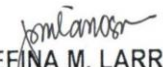


JAN 23 2019

"Exhibit A"

OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR)

I, **Josefina M. Larrosa**, Manager, VSU Guesthouse/Pavilion commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period **July - December 2018**.


JOSEFINA M. LARROSA
 Manager

Approved:


DILBERTO O. FERRAREN
 VP for Planning, Resource Generation
 and External Affairs

Appointment/ Status	Position Title	Number
Head	Manager/Admin. Asst. III	1
Regular Staff	Household Attendant I	2
Casual Staff	Admin. Aide I	1
Job Order	Chefs, Food Servers/Attendants, Front Desk Clerk, Laundry woman, Laborer, etc.	17
TOTAL		21

Rating Equivalents:
5-Outstanding
4-Very Satisfactory
3-Satisfactory
2-Fair
1-Poor

No.	MFOs/PAPs	Success Indicators	Persons Responsible	Target	Actual Accomplishment	Rating				Remarks
						Q ¹	E ²	T ³	A ⁴	
MFO No. 5 Support to Operations	Efficient & customer friendly frontline service	Zero percent complaint from client served	J. Larrosa R. Tanaid B. Javier L. Caintic JO workers	Zero valid complaint	Zero valid complaint	4	5	5	4.67	
	Efficient food catering services and pavilion canteen operations	No. of food catering services and daily canteen operations	J. Larrosa R. Tanaid B. Javier L. Caintic JO workers	900 catering services and canteen operations	900	4	4	4	4	

	Effective financial management	Gross income generated from catering & canteen operations	J. Larrosa R. Tanaid	7M	9.1M	5	5	5	5	
		No. of financial documents and reports processed for collection and payments	B. Javier L. Caintic JO workers	600 financial documents and reports processed	650 financial documents processed	4	4	4	4	
	Total Over-all Rating								17.67	
	Average Rating								4.42	
	Adjectival Rating									

Received by:

Planning Office

- 1-Quality
- 2-Efficiency
- 3-Timeliness
- 4-Average

Calibrated by:


REMBERTO A. PATINDOL
Chairman, PMT

Approved:


EDGARDO E. TULIN
President