


OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, EDITHA G. CAGASAN, Head of the University Review Center commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June, 2020.

EDITHA G. CAGASAN

Head of Unit

Approved:


ARGINA M. POMIDA
Dean/Director

MFOs/PAPs	Success Indicators	Targets	Actual Accomplishment	Unit/Persons Responsible	Rating				Remarks
					Q ¹	E ²	T ³	A ⁴	
UMFO 6: General Administration and Support Services									
	PI 1. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	1	1	Head/URC Staff	4	5	4	4.33	
	PI 2. Zero percent complaint from clients served	zero % complaint	zero % complaint	Head/URC Staff	5	5	5	5	
	PI 3. Number of coaching sessions among staff	1	2	Head	5	5	4	4.67	
	PI 4. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets	1	2	Head	4	4	5	4.33	
	PI 5. Number of monthly/special faculty & staff meetings conducted	1	2	Head	4	5	5	4.67	
	PI 6: Additional Outputs.								

	Facilitate in oath taking ceremony for Agriculturists	1	1	Head & All Staff	5	5	5	5	
Total Over-all Rating	28								
Average Rating	4.67								
Adjectival Rating	Outstanding								

Received by:



Planning Office

Date: _____

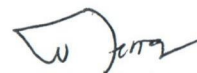
Calibrated by:



REMBERTO A. PATINDOL
Chairman, PMT

Date: _____

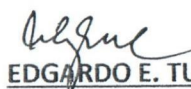
Recommending Approval:



DILBERTO O. FERRAREN
Vice President

Date: _____

Approved by:



EDGARDO E. TULIN
President

Date: _____

1 – Quality

2 – Efficiency

3 – Timeliness

4 - Average