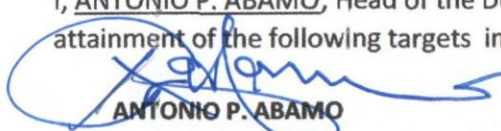


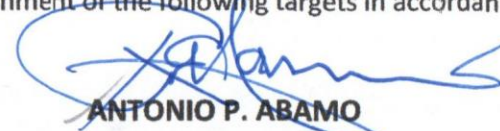
INSTRUCTION: To facilitate formula-assisted consolidation, don't delete nor add rows & columns. Dean's Office will hide blank rows after consolidation. Don't delete cell formulas. Use provided blank rows for additional Performance Indicators. Leave target blank if

Visayas State University
College of Management and Economics
DEPARTMENT OF BUSINESS AND MANAGEMENT
Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, ANTONIO P. ABAMO, Head of the Department of Business and Management, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the attainment of the following targets in accordance with the indicated measures for the period January to June 2018


ANTONIO P. ABAMO
Department Head


ANTONIO P. ABAMO
College Dean
Date: July 23, 2018

INFORMATION ON PERSONNEL, FULL-TIME TEACHING EQUIVALENT (FTE):

Personnel

	Number	FTE(1ST SEM)	FTE(2ND SEM)	FTE/Summer	FTE Total
Department Head	1	N/A	4.0	4.0	8.00
Faculty w/ Univ. Designated Position	1	N/A	2.5	2.5	5.00
Regular Faculty (Vac. & Sick Leaves)	6	N/A	115.2	5.3	120.45
Regular Faculty (Teacher's Leave)	2	N/A	45.9	18.5	64.40
Part time Faculty Members/Affiliate	11	N/A	350.4	22.5	372.85
Admin Staff Members	3	N/A	N/A	N/A	
					570.70

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Actual		Rating				Remark
					Accomplishment as of Jan 2018	Details of Accomplishment	Quality	Efficiency	Timeliness	Average	
	Advanced Education Services	1. Graduate Degree Program Management Services									
		PI1: Number of graduate degree specializations offered and monitored	Amestoso, Teves, Pomida, Salabao, Abamo	1	100%	1	5	5	5	5	

		PI2: Total FTE monitored	Amestoso, Teves, Pomida, Salabao, Abamo	22	156%	34.25	5	5	5	5
		PI3: Percentage increase in number of graduate students enrolled	Amestoso, Teves, Pomida, Salabao, Abamo	30	100%	30	5	5	5	5
		PI4: Percentage increase in the number of students who graduated within prescribed period	Amestoso, Teves, Pomida, Salabao, Abamo	7	129%	9	5	5	5	5
MFO 2	Higher Education Services	Curriculum Program Management Services								
		PI 1. Total FTE monitored	All DBM faculty	338	163%	552.45	5	5	5	5
		PI2: Number of new undergraduate curricular program compliant to CMO, approved and offered	All DBM faculty	1	100%	1	5	5	5	5
		PI3: Number of existing curriculum proposal subjected to evaluation and compliant to CMO	All DBM faculty	1	200%	2	5	5	5	5
		PI 4. Number of graduates in mandated programs graduated w/in prescribed period	- do -	20	100%	20	5	5	5	5
		PI 5. Number of degree programs compliant to CMO supervised and implemented	- do -	1	100%	1	5	5	5	5
		PI 6. Average percentage passing in licensure in mandated programs	NA			na	5	5	5	5
		PI 7. Number of academe/Industry linkage established	AP Abamo	2	200%	4	5	5	5	5
		PI 8a. Number of students advised					5	5	4	4.67
		On thesis/ field practice/special problem	All DBM faculty	3	100%	3	5	5	5	5
		On consultation	All DBM faculty	650	100%	650	5	5	5	5
		PI 8b. No. of student organi-zations Advised/Assisted					5	5	5	5
		Student organizations advised	APPomida, DL Avila, HM Cavite, JR Teves	1	100%	1	5	5	5	5
		Student organizations assisted on student related activities	APPomida, DL Avila, HM Cavite, JR Teves	6	100%	6	5	5	5	5
		PI9. Number of instructional materials developed					5	5	5	5
		New syllabi	All DBM faculty	6	117%	7	5	5	5	5
		Revised syllabi	All DBM faculty	10	110%	11	5	5	5	5
		New lecture manual	All DBM faculty	2	150%	3	5	5	5	5
		Revised lecture manual	All DBM faculty	3	167%	5	5	5	5	5
		New lab. manual	All DBM faculty	1	200%	2	5	5	5	5

		Revised Lab. Manual	All DBM faculty	3	100%	3	5	5	5	5
		New Powerpoint lecture presentation (per course)	All DBM faculty	10	120%	12	5	5	5	5
		Revised Powerpoint lect. presentation (per course)	All DBM faculty	18	111%	20	5	5	5	5
		On-line course lecture materials								
		On-line course lab.materials								
		PI 10. Additional outputs								
		Number of student awards/honors received	All DBM faculty	3	100%	3	5	5	5	5
		Accreditation of curricular program (at least level 2)	All DBM Faculty & Staff	Level 4		Level 4	5	5	5	5
		Number of Computer Software Developed								
MFO 3	Research Services	PI 1. Number of published papers in internationally indexed journals								
		In refereed int'l journals	AP Abamo, Ongy,Ratilla, Teves	1	200%	2	5	5	5	5
		In refereed nat'l journals	AP Abamo, Ongy,Ratilla, Teves	1	300%	3	5	5	5	5
		In institutional journals	Ongy,Ratilla, Teves	1	200%	2	5	5	5	5
		PI 2. Number of research outputs presented in regional/national/ int'l fora/conferences					5	5	5	5
		In int'l fora/conferences	AP Abamo, Ongy,Ratilla, Teves	2	100%	2	5	5	5	5
		In nat'l fora/conferences	AP Abamo, Ongy,Ratilla, Teves	3	100%	3	5	5	5	5
		In reg'l fora/conferences	AP Abamo, Ongy,Ratilla, Teves, Pomida, Salabao	4	100%	4	5	5	5	5
		In institutional fora/conferences	AP Abamo, Ongy,Ratilla, Teves, Pomida, Salabao	5	100%	5	5	5	5	5
		PI 3. Number of research projects conducted and/or completed on schedule	AP Abamo, Ongy,Ratilla, Teves,	2	150%	3	5	4	5	4.67
		PI 4. Number of research proposals submitted	AP Abamo, Ongy,Ratilla, Teves, Pomida	3	100%	3	5	5	5	5
		PI 5. Percent of research proposals approved	AP Abamo, Ongy,Ratilla, Teves, Pomida	75	100%	75	5	5	5	5

[illegible]

MFO 5	Support to O	1. Faculty Development Services									
		PI1: Number of faculty pursuing advanced research degree programs (PhD.) facilitated, monitored & assisted	AP Abamo, Salabao, Pomida	1	100%	1	5	5	5	5	
		PI 1. Number of seminars/ trainings/conventions/ workshops coordinated for entire university					5	5	5	5	
		PI 2. Number of in-house seminars/trainings/ workshops/reviews conducted	AP Abamo, Ongy, Ratilla, Teves	1	200%	2	5	5	5	5	
		PI 3. Additional outputs					5	5	5	5	
		Number of faculty/staff awards/honors received related to operations support					5	5	5	5	
		2. Faculty Recruitment and/or /Hiring Services					5	5	5	5	
		PI1: Number of faculty recruited/hired aligned with ISO standards	AP Abamo, Salabao, Pomida	1	300%	3	5	5	5	5	
		3. Faculty Evaluation Services					5	5	5	5	
		PI1: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	All DBM faculty	90	106%	95	5	5	5	5	
		7. Program & Institutional Accreditation Services					5	5	5	5	
		PI1: Number of degree programs which passed accreditation/evaluation at least Level 1	All DBM faculty	1	200%	2	5	5	5	5	
		PI3: Degree program compliant with CHED	All DBM faculty	1	200%	2	5	5	5	5	
		P14: Readiness to SUC levelling by CHED & DBM	All DBM faculty	95	103%	98	5	5	5	5	
MFO 6	General Admin. & Support Services (GASS)	1. Administrative and facilitative services									
		PI 1. Number of departments and/or service units supervised and monitored	AP Abamo	2	100%	2	5	5	5	5	
		PI2: Number of colleges, departments & support units supervised, monitored & coordinated	AP Abamo	4	100%	4	5	5	5	5	
		PI3: Number of academic related policies reviewed and endorsed to UADCO & approved by BOR	AP Abamo	5	100%	5	5	5	5	5	
		PI4: Number of frontline academic services monitored and ensured to be customer friendly & efficient and citizens charter posted conspicuously	Tabinas JA	2	100%	2	5	5	5	5	
		PI5: Percentage of new faculty recruited/hired using procedures aligned with ISO standards		100	100%	100	5	5	5	5	
		PI 6. No. of management meetings conducted	AP Abamo	12	117%	14	5	5	5	5	
		PI7. Number of documents attended and served	Abamo, Tabinas, Catorce	850	112%	950	5	5	5	5	
		PI8. Number of academic lecture/laboratory rooms maintained		3	100%	3	5	5	5	5	

	PI 5. Number of heavy equipment maintained					5	5	5	5
	PI 6. Area of lawn maintained (sq.m, approx.)		100	100%	100	5	5	5	5
	PI 7. Number of office and laboratory equipment purchased		2	150%	3	5	5	5	5
	PI 8. Zero percent complaint from clients served		80	113%	90	5	5	5	5
	PI 9. Additional Outputs								
	2. Efficient Customer-Friendly Assistance								
	PI1: Efficient and customer-friendly frontline service				Zero percent complaint from clients served				
	Total Over-all Rating								388.67
	Average Rating								4.98
	Adjectival Rating								

Received by:

Calibrated by:

Recommending Approval:

Approved:

Planning Office

REMBERTO A. PATINDOL
PMT Chair

BEATRIZ S. BELONIAS
Vice President for Instruction

EDGARDO E. TULIN
President

Date: _____

Date: _____

Date: _____

Date: _____