



OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, Henry Y. Goltiano, Head of the Department of Agricultural Education and Extension, accomplished the following targets for the period July-December 2020.

HENRY Y. GOLTIANO

Department Head

Date: _____

VICTOR B. ASIO

College Dean

Date: _____



4.4

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Total FTE (1x2,

*RDE Commitments****

<i>Personnel</i>	<i>Num (1)</i>	<i>Min. FTE (2)</i>	<i>Research</i>	<i>Publication</i>	<i>Extension</i>
Department Head	1	4	0.0	1	1
Faculty w/ Univ. Designated Position	1	2.5	0.0	1	1
Regular Faculty (VSL)*	3	12	2.0	0	0
Regular Faculty (ILS)*	0	0	0.0	0	0
Study Leave	2				
GIA	2				
Admin Staff Members (JO)	2				

TOTAL: 11 18.5 2.0 2 2

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

Note: * On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units

** On Teacher's Leave status. Minimum FTE required is 18 units

*** Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (**UMFO 3**) and extension (**UMFO 4**))

MFO No.		Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark (Details of the targetted output indicators with **)	% weight
					% Accomplishment	Details of Accomplishments	Quality	Efficiency	Timeliness	Average		
MFO 1		ADVANCED EDUCATION SERVICES (20%)										
		OVPI MFO 1. Graduate Degree Program Management Services										
	1	PI 1. Percentage of graduate school faculty engaged in research work applied in any of the following:	Dept. Head & Faculty									4%
	a.	pursuing advanced research degree program (Ph.D) *		28%	50%	Acmonsanto & RBGonzaga pursued their PhD degree at UPLB	5	5	5	5.0	*RBGonzaga started her PHD Degree last August 2020	

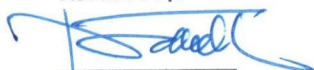
	b.	actively pursuing in the last three (3) years (investigative research, basic and applied scientific research, policy research social science research)	Dept. Head & Faculty	78%							*Already accomplished in Jan-June 2020	
	c.	producing technologies for commercialization or livelihood improvement		—								
	d.	whose research resulted in an extension program	Dept. Head & Faculty	—								
OVPI MFO 2. Graduate Student Management Services												
	PI 1: Percentage of graduate students enrolled in research degree programs *		Dept. Head & Faculty	5%	100%	Graduate Students	5	5	5	5.0	All Graduate Students	2%
	PI 2: Percentage of accredited graduate programs *		Dept. Head & Faculty	100%	100%	5 graduate Programs	5	5	5	5.0	5/5 * 100 = 100% (MS (AgEd & AGEx), MagDev (AgEx & AgEd), Phd in AgEd	2%
	PI 3: Number of graduate degree specializations offered and monitored *		Dept. Head & Faculty	5	6	PhD (2) , MS (2), MAgDev (2)	5	5	5	5.0	offered: Phd in AgEd, MS (AgEx and AgEd), MAgDev (AgEx and AgEd) monitored: PhD in Extn Science -proposed (for Approval of APB and BOR Res.)	2%
	PI 4: Total FTE coordinated, implemented & monitored*		Dept. Head & Faculty	25	44.85		5	5	5	5.0	DAEEEx Faculty graduate subjects for 1st sem. sy 2020-2021	2%
	PI 5: Percentage increase in number of graduate students enrolled *		Dept. Head & Faculty	10%	93%	1st Sem sy 20-21 = 29	5	5	5	5.0	2nd sem sy 19-20 = 15 1st sem sy 20-21 = 29	2%
	PI 6: Percentage increase in number of students who graduated within prescribed period *		Dept. Head & Faculty	65%	0							2%
	PI 7: Number of graduate students awarded with honors/distinction *		Dept. Head & Faculty	—	—							2%
	PI 8: Number of graduate students advised *		Dept. Head & Faculty	15	32	HYG, KYT, MCB	5	5	5	5.0	32 Graduate Student (AgEx and AgEd maior)	2%
	PI 9: Number of instructional materials developed *		Dept. Head & Faculty									
	On-line ready courseware		Dept. Head & Faculty	3	13	DAEEEx faculty handled graduate courses	5	5	5	5.0	HYG-4, ,MCB-1,ROV-1, KYT-6,VCD-1,	
	Flexible instructional materials			3	39		5	5	5	5.0	DAEEEx Faculty	
	Assessment tools		Dept. Head & Faculty	3	312		5	5	5	5.0	DAEEEx Faculty	

[illegible]

	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Dept. Head & Faculty										2%
	PI 2. Number of research outputs completed within the year *	Dept. Head & Faculty									needs project titles	2%
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	Dept. Head & Faculty										
	<i>In refereed int'l journals</i>			—	1	HYG	5	5	5	5.0	HYG - "The effect of the implementation of the National Greening Program in Caibiran, Biliran, Philippines" (On process -submitted December 2020)	1.50%
	<i>In refereed nat'l/regional journals</i>											0.50%
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences *	Dept. Head & Faculty									title of paper, what for a/conference, where and when presented	
	<i>In int'l fora/conferences</i>		1	—							cannot be done due to the pandemic	1.50%
	<i>In nat'l/regional fora/conferences</i>		1	—							cannot be done due to the pandemic	0.50%
	PI 5. Percent of research proposals approved *	Dept. Head & Faculty	10%									0.5%
	PI 6. Additional outputs*	Dept. Head & Faculty										
	No. of research-related awards (research conducted by faculty or student w/ faculty)		1	—								1.50%
MFO 4	EXTENSION SERVICES (10%)											
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities *	Dept. Head & Faculty	1	39	Green-the-Home Project & YRRP Project	5	5	5	5.0		GTH-LGU Hilongos & LGU Baybay (CAO) YRRP- Biliran (3), Samar(5), Leyte (29) (Same on January-June 2020)	2.0%
	PI 2. Number of trainees weighted by the length of training *	Dept. Head & Faculty	200	35	GTH Training	5	5	5	5.0		GTH-Training on Broiler Production at Brgy. Marcos	2%
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs *	Dept. Head & Faculty	2	2	Green-the-Home Project & YRRP Project	5	5	5	5.0		*Green-the-Home Project *Building Capacities for Farmer Entrepreneurs through Climate Smart Farm Business School in Selected 38 Municipalities in Region VIII	2%
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance*	Dept. Head & Faculty	95%	95%		5	5	5	5.0		GTH Project	1%
	PI 5. Number of technical/expert services *	Dept. Head & Faculty										1%
	<i>Research Mentoring</i>		1	1		5	5	5	5.0		1 SRA of Green-the-Home Project	
	<i>Peer reviewers/Panelists</i>		1	—							cannot be done due to pandemic	
	<i>Resource Persons</i>		2	1		5	5	5	5.0		MCB -Developing high impact extension projects in Northwest Samar State University	

	Number of faculty/staff awards/honors received related to operations support				2		5	5	5	5.0	KyTeres 2 McBales - Loyalty Award	0.25%
	OVPI MFO 4. Program and Institutional Accreditation Services											
	PI 8.Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*		Dept. Head & Faculty, Clerk	Zero non-conformity	Zero non-conformity	ISO Certified	5	5	5	5.0	Zero non-conformity (No NC), 1 CAR was Issued (QAC-MCB)	2.50%
MFO 6	General Admin. & Support Services (GASS)											
	PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*		Dept. Head/ Clerk	100%	100%	3 PPMPs for 2021	5	5	5	5.0	Submitted PPMP for 2021 (GF 301000000 & 302000000, GTH SP.CE.20a)	1%
	PI 2. Zero percent complaint from clients served		Dept. Head & all faculty & staff	100%	100%	DAEEx	5	5	5	5.0	No complaint	2%
	PI 3. Number of coaching sessions among faculty & staff**		Dept. Head	3	3	HYG	4	5	5	4.7	Coaching with 1 new part-time instructor and 2 Graduate Teaching Assistant	
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**		Dept. Head	3	2	DAEEx	5	5	5	5.0	DAEEx	
	PI 5. Number of monthly/special faculty & staff meetings conducted**		Dept. Head	10	4	DAEEx	5	5	5	5.0	Faculty and Staff Meetings	
	PI 3: Additional Outputs		Dept. Head & all faculty & staff									
	Number of Best practices/new initiatives in academic units' management replicated/benchmarked by other depts/agencies *		DAEEx Head		4	DAEEx	5	5	5	5.0	1-Involvement of thesis students in departments reseach projects 1-Integrating research results in instructional materials	2%
Total Over-all Rating							226.40					
Average Rating							4.922					
Adjectival Rating							OUTSTANDING					

Received by:



Planning Office
Date:

Calibrated by:



REMBERTO A. PATINDOL

Chairman, PMT
Date:

Recommending Approval:



BEATRIZ S. BELONIAS

Vice Pres. for Academic Affairs
Date:

Approved:



EDGARDO E. TULIN

President
Date:

* To indicate in the remarks column the details of the targetted outputs for easy review and calibration.

** No percentage weight for ranking purposes since these are activities only expected to be performed at the department level