

"Exhibit A"

OFFICE PERFORMANCE COMMITMENT AND REVIEW (OPCR)

I, **ALLEN GLENNIE P. LAMBERT**, Head of the Grants Development Office commits to deliver and agree to be rated on the attainment of the following accomplishment in accordance with the indicated measures for the period **January-June 2023**.

**ALLEN GLENNIE P. LAMBERT**  
IOC, Head

APPROVED:

**EDGARDO E. TULIN**  
President



Appointment/ Status	Position Title	Number	Rating Equivalents:
Head	IOC, Head	1	5-Outstanding
Job Order	Clerk / SRA	1	4-Very Satisfactory
	<b>TOTAL</b>	<b>2</b>	3-Satisfactory
			2-Fair
			1-Poor

UMFO No.	GDO MFO	IMFOs/PAPs	Success Indicators	Unit/Persons Responsible	Target (Jan-Dec, 2023)	Accomplishment Jan-June 2023	Rating				Remarks
							Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
<b>UMFO 6. General Administration Support Services</b>											
	<b>GDO MFO 1</b>	<b>General Administration and Support Services</b>	Zero Complaint administrative services from clients	All Staff	Zero complaint from clients	Zero complaint from clients	5	5	5	5.00	
			Maintained workplace in compliance to ISO-5s	R. Bagarinao and All staff	100%	100%	5	5	5	5.00	
	<b>GDO MFO 2</b>	<b>Management and Executive Services</b>	<b>Effective and Efficient Management and Paperwork Services</b>								
			Timely submission of university related grant application for institutional development	Clerk / SRA	100%	100%	5	5	5	5.00	
			Percent Monitoring of Departments, offices and component colleges awarded grants	Clerk / SRA	25%	25%	5	5	5	5.00	
			<b>Effective and Efficient Public Relations Services</b>								
			Percent approved grants of facilitated faculty and staff	Clerk / SRA	30%	100%	5	5	5	5.00	All faculty that were interested were facilitated, however they did not continue due to some restriction problems of the requirements. ✓
		<b>Total Over-all Rating</b>								25.00	
		<b>Average Rating</b>								5.00	
		<b>Adjectival Rating</b>								<b>VSQ</b>	

1- Quality    2- Efficiency    3-Timeliness    4-Average

Reviewed by:

**TONI MARC L. DARGANTES**  
Planning Office

Date: **JUL 07 2023**

Calibrated by:

**DANIEL LESLIE S. TAN**  
Chairman, PMT

Date: **JUL 07 2023**

Approved by:

**EDGARDO E. TULIN**  
President

Date: **JULY 12, 2023**