



VISAYAS
STATE UNIVERSITY



COLLEGE OF AGRICULTURE & FOOD
DEPARTMENTS: 9

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, **SUZETTE B. LINA**, Dean of the College of Agriculture and Food Science (CAFS), commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period January - June 30, 2024

SUZETTE B. LINA

College Dean

Date: 7/10/24

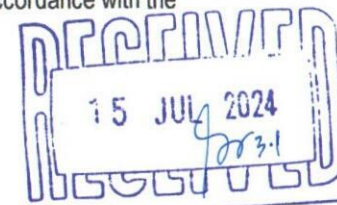
INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Total FTE (1x2)

ROTACIO S. GRAVOSO

Vice President for Acad. Affairs

Date: Jul 14, 2024



Personnel	Number (1)	Publication	Extension
Department Head			
Faculty w/ Univ. Designated Position			
Regular Faculty (VSL)*			
Regular Faculty (TLS)*			
Part time Faculty			
Affiliate Staff			
Admin Staff Members			

Rating
Equivalents:
5 - Outstanding
4 - Very
Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

Note: On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units

*

** On Teacher's Leave status. Minimum FTE required is 18 units

*** Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research **(UMFO 3)** and extension **(UMFO 4)**)

MFO No.	Success/Performance Indicator (PI)		Units/Persons Responsible	Consolidated Targets of all acad. departments*	Details of Accomplishments	Rating				Remark (Details of the targetted output indicators)
						Quality	Efficiency	Timeliness	Average	
MFO 1	ADVANCED EDUCATION SERVICES (20%)									
	1	Increase enrolment in graduate distant education								
		1.1. Percent increase enrolment of extramural students (graduate distance education)	College Dean & Dept. Heads	at least 2%	12.76%	5.00	5.00	5.00	5.00	
		1. 2. Number of new attractive extramural programs proposed	College Dean & Dept. Heads	-	-					
	2	Increase enrolment of graduate international students								
		2.1. Number of new international graduate students enrolled	College Dean & Dept. Heads	1	1	5.00	5.00	5.00	5.00	
	3	Increase enrolment in graduate programs								
		3. 1. Percent increase in graduate students enrolled	College Dean & Dept. Heads	10%	-					data will be reflected on July-Dec. OPCR Accomp.
	4	Teach Graduate Courses								
		4.1 Total FTE monitored	College Dean & Dept. Heads	144	165.5	5.00	5.00	5.00	5.00	
	5	Offer new programs and/or revise existing one								
		5.1 Number of new or revised curricular proposals submitted	College Dean & Dept. Heads	4	10	5.00	5.00	5.00	5.00	

		5.2	Number of new or revised proposals approved by UCC	College Dean & Dept. Heads	4	-					
		5.3	Number of new degree programs implemented	College Dean & Dept. Heads	4	1	5.00	5.00	5.00	5.00	
	6	Increase percentage of graduate students graduating within prescribed period									
		6.1	Percentage increase in number of graduate students who graduated within prescribed period	College Dean & Dept. Heads	0	-					
MFO2	HIGHER EDUCATION SERVICES										
	7	Increase the performance of graduates in licensure exams									
		7.1	Percentage passing of first time takers	College Dean & Dept. Heads	60%	-					July-Dec.
		7.2	Percentage of programs with board exams with passing rate above the national (first time takers)	College Dean & Dept. Heads	60%	-					July-Dec.
	8	Increase employability of graduates 2 years prior									
		8.1	Percentage of graduates employed	College Dean & Dept. Heads	82%	85%	5.00	5.00	5.00	5.00	
	9	Increase enrolment of undergraduate students in CHED and RDC-identified programs									
		9.1	Percentage of students enrolled	College Dean & Dept. Heads	85%	100%	5.00	5.00	5.00	5.00	
	10	Teach Undergraduate courses									
		10.1	Total FTE monitored	College Dean & Dept. Heads	915	1,240.44	5.00	5.00	5.00	5.00	

	11	Monitor undergraduate degree programs implementation									
		11.1	Number of graduate degree programs/specializations offered and monitored	College Dean & Dept. Heads	17	19	5.00	5.00	5.00	5.00	
	12	Increase number of students graduating with honors/distinction									
		12.1	Number of students awarded with honors/distinction	College Dean & Dept. Heads	15	-					
	13	Produce teaching-learning materials for efficient delivery of instruction									
		13.1	Percentage of courses offered with approved course syllabi	College Dean & Dept. Heads	85%	95%	5.00	5.00	5.00	5.00	
		13.2	Percentage of courses offered with approved lms	College Dean & Dept. Heads	85%	95%	5.00	5.00	5.00	5.00	
	14	Improve the graduation rate of undergraduate students									
		14.1	Percentage of undergraduate students who graduated within the prescribed period	College Dean & Dept. Heads	80%	90%	5.00	5.00	5.00	5.00	
	15	Improve delivery of instruction services									
		15.1	Number of curricular reviews conducted	College Dean & Dept. Heads	8	10	5.00	5.00	5.00	5.00	
		15.2	Number of IMs reviewed by the CCC	College Dean & Dept. Heads	21	25	5.00	5.00	5.00	5.00	
		15.3	Number of course syllabi and Tos reviewed and approved	College Dean & Dept. Heads	54	110	5.00	5.00	5.00	5.00	
MFO5	SUPPORT TO OPERATIONS										
	16	Increase graduation rate fo faculty-scholars									

	16.1	Number of faculty scholars who graduated	College Dean & Dept. Heads	10	-					on going
17	Obtain accreditation for all graduate program									
	17.1	Number of programs accredited at least 1 level	College Dean & Dept. Heads	5 programs	25	5.00	5.00	5.00	5.00	
18	Instructional materials approved by the UIMRC									
	18.1	Number of instructional materials approved	College Dean & Dept. Heads	10	15	5.00	5.00	5.00	5.00	
19	Increase the percentage of graduate faculty pursuing PhD									
	19.1	Percentage of graduate faculty	College Dean & Dept. Heads	30% of total graduate faculty	30% ongoing	5.00	5.00	5.00	5.00	
20	Obtain COPC of graduate program									
	20.1	Number of programs with COPC	College Dean & Dept. Heads	5 programs	20	5.00	5.00	5.00	5.00	
21	Increase the percentage of graduate students enrolled on schedule									
	21.1	Percentage of graduate students enrolled on schedule	College Dean & Dept. Heads	50%	100%	5.00	5.00	5.00	5.00	
22	Increase number of students with scholarships/assistsnships									
	22.1	Number of graduate students awarded with scholarships/assistantships	College Dean & Dept. Heads	35	-					to be reflected july-dec.2024
23	Obtain COPC of undergraduate programs									
	23.1	Number of program with COPC	College Dean & Dept. Heads	-	3	5.00	5.00	5.00	5.00	

	24	Obtain accreditation for all undergraduate programs								
		24.1	Number of programs accredited at least 1 level	College Dean & Dept. Heads	-	3	5.00	5.00	5.00	5.00
	25	Increase percentage of undergraduate students enrolled on schedule								
		25.1	Percentage of undergraduate students enrolled on schedule	College Dean & Dept. Heads	50%	100%	5.00	5.00	5.00	5.00
	26	Improve teaching performance of faculty members								
		26.1	Percentage of faculty rated at least VS in the Teaching performance evaluation by student	College Dean & Dept. Heads	75%	100%	5.00	5.00	5.00	5.00
		26.2	Percentage of faculty rated at least VS by supervisor	College Dean & Dept. Heads	75%	100%	5.00	5.00	5.00	5.00
	27	Smooth enrolment of students in the subsequent semester								
		27.1	Percentage of courses offered with final grades submitted within the allowable period	College Dean & Dept. Heads	100%	100%	5.00	5.00	5.00	5.00
	28	Improve competence of faculty in teaching, research and other functions								
		28.1	Number of faculty pursuing advance degrees	College Dean & Dept. Heads	19	-				july-dec. opcr
		28.2	Number of faculty scholars who completed their advance degrees	College Dean & Dept. Heads	12	-				july-dec. opcr
		28.3	Number of faculty granted with external scholarship	College Dean & Dept. Heads	4	10	5.00	5.00	5.00	5.00
		28.4	Number of faculty granted with internal scholarship/fellowship	College Dean & Dept. Heads	4	5	5.00	5.00	5.00	5.00
		28.5	Number of faculty granted with sabbatical leave	College Dean & Dept. Heads	7	-				july-dec. opcr

		28.6	Number of faculty granted with post-doctoral leave	College Dean & Dept. Heads	-	-					
		28.7	Number of faculty sent to trainings, seminars and conferences	College Dean & Dept. Heads	40	37	5.00	5.00	5.00	5.00	
	29	Comply with CSC, CHED and PRC qualification requirements									
		29.1	Number of new faculty hired with at least master's degree	College Dean & Dept. Heads	10	12	5.00	5.00	5.00	5.00	
	30	Enable all students to enroll within the scheduled registration period									
		30.1	Percentage of student and validated within the scheduled registration period	College Dean & Dept. Heads	70%	100%	5.00	5.00	5.00	5.00	
		30.2	Number of students advised during the registration period	College Dean & Dept. Heads	525	1077	5.00	5.00	5.00	5.00	
	31	Provide support to students from partner schools									
		31.1	Number of OJT MOAs prepared	College Dean & Dept. Heads	26	44	5.00	5.00	5.00	5.00	
		31.2	Number of student enterns deployed and monitored	College Dean & Dept. Heads	171	175	5.00	5.00	5.00	5.00	
		31.3	Number of thesis students advised	College Dean & Dept. Heads	256	206	5.00	5.00	5.00	5.00	
	32	Provide mentorship to students from partner schools									
		32.1	Number of exchange students supervised	College Dean & Dept. Heads	-	-					
		32.2	Number of students from other schools having summer program supervised	College Dean & Dept. Heads	32	40	5.00	5.00	5.00	5.00	

	33	Share available facilities and expertise to other students of the university									
		33.1	Number of students from other academic departments conducting research activities served	College Dean & Dept. Heads	20	28	5.00	5.00	5.00	5.00	
	34	Augment instructional facilities									
		34.1	Number of classrooms and lab rooms constructed and/or renovated	College Dean & Dept. Heads	5 classrooms and lab rooms	13	5.00	5.00	5.00	5.00	
	35	Promptly release the TPES summary result as input for coaching and mentoring activities									
		35.1	Percentage of TPES summary results released on or before the end of the midterm exams of the succeeding semester	College Dean & Dept. Heads	100%	100%	5.00	5.00	5.00	5.00	
	36	Improve overall work performance of faculty members									
		36.1	Percentage of faculty members evaluated by their supervisors	College Dean & Dept. Heads	90%	100%	5.00	5.00	5.00	5.00	
MFO6	GENERAL ADMISTRATION AND SERVICES										
	37	Efficiently utilize the allocated budget from regular agency fund (GAA)									
		37.1	Percentage budget utilization	College Dean & Dept. Heads	100%	100%	5.00	5.00	5.00	5.00	
	38	Efficiently utilize allocated internally generated fund									
		38.1	Percentage budget utilization	College Dean & Dept. Heads	80%	100%	5.00	5.00	5.00	5.00	
	39	Efficiently deliver needed services									
		39.1	Number of departments/institute/offices supervised	College Dean & Dept. Heads	10	10	5.00	5.00	5.00	5.00	
		39.2	Number of management meetings conducted	College Dean & Dept. Heads	51	3	5.00	5.00	5.00	5.00	

		39.3	Number of committee meetings conducted	College Dean & Dept. Heads	45	2	5.00	5.00	5.00	5.00	
		39.4	Number of routinary documents acted	College Dean & Dept. Heads	282	300	5.00	5.00	5.00	5.00	
		39.5	Number of requests acted	College Dean & Dept. Heads	87	10	5.00	5.00	5.00	5.00	
		39.6	Number of memoranda prepared	College Dean & Dept. Heads	20	2	5.00	5.00	5.00	5.00	
		39.7	Percentage of IFWs submitted to OVPA September 30	College Dean & Dept. Heads	100%	100%	5.00	5.00	5.00	5.00	
		39.8	Percentage of "Report of Actual Teaching Load" submitted to OVPA 30 days after the start of classes	College Dean & Dept. Heads	100%	100%	5.00	5.00	5.00	5.00	
		39.9	Percentage of faculty and staff submitted a DTR every month	College Dean & Dept. Heads	100%	100%	5.00	5.00	5.00	5.00	
		39.1	Percentage of complaints, if any, addressed on time	College Dean & Dept. Heads	90%	95%	5.00	5.00	5.00	5.00	
		39.11	Percentage of action plans implemented and monitored as scheduled	College Dean & Dept. Heads	90%	100%	5.00	5.00	5.00	5.00	
		39.12	Monthly accomplishment report submitted on time	College Dean & Dept. Heads	100%	100%	5.00	5.00	5.00	5.00	
MFO3	RESEARCH SERVICES										
	40	Increase the insternational publication outputs of faculty members									
		40.1	Number of Scopus, WoS and ACI publications and other reputable journals	College Dean & Dept. Heads	12	15	5.00	5.00	5.00	5.00	
	41	Increase the number of research outputs completed									

		41.1	Number of outputs	College Dean & Dept. Heads	10	10	5.00	5.00	5.00	5.00	
	42	Enhance the research competence of faculty									
		42.1	Number of research proposals submitted	College Dean & Dept. Heads	10	18	5.00	5.00	5.00	5.00	
		42.2	Number of research proposals approved	College Dean & Dept. Heads	8	-					july-dec. oPCR
		42.3	Number of approved research projects/studies implemented	College Dean & Dept. Heads	19	28	5.00	5.00	5.00	5.00	
		42.4	Amount of research money obtained from external source	College Dean & Dept. Heads	7.8M	13.3M	5.00	5.00	5.00	5.00	
		42.5	Amount of research money obtained from internal sources	College Dean & Dept. Heads	2.9M	4.7M	5.00	5.00	5.00	5.00	
		42.6	Number of research outputs presented in:								
			a. International	College Dean & Dept. Heads	6	3	5.00	5.00	5.00	5.00	
			b. National	College Dean & Dept. Heads	11	4	5.00	5.00	5.00	5.00	
			c. regional or institutional conferences	College Dean & Dept. Heads	16	12	5.00	5.00	5.00	5.00	
		42.7	Number of patent applications	College Dean & Dept. Heads	3	1	5.00	5.00	5.00	5.00	
		42.8	Number of patents approved	College Dean & Dept. Heads	1	-					july-dec. oPCR
		42.9	Number of creative works published	College Dean & Dept. Heads	-	6	5.00	5.00	5.00	5.00	
		42.10	Number of research articles derived from approved research in the university, submitted	College Dean & Dept. Heads	9	4	5.00	5.00	5.00	5.00	

		42.11	Number of research articles derived from approved research in the university, publised	College Dean & Dept. Heads	8	-					july-dec. oPCR
MFO4	EXTENSION SERVICES										
	43	Increase the research outputs utilized by the industry or by other beneficiaries									
		43.1	Number of research outputs	College Dean & Dept. Heads	6	8	5.00	5.00	5.00	5.00	
	44	Engage in active partnership with LGUs, industries, NGOs, NGAs, SMEs and other stakeholders as a result of extension activities									
		44.1	Number of MOUs/MOA	College Dean & Dept. Heads	10	15	5.00	5.00	5.00	5.00	
	45	Increase the number of trainees weighted by the length of training									
		45.1	Number of trainees weighted by the length of training	College Dean & Dept. Heads	2000	869	5.00	5.00	5.00	5.00	
	46	Undertake extension programs and projects consistent with VSUs mandated and priority programs									
		46.1	Numb extension programs projects conducted	College Dean & Dept. Heads	10	17	5.00	5.00	5.00	5.00	
	47	Increase the percentage of beneficiaries who rated the training course as satisfactory or higher in terms of quality and relevance									
		47.1	Percentage beneficiaries who rated the training course as satisfactory or higher in terms of quality and relevance	College Dean & Dept. Heads	90%	100%	5.00	5.00	5.00	5.00	
	48	Enhance extension competence of the faculty									
		48.1	Number of extension proposals submitted	College Dean & Dept. Heads	9	9	5.00	5.00	5.00	5.00	

		48.2	Number of extension proposals approved	College Dean & Dept. Heads	8	9	5.00	5.00	5.00	5.00	
		48.3	Number of approved extension projects implemented	College Dean & Dept. Heads	10	12	5.00	5.00	5.00	5.00	
		48.4	Number of extension outputs presented in:								
			a. International	College Dean & Dept. Heads	1	-					
			b. National	College Dean & Dept. Heads	2	-					
			c. regional or institutional conferences	College Dean & Dept. Heads	4	8	5.00	5.00	5.00	5.00	
		48.5	Number of extension activities conducted	College Dean & Dept. Heads	13	9	5.00	5.00	5.00	5.00	
		48.6	Number of trainings, seminars and for a conducted	College Dean & Dept. Heads	18	16	5.00	5.00	5.00	5.00	
		48.7	Number of expert services rendered:								
			a. peer reviewer of journal/book	College Dean & Dept. Heads	19	19	5.00	5.00	5.00	5.00	
			b. reviewer of research and extension proposals	College Dean & Dept. Heads	10	21	5.00	5.00	5.00	5.00	
			c. resource speaker/person (panelist, discussant, judge in academic and research competition, moderator in conferences, convenor, organizer, facilitator)	College Dean & Dept. Heads	224	49	5.00	5.00	5.00	5.00	
		48.8	Number of IEC materials developed	College Dean & Dept. Heads	6	7	5.00	5.00	5.00	5.00	
		48.9	Number of IEC materials distributed	College Dean & Dept. Heads	90	50	5.00	5.00	5.00	5.00	

	48.10	Number of extension articles derived from approved extension in the university, submitted	College Dean & Dept. Heads	2	4	5.00	5.00	5.00	5.00	
	48.11	Number of extension articles derived from approved extension in the university published	College Dean & Dept. Heads	2	4	5.00	5.00	5.00	5.00	
	48.12	Amount of money obtained from external sources	College Dean & Dept. Heads	150K	648,088K	5.00	5.00	5.00	5.00	
	48.13	Amount of money obtained from internal sources	College Dean & Dept. Heads	325K	951,490K	5.00	5.00	5.00	5.00	
	49	Share best practices to other institutions								
	49.1	Number of external institutions/agencies conducting benchmarking activities served		4	8	5.00	5.00	5.00	5.00	DA, DAS,DFST, DOH, DPM DSS
Total Over-all Rating									435.00	
Average Rating									5.00	
Adjectival Rating						OUTSTANDING				

Received by:


TONI MARC L. DARGANTES

Planning Office

Date: JUL 15 2024

Calibrated by:


FELWIN JAY V. YU *OK-UP 7/21/24*

Chairman, PMT

Date: _____

Approved:


PROSE IVY G. YEPES

University President

Date: 7/6/24

* The College target should be equal to the consolidated target of the departments under the College.

** To indicate in the remarks column the details of the targetted outputs for easy review and calibration.

*** No percentage weight for ranking purposes since the Office of the Dean is automatically attached to the highest ranking department under him.