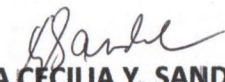



Visayas State University  
College of Agriculture and Food Science  
Department of Agricultural Education and Extension

**OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)**

I, **ANTONIA CECILIA Y. SANDOVAL**, Head of the Department of Agricultural Education and Extension, commits to deliver and agree to be rated on the attainment of the following targets in accordance with indicated measures for the period **July-December, 2017**.

  
**ANTONIA CECILIA Y. SANDOVAL**  
Head, DAEE

  
**VICTOR B. ASIO**  
Dean, CAFS

**Rating Equivalents:**  
5- Outstanding  
4 - Very Satisfactory  
3 - Satisfactory  
2 - Fair  
1 - Poor

**INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE)**

Personnel	Number	FTE/ 2 <sup>nd</sup> Semester SY 2016-2017	FTE/Summer SY 2016-2017	FTE/1 <sup>st</sup> Sem. SY 2017-2018	FTE Total
Department Head	1			7.31	7.31
Regular Faculty (Vac. & Sick Leaves)	5			63.77	63.77

UMFO No.	MFO Description	Success /Performance Indicator (PI)	Units/Persons Responsible	Targets	Actual Accomplish-ment	Rating				Remarks
						Quality	Efficien- cy	Timeless	Average	
UMFO 1	ADVANCED EDUCATION SERVICES MFO 1	Graduate Degree Program Management Services								
		PI 1 Graduate Degree Program monitored	A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano K.Y. Teves	5		5	5	5	5	MAg.Dev. • Ag Ex • Ag Ed MS • Ag Ex • Ag Ed PhD • Ag Ed

		PI 2*Total Graduate FTE monitored								
		• <i>Ph.D.</i>	A.C.Y. Sandoval H.Y. Goltiano	.5	1.0	5	5	5		FTE: 1st Semester, SY 2017-18
		• <i>MS</i>	A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano	10.5	11.57	5	5	5		FTE: 1st Semester, SY 2017-18
		• <i>MagDev</i>	A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano	3.5	15.33	5	5	5		FTE: 1st Semester, SY 2017-18
		PI 3 Percentage increase in the number of graduate students enrolled	A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano	15%	current- previous/current) 100  [(26-22)/22]x100= 15.4%	5	5	5	5	MagDev A,B AgEd- 7 AgEx- 10  MS AgEd- 1 AgEx- 7 PhD AgEd- 1 Total: 26
		PI 4 Percentage increase in the number of graduate students who graduated in prescribed period								
	OVPI MFO 2	Graduate Student Management Services								
		PI 1 Number of graduate students awarded with scholarships/ assistantships	DAEE Faculty	8	8	5	5	5	5	GTA M. Villaremo  CHED Scholars: M. Elatico R. Del Pillar, W. Abelidas, E. Lamo,

										N. Chavez, G. Calubiran E. Demellites
		<b>PI 2 Percentage of graduate students awarded with scholarship/assistantship who graduated within the prescribed period</b>								
		<b>PI 3 Number of graduate students awarded with honor/distinction upon graduation</b>								
		<b>PI 4 Number students advised</b>								
		<ul style="list-style-type: none"> <li>Ph.D.</li> </ul>	<b>As GAC chairman /member:</b> A.C.Y. Sandoval H.Y. Goltiano	1 1	6 1	5 5	5 5	5 5	5 5	A.C.Y. Sandoval As member: L. Lacostales, E. Lozano, R. Briones, G. Barcenas, N. Gervacio, S. Ravelo  H.Y.Goltiano As member M. Elatico
		<ul style="list-style-type: none"> <li>MS</li> </ul>	<b>As GAC chairman /member:</b> DAEE Faculty		35	5	5	5	5	A.C.Y. Sandoval As Major Adviser: G. Calubiran, N. Chavez, W. Abelidas, E. Lamo, M. Villaremo  As Member: R. Rosendal,

										<p>A. CAbahug, B. Roylo, S. Secondez, A. Aquanza, A. Batuigas, R. Duallo, L. Modina, W. Yap, M. Piamonte, L. Napa, N, GAurana,Jr., C. Oliveros, C. Garcia, R. Miparanum, F. Pagliwanan, K. Aban, J. Panerio</p> <p>FTB As member: N. Chavez, G. Calubiran, M. Villaremo, M. Espejo, E. Lamo, P. Vistal,</p> <p>MCB As member: R. Ogalesco</p> <p>HYG As member: E. Auguis,</p>
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										R. Banoc, M. Dion, R. Niepes, K. Quion
		<ul style="list-style-type: none"> <li>MagDev</li> </ul>	<b>As GAC chairman/member</b> : A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano M.C Bales	2	11	5	5	5	5	MagDev: L. Maratas, N. Abad, F. Sombise, C. Dela Cruz, C. Ladera, M. V Dongel, J. Balodo, Ms. Saladaga, Mr. Coquia, Mr. Custodio. N. Celeste
UMFO 2	HIGHER EDUCATION SERVICES OVPI MFO 1	<b>Curriculum Program Management Services</b>								
		PI 1 Total Undergraduate FTE monitored	DAEE Faculty		43.0	5	5	5	5	FTE: 1st Semester, SY 2017-18
		PI 2 Number of undergraduate curricular programs compliant to CMO approved and offered								
		PI 3 Average passing in licensure examinations in mandated programs	DAEE Faculty			5	5	5	5	Result is not yet available at URC.
		PI 4 Number of undergraduate graduates in mandated programs graduated within the prescribed period								
		PI 5 Percentage increase in the number undergrad students who graduated within prescribed period								

		PI 6 Percentage increase in the number undergrad students enrolled	DAEE Faculty		1.67%	5	4	4	4.3	BSDE Students increased from 120 in the 2 <sup>nd</sup> Sem, SY 2016-17 to 122 in the 1 <sup>st</sup> Sem, SY 2017-18.
		PI 7 Number of academe/industry linkage established	M.C. Bales	1	1	5	5	4	4.6	LGU of Ormoc
		PI 8 Number of student advised	DAEE Faculty	120	122	4	4	4	4	1st yr = 4 2nd yr = 16 3rd yr = 45 4th yr = <u>57</u> Total 122
		PI 9 Number of student organization advised/ assisted	K. Y. Teves R.D. Banoc	1	1	5	5	5	5	VSU-Agricultural Extension Society (VAExSo)
		PI 10 Number instructional materials developed								
		• Study Guide Revised	M.C. Bales	1	2	5	5	5	5	AgEx 233 and AgDe 202
		• Syllabi Revised								
UMFO 3	RESEARCH SERVICES	PI 1* Number of published papers in Internationally indexed journals								
		• refereed int'l journals								
		• refereed nal't journals								
		• institutional journals								
		PI 2* Number of research outputs / poster presented in regional/national/ int'l for a/ conferences	M.C. Bales K.Y.Teves	1 1	1 2	5 5	5 5	5 5	5 5	Research paper of Dr. Milagros Bales et. al. entitled "Deloading the Drudgery of Care Work: Rapid Care Analysis (RCA) in

										<p><i>Building Women-led Livelihoods in Eastern Samar” won 2nd place during the 1st National Conference on Poverty and Sustainable Development held in M Grand Royale Resort, Executive Heights, Catbalogan City last September 13-15, 2017</i></p> <p>Dr. Karen Luz Teves presented two papers entitled; “Model Estimation of Good Governance as Influenced by Psychosocial Environment : A Case in Central Philippines State University System” and “The Influence of Teachers’ Emotional Intelligence Towards Work Performance and Learners’ Academic Achievement” during the International Conference on</p>
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										Education at Jakarta, Indonesia last August 2017.
		• <i>Int'l for a/conference</i>								
		• <i>Nat'l for a/conference</i>								
		• <i>Institutional for a/conference</i>								
		PI 3 Number of research projects conducted								
		PI 4 Number of research proposals submitted								
		PI 5 Percent of research proposals approved								
		PI 6 Amount of research money generated from external funding								
		PI 7 Amount of research money generated from institutional funding								
		PI 8 Additional outputs								
		• <i>Number of research-related awards (faculty &amp; student/faculty )</i>								
UMFO 4	EXTENSION SERVICES	PI 1 Number of person-days trained weighted by length of training	A.C.Y. Sandoval K.Y. Teves F.T. Balina M.C. Bales		1.25 x 30 pax = 37 1 x 20 pax = 20 1 x 50 pax = 50 1 x 37 pax = 37 1 x 15 pax = 15 1 x 15 pax = <u>15</u> 174	5	5	5	5	Trainings Conducted: VSU- ATI-LGU Extension Project • <i>Abaca Production: Productivity enhancing measures to increase supply of abaca in the City of Baybay</i> • <i>Bangus Deboning</i>

										<ul style="list-style-type: none"> <li>Financial Management: Simple Record Keeping and Accounting</li> <li>Training On Brown Rice Production, Packaging And Shelf-life Evaluation (Oct. 26, 2017) (Aug. 15, 2017)</li> <li>Meat Processing And Packaging With Actual Use Of DFST Shared Service Facility On Food Processing (Nov. 14, 2017)</li> </ul> <p>Green the Home Project<sup>12</sup></p> <ul style="list-style-type: none"> <li>"Meal Planning and Healthy Cooking for a Happy Family" (Nov. 25, 2017)</li> </ul>
		PI 2 Number of trainings conducted	A.C.Y Sandoval K.Y. Teves  M.C. Bales F. T. BALina	1  1	5  1	5  5	5  5	5  5	5  5	VSU- ATI-LGU Extension Project  Green-the-Home Project
		PI 3 Number of IEC materials/ techno guides developed/used								

		PI 4 Number of beneficiaries served								
		• <i>Groups</i>	M.C.Bales F.T. Baliña R.D. Banoc	2	2	5	5	5	5	Beneficiaries served: <b>Green- the -Home</b> • Riverside • Marcos
			A.C.Y. Sandoval K.Y. Teves	2	5	5	5	5	5	<b>VSU-ATI-LGU Extension Project:</b> • Maslug, • Banahao, • Kabalasan • Sto. Rosario • Biasong
		• <i>Individuals</i>	M.C. Bales F.T. Baliña R. D. Bañoc	30	36	5	5	5	5	Green the Home Project
			A.C.Y. Sandoval K. Y. Teves	60	150	5	5	5	5	VSU-ATI-LGU Extension Project
			K. Y. Teves	35	<u>35</u> 221	5	5	5	5	<b>ODREX-funded extension project entitled: “ The Use of Participatory Approach in Strengthening Small Scale Food Processing’</b>

		<b>PI 5 Number of technical/ expert services</b>							
		• <i>Research monitoring</i>							
		• <i>Peer Reviewers/ Panelist</i>							
		• <i>Resource Persons</i>	M.C. Bales H.Y. Goltiano K. Y. Teves	1 1 1	2 1 1	5 5 5	5 5 5	5 5 5	MCB & HYG "Global Responsiveness for Agri-Fishery Extension Trainors" (Dec. 7-9, 2017),  MCB & KYT "Meal Planning and Healthy Cooking for a Happy Family"(Nov. 25, 2017).-
		• <i>Convenor/Organizer</i>							
		• <i>Consultancy</i>							
		• <i>Evaluator</i>							
		<b>PI 6 Number of extension projects conducted</b>	M. C. Bales F.T. Baliña R.D. Banoc  A.C.Y. Sandoval K. Y. Teves   K.Y. Teves	1   1   1	1   1   1	5   5   5	5   5   5	5   5   5	Green the Home Project  VSU-ATI-LGU Extension Project   ODREX-funded extension project

										entitled: "The Use of Participatory Approach in Strengthening Small Scale Food Processing"
		<b>PI 7 Number of extension projects submitted</b>	A.C.Y. Sandoval K. Y. Teves  K.Y. Teves		1  1	5  5	5  5	5  5	5  5	VSU-ATI-LGU Extension Project  "The Use of Participatory Approach in Strengthening Small Scale Food Processing"
		<b>PI 8 Amount of extension money generated from external funding</b>	A.C.Y. Sandoval, K. Y. Teves		500,000	5	5	5	5	VSU-ATI-LGU Extension Project Funded by <b>ATI</b>
		<b>PI 9 Amount of extension money generated from institutional funding</b>	F.T. Balifia R. D. Bañoc A.C. Monsanto  K.Y.Teves	P 75, 000   P 75,000		5  5	5  5	5  5	5  5	Green the Home Project  ODREX-funded extension project entitled: " The Use of Participatory Approach in Strengthening Small Scale Food Processing"
		<b>PI 10 Additional outputs</b>								


		<ul style="list-style-type: none"> <li>Number of extension related awards (extension conducted by faculty and students)</li> </ul>								
UMFO 5	SUPPORTING TO ORGANIZATIONS OVPI MFO 1	<b>Faculty Development Services</b>								
		PI 1 Number of Faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted	DAEE Faculty	1	1	5	5	5	5	Ms. Anna Martha C. Monsanto, faculty member of the department pursued her doctoral degree at UPLB under the CHED- Scholarship program starting August 1, 2017.
	OVPI MFO 2	<b>Faculty Recruiting /Hiring Services</b>								
		PI 1 Number of faculty recruited/hired aligned with ISO standard								
	OVPI 3	<b>Faculty Evaluation Services</b>								
		PI 1 Number of Seminars/trainings/conventions/workshop coordinated for entire university								
		PI 2 Number of Seminars/trainings/conventions/workshop coordinated outside of the university								
		PI 3 Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	A.C.Y. Sandoval F.T. Baliña H.Y. Goltiano K.Y. Teves A.C. Monsanto R.D. Banoc		100 %	5	5	5	5	Generally, the faculty of the department were rated very satisfactory and outstanding, indicative of the satisfaction the students have of the

										faculty's performance.
		PI 4 Number of in-house seminars/trainings/workshops/reviews conducted attended								
		PI 5 Additional outputs								
		• Number of faculty/staff awards/ honors received								
		• related to operations support								
	OVPI MFO 4	Program and Institutional Accreditation Services								
		PI 1 Number of degree programs which passed accreditation/ evaluation at least level 1								
		PI 2 QMS on faculty recruitments, development								
		PI 3 Percentage of degree program compliant with CHED								
		PI 4 Additional outputs								
		• Number of activities organized/ attended/assisted/participate /facilitated								
UMFO 6	GENERAL ADMISTRA-TION & SUPPORTING SERVICES	PI 1 Zero percent complaints from clients	DAEE Faculty and Admin. Staff	95%	100%	5	5	5	5	
		PI 2 Additional Outputs/Best Practices								
AVERAGE RATING							4.94			
ADJECTIVAL RATING							Outstanding			

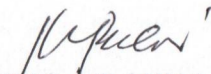
Received by:

**DANIEL M. TUdTUD**  
Planning Office

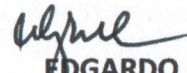
Calibrated by:

  
**REMBERTO A. PATINDOL**  
Chairman, PMT

Recommending Approval:

  
**BEATRIZ S. BELONIAS**  
Vice President for Instruction

Approved:

  
**EDGARDO E. TULIN**  
President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Legend:

Q<sup>1</sup>- Quality  
E<sup>2</sup>- Efficiency  
T<sup>3</sup>- Timeliness  
A<sup>4</sup>- Averages

Rating Scale:

4.6 - 5.0	Outstanding
3.8 - 4.5	Very Satisfactory
3.0 - 3.7	Satisfactory
2.2 - 2.9	Unsatisfactory
2.1 & below	Poor