

Visayas State University
College of Management and Economics
DEPARTMENT OF ECONOMICS
Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, MOISES NEIL V. SERIÑO, Head of the Department of Economics, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July - December 2017.

Department of Economics (1st Sem., 2017-2018)

MOISES NEIL V. SERIÑO

Department Head

Date: January 23, 2017

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Personnel

	<u>Number</u>	<u>FTE(2nd SEM)</u>	<u>FTE(1st SEM)</u>	<u>FTE/Summer</u>	<u>FTE Total</u>
Department Head	1		5.58		5.58
Faculty w/ Univ. Designated Position	-		-		0.00
Regular Faculty (Vac. & Sick Leaves)	7		148.53		148.53
Regular Faculty (Teacher's Leave)	1		5.60		5.60
Part time Faculty Members	-		-		0.00
Affiliate Staff	4		22.55		22.55
Graduate Teaching Assistant	1		8.85		8.85
Administrative staff	2		-		

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Actual Accomplishment		Rating				Remark
					% Accomp. as of June 2015	Details of Accomplishment	Quality	Efficiency	Timeliness	Average	
UMFO 1: Advanced Education Services											
MFO 1. Graduate Degree Program Management Services											
		PI 1. Number of graduate degree specializations offered and monitored	Graduate Faculty	2	100.00	2	5	5	5	5	
		PI 2. Number of FTE coordinated and implemented	Department Head	1	100.00	10	5	5	5	5	
		P1.3. Percentage increase in number of graduate students enrolled			100.00	10%	4.8	4.8	4.8	4.8	

		P1.4. Percentage increase in the number of students who graduated within prescribed period. BS Econ									
		BSA-Major in AgEcon									
MFO 2: Graduate Student Management Services											
		P1.1. Number of graduate students awarded with scholarship/ assistantship	Dept. Head	1	100.00	1	4.9	4.6	4.6	4.7	CHED
		P1.1.2. Percentage of graduate students awarded with scholarship/ assistantship who graduated within prescribed period									
		P1.3. Number of graduate students awarded with honors/distinction									
		P1.4. Number of approved thesis outline submitted within the prescribed period.	Graduate Faculty	1	100.00	1	4.8	4.7	4.6	4.7	
		P1.5. Number of approved manuscript submitted within the prescribed period.									
		P1.6. Number of Instructional materials developed/revised and utilized.									
UMFO 2: Higher Education Services											
MFO 1. Curriculum Program Management Services											
		PI.1. Number of FTE coordinated and implemented	All DOE faculty & affiliate instructors	65.00	100.00	191.13	5	5	5	5	
		PI.2. Average percentage passing in licensure in mandated programs	BSA-AgEcon		100.00	65.85	4.7	4.7	4.7	4.7	1st taker BSA
		PI.3. Number of graduates in mandated programs graduated w/in prescribed period	All DOE faculty & affiliate instructors								No graduates during the 1st sem.
		PI.4. Number of degree programs compliant to CMO supervised & implemented	Dept. Head	4	100.00	4	4.8	4.8	4.8	4.8	
		P. 5. Number of academe/Industry linkage established			100.00	1	5	5	5	5	SavvySherpa, IT Park, Cebu City
		PI.6a. Number of students advised	All DOE Regular Faculty & Affiliate Staff	8	100.00	12	5	5	5	5	8 - BS Economics; 4 - BSA Ag. Economics
		<i>On thesis/ field practice/special problem</i>									
		<i>On consultation</i>									
		PI 6b. No. of student organi-zations Advised/Assisted		1	100.00	1	4.6	4.6	4.5	4.6	YES
		<i>Student organizations advised</i>		1	100.00	1	4.6	4.6	4.5	4.6	YES

MFO 2. Student Management Services										
		P1.1 Percentage increase of students enrolled in different degree programs								
		P1.2. Number of students awarded with scholarship/fellowship/grants		4	100.00	8	5	5	5	University & College Scholarship
		P1.3. Number of graduates gainfully employed in jobs related to their undergraduate prog.	DOE	4	100.00	18	5	5	5	NEDA, Analyst, VSU, PASAR, Private Industries
		P1.4. Number of students availing of dormitory facilities		5	100.00	5	4.5	4.5	4.5	
UMFO 3: Support to Operations (STO)										
MFO 1. Faculty Development Services										
		P1.1. Number of faculty pursuing advanced research degree programs (Ph.D) facilitated, monitored and assisted	MHI Bellezas BC Lambert	2	100.00	2	4.8	4.8	4.8	UPLB & Ateneo
MFO 2. Faculty Recruitment/Hiring Services										
		P1.1. Number of faculty recruited aligned with ISO standards								
MFO 3. Faculty Evaluation Services										
		P1.1. Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	ALL DOE Faculty and Affiliate staff	1	100.00	8	5	5	5	
MFO 4. Program & Institutional Accrediation Services										
		P1.1. Number of degree programs w/c passed accreditation/ evaluation at least Level 1	BS Econ	4	100.00	4	5	5	5	
		P1.2. QMS on faculty recruitment, development and performance evaluation aligned with ISO standards	All DOE Faculty							
		P1.3. Degree programs complaint with CHED	All DOE Faculty	4	100.00	4	5	5	5	
UMFO 4: Research										
MFO 1. Research Services										
		PI 1. Number of published papers in internationally indexed journals								
		In refereed int'l journals			100.00	1	5	5	5	ATR
		In refereed nat'l journals								
		In institutional journals			100.00	5	5	5	5	RESFRDS / VISERDAC

		PI 2. Number of research outputs presented in regional/national/ int'l fora/conferences								
		<i>In int'l fora/conferences</i>	1	100.00	1	4.7	4.7	4.7	4.7	Japan Educ. Fair
		<i>In nat'l fora/conferences</i>	1	100.00	15	5	5	5	5	PCAARRD, NEDA, CECON, DLSU
		<i>In reg'l fora/conferences</i>	1	100.00	7	5	5	5	5	DENR, Savvy Science Fair, RDE
		<i>In institutional fora/conferences</i>		100.00	20	5	5	5	5	VSU, CCE, RDE Hall, ATI
		PI 3. Number of research projects conducted and/or completed on schedule	1	100.00	2	5	5	5	5	Climate Change, Mangrove Project
		PI 4. Number of research proposals submitted								
		PI 5. Percent of research proposals approved								
		PI 6. Amount of research money generated from external funding (Thousand PHP)	30k	100.00	7M	5	5	5	5	DA-BAR, PCAARRD, DENR
		PI 7. Amount of research money generated from institutional funding (Thousand PHP)	30k	100.00	564	5	5	5	5	Climate Change, GAD
		PI 8. Additional outputs								
		No. of research-related awards (research conducted by faculty or student w/ faculty)	1	100.00	3	5	5	5	5	YEC-DLSU / RDE
		P1.9. Number of research conducted and completed on time		100.00	2	5	5	5	5	
		P1.10. Number of Scientific for a coordinated/facilitated								
		P1.11. Number of Linkages forged								
		International								
		National		100.00	2	5	5	5	5	DA-BAR, PCAARRD
		Regional/Local		100.00	1	5	5	5	5	Climate Change
MFO 2. Seminars/Symposium/Conferences attended by faculty										
		International								
		National	2	100	5	5	5	5	5	CECON, YEC
		Regional/Local	2	100	2	4.8	4.8	4.8	4.8	SavvySherpa, RDE
UFMO 5. Extension										
MFO 1. Extension Services										
		PI 1. Number of person-days trained weighted by length of training		100.00	108	5	5	5	5	Supply Chain Analysis Impact Assessment

		PI 2. Number of IEC materials/technoguides developed/used									
		PI 3. Number of beneficiaries served									
		Groups									
		Individuals									
		PI 4. Number of extension projects conducted and/or completed on schedule									
		PI 5. Number of extension proposals submitted									
		PI 6. Percent of extension proposals approved									
		PI 7. Amount of extension money generated from external funding (Thousand PHP)									
		PI 8. Amount of extension money generated from institutional funding (Thousand PHP)									
		PI 9. Additional outputs									
		No. of extension-related awards (extn. conducted by faculty or student & faculty)									
		MFO 2. Seminars/Symposium/Conferences attended by faculty									
		International									
		National									
		Regional/Local									
				1	100.00	5	5	5	5	5	DENR, ATI, VSU
		MFO 3. Technical/Expert Services (International, National, Regional, Local)									
		Consultancy			100.00	1	5	5	5	5	NDA
		Commodity Teams		1	100.00	2	5	5	5	5	Coconut, Socio-Econ, Rootcrops
		RDE Reviewer/Panelist/AgEcon Reviewer		2	100.00	4	5	5	5	5	CME In-House, AgEcon Reviewer
		Resource Person			100.00	3	5	5	5	5	NCRC, LGU, VSU
		Convenor/Organizer									
		UMFO 6. Support to Operations									
		MFO 1: Faculty Development Services									
		P1.1 Number of faculty pursuing advanced degree programs (PhD/MS) facilitated, monitored & assisted		2	100.00	2	4.8	4.8	4.8	4.8	Ateno - BC Lambert UPLB - MHI Bellezas

MFO 2: Faculty Recruitment/Hiring Services										
		P1.1 Number of faculty recruited/ hired aligned with ISO standards								
MFO 3: Faculty Evaluation Services										
		P1.1 Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated		1	100.00	8	5	5	5	All Faculty
MFO 4: Programs & Institutional Accreditation Services										
		P1.1 Number of degree programs which passed accreditation/ evaluation at least Level 1		4	100.00	4	5	5	5	All Programs
		P1.2 Degree program compliant with CHED		4	100.00	4	5	5	5	All Programs
		P1.3 Readiness to SUC levelling by CHED & DBM								
MFO 5: Seminars/trainings/conventions/in-house review										
		PI 1. Number of seminars/ trainings/conventions/ workshops coordinated for entire university	All DOE Faculty							
		PI 2. Number of in-house seminars/trainings/ workshops/reviews conducted		1	100.00	2	4.8	4.8	4.8	CME, CCRC
		PI 3. Additional outputs								
		Number of faculty/staff awards/honors received related to operations support			100.00	1	5	5	5	Loyalty Award
UMFO 7. General Administration & Support Services (GASS)										
MFO 1. Administrative & Facilitative Services										
Dept. Head		PI 1. Number of departments and/or service units supervised and monitored & coordinated	Dept. Head	1	100.00	2	5	5	5	Econ, ViSERDAC
		PI 2. No. of management meetings chaired and conducted	Dept. Head	4	100.00	6	5	5	5	Dept. Monthly Meeting
		PI 3. Number of documents attended and served	Dept. Head DF Andres PP Bagarinao	10	100.00	40	5	5	5	
		PI 4. Number of academic lecture/laboratory rooms maintained		4	100.00	4	4.8	4.8	4.8	134, 136, Grad. Room, RA Room
		PI 5. Number of heavy equipment maintained	PP Bagarinao	2	100.00	2	4.8	4.8	4.8	
		PI 6. Area of lawn maintained (sq.m, approx.)	PP Bagarinao	200	100.00	200	5	5	5	

		PI 7. Number of office and laboratory equipment purchased	Dept. Head/DF Andres/ PP Bagarinao		100.00	1	4.5	4.5	4.5	4.5	1 Printer
		PI 8. Zero percent complaint from clients served	All DOE Faculty and Staff		100.00		5	5	5	5	No Complain
		PI.9. Number of frontline academic services monitored and ensured to be customer friendly & efficient and citizens charter posted conspicuously	Dalisay F. Andres Prospero P. Bagarinao	2	100.00	3	5	5	5	5	Admin. & Support Staff
		P1.10 Percentage of new faculty recruited/hired using procedures aligned with ISO standards									
		P1.11. Percentage of newly hired faculty oriented with university policies and procedures									
		P1.12 Percentage of faculty evaluated by their students		100	100.00	100	5	5	5	5	All Faculty evaluated
MFO 2: Efficient Customer-Friendly Assistance											
		PI.1. Efficient and customer-friendly frontline service	All DOE Faculty & Staff	Zero Complant	100.00	100	5	5	5	5	Zero Complaint
		PI.2. Additional Outputs			N/A						
Total Over-all Rating							284.54				
Average Rating							4.91				
Adjectival Rating							Outstanding				

Received by:

Calibrated by:

REMBERTO A. PATINDOL

Chairman, PMT

Planning Office

Date: _____

Date: _____

Recommending Approval:

BEATRIZ S. BELONIAS

Vice Pres. for Instruction

Date: _____

Approved:

EDGARDO E. TULIN

President

Date: _____