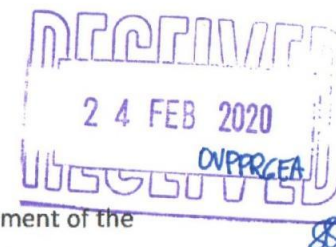


OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)



I, CYNTHIA DOLORES V. GODOY, Head of the CASL commits to deliver and agree to be rated on the attainment of the following targets and accomplishments in accordance with the indicated measures for the period July to December, 2019.

Cynthia Dolores V. Godoy
CYNTHIA DOLORES V. GODOY
Head

Erlinda A. Vasquez
ERLINDA A. VASQUEZ
Director

Jose L. Bacusmo
JOSE L. BACUSMO
Director for Research, OVPRE

MFO/PAPS	Success indicators	Target	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q1	E2	T3	A4	
MFO 2: Analytical Services	Number of Biological & Environmental Samples Analyzed								
	<ul style="list-style-type: none"> Plant Organic /Food/Feed Soil Water 	500 20 750 10	889 25 1334 15	JRG ACA CDVG MBB	5 5 5 4	5 5 5 5	5 5 5 5	5 5 5 4.67	
	Number of chemical analyses conducted								
	<ul style="list-style-type: none"> Soil Analysis Plant Analysis Non-soil Analysis Water analysis 	1500 500 50 10	3987 834 65 15	JRG ACA CDVG MBB	5 5 5 4	5 5 5 4	5 5 4 4	5 5 4.67 4	
	Number of Clients served on time and with zero complaint through chemical analysis	50	50	CDVG	3	5	5	4.33	
	Income Generated	500,000T	1,236,785.00	CDVG	5	5	5	5	

MFO:3 Extension Services	Number of Visitors (walk-in & arranged), and students oriented/briefed in the laboratory	75	100	CDVG	5	5	5	5	
MFO:4 Administrative Services	Efficient & customer friendly frontline services	No valid complaints	No valid complaints	CDVG	5	5	5	5	
	Number of equipment/apparatus cleaned /maintained as functional	5	7	CDVG	4	5	5	4.67	
	Number of financial reports prepared & submitted	6	6	CDVG	3	4	3	3.33	
	Number of laboratory results released	30	53	CDVG	5	5	5	5	
	Number of charge invoice and OR issued	10 30	15 40	CDVG	4	5	5	4.67	
Total Over-all Rating								75.34	
Average Rating								4.709	
Adjectival Rating									

Received by:



DILBERTO O. FERRAREN
VP for Planning and Res. Gen

Date: _____


Calibrated by:



REMBERTO A. PATINDOL
VP for Administration and Finance

Date: _____

Recommending Approval:


OTHELLO B. CAPUNO
VP for Res. and Ext.

Date: _____

Approved by:


EDGARDO E. TULIN
President

Date: _____

1 – Quality/effectiveness 2 – Efficiency 3 – Timeliness 4 – Average