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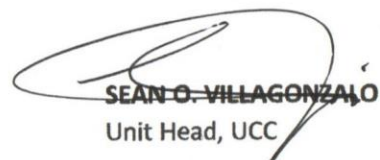
2/18/19

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FEB 19 2019

# OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, SEAN O. VILLAGONZALO, Unit Head, University Computer Center commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June, 2018.

  
**SEAN O. VILLAGONZALO**  
Unit Head, UCC

Recommending Approval:

  
**REMBERTO A. PATINDOL**  
VP For Administration & Finance

APPROVED:

  
**EDGARDO E. TULIN**  
University President

Personal Composition	Position Title/ Designation	Number
Head	Engineer III/ Unit Head	1
Casual Staff	Administrative Aide/Programmer	2
	Sub-Total	2
Job Order	Electrician/Laborer/clerk	3
	Sub-Total	3
	<b>GRAND TOTAL</b>	<b>6</b>

Rating Equivalents:

- 5- Outstanding
- 4- Very Satisfactory
- 3- Satisfactory
- 2- Fair
- 1- Poor

MFO/PAPs	Success Indicators	Persons Responsible	Target	Actual Accomplishment	Percentage of Accomplishment	Rating				Remarks
						Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	

**UMFO6: GENERAL ADMINISTRATION AND SUPPORT SERVICES**

**VPAF MFO9: Networking Infrastructure Development and Maintenance**

MFO 1: Network installation, repair and maintenance.	Number of LAN estimates & established.	SOVillagonzalo,	2	3	70%	5	5	4	4.67	
	Number of LAN repair request served	SOVillagonzalo, NOVillas, JGGodoy, Eric Latras	15	30	100%	5	5	5	5	
MFO 2: Computer and equipment repairs.	Number of request for computer and equipment repair	SOVillagonzalo, NOVillas, JGGodoy, Eric Latras	12	20	100%	5	5	4	4.67	

MFO 3: Technical Assistance	Number of technical assistance	SOVillagonzalo, NOVillas, JGGodoy, Eric Latras	30	327	100%	5	5	5	5.00	
	Number of VSU User Account Appended	NOVillas,SOVillagonzalo, JGGodoy	30	93	100%	5	5	5	5	
	Number of Web Appended records	NOVillas	125	135	100%	5	5	5	5	
MFO4 Server installation, repair and Maintenance	# of Server services installed, configured, updated, maintaine, repaired and appended	NOVillas	8	14	100%	4	5	5	4.66667	
MFO5 Data Backup	# of System back-up (database, web, etc.)	NOVillas	120	180	100%	5	5	5	5	
MFO6: VSU LAN Civil Works	# Materials withdrawal	SOVillagonzalo, NOVillas, JGGodoy, Eric Latras	14	17	20%	5	5	5	5	Dependent with Supply Availability
	# of nodes established	SOVillagonzalo, NOVillas, JGGodoy, Eric Latras	1	1	70%	3	5	5	4.33333	Dependent with Supply Availability
Total Over-all Rating									48.33	
Average Rating									4.83	
Adjectival Rating									VS	

Received by:

Calibrated by:

Recommending Approval:

Approved by:

Planning Office

Date: \_\_\_\_\_

  
REMBERTO A. PATINDOL

Chairman, PMT

Date: \_\_\_\_\_

  
REMBERTO A. PATINDOL

Vice President for Admin. And Finance

Date: \_\_\_\_\_

  
EDGARDO E. TULIN

University President

Date: \_\_\_\_\_

1- Quality; 2- Efficiency; 3- Timeliness; 4-Average