


OFFICE PERFORMANCE COMMITMENT & REVIEW FORM (OPCR)

I, **CHRISTINA A. GABRILLO**, HEAD of the **DEPARTMENT OF DEVELOPMENT COMMUNICATION** commit to deliver and agreed to be rated on the attainment of the following **ACCOMPLISHMENTS** in accordance with the indicated measures for the period **JANUARY TO JUNE 2023**.

Prepared by:


CHRISTINA A. GABRILLO
Department Head
Date: 13 July 2023

Approved:


VICTOR B. ASIO
College Dean
Date: 13 July 2023



MFO No.	Description of MFO's/PAPs	Success/ Performance Indicators (PI)	Units/Persons Responsible	Department Target	Actual Accomplishments		Rating				REMARKS (Details of Targetted Outputs Indicators with)	%
					% Accomplishments	Details of Accomplishments	Quality	Efficiency	Timeliness	Average		Weight
UMFO 1. ADVANCED EDUCATION SERVICES												
OVPA MFO 2. Graduate Student Management Services												
ADVANCED EDUCATION SERVICES (20%)												
OVPI MFO 1. Graduate Degree Program Management Services												
1	PI 1. Percentage of graduate school faculty engaged in research work applied in any of the following:											
	a.	pursuing advanced research degree program (Ph.D) *	DDC Graduate Faculty	1.00	100%	1.00	5	5	5	5.00	JNAS	2%
	b.	actively pursuing in the last three (3) years (investigative research, basic and applied scientific research, policy research social science research)	DDC Head & Graduate Faculty	2	250%	5.00	5	5	5	5.00	All graduate faculty of DDC are involved in research both as leaders of funded projects, professors & adviser/GAC members	2%

	c.	producing technologies for commercialization or livelihood improvement	DDC Head & Graduate Faculty	NONE								
	d.	whose research resulted in an extension program	DDC Head & Graduate Faculty	1	100%	1.00	5	5	5	5.00	<i>Strengthening RDE Capability</i>	2%
OVPI MFO 2. Graduate Student Management Services												
PI 1: Percentage of graduate students enrolled in research degree programs *			DDC Head & Graduate Faculty	3	667%	20	5	5	5	5.00	<i>All grad students (MSDC and MAgDev-Devcom are research programs)</i>	
PI 2: Percentage of accredited graduate programs *			DDC Head & Graduate Faculty	1	200%	2	5	5	5	5.00	<i>MSDC, MagDev major in DevCom are research programs)</i>	2%
PI 3: Number of graduate degree specializations offered and monitored *			DDC Head & Graduate Faculty	1	200%	2.00	5	5	5	5.00	<i>MSDC, MagDev major in Devcom</i>	2%
PI 4: Total FTE coordinated, implemented & monitored*			DDC Head & Graduate Faculty	6	130%	7.78	5	5	5	5.00	<i>All grad subjects</i>	2%
PI 5: Percentage increase in number of graduate students enrolled *			Head/Faculty/Students	3	667%	20	5	5	5	5.00	<i>20 students enrolled</i>	2%
PI 6: Percentage increase in number of students who graduated within prescribed period *			DDC Head & Faculty	2	150%	3	5	5	5	5.00	<i>3 graduate students</i>	2%
PI 7: Number of graduate students awarded with honors/distinction *			NONE									
PI 8: Number of graduate students advised *			DDC Head & Faculty	3	100%	3.00	5	5	5	5.00	<i>As adviser and members of GAC</i>	2%
PI 9: Number of instructional materials developed *												
On-line ready courseware			DDC Head & Faculty	2	250%	5.00	5	5	5	5.00	<i>DEV214, DEV205n, DEV210, DEV212, DEV291</i>	2%
Flexible instructional materials			DDC Head & Faculty	2	250%	5.00	5	5	5	5.00	<i>DEV214, DEV205n, DEV210, DEV212, DEV291</i>	2%
Assessment tools			DDC Head & Faculty	2	250%	5.00	5	5	5	5.00	<i>DEV214, DEV205n, DEV210, DEV212, DEV291</i>	2%

HIGHER EDUCATION SERVICES (50%)										
PI 1. Percentage of first time licensure exam takers that pass the licensure exams *	N/A									
PI 2. Percentage of graduates (2 years prior) that are employed *	DDC Head & Faculty	50%	200%	100%	5	5	5	5.00		2%
PI 3. Percentage of undergraduate student population enrolled in CHED-identified and RDC-identified priority programs *	DDC Head & Faculty	50%	200%	100%	5	5	5	5.00	<i>all DevCom Students</i>	2%
PI 4. Percentage of undergraduate programs with accreditations *	DDC Head & Faculty	50%	200%	100%	5	5	5	5.00	<i>BSDC Program; now with Level 4 re-accredited status</i>	2%
PI 5: Total FTE, coordinated, implemented and monitored *	DDC Head & Faculty	40	207%	82.85	5	5	5	5.00	<i>all undergrad subjects</i>	2%
PI 6: Number of students advised: *										
<i>On thesis/ field practice/special problem</i>	DDC Head & Faculty	4	825%	33.00	5	5	5	5.00	<i>33 students are able to defend their thesis manuscripts</i>	2%
<i>No. of approved manuscript submitted within prescribed period</i>	DDC Head & Faculty	20	165%	33.00	5	5	5	5.00	<i>33 students have already successfully defended their thesis manuscripts</i>	2%
<i>On consultation</i>	DDC Head & Faculty	20	400%	80.00	5	5	5	5.00	<i>through email and messenger; some are personal consultations</i>	2%
PI 7: Number of student organizations advised/ assisted *										
<i>Student organizations advised</i>	DDC Head & Faculty	1	200%	2.00	5	5	5	5.00	<i>Decso, Amaranth</i>	2%
<i>Student organizations assisted on student related activities</i>	DDC Head & Faculty	1	200%	2.00	5	5	5	5.00	<i>Decso, Amaranth</i>	2%
PI 8: Number of instructional materials developed *										
<i>On-line ready courseware</i>	DDC Head & Faculty	7	129%	9.00	5	5	5	5.00	<i>DevC 198, DevC 140n, DevC 155n, DevC 130, DevC 133, DevC 153n, DevC 142, DevC 121, DevC 146</i>	2%

Flexible instructional materials	DDC Head & Faculty	7	129%		5	5	5	5.00	DevC 198, DevC 140n, DevC 155n, DevC 130, DevC 133, DevC 153n, DevC 142, DevC 121, DevC 146	2%
Assessment tools	DDC Head & Faculty	7	129%	9.00	5	5	5	5.00	DevC 198, DevC 140n, DevC 155n, DevC 130, DevC 133, DevC 153n, DevC 142, DevC 121, DevC 146	2%
PI 9: Number of virtual classrooms created and operationalized	N/A									
RESEARCH SERVICES (10%)										
PI 1. Number of research outputs in the last three (3) years utilized by the industry or by other beneficiaries *	DDC Head & Faculty	1	300%	3.00	5	5	5	5.00	Monitoring the Dissemination, Strengthening the RDE Capability of the VSU, Harnessing the Potentials of Ims and ICT for Improved Learning	2%
PI 2. Number of research outputs completed within the year *	DDC Head & Faculty	1	300%	3.00	5	5	5	5.00	Monitoring the Dissemination, Strengthening the RDE Capability of the VSU, Harnessing the Potentials of Ims and ICT for Improved Learning	2%
PI 3. Percentage of research outputs published in internationally-referred or CHED recognized journal within the year (2%) *										
In refereed int'l journals	DDC Head & Faculty	10%	500%	50%	5	5	5	5.00	1-ATR; 2-International Journals; 1 Journal of Agriculture & Tech Management	2%
In refereed nat'l/regional journals	DDC Head & Faculty	10%	200%	20%	5	5	5	5.00		2%

PI 4. Number of research outputs presented in regional/national/ int'l fora/conferences *										
<i>In int'l fora/conferences</i>	NONE									
<i>In nat'l/regional fora/conferences</i>	NONE									
PI 5. Percent of research proposals approved *	DDC Head & Faculty	2	200%	4.00	5	5	5	5.00	<i>Monitoring the Dissemination, Strengthening the RDE Capability of the VSU, Harnessing the Potentials of Ims and ICT for Improved Learning</i>	2%
EXTENSION SERVICES (10%)										
PI 1. Number of active partnerships with LGUs, industries, NGOs, NGAs, SMEs, and other stakeholders as a result of extension activities *	DDC Head & Faculty	3	267%	8.00	5	5	5	5.00		2%
PI 2. Number of trainees weighted by the length of training *	DDC Head & Faculty	30	307%	92.00	5	5	5	5.00		2%
PI 3. Number of extension programs organized and supported consistent with the SUC's mandated and priority programs *	DDC Head & Faculty	1	100%	1.00	5	5	5	5.00		2%
PI 4. Percentage of beneficiaries who rated the training course/s and advisory services as satisfactory or higher in terms of quality and relevance*	DDC Head & Faculty	50%	200%	100%	5	5	5	5.00	<i>JED in Bohol, CRAG in South Cotabato, JUDE in DepEd Baybay, RSG</i>	2%
PI 5. Number of technical/expert services *										
<i>Mentoring</i>	DDC Senior Faculty	4	250%	10.00	5	5	5	5.00	<i>DDC & DYDC</i>	2%
<i>Peer reviewers/Panelists</i>	DDC Senior Faculty	1	200%	2.00	5	5	5	5.00	<i>selected faculty</i>	2%
<i>Resource Persons</i>	DDC Head & Faculty	4	175%	7.00	5	5	5	5.00	<i>selected faculty</i>	2%
<i>Convenor/Organizer</i>	DDC Head & Faculty	2	350%	7.00	5	5	5	5.00	<i>selected faculty</i>	2%
<i>Consultancy for free or pro bono</i>	DDC Head & Faculty	1	400%	4.00	5	5	5	5.00	<i>DepEd, South Cotabato State College</i>	2%


Evaluator	DDC Head & Faculty	1	200%		5	5	5	5.00	as TWGs for in-house reviews, as abstract reviewer	2%
SUPPORT TO OPERATIONS (5%)										
OVPI MFO 1. Faculty Development Services										
PI 1: Number of faculty pursuing advanced research degree programs (PhD) facilitated, monitored and assisted *	DDC Faculty & affiliates	1	200%	2.00	5	5	5	5.00	JNAS, IMJA	2%
OVPI MFO 2. Faculty Recruitment/Hiring Services										
PI 1: Number of faculty recruited/hired based on needed competencies and aligned with ISO standards *	DDC Head & Faculty	NONE								
OVPI MFO 3. Faculty Evaluation Services										
PI 1: Number of seminars/trainings/ conventions/workshops coordinated for entire university *	DDC Head & Faculty	2	750%	15.00	5	5	5	5.00	as requested	2%
PI 2: Number of seminars/trainings/ conventions/workshops coordinated outside of the university *	DDC Head & Faculty	2	1000%	20.00	5	5	5	5.00	as requested	2%
PI 3: Percentage of faculty rated by students with at least very satisfactory rating in 50% of the subjects evaluated *	DDC Head & Faculty	NONE								
PI 4: Number of in-house seminars/trainings/ workshops/reviews conducted *	DDC Head & Faculty	2	300%	6.00	5	5	5	5.00	as requested	2%
General Admin. & Support Services (5%)										
PI 1. Percentage of NCs received and acted	DDC Head & Faculty, dDRC	NONE		0.00	5	5	5	5.00	No NCs received	2%
PI 2. Percentage to CARs received and acted	DDC Head & Faculty, dDRC	1	100%	1.00	5	5	5	5.00	CAR on submission of gradesheet	2%
PI 3. Submission of College/Department PPMP for the following year within deadline as prescribed by BAC*	DDC Head & Faculty	2	300%	6.00	5	5	5	5.00	6 PPMPs for Jan.-June 2023	2%
PI 4. Zero percent complaint from clients served	DDC Head & Faculty	zero %	100%	0.00	5	5	5	5.00	100% zero complaint	2%
PI 5. Number of coaching sessions among faculty & staff**	DDC Head & Faculty	1	700%	7.00	5	5	5	5.00	DDC Faculty and staff	2%
PI 6. Number of planning sessions, tracking and monitoring of targets, etc. conducted to ensure attainment of department targets**	DDC Head & Faculty	1	600%	6.00	5	5	5	5.00	done during faculty meeting	2%

PI 7. Number of monthly/special faculty & staff meetings conducted**			DDC d & Faculty	3	200%		5	5	5	5.00	All DDC faculty	2%
Over-all TOTAL										255.00		
Average Rating										5.00		
Adjectival Rating									OUTSTANDING			


Received by:


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Approved by:


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 University President
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