



DEPARTMENT OF PHYSICS
1/F Old Library Building
VSU,Visca, Baybay City,Leyte 6521 Philippines
Phone: +63 53 565 0600 loc 1121
Email: dphys@vsu.edu.ph
Website: www.vsu.edu.ph



OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, Rev Rhizza L.Aure., Head of the Department of Physics, commits to deliver and agree to be rated on the attainment of the following accomplishments in accordance with the indicated measures for the period **January -June 2022**.

Department Head

Date: July 14, 2022

MA. THERESA P. LORETO

College Dean

Date: July 15, 2012

INFORMATION ON PERSONNEL FULL-TIME TEACHING EQUIVALENT (FTE):

Total FTE (1x2.

RDE Commitments***

Personnel	Number (1)	Min. FTE (2)		Research	Publication	Extension
Department Head	1	8	8.0	0.0	0	0
Faculty w/ Univ. Designated Position	0	2.5	0.0	0.0	0	0
Regular Faculty (VSL)*	4	15	60.0	4.0	0	0
Regular Faculty (TLS)*	3	18	54.0	0.0	0	0
Part time Faculty	1	24	24.0	0.0	0	0
Admin Staff Members	4	0	0.0			
			146	4.0	0	0

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

TOTAL:

Note: * On vacation-sick-leave status. Ratio of Instruction and RDE commitments should determined based on FTE of 18 units

** On Teacher's Leave status. Minimum FTE required is 18 units

*** Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4))

MFO No.			Success/Performance Indicator (PI)		Units/Persons Responsible	Department Target (Jan.-Dec.)	Actual Accomplishments (Jan. - June)		Rating				Remark (Details of the targeted output indicators with **)
								% Accomplishment	Details of Accomplishments	Quality	Efficiency	Timeliness	
MFO 1	ADVANCED EDUCATION SERVICES (20%)												
	OVPI MFO 1. Graduate Degree Program Management Services												

1	PI 1: Percentage of graduate school faculty engaged in research work applied in any of the following:	Dept. Head & Faculty	N/A									DPhysics has no graduate school faculty at the moment
	a. pursuing advanced research degree program (Ph.D) *		N/A									
	b. actively pursuing in the last three (3) years (investigative research, basic and applied scientific research, policy research social science research)		N/A									
	c. producing technologies for commercialization or livelihood improvement		N/A									
	d. whose research resulted in an extension program		N/A									
	OVPI MFO 2. Graduate Student Management Services											
	PI 1: Percentage of graduate students enrolled in research	Faculty	N/A									DPhys has no graduate Program at the moment
	PI 2: Percentage of accredited graduate programs *	Dept. Head & Faculty	N/A									DPhys has no graduate Program at the moment
	PI 3: Number of graduate degree specializations offered and monitored *	Dept. Head & Faculty	N/A									DPhys has no graduate Program at the moment
	PI 4: Total FTE coordinated, implemented & monitored *	Dept. Head & Faculty	N/A									DPhys has no graduate Program at the moment
	PI 5: Percentage increase in number of graduate students enrolled *	Dept. Head & Faculty	N/A									DPhys has no graduate Program at the moment
	PI 6: Percentage increase in number of students who graduated within prescribed period *	Dept. Head & Faculty	N/A									DPhys has no graduate Program at the moment
	PI 7: Number of graduate students awarded with honors/distinction *	Dept. Head & Faculty	N/A									DPhys has no graduate Program at the moment
	PI 8: Number of graduate students advised *	Dept. Head & Faculty	N/A									DPhys has no graduate Program at the moment
	PI 9: Number of instructional materials developed *	Dept. Head & Faculty	N/A									DPhys has no graduate Program at the moment
	On-line ready courseware		N/A									
	Flexible instructional materials		N/A									
	Assessment tools		N/A									
	PI 10: Number of virtual classrooms created and operationalized		N/A									DPhys has no graduate Program at the moment

MFO 2	HIGHER EDUCATION SERVICES (50%)										
	PI 1. Percentage of first time licensure exam takers that pass the licensure exams *	Dept. Head & Faculty	N/A	N/A							BS Applied Physics (BSAP) program has no licensure examination
	PI 2. Percentage of graduates (2 years prior) that are employed *	Dept. Head & Faculty	N/A	N/A							First Batch of the BSAP program started last 1st Semester, A.Y. 2021-2022
	PI 3. Percentage of undergraduate student population enrolled in CHED-identified and RDC-identified priority programs *	Dept. Head & Faculty	24	70.83%	17	5	4	5	4.67		Some BSAP students transferred/shifted to other school/program.
	PI 4. Percentage of undergraduate programs with accreditations *	Dept. Head & Faculty	N/A	N/A							The BSAP program was only recently offered last semester A.Y. 2021-2022
	PI 5: Total FTE, coordinated, implemented and monitored *	Dept. Head & Faculty	298	27.50%	81.95	5.0	5.0	5.0	5.00		For the 2nd Semester, A.Y., 2021-2022.
	PI 8: Number of students advised: *	Dept. Head & Faculty									BS Applied Physics students are still first year.
	<i>On thesis/ field practice/special problem</i>		N/A	N/A							BS Applied Physics students are still first year.
	<i>No. of approved manuscript submitted within prescribed period</i>		N/A	N/A							BS Applied Physics students are still first year.
	<i>On consultation</i>		50	100.00%	40	5.0	5.0	5.0	5.00		Consultation through email, VSUEE, and messenger
	PI 9: Number of student organizations advised/ assisted *	Faculty									
	<i>Student organizations advised</i>		1	200.00%	2	5.0	5.0	4.0	4.67		VSU DOST Scholars' Society; BSAP student organization not yet recognized by USSO
	<i>Student organizations assisted on student related activities</i>		1	200.00%	2	5.0	5.0	4.0	4.67		VSU DOST Scholars' Society; BSAP student organization not yet recognized by USSO
	PI 10: Number of instructional materials developed *	Dept. Head & Faculty									
	<i>On-line ready courseware</i>	Dept. Head & Faculty	5	100.00%	15	4.0	5.0	4.0	4.33		Physics 13 (lec), Physics 13 (lab), Phys 130 (lec), Phys 130 (lab), Phys32n (lec), Phys 32n (lab), Phys 10 (lec), Phys 10 (lab), PhSc111n (lec), PhSc111n (lab), Phys 31 (lec), Phys 31 (lab), Bphys11 (lec), Bphys 11 (lab), ScTS 11a

Flexible instructional materials		Dept. Head & Faculty	5	120.00%	18	5.0	5.0	5.0	5.00	PowerPoint presentations, video clips, movie clips, reading assignments in the following subjects: Physics 13 (lec), Physics 13 (lab), Phys 130 (lec), Phys 130 (lab), Phys32n (lec), Phys 32n (lab), Phys10 (lec), Phys 10 (lab), PhSc111n (lec), PhSc111n (lab), Phys 31 (lec), Phys 31 (lab), Bphys11 (lec), Bphys 11 (lab), ScTS 11a
Assessment tools		Dept. Head & Faculty	5	120.00%	6	5.0	4.0	5.0	4.67	Quizzes, Long Examinations, Term Examinations, Problem Sets, Reports, Laboratory Projects
PI 10: Number of virtual classrooms created and operationalized		Dept. Head & Faculty	5	53.33%	8	5.0	4.0	5.0	4.67	Physics 13 (lec), Physics 13 (lab), Phys 130 (lec), Phys 130 (lab), Phys32n (lec), Phys 32n (lab), Phys 10 (lec), Phys 10 (lab), PhSc111n (lec), PhSc111n (lab), Phys 31 (lec), Phys 31 (lab), Bphys11 (lec), Bphys 11 (lab), ScTS 11a
PI 11: Additional Outputs		Dept. Head & Faculty								
Department policy for timely submission of IM related documents (i.e., syllabus, TOS, etc.)			1	200.00%	2	5.0	5.0	5.0	5.00	Memos on the timely submission of syllabi: MC No. 03, s. 2022 and MC No. 15, s. 2022; DPhys Minutes of the Meeting
Number of OBE course syllabi prepared and approved for use		All faculty	6	50.00%	8	5.0	5.0	5.0	5.00	Physics 13 (lec and lab), Phys 130 (lec and lab), Phys32n (lec and lab), Phys10 (lec and lab), PhSc111n (lec and lab), Phys 31 (lec and lab), Bphys11 (lec and lab), ScTS 11a (lec)
No. of TOS prepared and approved		All faculty	6	100.00%	16	5.0	5.0	4.0	4.67	Physics 13 (lec and lab), Phys 130 (lec and lab), Phys32n (lec and lab), Phys10 (lec and lab), PhSc111n (lec and lab), Phys 31 (lec and lab), Bphys11 (lec and lab), ScTS 11a (lec)
Scholarship (VSU Financial Assistance) for BSAP students		Dept. Head & Faculty	0		1	5.0	5.0	5.0	5.00	Scholarship Contract Signing for BSAP students


	No. of technical/ expert services: As a Resource Speaker		Dept. Head & Faculty	0	#DIV/0!	7	5.0	5.0	5.0	5.00	1.) Trends in Soft Matter Research and Applications 2.)Orientation-Seminar on Outcomes-Based Education (OBE) Course Syllabus 3.)Physics App. & Teaching Technologies 4.) Microrheology & Microfluidics 5.) White Noise Analysis & its Applications 6.)Introduction to Metrology & Verification of Common laboratory; 7) 2nd USC-TJMSAT Joint Symposium on Food Hydrocolloids and Soft Matter Instruments
	No. of technical/ expert services: As a convenor/ organizer		Dept. Head & Faculty	0		6	5.0	5.0	5.0	5.00	1.) Trends in Soft Matter Research and Applications 2.)Orientation-Seminar on Outcomes-Based Education (OBE) Course Syllabus 3.)Physics App. & Teaching Technologies 4.) Microrheology & Microfluidics 5.) White Noise Analysis & its Applications 6.)Introduction to Metrology & Verification of Common laboratory Instruments
MFO 3	RESEARCH SERVICES (10%)										
	PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *		Dept. Head & Faculty	0		0					
	PI 2. Number of research outputs completed within the year *		Dept. Head & Faculty	0		0					
	PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *		Dept. Head & Faculty	0		0					
	<i>In refereed int'l journals</i>			1	0.00%	0	4.0	3.0	3.0	3.33	In progress
	<i>In refereed nat'l/regional journals</i>			0		0					
	PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences *		Dept. Head & Faculty								

	In int'l fora/conferences			0		0					
	In nat'l/regional fora/conferences			0		0					
	PI 5. Percent of research proposals approved *		Dept. Head & Faculty	50%		33%	5.0	5.0	5.0		1. Adopting to the New Normal in Education: A Curriculum Modification Design Using Blended Learning Model; 2. Establishment of the Intellectual Property and Technology Business Management (IP-TBM) Operations in Visayas State University
					66.67%					5.00	
	PI 6. Additional outputs*		Dept. Head & Faculty								
	No. of research proposals submitted		Dept. Head & Faculty	2	100.00%	2	5.0	5.0	5.0	5.00	
	No. of research-related awards (research conducted by faculty or student w/ faculty)			0		0					
	No. of linkages as a result of research activities			0		1	5.0	5.0	5.0	5.00	Memorandum of Understanding with University of San Carlos
	No. of approved projects		Dept. Head & Faculty	0		4	5.0	5.0	5.0	5.00	1. Microrheological Characterization of Selected Plant Oils; 2. Investigating the relationship of GMSL and ENSO using white noise analysis; 3. Adopting to the New Normal in Education: A Curriculum Modification Design Using Blended Learning Model; 4. Establishment of the Intellectual Property and Technology Business Management (IP-TBM) Operations in Visayas State University
MFO 4	EXTENSION SERVICES (10%)										
	PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities *		Dept. Head & Faculty	0		0					
	PI 2. Number of trainees weighted by the length of training *		Dept. Head & Faculty	0		0					
	PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs *		Dept. Head & Faculty	0		0					

PI 3: Number of seminars/trainings/ conventions/workshops coordinated for entire university *		Dept. Head & Faculty	0		6	5.0	5.0	5.0	5.00	1.) Trends in Soft Matter Research and Applications 2.)Orientation-Seminar on Outcomes-Based Education (OBE) Course Syllabus 3.)Physics App. & Teaching Technologies 4.) Microrheology & Microfluidics 5.) White Noise Analysis & its Applications 6.)Introduction to Metrology & Verification of Common laboratory Instruments
PI 4: Number of seminars/trainings/ conventions/workshops coordinated outside of the university *		Dept. Head & Faculty	0		2	5.0	5.0	5.0	5.00	1. Trends in Soft Matter Research and Applications; 2. White Noise Analysis & its Applications
PI 5: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated *		Dept. Head & Faculty			100%	5.0	5.0	5.0	5.00	
PI6 : Number of in-house seminars/trainings/ workshops/reviews conducted *		Dept. Head & Faculty	2	300.00%	6	5.0	5.0	5.0	5.00	1.) Trends in Soft Matter Research and Applications 2.)Orientation-Seminar on Outcomes-Based Education (OBE) Course Syllabus 3.)Physics App. & Teaching Technologies 4.) Microrheology & Microfluidics 5.) White Noise Analysis & its Applications 6.)Introduction to Metrology & Verification of Common laboratory Instruments
PI 7 : Additional outputs *		Dept. Head & Faculty								
Number of faculty/staff awards/honors received related to operations support			0		0					

	OVPI MFO 4. Program and Institutional Accreditation Services										
	PI 8. Compliance to all requirements thru the established/adequate implementation, maintenance and improvement of the QMS of the core processes of the College/department under ISO 9001:2015*		Dept. Head & Faculty	All requirements are complied	100.00%	All requirements are complied					
MFO 6	General Admin. & Support Services (GASS)										
	PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*		Dept. Head & Clerk	On time submission of PPMPs	100.00%	On-time submission of PPMP's	5.0	4.0	4.0	4.33	
	PI 2. Zero percent complaint from clients served		Dept. Head, faculty & staff	0% complaint	0.00%	0% complaint					
	PI 3. Number of coaching sessions among faculty & staff**		Dept. Head, faculty & staff	3	133.33%	4	5.0	4.0	5.0	4.67	1. Orientation-Seminar on Outcomes-Based Education (OBE) Course Syllabus; 2. Physics App. & Teaching Technologies; 3. Micro rheology & Microfluidics; 4. Introduction to Metrology & Verification of Common laboratory
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**		Dept. Head	2	900.00%	18	5.0	5.0	4.0	4.67	Class Observation (2) Virtual Classroom Evaluation: 1st Sem 21-22 (8) 2nd Sem 21-22 (8)
	PI 5. Number of monthly/special faculty & staff meetings conducted**		Dept. Head	12	83.33%	10	5.0	5.0	5.0	5.00	Regular and Emergency Meetings
	PI 6. Response to NCs and CARS issuances		Dept. Head, faculty & staff			1	5.0	5.0	5.0	5.00	
	Percentage of NCs received and acted		Dept. Head	0%							
	Percentage of CARs received and acted		Dept. Head	0%	100.00%	All requirements are complied	5.0	5.0	5.0	5.00	Submission of grades
	PI 7: Additional Outputs		Dept. Head, faculty & staff								
	Number of Best practices/new initiatives in academic units' management replicated/benchmarked by other depts/agencies *		Dept. Head, faculty & staff	0							


	No. of request/recommendation/invitation letters submitted		Dept. Head	0		50	5.0	5.0	5.0	5.00	Letters submitted to the following: OP, OVPA, OVPAF, OVPREI, OVPRRGAS, Registrar's Office, and other VSU offices
	No. of job request submitted		Dept. Head, faculty & staff	0		7	5.0	5.0	5.0	5.00	Job Requests submitted to PPO
Average							5	4.8	4.64	4.8	
Total Over-all Rating									14.303		
Average Rating									4.768		
Adjectival Rating									Outstanding		

Received by: 
TONI MARC L. DARGANTES

Calibrated by: 
DANIEL LESLIE S. TAN

Planning Office
Date: 7/15/2022

Chairman, PMT
Date: JUL 22 2022

Approved: 
EDGARDO E. TULIN
President
Date: 7/16/22

- * To indicate in the remarks column the details of the targeted outputs for easy review and calibration.
- ** No percentage weight for ranking purposes since these are activities only expected to be performed at the department level