

Visca, Baybay City, Leyte

### OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, ROSARIO P. ABELA, Head of the VSU LABORATORY HIGH SCHOOL, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June, 2018.

Department Head: ROSARIO P. ABELA, Ed.D.

Date: September 19, 2018

Dean: ALELI/A. VILLOCINO, Ed.D.

Date: 1

MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishment	Rating				Remark
					Quality	Efficiency	Timeliness	Average	
<b>1: Advanced Education Services</b>									
<b>OVPI MFO1 Graduate Degree Program Management Services</b>									
PI 1: Graduate degree program monitored		NA						0.00	
PI 2: Total Graduate FTE monitored		NA						0.00	
PI 3: Percentage increase in number of graduate students enrolled		NA						0.00	
PI 4: Percentage increase in number of graduate students who graduated within prescribed period		NA						0.00	
<b>OVPI MFO 2. Student Management Services</b>									
PI 1: Number of students awarded with scholarships/ assistantships		VSULHS Guidance, USSO & Other Schools/DepEd	120	130	5	5	5	5.00	DepED voucher for Senior High School (one VSULHS completer is now in Japan)
PI 3: Number of students awarded with honor/distinction upon completion		VSULHS Honors & Awards Committee	43 (30% of the Senior	66 (50% of the senior class	5	5	5	5.00	2 completers with Highest Honors; 10 with High Honors; 54 with honors
P14 Number of students advised		VSULHS Faculty	500	528	5	5	5.00	5.00	Grade 7 - 144; Grade 8 - 129; Grade 9 - 122; Grade 10 - 133
								<b>5.00</b>	



**UMFO 2. Higher Education Services**
**OVPI MFO 1. Curriculum Program Management Services**

PI 1: Total Undergraduate FTE monitored	VSULHS Faculty VL - TL - Part-time TOTAL FTE	17 102 136 255	749.3	5	5	4	4.67	1 VL, 13 TL, 5 Part-time instructors Note: Dr Abela's FTE is charged to DTE
PI 2: Number of undergraduate curricular programs compliant to CMO, approved and offered	NA						0.00	
P13 Average Passing percentage in licensure examinations in mandated programs	NA							
PI 4: Number of undergraduate graduates in mandated programs graduated within the prescribed period	NA						0.00	
PI 4: Percentage increase in the number of undergraduate students who graduated within the prescribed period	NA						0.00	
PI 5: Percentage increase in the number of undergraduate students who graduated within prescribed period	All VSULHS Faculty	100%	100%	5	5	5	5.00	131 Grade 10 completers
PI 6: Percentage increase in the number of undergraduate students enrolled	NA						0.00	
P17 Number of academe/ industry linkage established	NA							
P18 Number of student-related activities assisted	VSULHS Faculty	15	17	5	5	5	5.00	SBO Booth Making, COCC, VSULHS Intrams, VSULHS Night, PTC, Parents Consultation, Acquaintance, SBO Election, CAT Turn-over Ceremony, English Month, Archery, JS Prom, JHS Entrance Exam, VSULHS Promotional Exercises, VSUSHS Graduation, VSU Commencement Exercises, VSU Anniversary









<b>OVPI MFO 2. Faculty Recruiting/Hiring Services</b>								
PI 1: Number of faculty recruited/hired aligned with ISO standards	VSULHS Personnel committee & APB	4	7	5	5	5	5.00	3 substitute and 4 part-time instructors
<b>OVPI MFO 3. Faculty Evaluation Services</b>								
PI1 Number of seminars/trainings/conventions/workshops coordinated for entire university								
PI2 Number of seminars/trainings/conventions/workshops coordinated outside of the university								
PI 3: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	OVPI, Department, admin staff	80%	100%	5	5	5	5.00	all faculty members have at least a VS average rating in their subjects evaluated
PI4 Number of in-house seminars/trainings/workshops/reviews conducted/attended	OVPRE	0%						
PI5 Additional outputs								
							5.00	
<b>OVPI MFO 6. General Administration and Support Services (GASS)</b>								
PI 1: Number of degree programs which passed accreditation/evaluation at least Level 1	NA						0.00	
PI 2: QMS on faculty recruitment, development	OVPI, QAC, ODAHRD						0.00	
PI3 Percentage of degree compliant with CHED	OVPI, QAC, College, Department							
PI4 Additional Outputs								
<b>UMFO 6 GENERAL ADMINISTRATION AND SUPPORT SERVICES</b>								
PI 1. Number of colleges, departments & support units supervised, monitored & coordinated	Principal	3	3	5	5	5	5.00	Com.Arts, MathSci, & TLE sections
PI 2. Number of management meetings conducted	Principal	3	5	5	5	5	5.00	meetings scheduled on February for the CAT turn-over, 4th quarter exam and HS Promotion; March for the Promotion; twice in May for the scheduling and other matters; June for the overall meeting before classes start and orientation to the new teachers
PI 3. Number of documents signed and approved	Department	900	1100	5	5	5	5.00	Class Cards, Honors Certificates, Certificate of Good Moral, Form 137, etc....



PI 4. Number of university committees/boards/council chaired & coordinated	OVPI, College, Departement	1	3	5	5	5	5.00	VSU graduation, SHS graduation, VSU student handbook, , etc....
PI 5. Number of frontline academic services monitored and ensured to be customer friendly & efficient and citizens charter posted conspicuously	OVPI, College, Department, Units	1	2	5	5	5	5.00	Administrative Staff (Office), Nursery & Farm maintenance personnel for laboratory and research purposes of students
PI 6. Percentage of new faculty recruited/hired using procedures aligned wih ISO standards	OVPI, ODAHRD, PRPEO, APB, College, Deparment	90%	100%	5	5	5	5.00	3 substitute and 4 Part-time instructors
							5.00	
<b>OVPI MFO 2. Frontline Services</b>								
PI 1. Efficient and customer-friendly frontline service	Zero percent complaint from clients served	100% no complaint	100% no complaint	5.0	5.0	5.0	5.0	
							5.0	
Best practices/new initiatives								
TOTAL Overall Rating							34.80	
AVERAGE RATING				0.00	0.00	0.00	4.97	
ADJECTIVAL RATING							0	

Received by:

Planning Office

Date: \_\_\_\_\_

Calibrated by:

REMBERTO A. PATINDOL, Ph.D.

Chairman, PMT

Date: \_\_\_\_\_

Recommending Approval:

BEATRIZ S. BELONAS, Ph.D.

Vice Pres. for Instruction

Date: \_\_\_\_\_

Approved:

EDGARDO E. TULIN, Ph.D.

President

Date: \_\_\_\_\_