

Visayas State University Vice-President for Planning, Resource Generation and Auxiliary Services

OFFICE PERFORMANCE COMMITMENT AND REVIEW FORM (OPCR)

I, DILBERTO O. FERRAREN, Vice-President for Planning, Resource Generation and Auxiliary Services, commits to deliver and agree to be reled on the attainment a following targets in accordance with the indicated measures for the period July-December 2021.

Approved:

EDGARDO E. TULIN

Iniversity President of the following targets in accordance with the indicated measures for the period July-December 2021.

Date: Jan. 3, 2022

Date: JAN 1 0 2022

Vice-President	Planning, Resource Generation & Auxiliary Services	1
Director	Planning & Infra. Proj. & Development Monitoring	1
Head & Planning Officer	Planning & Infra. Proj. & Development Monitoring	1
Regular Administrative Staff	Administrative Assistant II	1
Regular Administrative Staff	Administrative Aide III	1
Job Order Administrative Staff	Administrative Aide I	2
Job Order Architect	Engineer II	1
Job Order Civil Engineer	Engineer II	1

Rating Equivalents:	
5 - Outstanding	
4 - Very Satisfactory	
3 - Satisfatory	
2 - Fair	
1 - Poor	- 1

MFOs/PAPs		Unit/Person		Actual		R		Maria San San San San San San San San San Sa	
	Performance Indicators	Responsible	Targets	Accomp- lishment	Q	E	T	A	Remarks
UNIV MFO1: GE	NERAL ADMINISTRATION & SUPPORT SERVICES								
OVPPRGAS MFO  1. Administrative	PI 1. Efficient & customer-friendly frontline service	PRGAS Staff	zero complaint	zero complaint	5	5	5	5.00	
	PI 2. Effectively acted Administrative/financial documents	PRGAS Staff	550	3123	5	5	5	5.00	OVPPRGAS, BAC
	PI. 3. Offices and personnel efficiently supervised and monitored (OAS/IGP, URC/CCE, ACRO & Planning and Infrastructure Services)	VP	2	24	5	4	5	4.67	

		Unit/Person		Actual		Rating			
MFOs/PAPs	Performance Indicators	Responsible	Targets	Accomp- lishment	Q	E	T	A	Remarks
OVPPRGAS MFO  1. Administrative	P1.4. Administrative & management meetings effectively chaired	VP, BOM, IGP, PRGAS Staff	2	58	5	5	5	5.00	
and Support Services	P1.5 Enhanced direct linkages with external agencies	VP, PRGAS Staff	3	6	5	5	5	5.00	DBM, CHED, NEDA, DPWH, RDC, DENR
Management	P1.6 ISO aligned documents for at least 1 core process.	VP, PRGAS Staff	1	1	5	5	5	5.00	
	Average Rating							4.95	
	PI 1. Proactive submission of university reports/ plans and documents as prescribed by DBM & VSU Annual Report								
	* Percentage DBM Quarterly Report of Operation (BAR) and Physical Plan 2020 (BED)	VP, DLSTan, TMDargantes, JJCVillas	100%	100%	5	5	5	5.00	
	* Percentage CHED-HEMIS CHECKS data update submitted and accepted	DF Andres	100%	100%	5	5	5	5.00	
	* Percentage VSU Annual Report	VP, PRGAS Staff	100%	100%	5	4	4	4.33	
OVPPRGAS MFO	PI 2. Efficient Institutional Planning and Monitoring Services								
2. Planning Services and	* Number of Strategic Plan Monitoring Forms assessed, reviewed and consolidated	VPs, PRGAS staff, Dean, Heads, stakeholders, OP, Budget, OFM	4	5	5	4	5	4.67	
Infrastructure Project	* Number of Reports from Strategic Plan Monitoring Forms generated/created		1	1	5	5	5	5.00	
Development, Management and	* Number of Institutional Plan documents reviewed		20	30	5	4	5	4.67	
Monitoring	* Number of Planning Workshops conducted and facilitated		2	2	5	5	5	5.00	
Services	* Number of Inventory of Plans of the University	OVPRGAS Staff	3	4	5	5	5	5.00	Strat Plan, ISSP, Internalization Plan, LUDIP
	* Number of Policy/Guidelines Created/Formulated/Maintained	VP, PRGAS Staff	1	1	5	5	5	5.00	
	* Number Risk Identified, assessed, analyzed, and managed	DLSTan, TMDargantes, JJCVillas	10	143	5	5	5	5.00	
	* Number of Action Plans Assessed and Monitored for Effectiveness		70	195	5	5	5	5.00	
	* Percentage of Crisis Management Committee plans and activities done	DLSTan, DFAndres	50%	70%	5	4	5	4.67	
	PI 3. Project and Infrastructure Monitoring Services								

		Unit/Person		Actual		R			
MFOs/PAPs	Performance Indicators	Responsible	Targets	Accomp- lishment	Q	E	T	A	Remarks
	* Number of Project Proposals reviewed, consolidated and submitted to	DLSTan,	30	97	5	4	5	4.67	
	NEDA, RDC, BOR, CHED and DBM	TMDargantes,			-	-			
	* Number of List of Projects Maintained	JMDonayre,	35	97	5	5	5	5.00	
	* Number of Development Plans Monitored and Evaluated	AVCunanan	1	1	5	5	5	5.00	
	* Number of new infrastructure projects monitored and inspected	DSLTan, JJCVillas, AVCunanan, EACabañero, JBJualo	2	6	5	5	5	5.00	
	* Number of infrastructure under repair/renovation inspected	DSLTan, JJCVillas, AVCunanan, EACabañero, JBJualo	2	15	5	5	5	5.00	
OVPPRGAS MFO	* Number of Infrastructure Plans Designed and Executed	DSLTan,M Abrera, EACabañero, JBJualo	3	8	5	5	5	5.00	
2. Planning Services and Infrastructure	* Number of Systematic Documentations of Project and Report Progress	DLSTan, JJCVillas, AVCunanan	3	14	5	5	5	5.00	
Project Development,	PI 4. Percentage of the Land Use Development Plan (LUDIP) completed	DSLTan, TMLDargantes,	100%	50%	4	4	4	4.00	
Management and Monitoring	PI 3. Performance Management Team (PMT) Secretariat Services								
Services	* OPCR Evaluation and Monitoring	PRGAS Staff	100%	100%	5	5	5	5.00	
	* Percentage of OPCRs facilitated	PRGAS Staff	100%	100%	5	5	5	5.00	
	* Efficient disseminaton of OPCR Rating Results (refer to SPMS)	VP, PRGAS Staff	100%	100%	5	5	5	5.00	
	PI 4. Collaborative and regular monitoring of the transparency seal	PRGAS Staff	100%	100%	5	5	5	5.00	
	P1.5. Promptly provide data needed for VSU budget proposal	VP, PRGAS Staff, Budget	100%	100%	5	5	5	5.00	
	P1.6. Percentage of unit planning of PAPs based on Work & Financial Plan	Dept. Heads/ Units/Deans/Centers	100%	100%	5	5	5	5.00	
	P1.7. Number of programs designed to improve performance of graduates in lic. Examination	CCE/URC Director, Unit Heads, Staff	1	3	5	5	5	5.00	
	P1.8. Number of programs developed to enhance faculty and staff capability	CCE/URC Dir., Unit Heads, Staff, LD&HR	1	2	5	5	5	5.00	

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0.000		Unit/Person		Actual Accomp- lishment		R			
MFOs/PAPs	Performance Indicators	Responsible	Targets		Q	E	T	A	Remarks
OVPPRGAS MFO 2. Planning Services and Infrastructure Project	P1.9. Number of review programs for licensure examination implemented	CCE/URC Director, Unit Heads, Staff	2	3	5	5	5	5.00	
	P1.10. Number of online review programs offered	CCE/URC Director, Unit Heads, Staff	1	3	5	5	5	5.00	
Development, Management and	P1.11. Number of management, monitoring and planning meetings for staff, alumni scholars and campus-based activity	ACRO Head, staff & communicators	18	35	5	5	5	5.00	
Monitoring Services	P1.12. Number of alumni scholars and communicators monitored	ACRO Head, staff & communicators	33	42	5	5	5	5.00	
	Average Rating	-						4.91	
	PI 1. Percentage of RF/STF managers complying with requirements and policie	s set by the Board of Ma	nagement						
OVPPRGAS MFO 3. Resource Generation Management Services	* Efficient monthly financial reports	VP, IGP Director & PRGAS Staff	100%	100%	5	4	5	4.67	
	* Regular Physical evaluation and monitoring of IGP Projects (once every 6 months)	VP, IGP Director	100%	100%	5	4	5	4.67	
	PI 2. Income generated from STF projects in support to instruction, research and extension.	VP, BOM Housing Commission, IGP Director, BOM	1M	3.8M	5	5	5	5.00	
	PI.3. Income generated from RF projects in support to university projects/ programs	VP, IGP Director/ PRGAS Staff	1M	5.5M	5	5	5	5.00	
	P1.4. Number of periodic fund disbursement for scholars	ACRO Head & Staff	1	3	5	5	5	5.00	
	Average Rating	1						4.87	
OVPPRGAS MFO 4. Bids & Awards	P1.1. Responsible for ensuring that the Procuring Entity abides by the standards set forth by the Act and IRR, and prepare a Procurement Monitoring Report (PMR) in the form prescribed by the GPPB.	BAC Chair	100%	100%	5	5	5	5.00	
T. Dius & Awarus	* Provide administrative support to the BAC and the TWG.	BAC Members, Secretariate & TWG	100%	100%	5	5	5	5.00	
	Average Rating							5.00	

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MFOs/PAPs				Accomp- lishment		E	Т	A	
	P1.1. University Formal Investigation Committee	DF Andres/FIC Members/Legal Off	100%	100%	5	5	5	5.00	
OVPPRGAS MFO 5. Other Functions	P1.2. Number of professional development training/workshop coordinated	CCE/URC Director, Unit Heads, Staff	1	1	5	5	5	5.00	
	P1.3. Number of Campus-based alumni programs and activities	ACRO Head & Staff	1	1	5	5	5	5.00	
	P1.4. Number of Best practices/innovation implemmented	OVPPRGAS VP, Head, Directors & Staff	1	1	5	4	5	4.67	regular consultation and meetings with proj. proponents
	Average Rating							4.92	
Total Over-all Rating								24.64	
Average Rating								4.93	
Adjectival Rating		h						Outs	tanding

Received by:

Calibrated by:

Recommending Approval:

Approved by:

DILBERTO O. FERRAREN

Planning Office Jun now

DANIEL LESLIE S. TAN

Chairman, PMT JAN 1 0 2022

DILBERTO O. FERRAREN

Vice-Pres. For Planning, Resource Generation & Auxiliary Services JAN 0 3 2022

EDGARDO E. TULIN University President

JAN 1 1 2022