2/18 mas

## Visayas State University INSTRUCTION

Visca, Baybay City, Leyte

## OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

accordance with the indicated measures for the period January to June, 2017. I, ROSARIO P. ABELA, Head of the VSU LABORATORY HIGH SCHOOL, commits to deliver and agree to be rated on the attainment of the following targets in

ROSARIO P. ABELA Head of Unit Date:

Student Advising and Consultation Services	PI 5: Number of undergraduate students awarded with honors/distinction	PI 2: Number of students awarded with scholarship/fellowship/grants/assistantships	OVPI MFO 2. Student Management Services		PI 5: Percentage in the number of undergraduate students who graduated within prescribed period	PI 1: Total FTE monitored	OVPI MFO 1. Curriculum Program Management Services	UMFO 2. Higher Education Services	MFO Descrip-tion	
rvices:	nts awarded with	th scholarship/fellowship/grants	Services		dergraduate students who		Management Services		Success/Performance Indicator (PI)	
	VSULHS Honors & Awards committee	VSULHS Guidance, USSO & Other Schools / DepEd			All VSULHS faculty	TOTAL FTE			Units/Persons Responsible	
	35 (30% of graduating class)	116			100%	250.75			Target	
	.73 (63% of graduating class)	116			100%	1425.95			Actual Accom- plishment	
	ζī	Ch .			Oī.	O			Quality	
	C)				O1	ڻ.			Efficiency	
	Oi	CT			5	5			Timeliness	Rating
	5.00	5.00		The second secon	5.00	5.00			Average	
	35 honor students	DepEd voucher for senior high school			116 grade 10 students who will complete JHS on time	1 VSL, 9 TL			Remark	

	and the second s	And the second s	The state of the s		Transporter Street	T. C. C. C.	The state of the s	
Number of organizations advised	VSULHS Faculty							SBO, CAT, English Club,
								& Science Club, FFP, FAHP,
		19	19	O1	O1	5	5.00	Filipino club, Organization by
		i	i	1		1		grade level and by class
								section of Grade 7, 8, 9, & 10
				•				classes and Tiller (HS
Number of student-related activities assisted	VSULHS Faculty							SBO Valentine's Day, Jr High
								Promotion, Parents
								Consultation, CAT Turnover
		8	10	5	5	(J)	5.00	Presentation, JS Prom, Sci-fair
								local, POSTE, & national,
								Archery training, Coaching
UMFO 5. Support to Operations (STO)								CONTROL TYPE AND
Number of Practice Teachers mentored and evaluated	College of Education, VSULHS Faculty	2	0	C)	Sī	Oi	5.00	two practice teachers were mentored from AugNov. 2016
Number of field study students assisted	College of Education, VSULHS Faculty	110	261	5	Ch	5	5.00	
	at a financial and a second and							
Other Services: Other services provided (e.g. bands, CAT officers) to	VSULHS faculty, students, CAT				,			CME anniversary, AnSci Anniv,
	officers, Band & Lyre corps members	ω	C)1	· O	Oi	O	5.00	Baybay tribute to EVRAA winners and players,
	And the second second with the second							Commencement exercise,
OVPI MFO 1. Faculty Development Services			The second section is a second				The same of the sa	
PI 1: Number of faculty pursuing advanced research degree	OVPI, ODAHRD,							7 currently on study leave for
programs (PhU) facilitated, monitored and assisted	orac, Depaintent							Ms Desades, Ms Sugano, Mr.
			4	л	ת	ת	3	Lambert, Mr. Tejara, Mr. Mamolo).
				(	(	(		
OVPI MFO 3. Faculty Evaluation Services								
PI 1: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated	OVPI, Department, admin staff	80%	. 95%	ΟΊ	Cī	On	5.00	one out of twenty-one faculty did not get a VS rating.
					The second secon			
UMFO 6. General Administration and Support Services (GASS)							The state of the s	

OVPI MFO 1. Administrative and Facilitative Services	acilitative Services								
PI 1: Number of colleges, departments & support units supervised monitored & coordinated	& support units supervised,	Principal	ω	w	Sī .	51	Ø1	5.00	Com. Arts, MathSci, & TLE sections
PI 2: Number of management meetings conducted	s conducted	Principal							Meetings scheduled on February for the CAT turn-over, 4th quarter exam and 1st HS Promotion; March for the
			ω	<b>U</b> n	O1		O	5.00	Promotion; on twice in May for the scheduling and other matters; June for the overall meeting before class start and orientation to the new teachers
PI 3: Number of documents signed and approved	d approved	Department	10	35	Oi	۲.	5	5.00	Class Cards, Hortors Certificates, Certificate of Good Moral Form 137, etc.
PI 2: Number of university committees/ boards/council chaired & coordinated	/ boards/council chaired &	OVPI, College, Department	_	w	رى د	5	Oi .	5.00	VSU graduation, VSU student handbook, investigation
PI 5: Number of frontline academic services monitored and ensured to be customer friendly & efficient and citizens charter posted conspicuously	rvices monitored and ensured to zens charter posted	OVPI, College, Department, Units	_	22	σ <sub>1</sub>	O1	σı	5,00	Administrative Staff (Office), Nursery & Farm maintenance personnel for laboratory and research purposes of students
PI 6: Percentage of new faculty recruited/hired using procedures aligned with ISO standards	ed/hired using procedures	OVPI, ODAHRD, PRPEO, APB, College, Department	90%	100%	Οī	Ø	S)	5.00	1 Regular and 6 Part-time instructors
OVPI MFO 2. Frontline Services	тания инизаваты объемплация каке инятерательный денный денный денный денный денный подвет подветственный выполн	es d'Arrive au an about appe, l'en exemple s'experience par année de character au année de character de charact	Agen and an extensive of the employed proper processes and the consistence of the constituents of the cons					September menten enten net en enter tempe (men et en en enter tempe (men et en	об от де се до насе предоставления от от в без пред отде и по деле выде фез от от всегие се под от де повета в Т
PI 1. Efficient and customer-friendly frontline service	ontline service	Zero percent complaint from clients served	100% no	100% no complaint	5.0	5.0	5.0	5.00	
Best practices/new initiatives									
TOTAL Overal Rating								95.00	
AVERAGE					0.00	0.00	0.00	5.00	

Planning Office

Received by:

Calibrated by:

REMBERTO A. PATINDOL, Ph.D. Chairman

Recommending Approval:

BEATRIZ 6. BELOWIAS, Ph.D.

VP for Instruction

Received by:

EDGARDO E. TULIN, Ph.D.