Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, <u>ROSARIO P. ABELA</u>, Head of the VSU LABORATORY HIGH SCHOOL, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period <u>January to June</u>, 2018.

Department Head: ROSARIO P. ABELA, Ed.D.
Date: 19, 2018

Dean: ALELYA. VILLOGINO, Ed.D.
Date:

MFO Description	Success/Performance Indicator (PI)		Target						
		Units/Persons Responsible		Actual Accom- plishment	Quality	Efficiency	Timeliness	Average	Remark
1: Advanced Education Services									
OVPI MFO1 Graduate Degree Progr	am Management Services								
PI 1: Graduate degree program moni	tored	NA	T			192		0.00	
PI 2: Total Graduate FTE monitored		NA					-	0.00	
PI 3: Percentage increase in number	of graduate students enrolled	NA						0.00	
PI 4: Percentage increase in number period	of graduate students who graduated within prescribed	NA		7				0.00	
OVPI MFO 2. Student Managemen	nt Services								
PI 1: Number of students awarded w		VSULHS Guidance, USSO & Other Schools/DepEd	120	130	5	5	5	5.00	DepED voucher for Senior High School (one VSULHS completer is now in Japan)
PI 3: Number of students awarded wi	th honor/distinction upon completion	VSULHS Honors & Awards Committee	43 (30% of the Senior	66 (50% of the senior class	5	5	5	5.00	2 completers with Highest Honors; 10 with High Honors; 54 with honors
P14 Number of students advised		VSULHS Faculty	500	528	5	5	5.00	5.00	Grade 7 - 144; Grade 8 - 129; Grade 9 - 122; Grade 10 - 13;
		1 1 1 1 1 1 1 1						5.00	

UMFO 2. Higher Education Services

OVPI MFO 1. Curriculum Program Management Services								
PI 1: Total Undergraduate FTE monitored	VSULHS Faculty VL - TL - Part-time TOTAL FTE	17 102 <u>136</u> 255	749.3	5	5	4	4.67	1 VL, 13 TL, 5 Part-time instructors Note: Dr Abela's FTE is charged to DTE
PI 2: Number of undergraduate curricular programs compliant to CMO, approved and offered	NA						0.00	
P13 Average Passing percentage in licensure examinations in mandated programs	NA					1		
PI 4: Number of undergraduate graduates in mandated programs graduated within the prescribed period	NA .						0.00	
PI 4: Percentage increase in the number of undergraduate students who graduated within the prescribed period	NA						0.00	
PI 5: Percentage increase in the number of undergraduate students who graduated within prescribed period	All VSULHS Faculty	100%	100%	5	5	5	5.00	131 Grade 10 completers
PI 6: Percentage increase in the number of undergraduate students enrolled	NA						0.00	
P17 Number of academe/ industry linkage established	NA	1			Life and			
P18 Number of student-related activities assisted	VSULHS Faculty	15	17	5	5	5	5.00	SBO Booth Making, COCC, VSULHS Intrams, VSULHS Night, PTC, Parents Consultation, Acquaintance, SBO Election, CAT Turn-over Ceremony, English Month, Archery, JS Prom, JHS Entrance Exam, VSULHS Promotional Exercises, VSUSHS Graduation, VSU Commencement Exercises, VSU Anniversary

P19 Number of student organizations advised/ assisted	VSULHS Faculty	12	14	5	5	5	5.00	SBO,CAT, English Club, Dance club, sports club, Math and Science Club, FFP, FAHP, Filipino club, Organization of Grade 7, 8, 9 and 10 classes and Tiller (HS Publication)
P10 Number of Instructional Materials Developed	Faculty	30	38	5	4	4	4.33	New Powerpoint lecture presentations, OBEdized course syllabi, etc.
				- 2			4.80	
UMFO 3. RESEARCH SERVICES						3 11 15		
PI 1: Number of published papers in internationally indexed journals	Faculty	0		1 11 11 11 11			0.00	
PI 2: Number of research outputs presented in regional/national/international fora/conferences	Faculty	2	5	5	5	5	5.00	Christy M. Desades - 1 Nelson H. Tejara - 1 Charis B. Limbo - 1 Shalom Grace C. Sugano-2
PI 3: Number of research projects conducted and/or completed on schedule	Faculty						0.00	
PI 4: Number of research proposals submitted	Faculty						0.00	
PI 5: Number of research proposals approved	Research Committee	7		1			0.00	
P16 Amount of research money generated from external funding	NA		E of a				0.00	
P17 Amount of research money generated from institutional funding	NA						A. A	
P18 Additional outputs								
							5.00	

UMFO 4. EXTENSION SERVICES					-0			
PI 1 Number of person-days trained weighted by length of training	Faculty	0		T	T			
PI 2 Number of trainings conducted	Faculty	0						
PI 3 Number of IEC materials/technoguides developed or used	NA							
PI 4 Number of beneficiaries served	Faculty	0						
P15 Number of technical/expert services	Faculty	0	Total Control					
P16 Number of Extension Projects Conducted	Faculty	0						
P17 Number of Extension Proposals Submitted	Faculty	0						
P18 Percent of Extension Proposals Approved	NA					-		
P19 Amount of extension money generated from external funding	NA							
PI 10 Amount of extension money generated from institutional funding	NA							
Pl 11 Additional Outputs								
UFMO 5. SUPPORT TO OPERATIONS				-				
OVPI MFO 1 Faculty Development Services	24 7 9 3 1	F1 4 51 6						T
PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted	OVPI, ODAHRD, SFAC, Department	4	7	5	5	5	5.00	7 currently on study leave for PhD (Mr. Catre, Mr. Mamolo, Mr. Lamber, Ms. Lambert Ms. Siarez, Mr. Rivera, Mr. Gonzaga)
PI 2: Number of Practice Teachers mentored and evaluated	College of Education VSULHS Faculty	0				v 12	0.00	Conzaga
PI 3: Number of field study students assisted	College of Education VSULHS Faculty	130	188	5	5	5	5.00	
PI 4: Other Services: Other services provided (e.g. bands, CAT Officers) to VSU activities and other agencies	VSULHS faculty, students, CAT officers, Band & Lyre corps members	3	5	5	5	5	5.00	CME anniversary, AnSci Anniv,DE anniversary parades, LGU-Baybay tribute EVRAA winners and players, VSU Anniversary, etc
							5.00	

OVPI MFO 2. Faculty Recruiting/Hiring Services								
PI 1: Number of faculty recruited/hired aligned with ISO standards	VSULHS Personnel committee & APB	4	7	5	5	5	5.00	3 substitute and 4 part-time instructors
OVPI MFO 3. Faculty Evaluation Services								
PI1 Number of seminars/trainings/conventions/workshops coordinated for entire univer	sity							
PI2 Number of seminars/trainings/conventions/workshops coordinated outside of the un	niversity	-	-					
PI 3: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	OVPI, Department, admin staff	80%	100%	5	5	5	5.00	all faculty members have at least a VS average rating in their subjects evaluated
PI4 Number of in-house seminars/trainings/workshops/reviews conducted/attended	OVPRE	0%						
PI5 Additional outputs		100						
							5.00	
OVPI MFO 6. General Administration and Support Services (GASS)	A							
PI 1: Number of degree programs which passed accreditation/evaluation at least Level 1	NA						0.00	
PI 2: QMS on faculty recruitment, development	OVPI, QAC, ODAHRD						0.00	
PI3 Percentage of degree compliant with CHED	OVPI, QAC, College, Dep	partment						
PI4 Additional Outputs								
UMFO 6 GENERAL ADMINISTRATION AND SUPPORT SERVICES								L
PI 1. Number of colleges, departments & support units supervised, monitored & coordinated	Principal	3	3	5	5	. 5	5.00	Com.Arts, MathSci, & TLE sections
PI 2. Number of management meetings conducted	Principal	3	5	5	5	5	5.00	meetings scheduled on February for the CAT turn- over, 4th quarter exam and HS Promotion; March for the Promotion; twice in May for the scheduling and other matters; June for the overall meeting before classes start and orientation to the new
PI 3. Number of documents signed and approved	Department	900	1100	5	5	5	5.00	Class Cards, Honors

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PI 4. Number of university committees/boards/council chaired & coordinated	OVPI, College, Departement	1	3	5	5	5	5.00	VSU graduation, SHS graduation, VSU student handbook, , etc
PI 5. Number of frontline academic services monitored and ensured to be customer friendly & efficient and citizens charter posted conspicuously	OVPI, College, Department, Units	1	2	5	5	5		Administrative Staff (Office), Nursery & Farm maintenance personnel for laboratory and research purposes of students
PI 6. Percentage of new faculty recruited/hired using procedures aligned wih ISO standards	OVPI, ODAHRD, PRPEO, APB, College, Deparment	90%	100%	5	5	5		3 substitute and 4 Part-time instructors
							5.00	
OVPI MFO 2. Frontline Services						15.00		
PI 1. Efficient and customer-friendly frontline service	Zero percent complaint from clients served	100% no complaint	100% no complaint	5.0	5.0	5.0	5.0	
				5 45 84 5			5.0	
Best practices/new initiatives					- Files	1		
TOTAL Overall Rating							34.80	
AVERAGE RATING				0.00	0.00	0.00	4.97	
ADJECTIVAL RATING							0	
Received by: REMBERTO A PATINDOL, Ph.D. Planning Office Chairman, PMT	BEATRIZ	mending Ap	NIAS, Ph.D.			Approved:	E. TULIN, Ph.	D.

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