

Visayas State University
INSTRUCTION

Visca, Baybay City, Leyte

OFFICE PERFORMANCE COMMITMENT & REVIEW (OPCR)

I, BERTA C. RATILLA, Head of the Department of Agronomy commits to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period January to June, 2017.


BERTA C. RATILLA
Head, DA

Date: _____


REMBERTO A. PATINDOL
Chairman, PMT

Approved: _____

Dean, College of Agriculture & Food Science


VICTOR B. ASIO

Date: _____


EDGARDO E. TULIN
President

MFO No.	MFO Description	Success/Performance Indicator (PI)	Units/Persons Responsible	Target (Jan-June 2017)	Actual Accomplishment	Rating				Remark
						Quality	Efficiency	Timeliness	Average	
OVPI MFO 1. Graduate Degree Program Management Services										
	PI 1: Number of graduate degree specializations offered and		DA Faculty	1	2	5	5	5	5.00	
	PI 2: Total FTE monitored		DA Faculty	7	13.6	5	5	5	5.00	
	PI 3: Percentage increase in number of graduate students		DA Faculty	25%	43%	4.9	5	5	4.97	
	PI 4: Percentage increase in number of students who graduated within prescribed period		DA Faculty	50%	100%	5	5	5	5.00	
	PI 5: Number of graduate programs proposed and submitted for evaluation		DA Faculty	1	1	5	4.9	4.9	4.93	

OVPI MFO 2. Graduate Student Management Services									
PI 1: Number of graduate students awarded with scholarship/ assistantship	DA Faculty	2	10	5	5	5	5	5.00	
PI 2: Percentage of graduate students awarded with scholarship/assistantship who graduated within prescribed	DA Faculty	40%	100%	5	5	5	5	5.00	
PI 3: Number of graduate students awarded with honors/distinction	DA Faculty	1	2	5	4.9	4.9	4.9	4.93	

UMFO 2. Higher Education Services

OVPI MFO 1. Curriculum Program Management Services									
PI 1: Total FTE monitored	DA Faculty	140	164.3	5	5	5	5	5.00	
PI 2: Number of new undergraduate curricular program compliant to CMO, approved and offered	DA Faculty	1	1	4.9	4.9	4.8	4.87		
PI 3: Percentage increase in number of undergraduate students enrolled	DA Faculty	15%	20%	4.9	4.89	4.9	4.90		
PI 4: Percentage increase in the number of undergraduate students who graduated within prescribed period	DA Faculty	40%	58%	4.9	4.9	4.9	4.90		

OVPI MFO 2. Student Management Services									
PI 1: Percentage increase of students enrolled in degree program	DA Faculty	15	20%	4.9	4.9	4.9	4.90		
PI 2: Number of students awarded with scholarship/fellowship/grants /assistantships	DA Faculty	2	4	5	5	5	5.00		
PI 3: Number of graduates gainfully employed in jobs related to their undergraduate programs	DA Faculty	4	7	5	5	5	5.00		
UMFO 3.									
Research Services									
P11. Number of published papers in internationally indexed journals									
In refereed intl journals	DA Faculty	2	3	5	5	5	5.00		
In refereed natl journals	DA Faculty								
In institutional journals	DA Faculty	1	1	5	5	4.9	4.97		

PI 7. Amount of extension money generated from external funding (Thousand PHP)	DA Faculty	100,000	115,000	5	4.9	4.9	4.93	
PI 8. Amount of extension money generated from institutional funding (Thousand PHP)	DA Faculty						0.00	
PI 9. Additional outputs	DA Faculty						0.00	
PI 10. No. of extension-related awards (extrn. conducted by faculty or student & faculty)	DA Faculty						0.00	

OVPI MFO 7. Distance Education Services								
PI 1: Number of distance education curricular programs implemented	DA Faculty	1	1	5	5	4.9	4.97	
PI 2: Percentage increase in the number of extramural students enrolled	DA Faculty	20%	50%	5	5	4.9	4.97	

OVPI MFO 8. Program and Institutional Accreditation Services								
PI 1: Number of degree programs which passed accreditation/evaluation at least Level 1	DA Faculty	1	1	5	5	5	5.00	
PI 3: Degree program compliant with CHED	DA Faculty	1	1	5	5	5	5.00	
PI 4: Readiness to SUC levelling by CHED & DBM	DA Faculty							

UMFO 6. General Administration and Support Services (GASS)								
OVPI MFO 1. Administrative and Facilitative Services								

PI 1: Number of colleges, departments & support units supervised, monitored & coordinated	DA Faculty							
PI 2: Number of frontline academic services monitored & coordinated	DA Faculty							
PI 3: Number of new faculty requested to be hired using standard procedures of the university	Recommended for approval to Univ president	2	3	5	5	5	5.00	

	PI 4: Number of faculty recommended for graduate studies	Recommended for approval to Univ president	1	2	5	5	5	5.00	
	PI 5: Number of management meetings conducted	DA Faculty	4	6	5	4.9	4.98	4.96	
	PI 6: Number of documents signed and approved/month	DA Faculty	15	20	5	5	4.9	4.97	
	PI 7: Number of university committees/ boards/council chaired & coordinated	DA Faculty							
	PI 8: Number of personnel policies reviewed and endorsed to UADCO & approved by BOR	DA Faculty							
	PI 9: Number of academic related policies reviewed and	DA Faculty							
	PI 10: Number of frontline academic services monitored and ensured to be customer friendly & efficient and citizens charter	DA Faculty	1	1	5	5	5	5.00	
OVPI MFO 2. Frontline Services									
	PI 1: Efficient and customer-friendly frontline service	DA Support Staff	Zero percent complaint from clients served		5.0	5.0	5.0	5.00	
	Best practices/new initiatives								
	Total Over-all Rating				184.50	184.19	183.58	184.09	
	Average Rating				4.99	4.98	4.96	4.98	
	Adjectival Rating								
									Outstanding


Received by:

Calibrated by:


Recommending Approval:

Approved:

DANIEL M. TUPTUD, JR.
Planning Officer
Date: _____


REMBERTO A. PATINDOL
Chairman, PMT
Date: _____

BEATRIZ S. BELONIAS
Vice President, Instruction
Date: _____


EDGARDO E. TULIN
President
Date: _____