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Visayas State University

College of Management and Economics

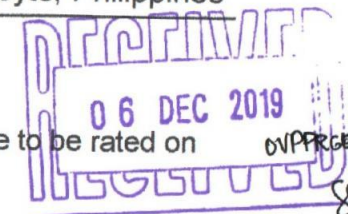
Institute for Strategic Research & Development Studies

Visca, Baybay City, 6521-A, Leyte, Philippines

2479

# OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **MARIA AURORA T.W. TABADA**, Director of the Institute for Strategic Research and Development Studies, commits to deliver and agree to be rated on the attainment of the following targets with accomplishments in accordance with the indicated measures for the period January to June 2019.



**MARIA AURORA T.W. TABADA**

Director

Date: 25 November 2019

**ANALITA A. SALABAO**

Dean

Date: \_\_\_\_\_

## INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Personnel	Number (1)	Min. FTE (2)	Total FTE (1x2)	RDE Commitments***		
				Research	Publication	Extension
Department Head	1	4	4.0	1.0	1	1
Faculty w/ Univ. Designated Position	2	2.5	5.0	1.0	1	2
Regular Faculty (VSL)*	2	12	24.0	1.0	2	2
Regular Faculty (TLS)*		18				
Part time Faculty		actual				
Admin Staff Members	6					
<b>TOTAL:</b>	<b>11</b>		<b>33.0</b>	<b>3.0</b>	<b>4</b>	<b>5</b>

Rating Equivalents:  
5 - Outstanding  
4 - Very Satisfactory  
3 - Satisfactory  
2 - Fair

Note: \* On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units

\*\* On Teacher's Leave status. Minimum FTE required is 18 units

\*\*\* Professors and Associate Professors are required to commit RDE outputs (Please see Performance Indicators under Research (UMFO 3) and extension (UMFO 4))

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target (Jan-June)	Actual Accomplishments	Rating				Remark
						Quality	Efficiency	Timeliness	Average	
UMFO 1.	ADVANCED EDUCATION SERVICES									
	OVPI MFO 1. Graduate Degree Program Management Services									
	PI 1: Number of graduate degree specializations offered and monitored		ISRDS Faculty	4.00	4.00	5	4	4	4.33	MS DevSoc D/M/MS LAM

	PI 2: Total FTE monitored	ISRDS Faculty	2.00	8.50	5	4	4	4.33	MS DevSoc courses: DSOC 206, DSOC 208, DSOC 224, DSOC 232 (LEC & LAB), DSOC 244, DSOC 252, DSOC 299, DSOC 300 LAM courses: LAM 231, LAM 299
	<b>OVPI MFO 2. Graduate Student Management Services</b>								
	PI 1: Percentage of graduate students awarded with honors/distinction								
	PI 2: Percentage of graduate students advised who rated the adviser/GAC member at least very satisfactory	ISRDS Faculty	90%	100%	5	5	5	5.00	
	PI 3: Percentage of graduate school faculty engaged in research work applied in any of the following:								
	a. Pursuing advanced research degree program							0.00	
	b. Actively pursuing in the last three years (investigative research, basic and applied scientific research, policy research, social science research)	BBD LBN EBS MATWT	75%	80%	5	5	5	5.00	(1) SAG Scoping Study; (2) Localizing Industrial Development Planning for Job Creation, Resiliency and Inclusive Growth (Phase 2), (3). Preparation of Tender Documents for the Formulation of a Master Plan of the Leyte Ecological Zone (LEIZ)
	c. Producing technologies for commercialization or livelihood improvement								
	d. whose research work resulted in an extension program	BBD LBN EBS MATWT	75%	90%	5	5	5	5.00	(1) DAP Program on ALS-EST; (2) SAG Scoping Study (technical assistance), etc.
				<b>Total n</b>			5	<b>23.67</b>	
<b>UMFO 2.</b>	<b>HIGHER EDUCATION SERVICES</b>								
	<b>OVPI MFO 1. Curriculum Program Management Services</b>								
	PI 1: Total FTE Monitored	MMA LBN	24.00	20.65	5	4	4	4.33	
	PI 2: Percentage of undergraduate curricular program compliant to CMO approved and offered								



PI 3: Average percentage passing in licensure exam								
PI 4: Percentage of first time licensure exam takers who passed the licensure exam								
PI 5: Number of students who graduated within the prescribed period								
PI 6: Percentage increase in the number of undergraduate students who graduated within prescribed period								
PI 7: Percentage of graduates (two years prior) who are employed and/or pursuing graduate studies								
PI 8: Number of academe/industry linkages established		1	2	5	5	5	5.00	10 SUCs in Reg 8 for the Sustainable Energy & Industrial Policy Network with VSU as Convenor; Queens University for MSP
PI 9: Number of thesis/special problems of students:								
a. Thesis outline/manuscript/ Case studies/ Special Problems/ OJT Narrative reports/ Engineering Projects/ Portfolios approved	MATWT	1	1	5	5	5	5.00	BS EnviSci major
PI 10: Number of student organizations advised/assisted								
PI 11: Number of instructional materials developed/revised								
a. OBE - compliant syllabi	LBN	1	1	5	5	4	4.67	DSOC 208
b. Teaching guides/Student guides/Laboratory Manuals								
c. Complete sets of teacher-developed audio visual materials (powerpoints, videos, computer games, etc)								
d. On-line interactive learning resources per subject								
PI 12: Number of instruction-related awards								
Periodic Revision of OBE Syllabi								
Submission of Student Performance Based on Course Outcomes (CQI Form 6)								
Group Consultation of Student Advisees by their academic adviser								
Number of National/Regional Student awards								
Number of honor graduates								

	Total Points				Total Points:		4	19.00	
UMFO 3.	RESEARCH SERVICES								
	PI 1. Number of research proposals submitted	ISRDS Faculty	3	3.00	5	4	4	4.33	
	PI 2. Number of research proposals approved	ISRDS Faculty	3	4.00	5	5	4	4.67	
	PI 3. Number of research studies conducted	ISRDS Faculty	3	4.00	5	5	5	5.00	1. Scoping Study on Non-Metallic Aggregates (Sand & Gravel Quarrying) in Leyte Islands, 2. GAD Studies in Support to VSU RDE Program, 3. Localizing Industrial Development Planning for Job Creation, Resiliency and Inclusive Growth (Phase 2), 4. Preparation of Tender Documents for the Formulation of a Master Plan of the Leyte Ecological Zone (LEIZ)
	PI 4. Number of research projects/studies completed within the year								
	PI 5. Number of research papers (oral presentation, posters, keynote speaker, plenary speaker) presented in regional/national/ int'l scientific/professional fora and conferences								
	In int'l fora/conferences								
	In nat'l fora/conferences	ISRDS Faculty	3	4	5	5	5	5.00	(1) 2nd Social science research Congress on April 2-4, 2019 @ AdMU; (2) "Consultative Forum on Linking Education and Economic Development; (3) 8th National Assembly of the Alliance of Government Workers in the Water Sector; (4) Linking Education and Economic Development Central Visayas Consultative Forum and



	<i>In reg'l fora/conferences</i>	ISRDS Faculty	2	3.00	5	5	5	5.00	(1) NIA Consultative Meeting on May 21, 2019 @ NIA-8; (2) Forum on Renewable and Sustainable Energy for Industrial Development: Engaging the Transition Towards a Greener and Resilient Future; (3) Workshop on Cooperation towards Sustainable Energy and Industrial Policy: Research, Development and Extension Agenda, and Common Action
	<i>In institutional fora/conferences</i>	MATWT BBD LBN	3	3	5	5	5	5.00	Annual In-house Review; ACIAR Project Review
	<b>PI 6.</b> Number of paper submitted for publication in internationally indexed journals								
	<b>PI 7.</b> Number of published papers in peer-reviewed journals	ISRDS Faculty							
	<i>In refereed int'l journals</i>		1	0.00					
	<i>In refereed nat'l journals</i>		1	0.00					
	<i>In institutional journals</i>		1	0.00					
	<b>PI 8.</b> Number of patents/Utility Models/copyrights filed and registered								
	<b>PI 9.</b> Amount of research money generated from external funding (Thousand PHP)	ISRDS Faculty	100,000.00	200,000.00	5	5	5	5.00	LEIZ Project funded by BOI
	<b>PI 10.</b> Amount of research money generated from institutional funding (Thousand PHP)	ISRDS Faculty	200,000.00	375,811.20	5	5	5	5.00	Scoping study on SAG & GAD in support to VSU RDE
	<b>PI 11.</b> Number of research outputs in the last three years utilized by the industry or other beneficiaries	ISRDS Faculty	2	2	5	5	5	5.00	Bid Documents for the LIEZ Project of the Board of Investments; Sustainable Energy & Industrial Policy Network
	<b>PI 12.</b> Number of research-related awards (research conducted by faculty or students with faculty)								
	<b>Total Points</b>			<b>Total n:</b>			9	44.00	
<b>UMFO 4.</b>	<b>EXTENSION SERVICES</b>								
	<b>PI 1:</b> Number of trainees weighted by the length of training	ISRDS Faculty and Staff	1,000	1,541	5	5	5	5.00	person day

	PI 2: Number of trainings conducted	ISRDS Faculty and Staff	7.00	14.00	5	5	5	5.00	Project-based trainings (BIDANI, Harnessing Social Capital, MAGPANGUAPA, AIS-EST)
	PI 3: Number of IEC materials/techno-guides developed/used	ISRDS Faculty and Staff	4.00	7.00	5	5	5	5.00	
	PI 4: Number of beneficiaries served								
	Groups	ISRDS Faculty and Staff	25.00	38.00	5	5	5	5.00	7 POs: BDC, PAGGFA, GCC, UNLAD, KAMAO, AGWWAS, PAWD; 9 BLGUs: Marcos, Pangasugan, Guadalupe, Patag, Gabas, Villa Imelda, Danao, Liwayway, Sta. Cruz; 12 MLGUS: Tolosa, Salcedo, Baybay City, Ormoc City, Merida, Inopacan, Mahaplag, Hindang, Hilongos, Javier, Abuyog, Macrohon, 10 SCUs: ESSU, EVSU, BIPU, UEP, PIT, SSU, NWSSU, VSU Isabel, VSU Villaba, VSU Tolosa.
	Individuals	ISRDS Faculty and Staff	1,500.00	1,262.00	4	4	4	4.00	
	PI 5: Number of technical/expert services provided/rendered								
	Research Mentoring	BB Dargantes	1.00	1.00	5.0	5.0	5.0	5.00	



	Resource Person	ISRDS Faculty and Staff	5.00	6.00	5.0	5.0	5.0	5.00	(1) 3rd Discussion Forum on Phil Responsible Mining; (2) ADB Beneficial Ownership in the Asia Pacific Regional Workshop; (3) Gender Sensitivity, Climate Change Adapataion & Readiness on April 10, 2019 @ ATI; (4) Forum on Renewable and Sustainable Energy for Industrial Development: Engaging the Transition Towards a Greener and Resilient Future; (5) Forum on Renewable and Sustainable Energy for Industrial Development: Engaging the Transition Towards a Greener and Resilient Future; (6) Workshop on Cooperation towards Sustainable Energy and Industrial Policy: Research, Development and Extension Agenda, and Common Action Workshop;
	Convenor/Organizer	ISRDS Faculty	1.00	3.00	5.0	5.0	5.0	5.00	
	Consultancy								
	Evaluator	ISRDS Faculty and Staff							
	PI 6: Number of extension projects conducted	ISRDS Faculty and Staff	3.00	5.00	5	5	5	5.00	1) .BIDANI 2) MAGPANGUAPA , 3) IWRM, 4)Strengthening Capability of RBOs., 5) LIFE for Youth in Leyte
	PI 7: Number of extension proposals submitted	ISRDS Faculty and Staff	1.00	1.00	5	4	4	4.33	DepEd-DAP Development Facility for the Alternative Learning System - Education and Skills Training (ALS-EST Program)

	PI 8: Number of extension proposal approved	ISRDS Faculty and Staff	1.00	1.00	5	4	4	4.33	DepEd-DAP Development Facility for the Alternative Learning System - Education and Skills Training (ALS-EST Program)
	PI 9: Amount of extension money generated from external funding (Thousand PhP)	ISRDS Faculty and Staff	40,000.00		5	5	5	5.00	funding counterpart of LGU
	PI 10: Amount of extension money generated from institutional funding (Thousand PhP)	ISRDS Faculty and Staff	200,000.00	285,000.00	4	4	4	4.00	
	PI 11: Percentage of beneficiaries who rated the training course and advisory services as satisfactory or higher in terms of quality and relevance	ISRDS Faculty and Staff	90%	90%	5	5	5	5.00	
	PI 12: Number of extension-related awards (extension conducted by faculty or student and								
	Total Points			Total n:			14	66.67	
UMFO 5. SUPPORT TO OPERATIONS (STO)									
OVPI MFO 1. Faculty Development Services									
	PI 1: Number of faculty pursuing advanced degree programs		0						
OVPI MFO 2. Faculty Recruiting/Hiring Services									
	PI 2: Number of faculty recruited/aligned with university RSP policy and competency-based HRM		0						
OVPI MFO 3. Faculty Evaluation Services									
	PI 3: Number of seminars/trainings/ conventions/workshops organized/ coordinated for the entire university	ISRDS Faculty and Staff	1	2	5	5	5	5.00	(1) VSU Anniversary LectureSTransdisciplinary Action Research: Towards Building Resilience Under the New Climate Regime, (2) Workshop for the Preparation of the DepEd-DAP partnership for ALS-EST



	PI 4: Number of seminars/trainings/ conventions/workshops outside the university	ISRDS Faculty and Staff	1	3	5	5	5	5.00	(1) Forum on Renewable and Sustainable Energy for Industrial Development: Shifting Financial Flows to Invest in Low Carbon Development in Energy in EV; (2) Inter-University Workshop on the Formulation of RDE Agenda and Program and Curriculum Development on Sustainable Energy and Industrial Policy; (3) Understanding Renewable Energy and Workshop for a Provincial Low Carbon Initiative on Sustainable Energy and Industrial Planning for LGU Officials of Northern Samar
	PI 5: Percentage of faculty rated by students with at least very satisfactory rating of the subjects evaluated	ISRDS Faculty	90%	100%	5	5	5	5.00	
	PI 6: Number of college/department - level seminars/trainings/workshops/reviews conducted/attended/facilitated	ISRDS Faculty and Staff	1	2	5	5	5	5.00	(1) CME anniversary convocation; (2) Launching and Preparatory Meeting for the Philippine Qualifications Framework (PQF) Briefer
							4	20.00	
OVPI MFO 4. Program and Institutional Accrediation Services									
	PI 1: Number of degree programs which passed accreditation/evaluation at least level 1								Not applicable
	PI 2: Degree program compliant with CHED requirements								Not applicable
	Total Points			Total n:					
UMFO 6. GENERAL ADMINISTRATION & SUPPORT SERVICES									
	PI 1. Number of Risk Assessment/Review conducted		1	2	5	4	4	4.33	Feb 20, Aug 5, Oct 1

