

**OFFICE PERFORMANCE COMMITMENT REVIEW FORM (OPCR)  
(ACCOMPLISHMENT)**

I, **JAMES A. PATINDOL**, Head of **Central Analytical Services Laboratory (CASL)** commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January 2024 to June 2024.

**JAMES A. PATINDOL**

Head

July 10, 2024

**SANTIAGO T. PEÑA JR.**

VP for Research, Extension & Innovation

July 12, 24



MFO & PAPs	Success Indicators	Target	Actual Accomplishment	Rating				Remarks
				Q <sup>1</sup>	E <sup>2</sup>	T <sup>3</sup>	A <sup>4</sup>	
<b>MFO 2: Analytical Services</b>	<b>Number of Biological &amp; Environmental Samples Analyzed</b>							
	• Plant	100	<b>395</b>	5	5	5	5	
	• Organic/Food/Feed	50	<b>125</b>	5	5	4.8	4.93	
	• Soil	300	<b>1081</b>	5	5	5	5	
	• Water	10	<b>100</b>	5	5	4.8	4.93	
	<b>Number of Chemical Analyses conducted</b>							
	• Soil Analysis	500	<b>4341</b>	5	5	5	5	
	• Plant Analysis	200	<b>711</b>	5	5	5	5	
	• Non-soil Analysis	100	<b>429</b>	5	5	4.8	4.93	
	• Water Analysis	15	<b>583</b>	5	5	5	5	
	<b>Number of Clients served on time and with Zero complaint through chemical analysis</b>	15	<b>145</b>	5	5	5	5	
	<b>Income Generated (Gross)</b>	125,000.00	<b>1,022,365</b>	5	5	5	5	
<b>MFO 3: Extension Services</b>	<b>Number of Visitors (walk-in &amp; arranged), and students oriented/briefed in the laboratory</b>	10	<b>10</b>	5	5	5	5	

	Number of trainings conducted	1	1	5	5	5	5	
<b>MFO 4: Administrative Services</b>	Efficient & costumer friendly frontline services	No valid complaints	No valid complaints	5	5	5	5	
	Number of equipment/apparatus cleaned/ maintained as functional	10	26	5	4.9	4.9	4.93	
	Number of equipment/apparatuses calibrated	5	5	5	4.8	4.9	4.9	
	Number of financial reports prepared & submitted	3	6	5	5	4.9	4.93	
	Number of laboratory results released	25	138	5	5	5	5	
	Number of charge invoice and OR issued	25	155	5	5	4.8	4.93	
	Number of ISO docs prepared/maintained	10	10	5	5	5	5	
	Percentage of NCs and CARs received and acted	0%	0%	4.8	5	5	4.93	
<b>Total Over-all Rating</b>							99.41	
<b>Average Rating</b>							4.97	
<b>Adjectival Rating</b>								

- 1 – Quality/effectiveness  
 2 – Efficiency  
 3 – Timeliness  
 4 – Average

Received by:

**TONY MARC L. DARGANTES**

Planning Office

Date: JUL 15 2024

Calibrated by:

**ELWIN JAY V. YU**

VP for Administration and Finance

Date: 7-16-2024

Approved by:

**PROSE IVY G. YEPES**

President

Date: 7/16/24