





## DEPARTMENT OF COMPUTER SCIENCE AND TECHNOLOGY

ICT Bldg, VSU
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## OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, MAGDALENE C. UNAJAN, Head of the Department of Computer Science and Technology, College of Engineering & Technology, commits to deliver and agree to be rated on the

attainment of the following targets in accordance with the indicated measures for the period <u>January - December 2021</u>.

MAGDALENE C. UNAJAN

Department Head

Date: June 30, 2021

ROBERTO C. GUARTE

College Dean

Date: \_\_June 30, 2021

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):		Total FTE (1x2)		RDE Commit	ments***	
Personnel	Number (1)	Min. FTE (2)		Research	blication	Extension
Department Head	1	3	3.0	0.0	0	0
Faculty w/ Univ. Designated Position	1	3	3.0	1.0	0	0
Regular Faculty (VSL)*	1	12	12.0	2.0	1	1
Regular Faculty (TLS)*	7	15	105.0	0.0	0	0
Part time Faculty	3	0	0.0	0.0	0	0
Admin Staff Members	5	0				
TOTAL:		the state of the s		3.0	1	1

Rating
Equivalents:
5 - Outstanding
4 - Very
Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

Vote:

<sup>\*</sup> On vacation-sick-leave status. Ratio of Instruction and RDE commitmeents should determined based on FTE of 18 units

<sup>\*\*</sup> On Teacher's Leave status. Minimum FTE required is 18 units

<sup>\*\*\*</sup> Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4)

	T				T	A	tual	Г	Ra	ating		T .	
MFO No.			Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	% Accomplishment as of June 30, 2021	Details of Accom- plishments	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
MFO 1	ADV	ANC	ED EDUCATION SERVICES (20%)	V	***************************************	***************************************							
	OVI	PAA	MFO 1. Graduate Degree Program Management Serv	ices								Not yet applicable	
	1	rese	Percentage of graduate school faculty engaged in earch work applied in any of the following:    pursuing advanced research degree program (Ph.D) *	Dept. Head & Faculty									4.0%
		-	actively pursuing in the last three (3) years (investigative research, basic and applied scientific research, policy research social science research)				,						
		c. d.	producing technologies for commercialization or livelihood improvement whose research resulted in an extension program										
	OVPAA MFO 2. Graduate Student Management Services										Not yet applicable		
	PI 1: progr		centage of graduate students enrolled in research degree s *	Dept. Head & Faculty Dept. Head &									2.0%
	<u>PI 2</u> :	Perc	centage of accredited graduate programs *	Faculty									2.0%
	monit	orec		Dept. Head & Faculty									2.0%
	PI 4:	Tota	al FTE coordinated, implemented & monitored*	Dept. Head & Faculty									2.0%
	PI 5: enroll		centage increase in number of graduate students	Dept. Head & Faculty									2.0%
			centage increase in number of students who graduated escribed period *	Dept. Head & Faculty									2.0%
		PI 7: Number of graduate students awarded with nonors/distinction * PI 8: Number of graduate students advised *		Dept. Head & Faculty									2.0%
	PI 8:			Dept. Head & Faculty									2.0%
	PI 9:	PI 9: Number of instructional materials developed *		Dept. Head & Faculty									
	On	-line	ready courseware					1					
	Flex	kible	instructional materials										$\overline{}$

				Ac	tual		Rating				
MFO No.	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	% Accomplishment as of June 30, 2021	Details of Accom- plishments	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	Assessment tools										
	PI 10: Number of virtual classrooms created and operationalized										
MFO 2	HIGHER EDUCATION SERVICES (50%)										
	PI 1. Percentage of first time licensure exam takers that pass the licensure exams *	Dept. Head & Faculty									7.5%
	PI 2. Percentage of graduates (2 years prior) that are employed *	Dept. Head & Faculty	85%	97%	82%	5	5	4	4.7	Total number of Graduates from 2019 and 2020: <b>34</b> Total number of Graduates that are employed: <b>28</b>	2.5%
	<u>PI 3</u> . Percentage of undergraduate student population enrolled in CHED-identified and RDC-identified priority programs *	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.0	BSCS is CHED- Identified program	2.5%
	PI 4. Percentage of undergraduate programs with accreditations *	Dept. Head & Faculty	100%	100%	100%	5	5	4	4.7	Granted COPC by CHED and AACUP Level 3 Phase 2 accredited	2.5%
	PI 5: Total FTE, coordinated, implemented and monitored *	Dept. Head & Faculty	160	203%	324	5	5	5	5.0		#####
	PI 8: Number of students advised: *	Dept. Head & Faculty									
	On thesis/ field practice/special problem				42	5	5	5	5.0		1.0%
,	No. of approved manuscript submitted within prescribed period				2	4	4	4	4.0		1.0%
	On consultation				140	5	5	5	5.0		0.5%
	PI 9: Number of student organizations advised/ assisted *	Dept. Head & Faculty									
	Student organizations advised		1	100%	1	5	5	4	4.7	Computer Science Students Society	1.3%
	Student organizations assisted on student related activities		1	100%	1	5	5	5	5.0	Computer Science Students Society	1.3%

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MFO No.	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	% Accomplishment as of June 30, 2021	Details of Accom- plishments	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	PI 10: Number of instructional materials developed *	Dept. Head & Faculty									#####
	On-line ready courseware	Dept. Head & Faculty	10	280%	28	5	5	5	5.0	MCUnajan(CS192, CSci128), JBRola(CS 198, CS 144, CSci 126), JFVOraño(CSci 102, CSci 23, CS 148), MAJBRegis(CSci 14, CSci 104, CSci 121, CS 124), EMSebios(ESci 126n, ESci 126a, CS 134, CSci 122), MVLim(CSci 145, ITec 11, CSci 21), JJABarrera(CSci 120, CSci 151, CSci 142), EVDMangaoang(CSci 108, CS 199, Math 131s), WMTabada(CSci 16, CSci 136), JPAVitualla(CS 103e)	
	Flexible instructional materials	Dept. Head & Faculty	10	1530%	153	5	5	5	5.0		
	Assessment tools	Dept. Head & Faculty	10	410%	41	5	5	5	5.0		
	PI 10: Number of virtual classrooms created and operationalized	Dept. Head & Faculty	10	280%	28	5	5	5	5.0		
	PI 11: Additional Outputs	Dept. Head & Faculty									
	Number of Moodle courses created	Dept. Head & Faculty	20	140%	28	5	5	5		including the component colleges	

	Т				Ac	tual		Rating			T	
MFO No.	Success/Performance Indicator (PI)		Units/Persons Responsible	Department Target	% Accomplishment as of June 30, 2021	Details of Accom- plishments	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
		Number of students manually enrolled	Dept. Head & Faculty	100	146%	146	5	5	5	5.0	including the component colleges	
		Number of faculty assisted for VSUEE concerns	Dept. Head & Faculty	20	150%	30	5	5	5	5.0	including the faculties from the component colleges	
MFO 3	RES	ARCH SERVICES (10%)										
		lumber of research outputs in the last three (3) years d by the industry or by other beneficiaries *	Dept. Head & Faculty	2								2.0%
	PI 2.	lumber of research outputs completed within the year *	Dept. Head & Faculty	1								2.0%
	referred or CHED recognized journal within the year (2%) *  In refereed int'l journals  In refereed nat'l/regional journals  PI 4. Number of research outputs presented in regional/national/		Dept. Head & Faculty									
				1								1.5%
												0.5%
			Dept. Head & Faculty									
	In i	t'l fora/conferences		1								1.5%
	In r	at'l/regional fora/conferences										0.5%
	<u>PI 5.</u>	Percent of research proposals approved *	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.0	2 out of 2 Rainfall, Cacao	0.5%
	<u>PI 6</u> .	Additional outputs*	Dept. Head & Faculty			0						
		of research-related awards (research conducted by faculty dent w/ faculty)										1.5%
MFO 4	EXTE	NSION SERVICES (10%)										
		lumber of active partnerships with LGUs, industries, NGOs, SMEs, and other stakeholders as a result of extension es *	Dept. Head & Faculty			1	5	5	5	5.0	Stekom University	2.0%
	<u>Pl 2</u> .	lumber of trainees weighted by the length of training *	Dept. Head & Faculty	150								2.0%

				Ac	tual		Rating				
MFO No.	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	% Accomplishment as of June 30, 2021	Details of Accom- plishments	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs *	Dept. Head & Faculty									2.0%
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance*	Dept. Head & Faculty	95%								1.0%
	PI 5. Number of technical/expert services *	Dept. Head & Faculty									1.0%
	Research Mentoring		. 1								
	Peer reviewers/Panelists		1	200%	2	5	5	5	5.0	JBR(1), JJAB(1)	
	Resource Persons		1	100%	1	5	5	5	-	JBR(1), MCU()	
	Convenor/Organizer				1	5	5	5	5.0	MCU(1)	
	Consultancy		1	100%	1	5	5	5	5.0	JJAB(1)	
	Evaluator		1	200%	2	5	5	5	5.0	JBR(2)	
	PI 8. Percent of extension proposals approved *	Dept. Head & Faculty	100%	100%	100%	5	5	5		ICT Capability Building for the DepEd ICT Core Team of the Baybay City Division	0.5%
	PI 11. Additional outputs *	Dept. Head & Faculty									
	No. of extension-related awards (extn. conducted by faculty or student & faculty) *										1.5%
MFO 5	Support to Operations										
	OVPAA MFO 1. Faculty Development Services										
1 1	PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted *	Dept. Head & Faculty	1	100%	1	5	5	4		Magdalene C. Unajan (DIT)	0.6%
	OVPAA MFO 2. Faculty Recruitment/Hiring Services										

				Ac	ctual		Ra	ating			
MFO No.	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	% Accomplishment as of June 30, 2021	Details of Accom- plishments	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	PI 2: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *	Dept. Head & Faculty	2	250%	5	5	5	4	4.7	5 Part-time instructors	0.1%
	OVPAA MFO 3. Faculty Evaluation Services										
	PI 3: Number of seminars/trainings/ conventions/workshops coordinated for entire university *	Dept. Head & Faculty	1	100%	. 1	5	5	5	5.0	Moodle Training for the Visayas State University F-learning	0.3%
	<u>PI 4</u> : Number of seminars/trainings/ conventions/workshops coordinated outside of the university *	Dept. Head & Faculty	0								0.3%
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated *	Dept. Head & Faculty	80%	125%	100%	5	5	5	5.0		0.8%
	PI6 : Number of in-house seminars/trainings/ workshops/reviews conducted *	Dept. Head & Faculty	0								0.3%
	PI 7 : Additional outputs *	Dept. Head & Faculty									
	Number of faculty/staff awards/honors received related to operations support										0.3%
	OVPAA MFO 4. Program and Institutional Accreditation Service	es									
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.0	Zero non-conformity (No NC)	2.5%
MFO 6	General Admin. & Support Services (GASS)										
	PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	Dept. Head	1	100%	1	5	5	4	4.7		1.0%
	PI 2. Zero percent complaint from clients served	Dept. Head & all faculty & staff	0%	0%	0	5	5	5	5.0	No complaints received from clients	2.0%
	PI 3. Number of coaching sessions among faculty & staff**	Dept. Head	10	50%	5	5	5	4	4.7	No coaching sessions conducted yet	

				Ac	ctual		Ra	ating			I
MFO No.	Success/Performance Indicator (PI)	Units/Persons Responsible	Department Target	% Accomplishment as of June 30, 2021	Accom-	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	<u>PI 4</u> . Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**	Dept. Head	4	100%	4	5	5	4	4.7	Meeting about AACCUP, Hiring, Loading, VSUEE concerns	
	conducted**	Dept. Head	12	50%	6	5	5	4		6 monthly meetings	
	PI 3: Additional Outputs	Dept. Head & a	Il faculty & sta	iff							
	Number of Best practices/new initiatives in academic units' management replicated/benchmarked by other depts/agencies *										2.0%
Total O	ver-all Rating						166	3.000			
Average	e Rating			1.87%			4.	882			
Adjectiv	djectival Rating					(	Outst	andin	g		
Logondo	MCI - Mandalene C I Ingian: IRR - Jude R Rola: IVO - Jonah Flor V Ora	ño: MDD Michael	Jan Anthony D	Dania 5140	FI 1 11 14	^				0	

Legends:MCU - Magdalene C Unajan; JBR - Jude B Rola; JVO - Jonah Flor V Oraño; MBR - Michael Jay Anthony B Regis; EMS - Elizabeth M Sebios; VSUEE - Visayas State University E-learning Envi MVL - Maricel V Lim; JJAB - Jomari Joseph Barrera; EDM - Eugene Val D Mangaoang; WMT - Winston M Tabada; JAV - John Paul A Vitualla; DIT - Doctor in Information Technology

Received by:	Calibrated by:	Recommending Approval:	Approved:
Surel	Hein	1671.	hele
DANIEL LESLIE S. TAN	REMBERTO A. PATINDOL	BEATRIZ S. BELONIAS	EDGARDO E. TULIN
Director for Planning	Chairman, PMT	Vice Pres. for Acad. Affairs	President
Date: 111 2 2 2021	Date: 7/0/21	Date: _7/15/2021	Date:
* JYo indicate in the remark	is column the details of the targetted outputs for ea	asy review and calibration.	

No percentage weight for ranking purposes since these are activities only expected to be performed at the department level