



Center for Continuing Education
OVPPRGAS
VISAYAS STATE UNIVERSITY



I, ANGELICA P. BALDOS, Director of the CENTER FOR CONTINUING EDUCATION, commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July - December 2021.

Angelica P. Baldos
ANGELICA P. BALDOS

Date: Dec. 22, 2021

DILBERTO O. FERRAREN

Vice Pres. for Planning, Res. Generation and Aux. Services

Date: 23 Dec 2021

RDE Commitments***

<i>Personnel</i>	<i>Number (1)</i>	<i>Min. FTE (2)</i>		<i>Research</i>	<i>Publication</i>	<i>Extension</i>
Director (CCE), Head (URS), Head (CPDE)	1	18.00	18.00	0.00	1.00	0.00
Admin Staff Members, CCE	1	NA	NA	NA	NA	NA
Admin Staff Members, URS	1	NA	NA	NA	NA	NA
Admin Staff Members, CPDE	1	NA	NA	NA	NA	NA
TOTAL:	4	18.00	18.00	0.00	1.00	0.00

Rating Equivalents:
5 - Outstanding
4 - Very Satisfactory
3 - Satisfactory
2 - Fair
1 - Poor

Note:

* On vacation-sick-leave status. Ratio of Instruction and RDE commitments should be determined based on FTE of 18 units

** On Teacher's Leave status. Minimum FTE required is 18 units

*** Professors and Associate Professors are required to commit RDE outputs (Please Performance Indicators under Research (UMFO 3) and extension (UMFO 4)

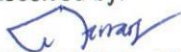
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**MFO 1.
Administrative
and Support
Services
Management**

PI 1.1	Percentage of complaints from clients served	Director, Unit Heads, Staff	100%	100%	zero - percent complaint	5.0	5.0	5.0	5.0	
	<i>Percentage of reviewees assisted in PRC - related applications</i>	Director, Unit Heads, Staff	100%	100%	100% All reviewees assisted	5.0	5.0	5.0	5.0	
	<i>Percentage of faculty and staff who attended CPD trainings and assisted with PRC license renewal</i>	Director, Unit Heads, Staff	100%	100%	100% All participants assisted	5.0	5.0	5.0	5.0	
PI 2. Effectively acted Administrative/financial documents										
PI 2.1	Number of official documents timely and effectively acted upon	Director, Unit Heads, Staff	30	1,336.67% (401/30)		5.0	5.0	5.0	5.0	Communications/requests, planning Documents (SWOT, ROAM, OTP, WFP, PPMP, OPCR, IPCR, other documents like manuals), applications, personnel documents (DTR, renewal contracts, etc), all documents related to function of and acted upon by units
PI 2.2	Number of quality procedure prepared/revised	Director, Unit Heads, Staff	Actual output	NA		NA	NA	NA	NA	Accomplished in Jan-Jun period
PI 2.3	Number of administrative & management meetings conducted	Director, Unit Heads, Staff	12	91.6% (6/12)		5.0	5.0	4.0	4.67	Meetings with staff, with other units who have business with CCE.
	Average Rating									
OVPPRGEA MFO 2. Planning, Management, and Monitoring Services										
PI 2. Efficient Planning and Monitoring Services										
PI 2.1	Number of programs/ <u>activities</u> /projects (PAPs) planned	Director, Unit Heads, Staff								
	<i>Number of programs designed to improve performance of graduates in licensure examination</i>	Director, Unit Heads, Staff	1	NA		NA	NA	NA	NA	Accomplished in Jan-Jun period

OVPPRGEA MFO 5. Other Functions	PI 1. Number of programs coordinated in preparation for harmonized offering of review classes	Director, Unit Heads, Staff	1	NA		NA	NA	NA	NA	Accomplished in Jan-Jun period
	PI 2. Number of professional development training/workshop coordinated	Director, Unit Heads, Staff	1	NA		NA	NA	NA	NA	Accomplished in Jan-Jun period
	Average Rating									
Total Over-all Rating								64.34		
Average Rating								4.95		
Adjectival Rating								Outstanding		

Received by:



DILBERTO O. FERRAREN

Planning Office

Date: 07 Jan 2022

Calibrated by:

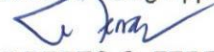


DANIEL LESLIE S. TAN

Chairman, PMT

Date: 5 Jan 22

Recommending Approval:




DILBERTO O. FERRAREN

Vice Pres. for Planning, Res. Generation and Aux. Services

Date: 23 Dec 2021

Approved:



EDGARDO E. TULIN

President

Date: 1/6/22

- * The College target should be equal to the consolidated target of the departments under the College.
- ** To indicate in the remarks column the details of the targetted outputs for easy review and calibration.
- *** No percentage weight for ranking purposes since the Office of the Dean is automatically attached to the highest ranking department under him.