



**VISAYAS**  
STATE UNIVERSITY

Visayas State University  
College of Agriculture and Food Science  
**DEPARTMENT OF FOOD SCIENCE AND TECHNOLOGY**  
Visca, Baybay City, Leyte

**OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)**

I, **LORINA A. GALVEZ**, Head of the Department of Food Science and Technology (DFST), commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **January - June 2021**.

**LORINA A. GALVEZ**

Head, DFST

Date: July 12, 2021

**VICTOR B. ASIO**

Dean, CAFS

Date: 16 July 2021

Rating Equivalents:  
5 - Outstanding  
4 - Very Satisfactory  
3 - Satisfactory  
2 - Fair  
1 - Poor



**INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT**

Personnel	Number (1)	Total FTE (1x2)
Department Head	1	9.78
Faculty w/ Univ. Designated Position		
Regular Faculty (VSL)*	7	FJA - 2.44 EBB- 19.40 JGD - 16.25 ICE - 23.18 LCC - 21.25 ICPM- 7.50 JBC - 20.47
Regular Faculty (TLS)*	0	0
Part time Faculty	2	37.80
Admin Staff Members	3	0.0
<b>TOTAL:</b>		<b>155.63</b>

**RDE Commitments\*\*\***

Research Publication	Extension
3.0	0
0	0
3.0	3.0
3.0	3.0
2.0	4.0
6.0	5.0
0.0	8.0
9.0	4.5
6.0	3.0
<b>32</b>	<b>35.5</b>

Note:

\* On vacation-  
\*\* On Teacher's Leave status. Minimum FTE required is 18 units

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Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4))

MFO No.	Success/Performance Indicator (PI)			Units/Person Responsible	Department Target	Actual		Rating				Remarks
						% Accomplishment	Details of Accomplishments	Quality	Efficiency	Timelines	Average	
MFO 1	ADVANCED EDUCATION SERVICES (20%)											
	OVPI MFO 1. Graduate Degree Program Management Services											
	1	PI 1. Percentage of graduate school faculty engaged in research work applied in any of the following:										
		a.	pursuing advanced									
		b.	actively pursuing in the last three (3) years (investigative research, basic and applied	all faculty	4	100%		5	5	5	5.00	
		c.	producing technologies for commercialization or livelihood improvement	all faculty	1							



		d.	whose research resulted in an extension program									
	<b>OVPI MFO 2. Graduate Student Management Services</b>											
	<b>PI 1:</b> Percentage of graduate students enrolled in research degree programs *			Head	100	100%		5	5	5	5.00	
	<b>PI 2:</b> Percentage of accredited graduate programs *			head	100	100%		5	5	5	5.00	
	<b>PI 3:</b> Number of graduate degree specializations offered and monitored *			head	1	1		5	5	5	5.00	
	<b>PI 4:</b> Total FTE coordinated, implemented & monitored*			Graduate faculty	3	10.33		5	5	5	5.00	
	<b>PI 5:</b> Percentage increase in number of graduate students enrolled *					60%		5	5	5	5.00	
	<b>PI 6:</b> Percentage increase in number of students who graduated within prescribed period *											
	<b>PI 7:</b> Number of graduate students awarded with honors/distinction *											
	<b>PI 8:</b> Number of graduate students advised *			MS advisers	5	10		5	4	5	4.67	Melgazo, Baslan, Paler, Mazo, Ababat, Aguilar, Sabejon, Diaz, Añana Cabrera
	<b>PI 9:</b> Number of instructional materials developed *											
	On-line ready courseware			LAG, ICE, FJA	5	3		4	5	5	4.67	FTEC221 and FTEC299
	Flexible instructional materials			FJA, LAG, ICE	5	22		5	5	5	5.00	
	Assessment tools			FJA, LAG	20	34		5	5	5	5.00	
	<b>PI 10:</b> Number of virtual classrooms created and operationalized			LAG	5	2		5	5	5	5.00	







	<i>In refereed int'l journals</i>	ICE	1	2		5	5	5	5.00	(a) Moisture Sorption Characteristics and Isothermic Heat of Sorption of Vacuum Fried Chicken (Gallus gallus domesticus L.) "Isaw" (Cagabhion & Emnace) - Phil. Journal of Science-DOST (b) Inhibitory Potential of Eucheuma denticulatum (N.L.Burman) F.S. Collins & Hervey Against Selected Foodborne Pathogens (Magallanes, Lauzon & Emnace)Phil. Journal of Science-DOST
	<i>In refereed nat'l/regional journals</i>	ICE	1	1		5	5	5	5.00	ASSESSMENT OF HYGIENIC PRACTICES OF SELECTED "LECHONEROS" AND MICROBIOLOGICAL QUALITY EVALUATION OF PORK "LECHON" IN A LOCALITY OF LEYTE, PHILIPPINES (Journal of Agriculture and Technology Management (JATM)
	<b>PI 4.</b> Number of research outputs presented in regional/national/ int'l fora/conferences *			.						
	<i>In int'l fora/conferences</i>	LCC, LAG, JGD, JBC	3	4		5	5	5	5.00	ISTEAM (presented 2 papers-oral presentation)



	<i>In nat'l/regional fora/conferences</i>	LCC, LAG	2	3		5	5	5	5.00	
	<b>PI 5.</b> research proposals approved *	ICE, LAG, JBC		3		5	5	5	5.00	(LAG) Assessment of the quality and physico-chemical properties of jackfruit using conventional techniques under the Project: Development of portable and non-contact jackfruit quality and maturity detector ( ICE) Development of Disaster Food Pack , (JBC) Storage Characteristics of
	<b>PI 6.</b> Additional outputs*									
	Number of UMs submitted to ITSO, VSU	EBB, LCC		2		5	5	5	5.00	(LCC)revised UM on intermittent dried fish, (EBB & ICPM) Composition and Process of Producing Buffalo Milk Powder
	No. of research-related awards (research conducted by faculty or student w/ faculty)	LAG, JGD		4		5	5	5	5.00	(JGD & LAG)Best Poster (2), (JGD) -Best Presentor, (LAG) Best Poster Qualifier
<b>MFO 4</b>	<b>EXTENSION SERVICES (10%)</b>									
	<b>PI 1.</b> Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities *	JBC, LCC, LAG	5	4		5	5	5	5.00	JBCerna (1 Ormoc), BUWA and AEWA , Baybay Women Jackfruit Food Processors
	<b>PI 2.</b> Number of trainees weighted by the length of training *	LCC	200	230		5	5	5	5.00	

	<b>PI 3.</b> Number of extension programs organized and supported consistent with the SUC's mandated and priority programs *	all faculty	1	2		5	5	5	5.00	(1) Strengthening Processing skills, Enhancement of Product Quality, and Development of Business Management Skills Among Food Processors – An Extension cum Research Project (2) VSU Food, It's SAFE! : Improvement and Sustainability of the Sanitation and Safety in Food Establishments
	<b>PI 4.</b> Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance*	all faculty	90%			5	5	5	5.00	Benchmarking and Good Lab. Practices, HACCP
	<b>PI 5.</b> Number of technical/expert services *									
	<i>Research Mentoring</i>	LAG,ICE, ICPM	2	4		5	5	5	5.00	(1)Jackfruit Research, (2) Development of Disaster Food Pack, (3) Mulberry Project (4) Validation of Microbial Starter Production for the Fermented Beverages from Rootcrops and Optimization and Verification of Cocoyam Food Products (Phase III)



	<i>Peer reviewers/Panelists</i>	LAG	2	2		5	5	5	5.00	(a) Effect of Vacuum and Atmospheric Frying and Heating on Physico-chemical properties of rice bran oil, JFST dated May 19,2021 (b)Optimization of Frying Temperature, Salt and Oil levels for Air Fried Banana (Musa balbisiana Colla) dated June 2021
	<i>Resource Persons</i>	LCC, LAG, ICE	3	3		5	5	5	5.00	RP on the following events: (a) Training workshop on scientific writing for Rizal National HS teachers (b) Rizal National High School
	<i>Convenor/Organizer</i>	LCC, LAG, ICPM	1	5		5	5	5	5.00	Organized the ff. events: (a) Jan 7-9, 2021 on training workshop on scientific wrting; (b) webinar on 'Fundamentals of HACCP' (Feb 11); (c) University of Mindanao benchmarking activity (Mar. 4); (d) search as moderator during AACCUP live broadcasting (Apr 14); (e) Good Lab Practices & QA in Food Analysis (June 18)
	<i>Consultancy</i>	LCC, ICPM, ICE		3		5	5	5	5.00	(a) May 12- meting with DOST-8

	<i>Evaluator</i>	LAG, ICE	5	16		5	5	5	5.00	(a) Evaluated proposals from DOST for SET-UP Funding (b) DOST ASTHRPD TWG for UP Visayas MS Food Science
	<b>PI 8.</b> Percent of extension proposals approved *									
	<b>PI 11.</b> Additional outputs *									
	No. of extension-related awards (extn. conducted by									
<b>MFO 5</b>	<b>Support to Operations</b>									
	<b>OVPI MFO 1. Faculty Development Services</b>									
	<b>PI 1:</b> Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and									
	<b>OVPI MFO 2. Faculty Recruitment/Hiring Services</b>									
	<b>PI 2:</b> Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *	Head	1	2		5	5	5	5.00	Parttimers-LD Jocson, AV Goroy
	<b>OVPI MFO 3. Faculty Evaluation Services</b>									
	<b>PI 3:</b> Number of seminars/trainings/conventions/workshops coordinated for entire university									
	<b>PI 4:</b> Number of seminars/trainings/conventions/workshops coordinated outside of the university *	All faculty	2	5		5	5	5	5.00	(a) Rizal (b) Good Laboratory Practices, (c) Benchmarking, (d) 2 HACCP
	<b>PI 5:</b> Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects	all faculty	90.00%	90%		5	5	5	5.00	
	<b>PI 6:</b> Number of in-house seminars/trainings/workshops/reviews conducted *	head	2							
	<b>PI 7:</b> Additional outputs *									
	Number of faculty/staff awards/honors received related to operations support									
	<b>OVPI MFO 4. Program and Institutional Accreditation Services</b>									
	<b>PI 8.</b> Compliance to all requirements thru the established/adequate implementation, maintenance and		1NC-IQA							




<b>MFO 6 General Admin. &amp; Support Services</b>										
	<b>PI 1.</b> Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	DDRC	100%	100%		5	5	5	5.00	
	<b>PI 2.</b> Zero percent complaint from clients served	all faculty	100%	100%		5	5	5	5.00	
	<b>PI 3.</b> Number of coaching sessions among faculty & staff**	Head	5	5		5	5	5	5.00	Admin. Staff and some Faculty
	<b>PI 4.</b> Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure	Head, Faculty & Staff	5	3		5	5	5	5.00	Embedded in the Dept. Meetings
	<b>PI 5.</b> Number of monthly/special faculty & staff meetings	LAG	8	10		5	5	5	5.00	
	<b>PI 3:</b> Additional Outputs									
	Number of Best practices/new initiatives in academic units' management replicated/benchmarked by other depts/agencies *	Submitted appointments for the undergraduate thesis advisers and GAC advisers, approved and signed by the University President								
<b>Total Over-All Rating</b>									<b>252.67</b>	


FJA-Felix J. Amestoso, EBB- Eileen B. Bandalan, LCC-Lynette C. Cimafranca, JBC-Julious B. Cerna, JGD-Jocelyn G. Daclag, ICE-Ivy C. Emnace, LAG-Lorina A. Galvez, ICPM- Inish Chris P. M.


Average Rating (Total Over-all rating divided by 4)	4.95
Additional Points:	
Approved Additional points (with copy of approval)	
<b>FINAL RATING</b>	<b>4.95</b>
<b>ADJECTIVAL RATING</b>	<b>OUTSTANDING</b>


#### Comments and recommendations for development purpose:

1. Faculty may develop their modules & submit for evaluation for copyright purpose.
2. Some of the faculty are encouraged to publish in internationally/nationally refereed journal.
3. Submit UM to ITSO for Evaluation
4. Present research outputs in regional/national/international fora

  
**DANIEL LESLIE S. TAN**  
 Director, Planning and Infrastructure  
 Project Development and Monitoring  
 Date: **JUL 22 2021**

  
**REMBERTO A. PATINDOL**  
 Chairman, PMT  
 Date: **7/15/21**

  
**BEATRIZ S. BELONIAS**  
 Vice Pres. for Academic Affairs  
 Date: \_\_\_\_\_

  
**EDGARDO E. TULIN**  
 President  
 Date: \_\_\_\_\_

- \* To indicate in the remarks column the details of the targetted outputs for easy review and calibration.
- \*\* No percentage weight for ranking purposes since these are activities only expected to be performed at the department level