

OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, **Sean O. Villagonzalo**, Head of the **Information & Communications Technology Management Center** commits to deliver and agree to be rated of the attainment of the following targets in accordance with the indicated measures for the period **July to December 2020**.


SEAN O. VILLAGONZALO
 Dept/Unit Head

Approved:


REMBERTO A. PATINDOL
 VP for Admin. & Finance



Personal Composition	Posotion Title/ Designation	Number
Head	Radio Engineer	1
Casual	Programmer/ Network Administrator	1
	Network/ Computer Technician	1
Sub- Total		3
Job Order	Clerk	1
	Electrician	1
	Laborer/ Utility	1
Sub-Total		3
GRAND- TOTAL		6

Rating Equivalents:

- 5- Outstanding
- 4- Very Satisfactory
- 3- Satisfactory
- 2- Fair
- 1- Poor

	Success Indicators	Unit/Persons Responsible	Target	Actual Accomplishment	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
P1. Physical repair and maintenance	Department with VOIP Phones	NOVillas, JGGodoy, CCGonato, MLCabras, MLOBongcales, SOVillagonzalo	40% of bad IP Phones repaired	40%	5	5	4	4.67	
	Offices with biometric system	NOVillas, JGGodoy, CCGonato, MLCabras, NOVillas, JGGodoy,	40% of bad biometric	39%	5	5	4	4.67	
	Internet connection	MLOBongcales, CCGonato	45% reliability	45%	5	5	4	4.67	
	Instant Messaging System	NOVillas, SOVillagonzalo, JGGodoy	50% functional	50%	5	5	4	4.67	
	Network Repair	NOVillas, JGGodoy, MLOBongcales, CCGONATO	40% of job request	43%	5	5	4	4.67	
	Computer & peripherals repair	NOVillas, SOVillagonzalo, JGGodoy	40% of job request	40%	5	4	4	4.33	
	IDF's generator preventive maintenance	MLCabras, CCGonato, MLOBongcales	50% as scheduled	50%	5	5	5	5.00	
P2. Account Management	Cumulus One student registration	NOVillas	50% of enrolled students	50%	5	5	5	5.00	
	Cumulus One teacher registration	NOVillas	50% teachers & professors	50%	5	5	5	5.00	
	Biometric System	NOVillas	50% of faculty, permanent &	50%	5	5	4	4.67	
	VOIP System	NOVillas	50% of connected	50%	5	5	5	5.00	

	CCTV System	NOVillas	50 % of connected CCTV	49%	5	4	4	4.33	
	Faculty & Staff Mobile registration	NOVillas, JGGodoy, SOVilagonzalo	50% of faculty & staff filling	50%	5	5	5	5.00	
	Faculty & staff e-mail registration	NOVillas	50% of faculty & staff requesting	50%	5	5	5	5.00	
P3. Efficient and Reliable ICT training related services	Teacher Portal System	NOVillas	50% of teachers	50%	5	5	5	5.00	
	Student Portal Sytem	NOVillas	40% of student	40%	5	5	5	5.00	
	DTR System	NOVillas	50% of clerk	49%	5	5	4	4.67	
P4. Efficient and reliable Data Privacy	Firewall Management (Tier 1)	NOVillas	45% functional	45%	5	5	5	5.00	
P5. Innovation	HRMIS Development	NOVillas	45% functional	45%	5	5	5	5.00	
	Cueing System	NOVillas	50%	50%	5	5	4	4.67	
	VOIP Phone Status System	NOVillas	50%	50%	5	5	5	5.00	
Total Over-all Rating								101.00	
Average Rating								4.81	
Adjectival Rating	Very Satisfactory								

Received by:


DILBERTO O. FERRAREN
Planning Office

Date: FEB 23 2021

Calibrated by:


REMBERTO A. PATINDOL
PMT Chair

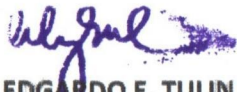
Date: _____

Recommending Approval:


REMBERTO A. PATINDOL
Vice President

Date: _____

Approved by:


EDGARDO E. TULIN
President

Date: _____

- 1 – quality
- 2 – Efficiency
- 3 – Timeliness
- 4 – Average