



**VISAYAS**  
STATE UNIVERSITY



**DEPARTMENT OF COMPUTER SCIENCE  
AND TECHNOLOGY**

ICT Bldg, VSU

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**OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)**

I, **MAGDALENE C. UNA JAN**, Head of the **Department of Computer Science and Technology**, College of Engineering & Technology, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January - December 2021.

**MAGDALENE C. UNA JAN**

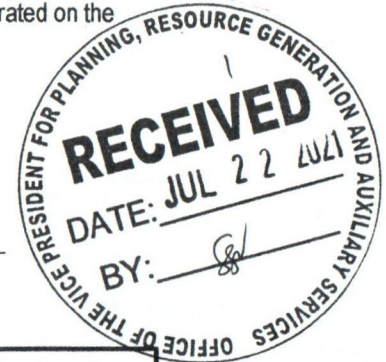
Department Head

Date: June 30, 2021

**ROBERTO C. GUARTE**

College Dean

Date: June 30, 2021



**INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):**

Personnel

Total FTE (1x2)

RDE Commitments\*\*\*

Number (1) Min. FTE (2)

Research Publication Extension

Department Head

1

3

3.0

0.0

0

0

Faculty w/ Univ. Designated Position

1

3

3.0

1.0

0

0

Regular Faculty (VSL)\*

1

12

12.0

2.0

1

1

Regular Faculty (TLS)\*

7

15

105.0

0.0

0

0

Part time Faculty

3

0

0.0

0.0

0

0

Admin Staff Members

5

0

TOTAL:

3.0

1

1

Rating  
Equivalents:  
5 - Outstanding  
4 - Very  
Satisfactory  
3 - Satisfactory  
2 - Fair  
1 - Poor

Note:

\* On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units

\*\* On Teacher's Leave status. Minimum FTE required is 18 units

\*\*\* Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4))

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MFO No.	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark (Details of the targetted output indicators with **)	% weight
				% Accomplishment as of June 30, 2021	Details of Accomplishments	Quality	Efficiency	Timeliness	Average		
	Assessment tools										
	PI 10: Number of virtual classrooms created and operationalized										
MFO 2	HIGHER EDUCATION SERVICES (50%)										
	PI 1. Percentage of first time licensure exam takers that pass the licensure exams *	Dept. Head & Faculty									7.5%
	PI 2. Percentage of graduates (2 years prior) that are employed *	Dept. Head & Faculty	85%	97%	82%	5	5	4	4.7	Total number of Graduates from 2019 and 2020: 34 Total number of Graduates that are employed: 28	2.5%
	PI 3. Percentage of undergraduate student population enrolled in CHED-identified and RDC-identified priority programs *	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.0	BSCS is CHED-Identified program	2.5%
	PI 4. Percentage of undergraduate programs with accreditations *	Dept. Head & Faculty	100%	100%	100%	5	5	4	4.7	Granted COPC by CHED and AACUP Level 3 Phase 2 accredited	2.5%
	PI 5: Total FTE, coordinated, implemented and monitored *	Dept. Head & Faculty	160	203%	324	5	5	5	5.0		#####
	PI 8: Number of students advised: *	Dept. Head & Faculty									
	On thesis/ field practice/special problem				42	5	5	5	5.0		1.0%
	No. of approved manuscript submitted within prescribed period				2	4	4	4	4.0		1.0%
	On consultation				140	5	5	5	5.0		0.5%
	PI 9: Number of student organizations advised/ assisted *	Dept. Head & Faculty									
	Student organizations advised		1	100%	1	5	5	4	4.7	Computer Science Students Society	1.3%
	Student organizations assisted on student related activities		1	100%	1	5	5	5	5.0	Computer Science Students Society	1.3%

MFO No.	Success/Performance Indicator (PI)		Units/Persons Responsible	Department Target	Actual		Rating				Remark (Details of the targetted output indicators with **)	% weight
					% Accomplishment as of June 30, 2021	Details of Accomplishments	Quality	Efficiency	Timeliness	Average		
	PI 10: Number of instructional materials developed *		Dept. Head & Faculty									#####
	On-line ready courseware		Dept. Head & Faculty	10	280%	28	5	5	5	5.0	MCUnajan(CS192, CSci128), JBRola(CS198, CS144, CSci126), JFVOraño(CSci102, CSci23, CS148), MAJBRegis(CSci14, CSci104, CSci121, CS124), EMSebios(ESci126n, ESci126a, CS134, CSci122), MVLim(CSci145, ITec11, CSci21), JJABarrera(CSci120, CSci151, CSci142), EVDMangaoang(CSci108, CS199, Math131s), WMTabada(CSci16, CSci136), JPAVitulla(CS103e)	
	Flexible instructional materials		Dept. Head & Faculty	10	1530%	153	5	5	5	5.0		
	Assessment tools		Dept. Head & Faculty	10	410%	41	5	5	5	5.0		
	PI 10: Number of virtual classrooms created and operationalized		Dept. Head & Faculty	10	280%	28	5	5	5	5.0		
	PI 11: Additional Outputs		Dept. Head & Faculty									
		Number of Moodle courses created	Dept. Head & Faculty	20	140%	28	5	5	5	5.0	including the component colleges	



MFO No.	Success/Performance Indicator (PI)		Units/Persons Responsible	Department Target	Actual		Rating				Remark (Details of the targetted output indicators with **)	% weight
					% Accomplishment as of June 30, 2021	Details of Accomplishments	Quality	Efficiency	Timeliness	Average		
		Number of students manually enrolled	Dept. Head & Faculty	100	146%	146	5	5	5	5.0	including the component colleges	
		Number of faculty assisted for VSUEE concerns	Dept. Head & Faculty	20	150%	30	5	5	5	5.0	including the faculties from the component colleges	
<b>MFO 3</b>	<b>RESEARCH SERVICES (10%)</b>											
	<b>PI 1.</b> Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *		Dept. Head & Faculty	2								2.0%
	<b>PI 2.</b> Number of research outputs completed within the year *		Dept. Head & Faculty	1								2.0%
	<b>PI 3.</b> Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *		Dept. Head & Faculty									
	<i>In refereed int'l journals</i>			1								1.5%
	<i>In refereed nat'l/regional journals</i>											0.5%
	<b>PI 4.</b> Number of research outputs presented in regional/national/int'l fora/conferences *		Dept. Head & Faculty									
	<i>In int'l fora/conferences</i>			1								1.5%
	<i>In nat'l/regional fora/conferences</i>											0.5%
	<b>PI 5.</b> Percent of research proposals approved *		Dept. Head & Faculty	100%	100%	100%	5	5	5	5.0	2 out of 2 Rainfall, Cacao	0.5%
	<b>PI 6.</b> Additional outputs*		Dept. Head & Faculty									
	No. of research-related awards (research conducted by faculty or student w/ faculty)											1.5%
<b>MFO 4</b>	<b>EXTENSION SERVICES (10%)</b>											
	<b>PI 1.</b> Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities *		Dept. Head & Faculty			1	5	5	5	5.0	Stekom University	2.0%
	<b>PI 2.</b> Number of trainees weighted by the length of training *		Dept. Head & Faculty	150								2.0%

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MFO No.	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark (Details of the targetted output indicators with **)	% weight
				% Accomplishment as of June 30, 2021	Details of Accomplishments	Quality	Efficiency	Timeliness	Average		
	<u>PI 2:</u> Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *	Dept. Head & Faculty	2	250%	5	5	5	4	4.7	5 Part-time instructors	0.1%
	<b>OVPAAs MFO 3. Faculty Evaluation Services</b>										
	<u>PI 3:</u> Number of seminars/trainings/ conventions/workshops coordinated for entire university *	Dept. Head & Faculty	1	100%	1	5	5	5	5.0	Moodle Training for the Visayas State University E-learning	0.3%
	<u>PI 4:</u> Number of seminars/trainings/ conventions/workshops coordinated outside of the university *	Dept. Head & Faculty	0								0.3%
	<u>PI 5:</u> Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated *	Dept. Head & Faculty	80%	125%	100%	5	5	5	5.0		0.8%
	<u>PI 6:</u> Number of in-house seminars/trainings/ workshops/reviews conducted *	Dept. Head & Faculty	0								0.3%
	<u>PI 7:</u> Additional outputs *	Dept. Head & Faculty									
	Number of faculty/staff awards/honors received related to operations support										0.3%
	<b>OVPAAs MFO 4. Program and Institutional Accreditation Services</b>										
	<u>PI 8:</u> Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.0	Zero non-conformity (No NC)	2.5%
<b>MFO 6</b>	<b>General Admin. &amp; Support Services (GASS)</b>										
	<u>PI 1:</u> Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	Dept. Head	1	100%	1	5	5	4	4.7		1.0%
	<u>PI 2:</u> Zero percent complaint from clients served	Dept. Head & all faculty & staff	0%	0%	0	5	5	5	5.0	No complaints received from clients	2.0%
	<u>PI 3:</u> Number of coaching sessions among faculty & staff**	Dept. Head	10	50%	5	5	5	4	4.7	No coaching sessions conducted yet	

MFO No.	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	Actual		Rating				Remark (Details of the targetted output indicators with **)	% weight
				% Accomplishment as of June 30, 2021	Details of Accomplishments	Quality	Efficiency	Timeliness	Average		
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**	Dept. Head	4	100%	4	5	5	4	4.7	Meeting about AACCUP, Hiring, Loading, VSUEE concerns	
	PI 5. Number of monthly/special faculty & staff meetings conducted**	Dept. Head	12	50%	6	5	5	4	4.7	6 monthly meetings	
	PI 3: Additional Outputs	Dept. Head & all faculty & staff									
	Number of Best practices/new initiatives in academic units' management replicated/benchmarked by other depts/agencies *										2.0%
Total Over-all Rating						166.000					
Average Rating				1.87%		4.882					
Adjectival Rating						Outstanding					

Legends:MCU - Magdalene C Unajan; JBR - Jude B Rola; JVO - Jonah Flor V Oraño; MBR - Michael Jay Anthony B Regis; EMS - Elizabeth M Sebios; VSUEE - Visayas State University E-learning Envi  
MVL - Maricel V Lim; JJAB - Jomari Joseph Barrera; EDM - Eugene Val D Mangaoang; WMT - Winston M Tabada; JAV - John Paul A Vitualla; DIT - Doctor in Information Technology

Received by:

Calibrated by:

Recommending Approval:

Approved:

**DANIEL LESLIE S. TAN**

**REMBERTO A. PATINDOL**

**BEATRIZ S. BELONIAS**

**EDGARDO E. TULIN**

Director for Planning

Chairman, PMT

Vice Pres. for Acad. Affairs

President

Date: JUL 22 2021

Date: 7/15/21

Date: 7/15/2021

Date: \_\_\_\_\_

\* To indicate in the remarks column the details of the targetted outputs for easy review and calibration.

\*\* No percentage weight for ranking purposes since these are activities only expected to be performed at the department level