

Visayas State University
 College of Arts and Sciences
DEPARTMENT OF STATISTICS
 Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **NORBERTO E. MILLA**, Head of the **Department of Statistics, College of Arts and Sciences** commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January 1, 2017 to June 30, 2017.

NORBERTO E. MILLA, Ph.D.
 Department Head
 Date: June 30, 2017


REMBERTO A. PATINDOL, Ph.D.
 Chairman, PMT


CANDELARIO L. CALIBO, Ph.D.
 Dean, CAS
 Date: June 30, 2017

APPROVED

EDGARDO E. TULIN, Ph.D.
 President

- Rating Equivalents:
 5 - Outstanding
 4 - Very Satisfactory
 3 - Satisfactory
 2 - Fair
 1 - Poor

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Actual Accomplishment		Rating				Remark
					Accomplishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
UMOF1. Advanced Education Services											
	MFO1. Graduate Degree Program Management										
		Pl.1 Graduate degree program monitored									
		Pl.2 Total Graduate FTE Monitored	RA Patindol NE Milla	10.50	12.22		5	5	5	5.00	

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MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Actual Accomplishment		Rating				Remark
					Accomplishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
		No. of hours of thesis and statistical consulting	DepStat faculty	116	292	Clients are non-BSS students who are doing thesis	5	5	5	5.00	Activities include design of experiments, sample size computation, and data analysis and interpretation; clients are VSU student and faculty researchers and researchers outside VSU
		PI.2 Number of student organizations advised/assisted	VM Alao JM Guarte	1	1	VSU Statistical Society	5	5	5	5.00	
		PI.3 Number of instructional materials developed or revised									
		New course syllabi (OBE)	DepStat faculty	4	4	Math 126, CS 142, STAT 132, STAT 134, STAT 130	5	5	5	5.00	
		Revised course outline	DepStat faculty	5	7	CS 142, STAT 132, STAT 21, STAT 21e, STAT 142, STAT 190, STAT 130	5	5	5	5.00	
		Revised lab manual	DepStat faculty	1	3	CS 142, STAT 132, STAT 21	5	5	5	5.00	
		New Powerpoint lecture presentation/handouts	DepStat faculty	1	1	MATH 126	5	5	5	5.00	

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					Accomplishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
		PI.3 Number of research projects conducted and/or completed on schedule	JM Guarte (Socioeconomics Division Head of RERC)	5	5	Baseline Studies on the Solar Home System (SHS) Household Beneficiaries in Leyte, Southern Leyte, and Biliran (Five Barangaays)	5	5	5	5.00	
		PI.4 Number of research proposals submitted									
		PI.5 Percent of research proposals approved									
		PI.6 Amount of research money generated from external fundint									
		PI.7 Amount of research money generated from institutional funding									
		PI.8 Additional outputs									
		Number of research-related awards (faculty & student)									
UMFO 4. Extension Services											
		PI.1 Number of person-days trained weighted by length of training	NE Milla	37.5	84	Target=min. of 25pax per training for a min. of 3days; Training1: 41 pax for 3 days and Training2: 15 pax for 3 days	5	5	5	5.00	

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Actual Accomplishment		Rating				Remark
					Accomplishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
		PI.2 Numbers of trainings conducted	NE Milla	1	2	Seminar-Workshop in Statistics on June 13-15, 2017 at JRMSU Zamboanga del Norte; Training on Analysis of Research Data on June 28-30, 2017 at VSU	5	5	5	5.00	
		PI.3 Number of IEC materials/technoquies developed/used									
		PI.4 Number of beneficiaries served									
		Groups									
		Individuals									
		PI.5 Number of technical/expert services									
		Membership in CHED technical panel/Regional Statistics Committee	JM Guarte NE Milla	1	2	JM Guarte is a member of the CHED Technical Committee in Statistics; NE Milla is VSU's Principal Representative to the Regional Statistics Committee	5	5	5	5.00	

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					Accomplishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
		PI 11 Additional outputs									
		Number of training courses consulted, prepared and coordinated	JM Guante	1	1	Proposed the 2nd Training of Teachers in Statistics and Probability in Grade 11 in the Senior High School Curriculum to be conducted in September 2017	5	5	5	5.00	
		Number of Regional Statistics Committee (RSC) meetings/activities attended	NE Milla	2	2	First Regular Meeting of RSC in March 2, 2017; Second Regular RSC Meeting in June 8, 2017	5	5	5	5.00	
UMFO 5. Support to Operations											
MFO1. Faculty Development Services											
		PI.1 Number of faculty pursuing advanced degree programs (PhD) facilitated, monitored and assisted									
		PI.2 Number of faculty awarded with graduate studies/scholarships	JMB Bulahan DepStat Personnel Committee	1	1	JMB Bulahan was granted a CHED Scholarship under the K-12 Transition Scholarship Program	5	5	5	5.00	JMB Bulahan applied for deferment of the scholarship since she was not granted by VSU to go on study leave with pay

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					Accomplishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average	
UMFO 6. General Administration and Support Services (GASS)											
MFO1. Administrative and Facilitative Services											
		Pl.1 Number of units/sections supported, supervised, monitored and coordinated.	DepStat Head	1	1	Department of Statistics is composed of seven (7) faculty members and two (2) administrative staff	5	5	5	5.00	
		Pl. 2 No. of management meetings conducted	DepStat faculty and staff	5	7	Meeting is regularly conducted every month	5	5	5	5.00	Two meetings were conducted in January and June
		Pl.3 Percentage of documents signed and approved	DepStat Head and Admin. Aide	100%	100%	Various office documents	5	5	5	5.00	
		Pl.4 Number of requests for materials and apparatus/ equipment, and office supplies prepared and submitted	DepStat Head and Admin. Aide	5	9		5	5	5	5.00	
		Pl.5 Number of academic lecture/laboratory rooms maintained	DepStat Head and Admin. Aide	2	2	EB-203 and EB-204; EB-203 houses the DepStat administrative office and the statistical computing laboratory; EB-204 is purely a classroom	5	5	5	5.00	FD Espina is incharge in maintaining both rooms
		Pl.6 Number of laboratory apparatus and office equipment maintained	DepStat Head and Admin. Aide	100%	100%		5	5	5	5.00	

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible*	Target	Actual Accomplishment		Rating			Remark
MFO2. Frontline Services					Accomplishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average
		PI 1 Efficient and customer-friendly frontline service	DepStat faculty and staff	100%	100%	All complaints acted appropriately	5	5	5	5.00
Total Over-all Rating							200.0			
Average Rating							5.00			
Adjectival Rating							Outstanding			

Received by:



REMBERTO A. PATINDOL, Ph.D.
Chairman, PMT

Date:

Calibrated by:

Date:

Recommending Approval:



BEATRIZ S. BELONIAS, Ph.D.
Vice Pres. for Instruction

Date:

Approved:



EDGARDO E. TULIN, Ph.D.
President

Date: