</b> <ul style="list-style-type: none"> <li>Number of extension related awards ( extension conducted by faculty and students)</li> </ul>							
<b>UMFO 5</b>	<b>SUPPORTING TO ORGANIZATIONS OVPI MFO 1</b>	<b>Faculty Development Services</b>							
		<b>PI 1</b> Number of Faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted							
		<b>Faculty Recruiting /Hiring Services</b>							
		<b>OVPI MFO 2</b>							
		<b>PI 1</b> Number of faculty recruited/hired aligned with ISO standard							
	<b>OVPI 3</b>	<b>Faculty Evaluation Services</b>							
		<b>PI 1</b> Number of Seminars/trainings/conventions/workshop coordinated for entire university							
		<b>PI 2</b> Number of Seminars/trainings/conventions/workshop coordinated outside of the university							
		<b>PI 3</b> Percentage of faculty rated by students with at least very satisfactory rating in 50% of the	A.C.Y. Sandoval F.T. Balña H.Y. Goltiano						

		subjects evaluated	K.Y. Teves A.C. Monsanto R.D. Banoc							
		PI 4 Number of in-house seminars/trainings/workshops/ reviews conducted attended								
		PI 5 Additional outputs <ul style="list-style-type: none"><li>Number of faculty/staff awards/ honors received</li><li>related to operations support</li></ul>								
		Program and Institutional Accreditation Services								
	OVPI MFO 4	PI 1 Number of degree programs which passed accreditation/ evaluation at least level 1	DAEE Faculty	1	4	5	5	5	5	MS <ul style="list-style-type: none"><li>AgEx</li><li>AgEd</li><li>MAgDev</li><li>AgEx</li><li>AgEd</li></ul>
		PI 2 QMS on faculty recruitments, development								
		PI 3 Percentage of degree program compliant with CHED								
		PI 4 Additional outputs <ul style="list-style-type: none"><li>Number of activities organized/ attended/assisted/participate /facilitated</li></ul>								
UMFO 6	GENERAL ADMINISTRATION & SUPPORTING SERVICES	PI 1 Zero percent complaints from clients	DAEE Faculty and Admin. Staff		100%	5	5	5	5	
		PI 2 Additional Outputs/Best Practices								
AVERAGE RATING										4.94
ADJECTIVAL RATING										Outstanding



Received by:

**DANIEL M. TUDDUD**  
Planning Office

Date: \_\_\_\_\_

Legend:


Calibrated by:

  
**REMBERTO A. PATINDOL**  
Chairman, PMT

Date: \_\_\_\_\_

Q<sup>1</sup> - Quality  
E<sup>2</sup> - Efficiency  
T<sup>3</sup> - Timeliness  
A<sup>4</sup> - Averages

Recommending Approval:

  
**BEATRIZ S. BELONIAS**  
Vice President for Instruction

Date: \_\_\_\_\_

Rating Scale:

4.6 - 5.0 Outstanding  
3.8 - 4.5 Very Satisfactory  
3.0 - 3.7 Satisfactory  
2.2 - 2.9 Unsatisfactory  
2.1 & below Poor

Approved:

  
**EDGARDO E. TULIN**  
President

Date: \_\_\_\_\_