

Visayas State University
INSTRUCTION

Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)



I, **BEATRIZ S. BELONIAS**, Vice President for Instruction, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December 2019.


EDGARDO E. TULIN
President


BEATRIZ S. BELONIAS

VP for Instruction

Date: _____

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target	Actual Accomplishment	Rating			
						Quality	Efficiency	Timeliness	Average
UMFO 1: Advanced Education Services									
OVPI MFO 1. Graduate Degree Program Management Services									
	PI 1: Number of graduate degree specializations offered and monitored	OVPI, OGS, College, Department	43	43	4	5	5	4.67	
	PI 2: Total FTE monitored	OVPI, OGS, College, Department	10	35.25	5	5	5	5.00	
	PI 3: Percentage increase in number of graduate students enrolled	OVPI, OGS, Department, Registrar	15%	28.78%	5	5	5	5.00	
	PI 4: Percentage increase in number of students who graduated within prescribed period	OVPI, OGS, Department, Registrar	18%	20.00%	5	5	5	5.00	
	PI 5: Number of graduate degree program evaluated and monitored	OVPI, OGS, Department	2	3	5	5	5	5.00	
OVPI MFO 2. Graduate Student Management Services									
	PI 1: Number of graduate students awarded with scholarship/ assistantship	OVPI, OGS, OPO, Department	60	120	5	5	5	5.00	
	PI 2: Percentage of graduate students awarded with scholarship/ assistantship who graduated within prescribed period	OVPI, OGS, OPO, Department, Registrar	75%	85%	5	5	5	5.00	
	PI 3: Number of graduate students awarded with honors/distinction	OVPI, OGS, OPO, Department, Registrar	28	35	5	5	5	5.00	
UMFO 2. Higher Education Services									
OVPI MFO 1. Curriculum Program Management Services									
	PI 1: Total FTE monitored	OVPI, Department	150	670.23	5	5	5	5.00	

PI 2: Number of new undergraduate curricular program compliant to CMO, approved and offered	OVPI, Department, Univ. Curriculum Committee	1	0	3	4	4	3.67
PI 3: Number of existing curriculum proposal subjected to evaluation and compliant to CMO	OVPI, Department, University Curriculum Committee	1		5	5	5	5.00
<i>Number of curriculum programs subjected to regional evaluation</i>			1				
<i>Number of curriculum programs applying for Certificate of Program Compliance (COPC)</i>			2				
PI 4: Percent increase in number of undergraduate students enrolled	OVPI, Registrar, College, Department	1.75%	12%	5	5	5	5.00
PI 5: Percentage increase in the number of undergraduate students who graduated within prescribed period	OVPI, Registrar, College, Department	15%	16.00%	5	5	5	5.00
PI 6: Percentage passing of students in licensure board examination	OVPI, Department, Registrar, URC	60%	100.00%	5	5	5	5.00
OVPI MFO 2. Student Management Services							
PI 1: Percentage increase of students enrolled in different degree programs	OVPI, Department, Registrar	9%	12.68%	3	5	5	4.33
PI 2: Number of students awarded with scholarship/fellowship/grants/assistantships	OVPI, Department, Registrar, USSO, Units	225	480	5	5	5	5.00
PI 4: Number of students availing of dormitory facilities	OVPI, USSO	1800	1770	3	5	5	4.33
PI 5: Number of undergraduate students awarded with honors/distinction	OVPI, Department, Registrar, USSO	325	398	5	5	5	5.00
UMFO 5. Support to Operations (STO)							
OVPI MFO 1. Faculty Development Services							
PI 1: Number of faculty pursuing advanced degree programs (PhD) facilitated, monitored and assisted	OVPI, ODAHRD, SFAC, Department	7	36 (CHED); 9 (dost)	5	5	5	5.00
PI 1.1: Number of faculty pursuing advanced research degree programs (MS) facilitated, monitored and assisted		20	57 (CHED); 70 (dost)	5	5	5	5.00
PI 1.2: Number of faculty who finished advanced degree programs on time		15	16	5	5	5	5.00
PI 2: Number of faculty availing of scholarships		75	112	5	5	5	5.00
PI 3: Number of faculty sent for trainings, seminars, conferences		75	120	5	5	5	5.00
OVPI MFO 2. Faculty Recruitment/Hiring Services							
PI 1: Number of faculty recruited/hired aligned with ISO standards	OVPI, ODAHRD, APB, Department	7	31	5	5	5	5.00
OVPI MFO 3. Faculty Evaluation Services							
PI 1: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	OVPI, Department, admin staff	82%	100%	5	5	5	5.00
OVPI MFO 4. Admission & Registration Services							
PI 1: Number of graduating junior high school (K10) students promoted to SHS	OVPI, USSO, Registrar's Office, SHS	155	150	3	5	5	4.33
PI 2: Number of students enrolled and validated within scheduled regular registration period	OVPI, USSO, Registrar's Office	2550	6517	5	5	5	5.00
OVPI MFO 5. Guidance and Counseling & Support to Students Services							

PI 1: Number of guidance activities conducted	OVPI, USSO	2	3	5	5	5	5.00
PI 2: Percentage of students who have availed of guidance and counseling services	OVPI, USSO	88%	100%	5	5	5	5.00
PI 3: Number of students awarded scholarship and grants	OVPI, USSO	210	485	5	5	5	5.00
PI 4: Number of best practices on students services implemented	OVPI, USSO	4	5	5	5	5	5.00
OVPI MFO 6. Library Services							
PI 1: Percentage increase in the number of resources acquired and made available to students, faculty, staff and researchers	OVPI, Univ Lib	96%	99%	5	5	5	5.00
PI 2: Percentage increase in the number of students, faculty, staff and researchers availing	OVPI, Univ Lib	96%	100%	5	5	5	5.00
PI 3: Number of best Library practices introduced which increase demand to avail of Library services	OVPI, Univ Lib	6	8	5	5	5	5.00
OVPI MFO 7. Distance Education Services							
PI 1: Number of distance education curricular programs implemented	OVPI, OGS, OPO, Registrar, Department	4	5	5	5	5	5.00
PI 2: Percentage increase in the number of extramural students enrolled	OVPI, OGS, OPO, Registrar, Department	1%	27.00%	5	5	5	5.00
PI 3: Number of extramural students graduated within the prescribed period	OVPI, OGS, OPO, Registrar, Department	1	1	4	5	5	4.67
OVPI MFO 8. Program and Institutional Accreditation Services							
PI 1: Number of degree program specializations which passed accreditation/evaluation of at least Level 1	OVPI, QAC, Department	5	6	5	5	5	5.00
PI 3: Number of degree programs compliant with CHED	OVPI, QAC, College, Department	15	31	5	5	5	5.00
OVPI MFO 9. Development Broadcasting & Communication Services							
PI 1: Number of technical services rendered	OVPI, DYDC	80	125	5	5	5	5.00
PI 2: Number of radio programs developed and aired	OVPI, DYDC	128	160	5	5	5	5.00
PI 3: Number of guests invited and interviewed on air	OVPI, DYDC	30	28	5	5	5	5.00
PI 4: Number of beneficiaries/clientele served	OVPI, DYDC	120	135	5	5	5	5.00
PI 5: Number of queries served on time	OVPI, DYDC	125	793	5	5	5	5.00
PI 6: Number of student interns supervised	OVPI, DYDC	10	12	5	5	5	5.00
OVPI MFO 1. Administrative and Facilitative Services							
PI 1: Number of colleges, departments & support units supervised, monitored &	OVPI, College, Department	45	45	4	5	5	4.67
PI 2: Number of management meetings conducted	OVPI, College, Department	40	45	5	5	5	5.00
PI 3: Number of documents acted	OVPI, College, Department	1250	5150	5	5	5	5.00
PI 2: Number of university committees/ boards/council chaired & coordinated	OVPI, College, Department	6	6	5	5	5	5.00
PI 3: Number of personnel policies reviewed and endorsed to UADCO & approved by BOR	OVPI, ODAHRD, PRPEO, College, Department	1	3	5	5	5	5.00

PI 4: Number of academic related policies reviewed and endorsed to UADCO & approved by BOR	OVPI, College, Department	1	5	5	5	5	5.00
PI 5: Number of frontline academic services monitored and ensured to be customer friendly & efficient and citizens charter posted conspicuously	OVPI, College, Department, Units	13	13	5	5	5	5.00
PI 7: Percentage of newly hired faculty oriented with university policies and procedures	OVPI, ODAHRD, PRPEO	90%	100%	5	5	5	5.00
PI 8: Percentage of faculty evaluated by their students	OVPI, PRPEO, Department, Admin Staff	90%	100%	5	5	5	5.00
PI 9: Percentage implementation of SPMS & PBB	PMT	92%	99%	5	5	5	5.00
OVPI MFO 2. Frontline Services							
PI 1: Efficient and customer-friendly frontline service	Zero percent of complaints not acted	0	Minor complaints	5	5	5	5.00
Best Practices	All offices under OVPI						
A. Submitted the following proposals for BOR approval							
1. Increasing hourly rates of part-time instructors				5	5	5	5.00
2. Giving overload pay for teaching overload				5	5	5	5.00
3. Increasing the stipend of faculty fellowship grantees				5	5	5	5.00
4. Reducing the probationary period from 2 years to 6 months after issuance of permanent status				5	5	5	5.00
5. Guidelines for granting of postdoctoral leave				5	5	5	5.00
6. Granting of CTO for overtime services of faculty rendered during accreditation and other QA activities				5	5	5	5.00
7. Granting of monthly stipend to dance troupe, choir and varsity athletes				5	5	5	5.00
8. Recommended <u>1</u> faculty for sabbatical leave				5	5	5	5.00
B. Established more than 50 quality procedures under Instruction using ISO format				5	5	5	5.00
Total Over-all Rating				314.00	324.00	324.00	320.67
Average Rating				4.83	4.98	4.98	4.93
Adjectival Rating				Outstanding			

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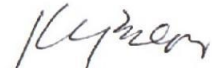
Calibrated by:

Recommending Approval:

Approved:


DILBERTO O. FERRAREN
VP-Planning


REMBERTO A. PATINDOL
Chairman, PMT


BEATRIZ S. BELONIAS, Ph.D.
Vice Pres. for Instruction


EDGARDO E. TULIN, Ph.D.
President

Date: _____

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