





## DEPARTMENT OF COMPUTER SCIENCE AND TECHNOLOGY

CT Building, Visayas State University Visca, Baybay City, Leyte, PHILIPPINES Telefax: 053 563 7068 local 1022 Email: winston.tabada@vsu.edu.ph æbsite: www.vsu.edu.ph

## OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, WINSTON M. TABADA, Head of the Department of Computer Science and Technology, commits to deliver and agree to be rate attainment of the following targets in accordance with the indicated measures for the period January - December 2820

WINSTON M. TABADA

Department Head

Date: Saman 2021 ROBERTO C. GUARTE College Dean

26 January 2021

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALET (1)

RDE Commitments\*\*\*

	Personnel	No (1,	Min. FTE (2)		Research	Publication	Extension	
	Department Head Faculty W/ Univ. Designated Position Regular Faculty (VSL)^ Regular Faculty (TLS)^ Part time Faculty Admin Staff Members	1 1 8 2 5	4.00 0.00 12.00 18.00 0.00 0.00	4.0 0.0 12.0 144.0 0.0	0.0 0.0 2.0 0.0 0.0	0 0 1 0	1 0 1 0	Rating Equivalents: 5 - Outstanding 4 - Very Satisfactory 3 - Satisfactory 2 - Fair 1 - Poor
0		11		160	2.0	1	2	

<sup>\*</sup> On vacation-sick-leave status. Ratio of Instruction and RDE commitments should determined based on FTE of 18 units

<sup>\*\*\*</sup> Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extens

	2.7		1,	Ac	tual		R	ating			
MFO No.	Success/Performance Indicator (PI)	Units/Pers ons Responsib Ie	Departm	% Accom- plishme nt	Details of Accom- plishmen ts	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
MFO 1	ADVANCED EDUCATION SERVICES (20%)										

<sup>\*\*</sup> On Teacher's Leave status. Minimum FTE required is 18 units

				Ac	tual		Ra	ating			
MFO No.	Success/Performance Indicator (PI)	Units/Pers ons Responsib le	Deparun	Accom-	Details of Accom- plishmen ts	ality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	OVPI MFO 1. Graduate Degree Program N	lanagement Ser	rices		,						
	PI 1. Percentage of graduate school faculty engaged in research work applied in any of the following:	Dept. Head & Faculty									4%
	a. pursuing advanced research degree program (Ph.D) *										,
	b. actively pursuing in the last three (3) years (investigative research, basic and applied scientific research, policy research social science research)				-		7				
	producing technologies for c. commercialization or livelihood improvement whose research resulted in an										
	OVPI MFO 2. Graduate Student			-		T	_				
	Management Services PI 1: Percentage of graduate students enrolled in research degree programs * PI 2: Percentage of accredited graduate	Dept. Head & Faculty Dept. Head				-					2%
	programs * PI 3: Number of graduate degree specializations offered and monitored *	& Faculty Dept. Head & Faculty	3								2%
	PI 4: Total FTE coordinated, implemented &	monite & Faculty					_		_		2%
	PI 5: Percentage increase in number of graduate students enrolled *	Dept. Hea & Faculty	d								2%
	PI 6: Percentage increase in number of students who graduated within prescribed	Dept. Hea & Faculty	d		<u></u>						2%

				Ac	tual		R	ating			T
MFO No.	Success/Performance Indicator (PI)	Units/Pers ons Responsib le	Departm ent Target	% Accom- plishme nt	Details of Accom- plishmen ts	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	PI 7: Number of graduate students awarded with honors/distinction *	Dept. Head & Faculty									2%
	PI 8: Number of graduate students advised *	Dept. Head & Faculty									2%
	PI 9: Number of instructional materials developed *	Dept. Head & Faculty									7-
	On-line ready courseware										
	Flexible instructional materials										
	Assessment tools										
	PI 10: Number of virtual classrooms created and operationalized										
MFO 2	HIGHER EDUCATION SERVICES (50%)										
	PI 1. Percentage of first time licensure exam takers that pass the licensure exams *	Dept. Head & Faculty									8%
	PI 2. Percentage of graduates (2 years prior) that are employed *	Dept. Head & Faculty	80%	95%		5	5	4	5		3%
	PI 3. Percentage of undergraduate student population enrolled in CHED-identified and RDC-identified priority programs *	Dept. Head & Faculty	100%								3%
	PI 4. Percentage of undergraduate programs with accreditations *	Dept. Head & Faculty	100%	100%		5	5	5	5	Granted COPC by CHED and AACUP Level 3 Phase 2 accredited	3%
	PI 5: Total FTE, coordinated, implemented and monitored *	Dept. Head & Faculty	160	205%	328.20	5	5	5	_	This is for 2nd Sem. School Year: 2020-2021	20%

0.

				Ac	tual		R	ating			
MFO No.	Success/Performance Indicator (PI)	Units/Pers ons Responsib le	Departm	% Accom- plishme nt	Details of Accom- plishmen ts	ality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	PI 8: Number of students advised: *	Dept. Head & Faculty									
	On thesis/ field practice/special problem		20	125%	25	4	5	5	4.7		1%
	No. of approved manuscript submitted within prescribed period		10	230%	23	4	5	5	4.7		1%
	On consultation		10	250%	25	5	5	5	5		1%
	PI 9: Number of student organizations advised/ assisted *	Dept. Head & Faculty									
	Student organizations advised		1	100%	1	5	5	5	5.0		
	Student organizations assisted on student related activities		1								
	PI 10: Number of instructional materials developed *	Dept. Head & Faculty									10%
	On-line ready courseware	Dept. Head & Faculty	24	104%	25	5	5	5	5		

.

		I		Ac	tual		R	ating			
MFO No.	Success/Performance Indicator (PI)	Units/Pers ons Responsib Ie	Departm	% Accom- plishme nt	Details of Accom- plishmen ts	ality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	Flexible instructional materials	Dept. Head & Faculty	24	104%	25	5	5	5	5	EVCM-CSci 15n, MJABR-CSci 13, MCU, JVO & EVCM- CSci 11, WMT & JVO- CSci 150, MJABR-CS 123, WMT- CSci 17, MVL- CSci 22, JJB- CSci 103, JJB- CSci 21, WMT-CSci 135, MCU & EMS-CSci 153, JVO- CSci 107, JVO- CSci 14, JBR- CSci 152, WMT- CSci 12, JBR-CS 198, MCU- CS 143, EVCM- CS 145, MVL- CSci 21, EMS- ESci 126, EMS-CS 134n, MJABR- CS 134, JE, EVCM, JBRJBR, MP & JPV- ITEC 11, JE, MP & JPV- Empowerment Technologies (for HS)	

		T		Ac	tual		R	ating			
MFO No.	Success/Performance Indicator (PI)	Units/Pers ons Responsib le	Departin	% Accom- plishme nt	Details of Accom- plishmen ts	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	Assessment tools	Dept. Head & Faculty	24	104%	25	5	5	5	5	EVCM-CSci 15n, MJABR-CSci 13, MCU, JVO & EVCM- CSci 11, WMT & JVO- CSci 150, MJABR-CS 123, WMT- CSci 17, MVL- CSci 22, JJB- CSci 103, JJB- CSci 21, WMT-CSci 135, MCU & EMS-CSci 153, JVO- CSci 107, JVO- CSci 14, JBR- CSci 152, WMT- CSci 12, JBR-CS 198, MCU- CS 143, EVCM- CS 145, MVL- CSci 21, EMS- ESci 126, EMS-CS 134n, MJABR- CS 134, JE, EVCM, JBRJBR, MP & JPV- ITEC 11, JE,MP & JPV- Empowerment Technologies	
	PI 10: Number of virtual classrooms created and operationalized	Dept. Head & Faculty	24	104%	25	5	5	5	5		
	PI 11: Additional Outputs	Dept. Head & Faculty									
	Number of MOODLE courses created and number of students manually registered (bulk enrolled)	WCMTaba da & MCUnajan			550 /10000	5	5	5	5	Include external campuses and integrated high school	

.

				Ac	tual		R	ating			
MFO No.	Success/Performance Indicator (PI)	Units/Pers ons Responsib le	Departm ent	% Accom- plishme nt	Details of Accom- plishmen ts	ality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
MFO 3	RESEARCH SERVICES (10%)										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	Dept. Head & Faculty									2%
	<u>PI 2</u> . Number of research outputs completed within the year *	Dept. Head & Faculty	1	100%	1						2%
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *	Dept. Head & Faculty									
	In refereed int'l journals		3	67%	2	5	5	5	5	Watershed Assessment	2%
	In refereed nat'l/regional journals										1%
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences *	Dept. Head & Faculty									
	In int'l fora/conferences										2%
	In nat'l/regional fora/conferences										1%

				Ac	tual		R	ating			
MFO No.	Success/Performance Indicator (PI)	Units/Pers ons Responsib Ie	Departm ent Target	% Accom- plishme nt	Details of Accom- plishmen ts	ality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	<u>PI 5.</u> Percent of research proposals approved *	Dept. Head & Faculty	2	150%	3	4	5	5	4.7	and Evaluation of a Web- based RDE Information Management System" (VSU funded) JAB - Automated Abaca Fiber Grade Classification Using Convolution Neural Network (CNN) JBR, MCU, JVO, JAB, EMS & MVL - Mobile Based Cacao P. palmivora Disease	1%
	PI 6. Additional outputs*	Dept. Head & Faculty									
	A 34. Number of UM's submitted to ITSO, VSU	WMT, MAJBR	1	200%	2	5	5	5	5.0	Application: Automated Detection and Counting	2%
MFO 4	EXTENSION SERVICES (10%)									*	
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension	Dept. Head & Faculty	1	100%	1	4	5	5		Drafting of the Operation Procedure for the Baybay City Online Trading	2%

				Ac	tual		R	ating			
MFO No.	Success/Performance Indicator (PI)	Units/Pers ons Responsib le	Departm ent Target	% Accom- plishme nt	Details of Accom- plishmen ts	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	PI 2. Number of trainees weighted by the length of training *	Dept. Head & Faculty	30	53345%	16,003.5	5	5	5	5.0	Online training on Moodle Course Management System- VSU Faculty (Main ang Satellite Campuses Total Number of partcipants- 600	2%
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs *	Dept. Head & Faculty	1	100%	1	5	4	5	4.7	ICT Capabilty building for DepED ICT Coordinators of Baybay City Division	2%
	PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance*	Dept. Head & Faculty	100%	111%	1	5	5	5	5.0	Online training on Moodle Course Management System- VSU Faculty (Main and Satellite	1%
	PI 5. Number of technical/expert services *	Dept. Head & Faculty	1							TWENTE:	1%
	Research Mentoring		1								
	Peer reviewers/Panelists		1							No accomplishment	
	Resource Persons		1							due to Covid-19	
	Convenor/Organizer		0			$\neg$				pandemic.	
	Consultancy		1								
	Evaluator		1			1					
	PI 8. Percent of extension proposals approved *	Dept. Head & Faculty	1	100%	1	4	5	5	4.7		1%
	PI 11. Additional outputs *	Dept. Head & Faculty									

		T		Ac	tual		R	ating			
MFO No.	Success/Performance Indicator (PI)	Units/Pers ons Responsib Ie	Departm ent Target	% Accom- plishme nt	Details of Accom- plishmen ts	ality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	No. of extension-related awards (extn. conducted by faculty or student & faculty) *										2%
MFO S	Support to Operations										
	OVPI MFO 1. Faculty Development Services										
	PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted *	Dept. Head & Faculty	3	33%	1	5	5	5	5.0	MCUnajan	0.6%
	OVPI MFO 2. Faculty Recruitment/Hiring Serv	rices									
	PI 2: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *	Dept. Head & Faculty	5	100%	5	5	5	5	5.0	3 part-timers and 2 substitute insttructors	0.1%
	OVPI MFO 3. Faculty Evaluation Services										
	PI 3: Number of seminars/trainings/ conventions/workshops coordinated for entire university *	Dept. Head & Faculty	1								0.3%
	PI 4: Number of seminars/trainings/ conventions/workshops coordinated outside of the university *	Dept. Head & Faculty	0								0.3%
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated *	Dept. Head & Faculty									0.8%
	PI6 : Number of in-house seminars/trainings/ workshops/reviews conducted/attended*	Dept. Head & Faculty			3	5	5	5	5.0	Online training on Moodle Course Management System- VSU Faculty (Main ang Satellite Campuses R Programming and Machine	0.3%
	PI 7 : Additional outputs *	Dept. Head & Faculty									

				Ac	tual		Ra	ating			
MFO No.	Success/Performance Indicator (PI)	Units/Pers ons Responsib Ie	Departm ent Target	Accom-	Details of Accom- plishmen ts	Quality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	Number of faculty/staff awards/honors received related to operations support										0.3%
L	OVPI MFO 4. Program and Institutional Accre	editation Servi	ces								
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*	Dept. Head & Faculty	100%	100%	100%	5	5	5	5.0	Zero non-conformity (No NC)	2.5%
MFO	General Admin. & Support Services (GASS)										
	PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	Dept. Head	100%	100%		5	5	5	5.00		1%
	PI 2. Zero percent complaint from clients served	Dept. Head & all faculty & staff		100%	0%	5	5	5	5.0		2%
	PI 3. Number of coaching sessions among faculty & staff**	Dept. Head	11	109%	12	5	5	4	4.7		
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**	Dept. Head	4	150%	6	5	5	5	5.0		
	PI 5. Number of monthly/special faculty & staff meetings conducted**	Dept. Head		150%	6	5	5	4	4.7		
	PI 3: Additional Outputs	Dept. Head & all faculty & staff	1					-			

.....

MFO No.	Success/Performance Indicator (PI)	Units/Pers ons Responsib le	ent	Actual		Rating					
				% Accom- plishme nt	Details of Accom- plishmen ts	ality	Efficiency	Timeliness	Average	Remark (Details of the targetted output indicators with **)	% weight
	PI 3: Additional Outputs	Dept. Head & all faculty & staff	1								
	number of Best practices/new initiatives in academic units' management replicated/benchmarked by other depts/agencies *										2%
								, -			
Total Over-all Rating						142.00					
Average Rating						4.897					
Adjecti	Adjectival Rating						Outs	tandin	g		

	Received by:	Calibrated by:	Recommending Approval:	Approved:
1	DANIEL LESLIE S. TAN	REMBERTO A. PATINDOL	BEATRIZ S. BELONIAS	bling EDGARDO E. TULIN
	Director for Planning Date: FEB 2 3 2021	Chairman, PMT Date:	Vice Pres. for Acad. Affairs Date: 127 21	President Date:
	<b>+</b>			

<sup>\*</sup> To indicate in the remarks column the details of the targetted outputs for easy review and calibration.

<sup>\*\*</sup> No percentage weight for ranking purposes since these are activities only expected to be performed at the department level