

Visayas State University
College of Engineering
DEPARTMENT OF FOOD SCIENCE AND TECHNOLOGY
Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, IVY C. EMNACE, Head of the Department of Food Science and Technology, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June, 2017.

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Personnel	Number	FTE/sem	FTE/Summer	FTE Total
Department Head	1	4.0	0.0	8.00
Faculty w/ Univ. Designated Position	2	2.5	0.0	10.00
Regular Faculty (Vac. & Sick Leaves)	3	8.0	0.0	48.00
Regular Faculty (Teacher's Leave)	0	18.0	0.0	0.00
Part time Faculty Members	1	Actual	Actual	0.00
Admin Staff Members	3	0.0	0.0	0.0

IVY C. EMNACE
Department Head
Date: June 2017

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Actual Accomplishment		Rating				Remark
					% Accomplishment as of June 2017	Details of Accomplishment	Quality	Efficiency	Timeliness	Average	
MFO 1	Advanced Education Services	PI.1 Number of FTE coordinated and implemented for graduate students	LAG, FJA, ICE	25.00	34.00	Graduate students	4	5	5	4.67	
		PI.2 Graduated MSFST	ICE, LAG, FJA	4	5	Graduate students	5	5	4	4.67	
		PI.3 % graduates within prescribed period	LAG, RDL, FJA	80% (4/5)	5/5 (100%)		5	5	5	5.00	
		PI.4 No. of graduate students with DOST scholarship	LAG, RDL, FJA	9	11	Graduate students	5	5	5	5.00	
		PI.5 No. of Graduate students with Honors/Awards	MS Students	3	5	Graduate students	5	5	5	5.00	

MFO 2	Higher Education Services	PI 1. Number of FTE coordinated and implemented	All DFST faculty and COS	50	66.65	2nd sem. & 1st summer 2016	5	5	5	5.00	
		PI 2. Average percentage passing in licensure in mandated programs				License exam not required for BSFT					
		PI 3. Number of graduates in mandated programs graduated w/in prescribed period	All DFST Faculty	25/52	1	BSFT 2015	5	5	4	4.67	
		PI 4. Number of degree programs compliant to CMO supervised and implemented	LAG, COS	2	2	BSFT/MSFST program	5	5	4	4.67	
		PI 5. Number of students advised									
		On thesis/field practice/special problem	RDL, FJA, LAG, ICE, LCC, ICPM	60	78	RDL-12; FJA-13; LAG-16; KLYT-10; DACV-14; EBB-14	4	5	5	4.67	
		On consultation	All DFST Faculty	260	270	Approximate based on few recorded consultation. Most consultationms were not recorded	5	5	4	4.67	
		On thesis data analyzing consultation	FJA, LCC	16	18		5	5	4	4.67	
		PI 6b. No. of student organizations Advised/Assisted									
		Student organizations advised	LCC, ICPM	2	2	PAFT-KSC Student Chapter Ambassadors for Christs	5	4	4	4.33	
		Student organizations assisted on student related activities	LCC, ICPM	15	18	Dorm Advisers	5	5	4	4.67	
		New/Revised syllabi	All Faculty	6	6		5	4	4	4.33	
		New/Revised Lecture Manual									
		Revised Lab. Manual	LCC, ICPM, ICE								

		Revised course outline	LAG, FJA, ICE, ICPM, LCC	6	6		5	4	4	4.33	
		New Revised Powerpoint lecture presentation (per course)	All DFST Staff	6	8		5	4	4	4.33	
		Number of grade sheets submitted on prescribed period	All DFST Faculty	18	21	gradesheet/course	5	5	4	4.67	
		<u>PI 8.</u> Additional outputs									
		Number of student awards/honors received	LCC, ICPM	8	8	Phi Delta finalists(2), DOST poster presentors finalist(6)	5	5	5	5.00	
		Accreditation of curricular program (2nd level)	LAG	1	1	BSFT Program	5	4	4	4.33	
MFO 3	Research Services	<u>PI 1.</u> Number of published papers in internationally indexed journals									
		In refereed int'l journals	LCC, ICPM	1	2		5	5	4	4.67	
		In institutional journals									
		<u>PI 2.</u> Number of research outputs presented in regional/national/ int'l fora/conferences									
		In int'l fora/conferences	LCC, ICPM	1	2		5	5	4	4.67	
		In nat'l fora/conferences									
		In reg'l fora/conferences	LCC, ICPM	2	2		5	4	5	4.67	
		In institutional fora/conferences	RDL, FJA, LAG, ICE	2	2		5	5	4	4.67	
		P.1.3 Number of poster paper									
		In nat'l fora/conferences	LCC, ICPM	6	6		5	4	5	4.67	
		In reg'l fora/conferences	ICPM, LCC	1	1		5	4	5	4.67	
		<u>PI 4.</u> Number of research projects conducted and/or completed on schedule	RDL, FJA, LAG, LCC, ICPM	3	3		5	5	4	4.67	

		<u>PI 5.</u> Number of research proposals submitted	LAG, RDL, LCC, ICE	2	4		5	5	4	4.67	
		<u>PI 6.</u> Percent of research proposals approved	LAG, FJA, RDL, ICE	100% (2/2)	200% (2)		5	5	5	5.00	
		<u>PI 7.</u> Amount of research money generated from external funding (Thousand PHP)	RDL, ICE	1.0M	1.5M		5	5	5	5.00	
		<u>PI 8.</u> Amount of research money generated from institutional funding (Thousand PHP)									
		<u>PI 9.</u> Additional outputs									
		No. of research-related awards (research conducted by faculty or student w/ faculty)	RDL, FJA, LAG, ICE, ICPM, LCC	9	10		5	5	5	5.00	
MFO 4	Extension Services	<u>PI 1.</u> Number of person-days trained weighted by length of training	RDL, LAG, FJA, ICE, LCC, ICPM	500	600	Training on Processing of food products from rootcrops, meat, fish, fruits and vegetables	5	5	5	5.00	
		<u>PI 2.</u> Number of IEC materials/technoguides developed/used									
		<u>PI 3.</u> Number of beneficiaries served									
		<i>Groups</i>	LAG, RDL, ICPM, LCC,	8	10		5	5	5	5.00	
		<i>Individuals</i>	LAG, RDL, LCC, ICPM	320	330		5	5	5	5.00	
		P1.5 No. of faculty/staff acting as resource persons in training	All Faculty members	20	22		5	5	5	5.00	
		<u>PI 4.</u> Number of extension projects conducted and/or completed on schedule	LAG & faculty members	1	1		5	5	4	4.67	
		<u>PI 7.</u> Amount of extension money generated from external funding (Thousand PHP)	ICE	200K	250K	Funds for equipment from DTI	5	5	5	5.00	
		Additional: Number of MOA forged	ICE	1	2		5	5	5	5.00	

[illegible]

Total Over-all Rating					228	
Average Rating					4.76	
Adjectival Rating					Outstanding	

*ICE - Ivy C. Ennace (Head), LAG - Lorina A. Galvez, FIA - Felix J. Amestoso, LCC - Lynette C. Climafranca, ICPM - Inish Chris P. Mesias, RDL - Roberta D. Lauzon, COS - Carlito O. Suganob, DCM - Dioscoro C. Manabnag, LMV - Lellani M. Valdevieso

Received by:

Calibrated by:

Recommending Approval:

Approved:

DANIEL M. TUdTUD, JR.

REMBERTO A. PATINDOL

BEATRIZS. BELONIAS

EDGARDO E. TULIN

Planning Officer

Chairman, PMT

Vice Pres. for Instruction

President

Date: _____

Date: _____

Date: _____

Date: _____