



**OFFICE PERFORMANCE COMMITMENT REVIEW FORM (OPCR)
 (TARGET and ACCOMPLISHMENT)**

I, **EDGARDO E. TULIN**, head of **PhilRootcrops** commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January 2021 to June 2021.

[Signature]
EDGARDO E. TULIN
 Director

[Signature]
ROSA OPHELIA D. VELARDE
 Director for Research, OVPRE

[Signature]
MARIA JULIET C. CENIZA
 VP for Res, Ext & Innovation

Rating Equivalents:
5 – Outstanding
4 – Very Satisfactory
3 – Satisfactory
2 – Fair
1- Poor

Appt/Status	Position Title	Number
Head	Director, Prof VI	1
Regular Faculty wt Vacation / Sick Leave Status	University Professor	4
	Professor VI	1
	Professor V	1
	Professor IV	1
	Professor III	1
	Professor II	1
Regular Administrative Personnel	Asst. Professor II	2
	Instructor I	3
	Science Res Specialist 2	1
	Senior Agriculturist	1
	Administrative Aide IV	2
	Administrative Aide III	3
Casuals	Administrative Aide I	1
	Administrative Aide I	1
Contractuals	Instructor	1
	SRAs & Aides (PS)	10
	Laborers (GAA funded)	30
	Total	66

Note: 15 multi-disciplined core personnel however, 1 is on study leave for Ph.D, 7 are holding key administrative positions in the University (University President, VP for Planning and Res. Gen, Dean of the Graduate School, Director for Research, Director for Innovation, Director for Planning and Center Director

Dr. Villaluz Z. Acedo retired on Jan 1, 2021, Ms. Cynthia Dolores V. Godoy retired on March 23, 2021, Ms. Anita D. Troyo retired on April 27, 2021, Mr. Enrique B. Abogadie will retire on November 8, 2021, Dr. Julie D. Tan will retire on July 4, 2021, Dr. Jose L. Bacusmo will retire on September 20, 2021

MFO No.	Description of MFO's/PAPs	Success Performance Indicators (PI)	Units/Persons Responsible	Center Target	% of Accomplishment	Details of Accomplishment	Rating				REMARKS (Indicators in percentage should be supported with numerical values in numerators and denominators)
							Quality	Efficiency	Timeliness	Average	
UMFO1. SERVICES	ADVANCED	EDUCATION									
OVPI MFO 1. Graduate Degree Program Management Services											
	PI 1: Percentage of graduate school faculty research work applied in any of the following										
		a. Pursuing advanced research degree program (Ph.D)*		1	100%	Ms. Ladie Ann Palermo-Conde University of Otago, New Zealand	5	5	5	5	1/1

		b. Actively pursuing in the last 3 years (investigative research, basic and applied scientific research, policy research social science)		5	20%			5	5	4	4.67	1/5
		c. Producing technologies for commercialization or livelihood improvement		1	100%			5	5	5	5	1/1
		d. Whose research resulted in extension program		2	100%			5	5	5	5	2/2
OVPI MFO 2. Graduate Student Management Services												
P1 2: Total FTE monitored	a. Actual Faculty's FTE	PCRTC Core Staff		2	1,000%			5	5	5	5	20/2
PI 8: Number of graduate students advised	a. Number of graduate students advised	PCRTC Core Staff		3	300%			5	5	5	5	9/3
	b. Number of students advised on thesis/special problems/dissertation	PCRTC Core Staff		2	300%			5	5	5	5	6/2
	As GAC Chairman	PCRTC Core		2	100%			5	5	5	5	2/2

		c. Number of hours spent on student consultation	PCRTC Core Staff	40	325%		5	5	5	5	130/40
	PI 8: Number of students advised*	a. Number of students advised	PCRTC Core Staff	3	133.33%		5	5	5	5	4/3
		<i>As SRC Chairman</i>		2	150%		5	5	5	5	3/2
		<i>As SRC Member</i>		4	100%		5	5	5	5	
	PI 10: Number of instructional materials developed	a. Number of online-courseware developed and submitted:	PCRTC Core Staff								
		<i>Online ready courseware</i>	PCRTC Core Staff	6	116.67%		5	5	5	5	7/6
		<i>Supplemental learning resources</i>	PRDC Core Staff	10	120%		5	5	5	5	12/10
		<i>Assessment tool</i>	PCRTC Core Staff	10	120%		5	5	5	5	12/10
		b. Number of virtual rooms created and operational	PCRTC Core Staff	6	116.67%		5	5	5	5	7/6
	PI 11: Additional Outputs	a. Other outputs implementing the new normal due to COVID-19	PCRTC Core Staff	2	100%		5	5	5	5	2/2
UMFO 3. RESEARCH PAPERS											
MFO 3: Research Services											

	PI 1. Number of research outputs in the last three years utilized by the industry or by other beneficiaries*	a. Number of R&D outputs patented/commercialized/used by the industry or by other beneficiaries <ul style="list-style-type: none"> • Rootcrop varieties • Food product 	PCRTC Core Staff	10	100%		5	5	5	5	10/10
	PI 2. Number of research outputs completed within the year*	a. Number of research outputs completed within the year		4	125%		5	5	5	5	5/4
	PI 3. Percentage of research outputs published internationally-referred or CHED recognized journal within the year (2%)	a. Number of research and development outputs in the fields of agro-industrial technology* published in CHED recognized refereed journals	PCRTC Core Staff	7		3 submitted for publication ; 4 drafts)	5	4	3	4	0/7
	PI 4. Number of research outputs presented in regional/national/int'l fora/conferences	a. International fora/conferences	PCRTC Core Staff	7							0/7
		b. In National/Regional fora/conferences	PRDC Core Staff	20			5	5	4	4.67	14/20
	PI 5. Percent of research proposals	a. Percentage of research proposals	PCRTC Core Staff	80.00%	50%	Vacuum Frying System for	5	5	5	5	50%/80%

	approved	prepared, submitted & approved				Mushroom and Portable Extruders for Rice-based Products in Central Luzon)					
	PI 6. Additional outputs	a. Number of research related awards (research conducted by faculty or student with faculty)	PCRTC Core Staff	1	400%	Regional RDE awards	5	5	5	5	4/1
		b. Research funds / resources externally generated	PCRTC Core Staff	5,000,000	64%		5	5	4	4.67	3,189,544.40/ 5,000,000
		c. Acquisition of research equipment	PCRTC Core Staff	1							0/1

UMFO 4. EXTENSION SERVICES

MFO 4: Extension Services

	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	a. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities	Extension and Socio-economic Division (ESED)	8	>125%	More than 10 active partnerships including LGUs and associations covered by development projects	5	5	5	5	>10/8
	PI 2. Number of trainees weighted by the	a. Number of trainees weighted by the length of	ESED	500	96%						480/500

	length of training	training									
	PI 3. Number of extension programs organized and supported with the SUC's mandated and priority programs	a. Number of extension programs organized and supported with the SUC's mandated and priority programs	ESED	4	25%		5	5	4	4.67	1/4
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	a. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance	ESED	85	117.64%		5	5	5	5	100/85
	PI 5. Number of technical/expert services	a. Research mentoring	PCRTC Core Staff	10	140%		5	5	5	5	14/10
		a. Peer reviewers/Panelists	PCRTC Core Staff	2	150%		5	5	5	5	3/2
		b. Resource Persons	PCRTC Core Staff	5	120%		5	5	5	5	6/5
		c. Convenor/Organizer	PCRTC Core Staff	1	100%		5	5	5	5	1/1
		d. Evaluator	PCRTC Core Staff	1	100%		5	5	5	5	1/1
	PI 8. Percent of extension proposals	a. Percent of extension proposals	PCRTC Core Staff	80.00%	6.25%	Enhancing the Sweet Potato Food	5	5	5	5	1/16

	approved	prepared, submitted approved &				Value Chain through Smart Technologies and Partnerships towards Food Resiliency in the New Normal in Western Samar (DOST- PCAARRD)					
	PI 11. Additional Outputs										
		a. Number of trainings / workshops / symposia conducted	ESED	7	328%		5	5	5	5	23/7
		b. Number of distributed IEC materials/ technologies developed/used	ESED	300	222.22%		5	5	5	5	737/300
		c. Percent of requests for IEC materials responded within 3 days		90							200/90
		d. Number of walk- in clienteles briefed with PhilRootcrops	Extension / Admin Division	100	748%	Provided with technical advice via online	5	5	5	5	748/100

		technologies				consultations , phone calls, and SMS					
		e. Production and distribution of root crops of planting materials distributed / sold	Production Division	100,000	%	279,600 sweet potato cuttings, 56,000 cassava cuttings and 44,000 yam plantlets were distributed					379,600/ 100,000
		f. Production of sweet potato weevil pheromone	Pest Management Division	50	60%		5	5	4	4.67	30/50
		g. Production of food products	Post harvest division	300	711%		5	5	5	5	2,133/300
		h. Amount of extension money generated from external funding (Thousand PHP)	ESED	150,000.00	3,266.67%		5	5	5	5	4,900,000.00/ 150,000.00
		i. Amount of extension money generated from institutional funding (Thousand PHP)	ESED	500,000.00	80%		5	4	5	4.67	400,000.00/ 500,000.00
UMFO 5. SUPPORT TO OPERATIONS											
MFO 5: Support to Operations											
	OVPI MFO 1. Faculty Development Services										

	PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted	a. Number of faculty pursuing advanced research degree	PCRTC Core Staff	1	100%		5	5	5	5	1/1
	OVPI MFO 2. Faculty Recruitment/Hiring Services										
	PI 2: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards	a. Number of faculty recruited/hired based on needed competencies and aligned with ISO standards	PCRTC Core Staff	3	100%		5	5	5	5	3/3
	OVPI MFO 3. Faculty Evaluation Services										
	PI 4. Number of seminars/trainings/conventions/workshops coordinated outside university	a. Number of seminars/trainings/conventions/workshops coordinated outside university	PCRTC Core Staff	4	50%		5	5	4	4.67	2/4
	PI 5. Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	a. Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	PCRTC Core Staff	80%	100%		5	5	5	5	100%/80%

	PI 6. Number of in-house seminars/trainings/workshops/reviews conducted	a. Number of in-house seminars/trainings/workshops/reviews conducted	PCRTC Core Staff and Researchers	1	300%	3	5	5	5	5	3/1
	OVPI MFO 4. Program and Institutional Accreditation Services										
	PI 8. Compliance to all requirements thru the establishments/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015	a. Compliance to all requirements of QMS core processes of the university under ISO 9001:2015	PCRTC Core Staff	Zero non-conformity	Zero non-conformity	Zero non-conformity	5	5	5	5	
		b. Compliance to all requirements of the program and institutional accreditations	PCRTC Core Staff	100% compliant	100%		5	5	5	5	100% /100%
	PI 7. Additional Outputs:	a. Compliance to 3 years renewal of BPI accreditation to PhilRootcrops as accredited producer of quality cassava planting materials	PCRTC Director	100% compliant	100%		5	5	5	5	100% /100%

UMFO 6. GENERAL ADMIN. AND SUPPORT SERVICES											
MFO 6: General Admin. and Support Services											
	PI 1. Submission of PPMP for the following year within deadline as prescribed by BAC	a. Submission of PPMP for the following year within deadline as prescribed by BAC	PCRTC Admin Staff and Researchers	100%	100%		5	5	5	5	100% /100%
	PI 2. Zero percent complaint from clients served	a. Zero percent complaint from clients served	PCRTC Core & Admin Staff	100%	100%		5	5	5	5	100% /100%
	PI 3. Number of coaching sessions among faculty & staff	a. Number of coaching sessions among faculty & staff	PCRTC Core Staff	2	100%		5	5	5	5	2/2
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. Conducted to ensure attainment of departments targets	a. Number of planning sessions, tracking and monitoring of targets, etc. Conducted to ensure attainment of departments targets	PCRTC Core Staff	1	100%		5	5	5	5	1/1
	PI 5. Number of monthly/special faculty & staff meetings conducted	a. Number of monthly/special faculty & staff meetings conducted	PCRTC Core Staff	2	100%		5	5	5	5	2/2
	PI 3. Additional										

Outputs											
		a. Number of Best practices/new initiatives in academic units' management replicated/benchmarked by other depts/agencies	PCRTC Core Staff	2	100%		5	5	5	5	2/2
		b. Proactive in providing technical services through: 1. Root crop nurseries and demo farms 2. Radio program 3. Webinars 4. FB page	PCRTC Core Staff	100%	100%		5	5	5	5	100% /100%
		c. In-House Seminars 1. Publication in Peer-reviewed journals 2. Research proposal prepare	PCRTC Core Staff	2	150%		5	5	5	5	3/2
		d. Linkage with LGU Baybay with MOU to support the sweet potato processing industry	PCRTC Core Staff	1	200%	1 MOU on production 1 MOU on processing	5	5	5	5	2/1

	Total Over-all Rating								
	Average Rating			Comments and Recommendations for Development purposes:					
	Approved Additional Points (w/copy of Approval)								
	FINAL RATING		4.95						
	ADJECTIVAL RATING		Outstanding						

Received by:



DILBERTO O. FERRAREN
VP for Planning and Res. Gen

Date: OCT 15 2021

Calibrated by:



DANIEL LESLIE S. TAN
VP for Administration and Finance

Date: _____

Recommending Approval:



MARIA JULIET C. CENIZA
VP for Res., Extension
& Innovation

Date: _____

Approved by:



EDGARDO E. TULIN
President

Date: _____

1 – Quality/effectiveness 2 – Efficiency 3 – Timeliness 4 – Average