



VISAYAS
STATE UNIVERSITY

Visca, Baybay City, Leyte Philippines



OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, **ROMEL B. ARMECIN**, Head of the **National Abaca Research Center** commits to deliver and agree to be rated on the attainment of the following accomplishment in accordance with the indicated measures for the period **January 2024 to June 2024**.

ROMEL B. ARMECIN
Director, NARC
Date: 07/11/2024

Approved:

SANTIAGO T. PEÑA JR.
Vice-President for R, E & I
Date: 07/11/2024

UMFO No.	MFO Description	Success Indicators	Target (1-year)	Actual Accomplishment	Unit/Persons Responsible	Rating				Remark
						Q ¹	E ²	T ³	A ⁴	
UMFO 1: Advanced Education Services										
MFO 1. Graduate Degree Program Management Services										
		<u>PI 1:</u> Number of graduate degree specialization								
		<u>PI 2:</u> Total FTE monitored	1	3.33	Core Staff	5	5	5	5	FMYDuatin (3.33), For Sem. 2023-2024
		<u>PI 3:</u> Percentage increase in number of graduates								
		<u>PI 4:</u> Percentage increase in number of students who graduated with prescribed								



		period							
		Additional Outputs							
		PI 5:							
MFO 2. Graduate Student Management Service									
		PI 1: Number of graduate students awarded scholarship/assistantship							
		PI 2: Percentage of graduate students awarded with scholarship/ assistantship who graduated within prescribed period							
		PI 3: Number of graduate students awarded with honors/distinction							
		PI 4: Number of graduate students advised	10	20	Core Staff	T	5	5	5
									20 (10 as advisers, 5 as GAC Chair and 5 as GAC Member – IFW, 1 st Sem. 2023-2024)
		Outcome Indicators							
		PI 5: Percentage of graduate school faculty engaged in research work applied in any of the following:							
		PI 5a: Pursuing advanced research degree programs (PhD)							
		Output Indicators							



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		PI 6: Percentage of graduate students enrolled in research degree programs								
		PI 7: Percentage of accredited graduate programs								
		Additional Outputs								
		PI 8:								
UFMO 2: Higher Education Services										
MFO 1. Curriculum Program Management System										
		PI 1: Total FTE monitored	9	35.20	Core Staff	5	5	5	5	Based from IPCR (1 st Sem 2023-2024)
		PI 2: Number of undergraduate curricular program compliant to CMO, approved and offered								
		PI 3: Average percentage passing in licensure exam in mandated programs								
		PI 4: Number of graduates in mandated programs graduated within prescribed period								
		PI 5: Percentage increase in the number of undergraduate students who graduated within prescribed period								
		PI 6: Percentage increase in number of undergraduate students enrolled								
		PI 7: Number of academe/industry linkage								



	established								
	PI 8: Number of students advised								
	<i>On thesis/ field practice/special problem</i>	4	22	Core Staff	5	5	5	5	22 (4 as advisers, 4 as GAC Chair, 3 as adviser, 8 as adviser, 1 as GAC Chair, 2 as GAC member IFW 1 st Sem 2023-2024
	<i>No. of approved manuscript submitted within prescribed period</i>	2		Core Staff					
	<i>On consultation (number of hours)</i>	29	35	Core Staff	5	5	5	5	Armecin (7 hrs), Moreno (14 hrs), Salomon (19hrs), Duatin (8 hrs) Pleños (10hrs)
	PI 9: Number of student organizations advised/ assisted								
	PI 10: Number of instructional materials developed								
	<i>On-line ready courseware</i>	4	3	Core Staff	4	5	5	4.67	Pleños (2), Salomon (1), Duatin (1)
	<i>Supplemental learning resources</i>	19	18	Core Staff	4	5	5	4.67	Pleños (10), Salomon (5), Duatin (3)
	<i>Assessment tools</i>	20	24	Core Staff	5	5	5	5	Pleños (15), Salomon (9)



	Number of online courseware reviewed by TRP & edited by MMDC editor	2	2	Core Staff	4	5	5	4.67	Salomon (1) and Duatin (1)
	Number of virtual classrooms created and operational	5	4	Core Staff	4	5	5	4.67	Pleños (3), Salomon (1), Duatin (1)
	Outcome Indicators								
	PI 11: Percentage of first-time licensure exam takers that pass the licensure exams								
	PI 12: Percentage of graduates (2 years prior) that are employed								
	Output Indicators								
	PI 13: Percentage of undergraduate students enrolled in CHED-identified and RDC-identified priority programs								
	PI 14: Percentage of undergraduate programs with accreditation								
	Additional Outputs								
	PI 15:								
UFMO 3: Research Innovation Services									
	PI 1: Number of published papers in internationally indexed journals	1		Core Staff					
	<i>In refereed int'l journals</i>								
	<i>In refereed nat'l journals</i>								
	<i>In institutional journals</i>								



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	PI 2: Number of research outputs presented in regional/national/ int'l for a/conferences	2		Core Staff					
	<i>In int'l for a/conferences</i>								
	<i>In nat'l for a/conferences</i>								
	<i>In reg'l for a/conferences</i>								
	<i>In institutional for a/conferences</i>	5	11	Core Staff	5	5	5	5	VSU Funded studies
	PI 3: Number of research projects conducted and/or completed on schedule	2	11	Core Staff	5	5	5	5	10 (VSU Funded-Ongoing) and 1 extension project
	PI 4: Number of research proposals submitted/endorsed for external funding	4		Core Staff					
	<i>Proposals submitted for external funding</i>	2	1		4	5	5	4.67	1 submitted to DA-BAR
	<i>Proposals submitted for VSU funding</i>	2	3		5	5	5	5	VSU
	PI 5: Percent of research proposals approved								
	<i>Proposals approved by external funding agency</i>								
	<i>Proposals approved by VSU for funding</i>								
	PI 6: Amount of research money generated from external funding (Thousand PHP)								
	PI 7: Amount of research money generated from	2M	4M		5	5	5	5	Budget from 10 VSU funded projects



		institutional funding (Thousand PHP)							
		PI 8: No. of research-related awards (research conducted by faculty or student w/ faculty)							
		Outcome Indicator							
		PI 9: Number of research outputs in the last three years utilized by the industry or other beneficiaries	2	4	Core Staff	5	5	5	5
									Tissue Culture, Abaca Power Stripper, Plant Power Shredder and Handicrafts
		Output Indicators							
		PI 10: Number of research outputs completed within the year	1	11	Core Staff	5	5	5	5
									11-VSU Funded projects
		PI 11: Percentage of research outputs published in internationally-refereed or CHED recognized journal within the year	1						
		Additional Outputs:							
		PI 12: Number of research collaboration/ partnership with LGUs	2	3	Core Staff	5	5	5	5
									MOU with Ang Mananampalatayang Gumagawa Philippines, Inc., Baybay LGU & PhilFIDA
		PI 13: Number of work and financial plan (WFP) submitted	1	1	NARC	4	5	5	4.67
									Submitted to RDE/OVPREI for



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		and approved								consolidation and budget appropriation
		PI 14: Number of research output publication produced/ related technical publication/ Manual produced and distributed	1		Core Staff					
		PI 15: Number of website updated and maintained	1	2	Core Staff	4	5	5	4.67	VSU and FB
		PI 16: Number of research proposals reviewed for internal funding	2	3	Core Staff	5	5	5	5	3 submitted (to be reviewed)
		PI 17: Number of research proposals approved for internal funding								
		PI 18: Number of technologies patented								
		PI 19: Number of new adopters	1		Core Staff					
		PI 20: Number of Technologies generated								
		PI 21: Number of VSU Technologies registered for IP Protection								
		PI 22: Number of VSU Technologies applied for IP Protection, monitored and facilitated								
		PI 23: Number of VSU Technologies and/or creative								



		works filed for IP Protection (i.e. patents, utility model, copyright, trademark)								
		PI 24: Number of VSU Technologies identified for Protection disclosed								
		PI 25: Number of patent search conducted								
		PI 26: Number of researchers assisted in drafting patent specs and claims								
		PI 27: Number of IP awareness trainings/seminars facilitated and conducted								
		PI 28: Number of VSU faculty/ researchers/ staff attended IP related trainings and seminars (national/ international trainings/ conference	1	1	Core Staff	4	5	5	4.67	Pleños, MCF attended the ITP Training
		PI 29: Number of publications qualified for VSU publication incentive award								
UFMO 4: Extension Services										
		PI 1: Number of person-days trained weighted by length of training	75	48	Core staff	3	4	4	4	2 trainings conducted from Jan-June 2024
		PI 2: Number of trainings conducted	2	2	Core staff	4	5	5	4.67	1- Trainings in Mahaplag Leyte and 1 in NARC



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		PI 3: Number of IEC materials/technoguides developed/used	4	7		5	5	5	5	Abaca Technology, Ang Hustong Pang-abakahan, Abaca Varieties & Cultivars of Region 8, Major Pests of Abaca and their Management, National Abaca Summit 2015 Proceedings, RDE and Supilin/Sumpoon Natin ang Bunchy Top
		PI 4: Number of beneficiaries served								
		Groups	1	16		5	5	5	5	From 2 trainings being conducted and transient visitors being served
		Individuals	1000	220		3	4	4	4	Total individual being served from trainings conducted, transient visitors, students consultation and students doing their field visits
		PI 5: Number of technical/expert services								



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		<i>Research Mentoring</i>	1	2		5	5	5	5	RBArmecin
		<i>Peer reviewers/Panelists</i>								
		<i>Resource Persons</i>	2	3		5	5	5	5	RBArmecin, MACinco
		<i>Convenor/Organizer</i>	1	3		5	5	5	5	IH Review and 2 workshops
		<i>Consultancy/ Online Consultation</i>	33	35		5	5	5	5	Student consultation
		<i>Evaluator</i>	2							
		PI 6: Number of extension projects conducted and/or completed on schedule	4	4		4	5	5	4.67	1 Prog. w/ 4 Proj. Components
		PI 7: Number of extension proposals submitted	1	1		4	5	5	4.67	JMNSalomon
		PI 8: Percent of extension proposals approved								
		PI 9: Amount of extension money generated from external funding (Thousand PHP)								
		PI 10: Amount of extension money generated from institutional funding (Thousand PHP)	300k	300,000.00		4	5	5	4.67	Abaca Integrated Program (Budget) w/ 4 Projects
		PI 11: No. of extension-related awards (extn. conducted by faculty or student & faculty)								
		Outcome Indicator								
		PI 12: Number of active partnerships with LGUs,	2	29		5	5	5	5	Maintained Linkages between 6 LGUs, 4



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		industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities								local industries, 13 Regional Gov't Offices, 1 National Gov't Agency, 3 NGO's
		Output Indicators								
		PI 13: Number of trainees weighted by the length of training	37	48	Core staff	✓	✓	✓	✓	2 trainings conducted from Jan-June 2024
		PI 14: Number of extension programs organized and supported consistent with the SUC's mandated and priority programs	2	4		✓	✓	✓	✓	1 Prog. w/ 4 Proj. Components
		PI 15: Percentage of beneficiaries who rate the training course/s as satisfactory or higher in terms of quality and relevance	75%	100		✓	✓	✓	✓	
		Additional Outputs:								
		PI 17: Number of Lakbay aral/continuing education programs and tours facilitated								
		PI 18: Number of website updated and maintained	1	2		✓	✓	✓	✓	VSU and FB
		PI 19: Number of extension delivery services conducted/ coordinated/ participated: field demo, agri fair, field days, agri-	1	3		✓	✓	✓	✓	From trainings and agri fair



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		exhibit, Techno-forum, Techno-festival								
		PI 21: Number of clients assisted in agri-fair, walk in clients, training requests, in-house reviews, trainings and related activities	75	220		5	5	5	5	From trainings and transient visitors
		PI 23: Number of product/technology demonstration conducted	1	4		5	5	5	5	APS, TC, PPS and handicrafts
		PI 24: Number of clientele served/ registered during Farmers' and Fisherfolks' Day								
		PI 25: Number of RDE news and feature articles published	4							
UFMO 5: Support to Operations(STO)										
MFO 1. Faculty Development Services										
		PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted								
MFO 2. Faculty Recruitment/Hiring Services										
		PI 2: Number of faculty recruited/hired aligned with ISO standards								
MFO 3. Faculty Evaluation Services										
		PI 3: Number of seminars/trainings/		2		5	5	5	5	1 in Baybay City and 1 in NARC



		conventions/workshops coordinated for entire university							
		PI 4: Number of seminars/trainings/conventions/workshops coordinated outside of the university	1	1		4	5	5	4-67
		PI 5: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	75%	100%		5	5	5	5
		PI 6: Number of in-house seminars/trainings/workshops/reviews conducted/attended	10	13		5	5	5	5
		PI 7: Number of faculty/staff awards/honors received related to operations support		5		5	5	5	5
MFO 4. Program and Institutional Accreditation Services									
		PI 1: Number of degree programs which passed accreditation/evaluation at least Level 1							
		PI 2: QMS on faculty recruitment, development & performance evaluation aligned							



		with ISO standards								
		PI 3: Degree program compliant with CHED								
		PI 4 : Number of activities organized/attended/assisted/participated/facilitated								
		Additional Outputs:								
		PI 5:								
UFMO 6: General Administration and Support Services										
		PI 1: Zero percent complaint from clients served								
		Additional Outputs								
		PI 2. Efficient & customer friendly frontline service								
		No. of clients served	75	1,425		5	5	5	5	From trainings, consultation and transient visitors
		No. of customer feedback received	1	3		5	5	5	5	Received an Adjectival Rating of 4.84 which is "Outstanding" from CFR with a comment of "The Office is performing well"
		90% of documents prepared/processed/ released within the day approved by the director (error-free documents)	90%	100%		5	5	5	5	
		PI 3: Admin. & financial documents								



		preparation/ facilitation							
		No. of prepared/ processed/approved documents	900	920		5	5	5	5
		No. of mtgs., planning-workshop conducted	6	6		4	5	5	4.67
		PI 4: Official meetings/ planning-workshop organized/ coordinated/ facilitated							
		100% of mtg./planning-workshops successfully undertaken	100%	100%		4	5	5	4.67
		No. of reports prepared & submitted on-time (annual/quarterly/other documentation reports)	20	37		5	5	5	5
									24 (1 st and 2 nd Qrtly Research Progress Reports 2024 from 12 VSU Research); 12 Semi-Annual Research Progress Reports , 2 1 st & 2 nd quarterly report Extension projects 2024; 6 Annual In-house Review 2024 Paper 1 OPCR Target 2024; 1 IPCR Target 2024; 1 NARC Annual Report 2023; 1 IPCR Accomplishment Report (January to June 2024) and 1



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										OPCR Accomplishment Report (Jan to June 2024)
		PI 5: Number of CARs, NCs, and OFIs received								
Total Over-all Rating									263.05	
Average Rating									4.87	
Adjectival Rating									OUTSTANDING	

Received by:

TONI MARC L. DARGANTES

Planning Office

Date: JUL 15 2024

Calibrated by:

ELWIN JAY V. YU

Chairman, PMT

Date: 7-15-24

Recommending Approval:

SANTIAGO T. PEÑA JR.

VP for Research, Extension & Innovation

Date: 7-22-24

Approved by:

PROSE IVY G. YEPES

President

Date: 9/16/24

- 1 – quality
- 2 – Efficiency
- 3 – Timeliness
- 4 – Average