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"Exhibit A"


OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, **FELICIANO G. SINON**, Head of the **National Abaca Research Center** commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January to June 2019.


OTHELLO B. CAPUNO
Vice-President for R & E

Approved: 
EDGARDO E. FELIN
President


FELICIANO G. SINON
Head of Unit
Date: June 30, 2019


30 AUG 2019
OPCR/CA

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q1	E2	T3	A4	
MFO1: Advanced and Higher Educ. Services	P11: Full-Time Equivalent (FTE)	15	54.55	NARC Core staff	5	5	4	4.67	
	P12: Student advising and consultation services								
	- No. of hours spent on student consultation	110	368	NARC Core staff	5	5	4	4.67	
	- No. of student research advisory	3	34	NARC Core staff	5	5	5	5.00	31 undergrad & 3 Graduate
	- No. of student research advisory committee membership	1	45	NARC Core staff	5	5	5	5.00	

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
	- No. of student organizations advised	-	200 (w/ 1 organization)	NARC Core staff					
MFO2: Research Services									
Number of Outputs Published in CHED accredited journals/ internationally indexed journals	PI1: Number of publications								
	- In Refereed Journals	1	-	NARC staff	-				
Research projects/ studies completed in the last 3 years	- % of Research completed within the prescribed period	100%	-	NARC staff	-				
	- % of Research outputs presented	100%	-		-				
Number of Outputs Presented in Regional/National/ International Fora /Conferences/Anniversary	PI2: Number of papers presented	9	1-International 2- National 1- Regional 4 Total	NARC staff	3	4	4	3.67	See Attachment
	PI3: Number of Awards received	1	1- Scholarship Program (On-going) 1- Nomination for National Gawad Award under evaluation review 1- Local	NARC staff	5	4	5	4.67	- Under evaluation nomination entry for National Award, Gawad Saka 2019 Search - 1 st Runner Up Research Center Category Booth 2019 during VSU Anni.

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
Technologies Generated	P11: Number of techno. generated	-		NARC staff					
	- Number of techno. patented	-		NARC staff					
MFO3: Extension Services	- Number of new adopters (Agency/coop/NGO)	-	1	NARC staff	5	4	5	4.67	1-LGU, CAO, Ormoc City
	P11: Number of trainings conducted	2		NARC staff	-				
Trainings conducted									
	- Number of IEC mats./ technoguides developed/ distributed	175	406	NARC staff	5	5	5	5.00	
	P12: Number of beneficiaries served								
	- Groups/Institutions	2	60	NARC staff	5	5	5	5.00	60 groups/institutions
MFO3: Income Generating Project (IGP) Services	- Individuals	400	544	NARC staff	5	4	5	4.67	n/LGUs and 544 Individuals
	Income from commercialized techno.								
	- Abaca Processing machines	-	770,000.00	NARC staff	5	5	5	5.00	Gross income (11 units abaca strippers)
	- Disease-free planting materials	-	577,520.00	NARC staff	5	5	5	5.00	Sales from 18,832 abaca

MFOs/PAPs	Success Indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
MFO4: Research & Extension Admin. & Support Services									seedlings and 150 Banana seedlings
	Efficient & customer friendly frontline service	No. of clients served 250 90% of documents prepared/processed/ released within the day approved by the director (error-free documents)	1,274 100% (no error)	NARC staff NARC Admin. staff	5 5	5 5	5 5	5.20 4.67	
Admin. & financial documents preparation/ facilitation		No. of prepared/ processed/approved documents	1,500	NARC Admin. staff	5	5	4	4.67	
		No. of mtgs., planning-workshop conducted	20	NARC staff	5	5	4	4.67	
Official meetings/ planning-workshop organized/ coordinated/ facilitated		100% of mtg./planning-workshops successfully undertaken	100%	NARC staff	5	4	5	4.67	
		No. of reports prepared & submitted on-time (annual/quarterly/other documentation reports)	26	NARC Admin. staff	5	5	5	5.00	
Research and Extension activities		No. of research proposal developed and approved	3	NARC staff	5	5	4	4.67	Externally-funded under review (Pending)
		- Total amount generated outside VSU funding	-	NARC staff					
	No. of projects/studies								

MFOs/PAPs	Success Indicators conducted	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
	- New research	1	2		5	5	5	5.00	See attachment on externally funded on-going and completed research
	- Externally funded research (ongoing)	4	2	NARC staff	3	4	5	4.00	
	- Completed research	1	2		5	4	5	4.67	
Total Over-all Rating									
Average Rating									
Adjectival Rating									


Received by:

Calibrated by:

Recommending Approval:

Approved by:

4, 7/4


DILBERTO O. FERRAREN
 Planning Office
 Date: _____


REMBERTO A. PATINDOL
 PMT
 8/25
 Date: _____


OTHELLO B. CAPUNO
 Vice President
 Date: _____


EDGARDO E. TULIN
 President
 Date: _____

- 1 - quality
- 2 - Efficiency
- 3 - Timeliness
- 4 - Average