

VISAYAS STATE COLLEGE OF AGRICULTURE
ViSCA, Leyte 7127-A



APPROVED
MINUTES OF THE 48TH (SPECIAL) MEETING OF THE ViSCA BOARD
OF TRUSTEES HELD LAST JULY 21, 1982, AT THE
PASUC CONFERENCE ROOM, MEC, METRO MANILA

DECISIONS/AGREEMENTS MADE BY THE BOARD OF TRUSTEES

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APPROVED
MINUTES OF THE 48TH (SPECIAL) MEETING OF THE ViSCA BOARD
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PASUC CONFERENCE ROOM, MEC, METRO MANILA

Present:

Dr. Vedasto G. Suarez Assistant Minister, MEC (Represented Dr. Abraham I. Felipe)	Presiding
Dr. F. A. Bernardo President, ViSCA	Vice Chairman
Ms. Lirio T. Abuyuan Chief, Policy Analysis/ Special Studies Division RDS, NEDA (Represented Dr. Jose M. Lawas)	Representative

Others Present:

Prof. Andres F. Duatin College/Board Secretary, ViSCA	Secretary
Mr. John S. Imlan Executive Assistant PASUC	Representative

Call to Order:

The presiding officer, Dr. Vedasto G. Suarez, called the
meeting to order at 1:26 p.m.

I. Preliminary Matters:

A. Approval of Agenda

The agenda were approved as presented.

B. Brief Report of the College President

1. ViSCA Annual Report 1981 Almost Ready. Pres. Bernardo
reported that the annual report of ViSCA for the previous year
will be ready for presentation/distribution by the early part
of August.

2. Farming Systems in Eastern Visayas Formalized. The College President informed the Board that the Farming Systems program for the Eastern Visayas has been formalized with the signing of the contract between the Cornell University and the VISCA/MA/NEDA group.

Dr. Bernardo reported that in an international bidding for a 96-month of technical assistance for the program, the Cornell University won. The necessary technical assistance shall be provided by the said university with a team of consultants to include Dr. Feuer, Dr. Darrah and others.

The Philippine commitment as counterpart is to provide two duplex houses for the visiting consultants, one to be built in Tacloban and the other duplex at VISCA, at an estimated cost of ₱300,000.00 per duplex. A training dormitory costing ₱1.5 M shall also be constructed at VISCA. NEDA shall provide the funds for the construction of said buildings.

Asked by Ms. Abuyuan when the program will start, Pres. Bernardo disclosed that the planning started with the identification of the six agro-climatic zones of Leyte and Samar. The Cornell University team wanted to be involved in the planning process. "They would be available by November but we do not have the money for the construction of the duplexes," Pres. Bernardo said.

Dr. Suarez inquired about the total package and Pres. Bernardo estimated that the program would cost approximately ₱5 M to include infrastructure for a period of four years

Regarding the query of Ms. Abuyuan about the proportion of grant funds to the loan portion, Pres. Bernardo said he was not so sure.

The Board noted the president's report.

II. Matters Arising from the Approved Minutes

- A. Board Action Regarding Approval of Graduation. Dr. Suarez reiterated his apprehension regarding the action of the Board giving to the Academic Council complete authority to approve graduation of students, a decision that runs counter to an existing policy that only the Board approves conferment of degrees. Pres. Bernardo explained the reasons behind the request that the Academic Council be authorized to approve the graduation of the 1981-1982 candidates for graduation but Dr. Suarez suggested that the resolution be amended to conform to existing policy. He said that this decision of the Board be reconsidered and rectify the provision of Resolution No. 96, s. 1982 and the corresponding amendment.

On the basis of Dr. Suarez suggestion, the Board passed:

RESOLUTION NO. 96-A, s. 1982
(Amendment to Resolution No. 96, s. 1982)

Approving the graduation of the candidates for graduation as of the school year 1981-1982, giving the Academic Council (AC) the authority to delete the names of those candidates who would not be able to comply with all the requirements for graduation and requiring the same to present the list of graduates to the Board in its next meeting.

Approved

III. For Approval/Ratification/Confirmation

A. Administrative Matters:

1. Construction of the College Gymnasium (Phase I).

Pres. Bernardo presented a proposal seeking authority to award the contract to the Achievers Construction and Development Corporation for the construction of the college gymnasium (Phase I). The original winning bid price was ₱3,233,000.00 but the price could be reduced to ₱3,133,000.00 due to the change of building roofing from Philsteel Klip Lock to corrugated GI sheets. The reduction by ₱100,000.00 did not specify whether or not the cost of painting the roofing was considered. (Appendix A)

Convinced that the lowest bid price was the most responsive and advantageous to ViSCA, the Board passed:

RESOLUTION NO. 105, s. 1982

Approving the recommendation of the College President to award the contract to the Achievers Construction and Development Corporation for the construction of the College Gymnasium (Phase I) at the bid price of ₱3,233,000.00, the most responsive and most advantageous to ViSCA, among the five bidders that participated, subject to Malacanang clearance (Appendix A), and subject to reduction in price due to change of roofing materials.

Approved

2. Construction of the College Library (Phase II). The College President sought Board authority to award the contract for the construction of the college library (Phase II) to the Codilla Enterprises at a negotiated price of ₱2,850,000.00.

The lowest bid price among the five bidders was ₱3,100,090.00 which was Codilla's. Since the bid prices were not responsive.

nor advantageous to the College, the construction cost was negotiated with Codilla Enterprises which reduced the cost to ₱2,850,000.00. Other contractors offered higher negotiated prices. (Appendix B)

The Board passed:

RESOLUTION NO. 106, s. 1982

Approving the recommendation of the College President to award the contract to the Codilla Enterprises for the construction of the college library (Phase II) at the negotiated price of ₱2,850,000.00, (all five bid proposals being non-responsive), subject to Malacanang clearance, (Appendix B).

Approved

3. Hiring of Architect Alfredo Lapuebla as Architect for the Farming Systems Training Dorm and Duplexes. A proposal was presented recommending Architect Alfredo Lapuebla to design the building plans of the training dormitory and consultants' duplexes for the Farming Systems program and to supervise the construction of said buildings with professional services' fee at six per cent of the estimated cost.

After a couple of questions about the architect, the Board passed;

RESOLUTION NO. 107, s. 1982

Approving the recommendation of the College President to hire Architect Alfredo Lapuebla as the architect of the dormitory and duplexes for the Farming Systems projects at ViSCA with professional service fee of six per cent of the estimated cost for the design, drawing, and supervision phases of the work, the amount to be charged against Capital Outlay funds. Since funds for these projects are not yet available, ViSCA may pay architectural fees, subject to reimbursement by NEDA and COA rules.

Approved

4. Further Implementation of the 1982 ViSCA Reorganization.

The ViSCA reorganization of 1982 includes the designation of the following:

- a. Dr. Lydia a. Gloria as head of the Agricultural Chemistry and Food Science Department;
- b. Dr. Lucylen B. Ponce as head of the Home Science Department;
- c. Dr. Federico R. Flores as principal of the Experimental Rural High School;
- d. Dr. Casimiro D. Carcallas as head of the Horticulture Department.

These new department heads shall assume offices starting July 16, 1982, except for Dr. Carcallas whose designation starts July 30, 1982. Like the other department heads, they shall receive monthly honorarium at ₱400.00 each.

The Board passed:

RESOLUTION NO. 108-A, s. 1982

Confirming the designation of the following staff members, to further implement the 1982 ViSCA reorganization, to wit:

1. Dr. Lydia A. Gloria as head of the Department of Agricultural Chemistry and Food Science with monthly honorarium of ₱400.00 effective July 16, 1982 until June 30, 1985;
2. Dr. Lucylen B. Ponce as head of the Department of Home Science with monthly honorarium of ₱400.00, effective July 1, 1982 until June 30, 1985;
3. Dr. Federico R. Flores as principal of the Experimental Rural High School with monthly honorarium of ₱400.00 effective July 1, 1982 until June 30, 1985; and

4. Dr. Casimiro D. Carcallas as head of the Department of Horticulture with monthly honorarium of ₱400.00 effective July 30, 1982 until June 30, 1985.

Other department heads whose designations are not due for renewal are also entitled to the adjustment/increase in monthly honorarium of ₱400.00, also to take effect July 1, 1982, all subject to availability of funds and COA rules.

Approved

e. Transfer of responsibilities of the Vice President for Administration to the Vice President for Development and Finance. Pres. Bernardo recommended the transfer of responsibilities of the Vice President for Administration (Dr. S. S. Go) to the Vice President for Development and Finance (Prof. F. G. Bascug) so as to give the former more time to serve PIT where he is serving as officer-in-charge, except the responsibility of supervising the completion of the World Bank-funded buildings which should still belong to Dr. Go, for obvious reasons.

The Board passed:

RESOLUTION NO. 1087B, s. 1982

Noting the transfer of responsibilities of the Vice President for Administration to the Vice President for Development and Finance, except the responsibility of supervising the completion of the World Bank-funded buildings which shall remain with the former.

Approved

5. Organization and Implementation of the ViSCA Varsity Teams. A proposal to organize and implement a ViSCA Varsity Team was presented. The suggested activities include team, individual and dual sports. (Appendix C)

Records Division

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

Office of the College/
Board Secretary

AUGUST 5, 1982

EXCERPTS FROM THE APPROVED MINUTES OF THE VISCA BOARD OF TRUSTEES*

Attention: Vice Pres. for Development and Finance
Budget Officer ICU
Chief Accountant Department Heads
Auditor Director of Instruction

BOARD RESOLUTION No. 109, s. 1982

Approving the proposal that the Physical Education Department be allowed to organize and implement starting this school year 1982-1983, varsity teams starting with basketball, volleyball, softball, track and field, lawn tennis, table tennis and soccer football for men, and teams for volleyball, lawn tennis and table tennis for women, including nine (9) coaches and two (2) chaperons, with an estimated initial expense of P25,000.00 for uniforms of athletes and coaches/chaperons, for the first year of implementation.

Also, approving the following incentives for those students who will be selected varsity team members, to wit:

- 1) free comprehensive fees
- 2) free playing/practice uniforms
- 3) exemption from attending P.E. classes.

This shall take effect immediately upon approval by the Board, subject to availability of funds and COA rules, (Appendix C).

Approved

VISCA
FILE
RECORDS DIVISION

For the information and guidance of all concerned.

Andres F. Duatin
ANDRES F. DUATIN
College /Board Secretary

* 48th Regular Meeting of the VISCA Board of Trustees held on
July 21, 1982 at PASTIC Conference Room
WGC, Metro Manila

It was proposed that the P.E. department be allowed to
organize and implement varsity teams to start this school year
with an estimated expense of some ₦21,650.00 for uniforms of
athletes, coaches, and chaperons. It was further proposed that
the selected and appointed varsity team members shall enjoy
(1) free comprehensive fees, (2) free playing/practice uniforms,
and (3) exemption from attending P.E. classes.

The Board passed:

RESOLUTION NO. 109, s. 1982

Approving the proposal that the Physical Education
Department be allowed to organize and implement starting
this school year 1982-1983, varsity teams starting with
basketball, volleyball, softball, track and field, lawn
tennis, table tennis and soccer football for men, and
teams of volleyball, lawn tennis and table tennis for
women, including nine (9) coaches and two (2) chaperons,
with an estimated initial expense of ₦21,650.00 for
uniforms of athletes and coaches/chaperons, for the first
year of implementation.

Also, approving the following incentives for those
students who will be selected varsity team members, to
wit:

- 1) free comprehensive fees
- 2) free playing/practice uniforms
- 3) exemption from attending P.E. classes.

This shall take effect immediately upon approval by
the Board, subject to availability of funds and COA rules,
(Appendix C).

Approved

6. P.E. Uniforms for P.E. Staff. A proposal was presented
recommending that the P.E. teaching staff members be supplied
with P.E. Uniforms to be worn during field instruction, to wit:

	<u>Estimated Cost</u>	<u>Total</u>	
6 sets of jogging pants and			1
jackets	375.00/set	2,250.00	2
6 pcs. of shorts	50.00/ea	300.00	3
24 pcs. T-shirts	35.00/ea	840.00	4
6 pcs. caps	15.00/ea	90.00	5
6 pairs shoes	268.00/ea	<u>1,608.00</u>	6
	<u>TOTAL</u>	<u>P5,088.00</u>	7

The Board passed:

RESOLUTION NO. 110, s. 1982

Approving in toto the request of the Physical Education Department for a supply of P.E. uniform for the six P.E. staff members to be worn during field instructions. (Appendix D-1)

This takes effect immediately upon Board approval, subject to availability of funds and COA rules.

Approved

7. Appointment of Personnel. The appointment of personnel includes a, sixteen (16) under recruitment, b. four (4) under reclassification, and c. one (1) under designation as affiliate graduate faculty.

The Board passed:

RESOLUTION NO. 111-A, s. 1982

Confirming the appointment of the following staff members: (Appendix E-1).

1. Mr. Victor B. Asio as temporary Assistant Instructor at P11,904.00 p.a., effective June 1, 1982;
2. Mr. Francisco L. Sopsop as temporary Assistant Instructor at P11,904.00 p.a., effective June 7, 1982;
3. Mr. Pedro T. Armenia as temporary Instructor at P12,516.00 p.a., effective June 10, 1982;

4. Mr. Antonio P. Abamo as temporary Assistant Instructor at ₱11,904.00 p.a., effective June 1, 1982;
5. Mrs. Rufina L. Felicilda as temporary Assistant Instructor at ₱11,904.00 p.a., effective June 14, 1982;
6. Mr. Adam Christopher C. Tibe as temporary Assistant Instructor at ₱11,904.00 p.a., effective June 7, 1982;
7. Engr. Renato B. Padayao as temporary Assistant Instructor at ₱11,904.00 p.a., effective June 23, 1982;
8. Mr. Isabelo R. Montejo as temporary Instructor at ₱13,152.00 p.a., effective June 1, 1982;
9. Mr. Dominador G. Gonzal as temporary Instructor at ₱17,724.00 p.a., effective June 3, 1982;
10. Ms. Anita H. Requitillo as temporary Assistant Instructor at ₱11,904.00 p.a., effective July 1, 1982;
11. Ms. Cirila N. Malalay as temporary Instructor at ₱12,516.00 p.a., effective June 14, 1982;
12. Mr. Vicente B. Antipaso as temporary Assistant Instructor at ₱11,904.00 p.a., effective June 1, 1982;
13. Ms. Grace Len R. Calipayan as temporary Research Assistant at ₱11,904.00 p.a., effective June 1, 1982;
14. Mr. Morris A. Alve as temporary Research Assistant at ₱11,904.00 p.a., effective June 1, 1982;
15. Mr. Marcelo A. Quevedo as temporary Science Research Specialist III at ₱17,724.00 p.a., effective June 21, 1982; and
16. Engr. Ramon R. Orias as temporary Science Research Associate I at ₱12,516.00 p.a., effective June 16, 1982.

To take effect as specified subject to Civil Service attestation.

Approved

RESOLUTION NO. 111-B, s. 1982

Confirming the reclassification of the following academic staff members: (Appendix E-2)

1. Dr. Antonia Cecilia Y. Sandoval from Instructor IV to Assistant Professor IV;
2. Mr. Rodrigo F. Sebidos from Instructor I to Instructor IV;
3. Ms. Elizabeth N. Israel from Instructor I to Instructor IV;
4. Mr. Valerio C. Tanguilig from Instructor I to Instructor III;
5. Dr. Perla M. Tan from Instructor IV to Associate Professor I; and
6. Mr. Benjamin Agarcio from Science Research Specialist II to Instructor IV.

All to take effect not earlier than the date the faculty member concerned finally completed the degree and reported for duty.

Approved

RESOLUTION NO. 111-C s. 1982

Confirming the appointment of Prof. Sergio E. Abit,
MS in Agronomy, as an affiliate graduate faculty, effective
July 1, 1982. (Appendix E-3)

Approved

IV. Others Matters

1. Designation of Dr. Samuel S. Go, PIT Officer-in-Charge, as
Physical Facilities Development (PFD) Officer for World Bank-
Funded Projects.

The designation of Dr. Samuel S. Go, PIT officer-in-charge,
as Physical Facilities Development (PFD) officer for World Bank-
funded projects at VISCA was presented for confirmation. The
designation took effect July 1, 1982 until June 30, 1983 with
honorarium at the original rate of ₱1,750.00 per month.

The designation of Dr. Go was embodied in the President's
Administrative Order No. 26, s. 1982.

The Board passed:

RESOLUTION NO. 112, s. 1982

Confirming the designation of Dr. Samuel S. Go, PIT
officer-in-charge, as Physical Facilities Development (PFD)
officer for the World Bank-funded projects at VISCA with
honorarium at the original rate of ₱1,750 per month,
effective July 1, 1982 until June 30, 1983, subject to
availability of funds and COA rules. (Appendix F)

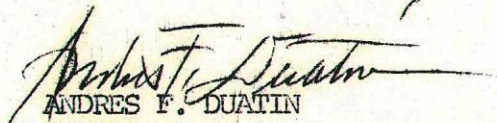
Approved

Pres. Bernardo also informed the Board that VISCA shall
celebrate its anniversary on August 28 without the conferring
of honorary degree upon Min. Alba as previously planned.

The budget minister will not be able to attend, so the
conferment of the honorary degree had to be postponed anew.

There being no other matter to discuss, Dr. Suarez adjourned
the meeting at 2.37 p.m.

CERTIFIED TRUE AND CORRECT:


ANDRES F. DUATIN
Secretary

ATTESTED:

Dr. VEDASTO G. SUAREZ
Presiding Officer

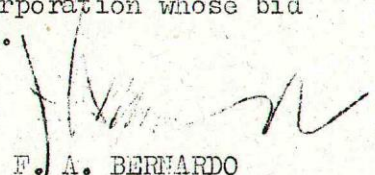
Proposal To The Board Of Trustees
For An Authority To Award The
Construction of the
College Gymnasium
To
Achievers Construction
and Development
Corporation

Bidding for the construction of the College Gymnasium was conducted by the Special Bid Committee on June 10, 1982 at ViSCA, Baybay, Leyte. Results of the bidding are as follows:

<u>Bidder</u>	<u>Bid Proposal</u> <u>(Gymnasium)</u>	<u>Average</u> <u>Government</u> <u>Estimate</u>
1. Achievers Construction @ Dev. Corporation	P 3,233,000.00* 300 calendar days	P 3,382,493.00
2. W. L. Segovia & Associates, Inc.	3,381,900.00 300 calendar days	
3. Codilla's Enterprises	4,994,895.00 400 calendar days	
4. Philippine Rigid Construction Co.	6,875,190.00 300 calendar days	
5. Gorones Dev. Corporation	9,852,430.00 300 calendar days	

Based on the results of the bidding, the bid proposal of Achievers Construction & Development Corporation is the lowest and most advantageous to the College. At this juncture, it is respectfully proposed to the ViSCA Board of Trustees that the College President be authorized by the Governing body to Award said project to the Achievers Construction and Development Corporation whose bid is the most responsive and advantageous to ViSCA.

*Achievers Construction and Development Corporation agreed to reduce the bid proposal to P 3,133,000.00. Reduction of in price is due to change of building roofing from Philsteel Klip Lock to corrugated G.I. sheets.


F. A. BERNARDO
President

Proposal To The Board of Trustees For An
Authority To Negotiate With Codilla
Enterprises and Other Bidders for
The Construction Of The
Library Building

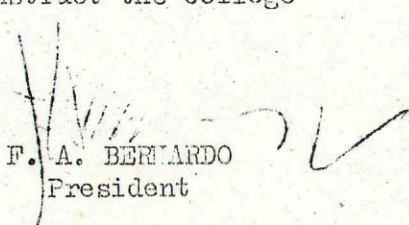
Bidding for the construction of the College Library (Phase II) was conducted by the Special Bid Committee on June 10, 1982 at ViSCA, Baybay, Leyte. Results of the bidding are as follows:

<u>Bidder</u>	<u>Bid Proposal</u> <u>(Library</u> <u>Phase II)</u>	<u>Average</u> <u>Government</u> <u>Estimate</u>
1. Codilla's Enterprises	P 3,100,090.00 300 calendar days	P 2,780,386.00
2. W. L. Segovia & Associates	3,880,000.00 300 calendar days	
3. Achievers Construction & Dev. Corporation	4,873,000.00 300 calendar days	
4. Gorones Dev. Corporation	5,965,800.80 300 calendar days	
5. Philippine Rigid Construction Co.	6,616,415.00 300 calendar days	

Results of the bidding for library show that all bid proposals of the bidders are non-responsive.

Under this circumstance, it is respectfully proposed that the College President be authorized to negotiate said project with Codilla's Enterprises and/or other bidders for the proper awarding of said project to any participant whose bid shall be finally the lowest or most advantageous to ViSCA.

Preliminary negotiations with Mr. Codilla indicate that Codilla's Enterprises would be willing to construct the College Library (Phase II) for P2,850,000.00


F. A. BERNARDO
President

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte
DEPARTMENT OF PHYSICAL EDUCATION

Rationale

July 17, 1982

Varsity Athletics is a program that undertakes the systematic selection and training of the highly skilled athletes which will represent a college, universities or institution in sports competition. DR. F. A. BERNARDO, President of the College, considered as the "Cream of the Crop" the Varsity team.

Through the DR. ELISEO R. PONCE, Director of Instruction, rationalize and give direction to the presently loosely-organized sports activities in the school campus.

Sir: Sporting activities presently being sponsored by the different departments. We wish to submit herewith this proposal to organize and implement a VISCA Varsity Team.

It is hoped that this program of the Department of Physical Education, with the full support of the Administration, will enhance the total development of our students.

Suggested activities that are popular areas of Varsity team participation. Thank you!

Very truly yours,

A. Team Sports

(SGD.) LILIA Y. DUATIN

Asst. Professor (trainer)

Recommending Approval:

1. Basketball team	12	1	}	1
2. Volleyball team	10	2		
3. (SGD.) ELISEO P. PASTRANO	12	1		
4. Soc. Head, PE Department	14	1		

B. Individual and Dual Sports

1. Lawn Tennis	2	}	1	
2. Track & Field	12			1
3. Table Tennis	2			1

(SGD.) ELISEO R. PONCE

Director of Instruction

Action Taken: APPROVED

NOTE: Other individual sports may be included later as situation demands.

Date: July 21, 1982

PROPOSED VADCA VARSITY TEAM

Proposed Privileges for Qualified Varsity Rationale

1. Free comprehensive fees for athletes not enjoying any Varsity Athletics is a program that undertakes the systematic selection and training of the highly skilled athletes which will represent a college, universities or institution in sports competitions. The selected athletes considered as the "Cream of the Crop" will compose the Varsity team.

3. Exemption from P.E. classes (designated coaches will give) The program is designated to evolve a relevant sports competition scheme which will rationalize and give direction to the presently loosely-organized sports activities in the school campus.

BUDGETARY PROPOSAL:

Sporting activities presently being sponsored by the different departments, students organizations and fraternities shall be attuned to this varsity program.

12 pcs. shorts	40.00	480.00
12 pcs. shirts	30.00	360.00
Possible Activities: other shoes	50.00	600.00
12 pcs. jogging pants	60.00	720.00

Suggested activities that are popular areas of Varsity team participation are:

10 pcs. shorts	40.00	400.00
10 pcs. shirts	30.00	300.00
A. Team Sports: jogging pants	50.00	500.00
10 pcs. rubber shoes	50.00	500.00

	Men	Women	Coach (trainer)	Chaperon
10 pcs. shorts		40.00		400.00
1. Basketball teams	12	30.00	1	300.00
2. Volleyball team	10	100.00	2	200.00 1
3. Softball team	12	50.00	1	500.00
4. Soccer Football	14		1	

E. Individual and Dual Sports				
12 pcs. shirts		40.00		480.00
1. Lawn Tennis	2	20.00	1	480.00
2. Track & Field	12	50.00	1	940.00 1
3. Table Tennis	2	120.00	1	440.00

NOTE: Other individual sports may be included later as situation demands.

2 pcs. shirts	30.00	60.00
2 pcs. jogging pants	50.00	100.00
2 pcs. rubber shoes	50.00	100.00

Proposed Privileges for Qualified Varsity

1. Free comprehensive fees for athletes not enjoying any grant-in-aid or any type of scholarships. 80.00
2. Free playing uniforms (to be determined by the screening committee). 80.00 160.00
3. Exemption from P.E. classes (designated coaches will give the grades for each team members). 40.00 80.00

BUDGETARY PROPOSAL:

Basketball Men

12 pcs. shorts	40.00	480.00
12 prs. shirts	30.00	360.00
12 pcs. rubber shoes	50.00	600.00
12 pcs. jogging pants	80.00	960.00

Volleyball Men

10 pcs. shorts	40.00	400.00
10 pcs. shirts	30.00	300.00
10 pcs. jogging pants	80.00	800.00
10 prs. rubber shoes	50.00	500.00

Volleyball Women

10 pcs. shorts	40.00	400.00
10 pcs. shirts	30.00	300.00
10 pcs. jogging pants	80.00	800.00
10 prs. rubber shoes	50.00	500.00

Softball Men

12 pcs. shirts	40.00	480.00
12 pcs. shorts	40.00	480.00
12 pcs. jogging pants	80.00	960.00
12 prs. stud shoes	120.00	1440.00

Lawn Tennis Men

2 pcs. shorts	40.00	80.00
2 pcs. shirts	30.00	60.00
2 pcs. jogging pants	80.00	160.00
2 prs. rubber shoes	50.00	100.00

Lawn Tennis Women

Note: Budget for uniforms is charged to athletic supplies and Field spiked shoes which is charged as equipment.

2 pcs. shorts	40.00	80.00
2 pcs. shirts	30.00	60.00
2 pcs. jogging pants	80.00	160.00
2 prs. rubber shoes	50.00	100.00

Table Tennis Men

PROPOSAL:

2 pcs. shorts	40.00	80.00
2 pcs. shirts	30.00	60.00
2 pcs. jogging pants	80.00	160.00
2 prs. rubber shoes	50.00	100.00

Table Tennis Women

2 pcs. shorts	40.00	80.00
2 pcs. shirts	30.00	60.00
2 pcs. jogging pants	80.00	160.00
2 prs. rubber shoes	50.00	100.00

Soccer

It is further proposed, as incentives, that the selected and approved varsity team members shall enjoy (1) free comprehensive fees, (2) free playing/practice uniforms, and (3) exemption from P.E. classes.

14 pcs. shorts	40.00	560.00
13 pcs. shirts	30.00	390.00
1 pc. sweat shirt	60.00	60.00
14 prs. stud shoes	120.00	1680.00
14 pcs. jogging pants	80.00	1120.00
14 pcs. anklets	10.00	140.00

Track Relay

(S.D.) PROSP. ALTA Y. DUATE

12 pcs. shorts	40.00	480.00
12 pcs. shirts	30.00	360.00
12 pcs. jogging pants	80.00	960.00
12 prs. running shoes	250.00	

Coaches & Chaperons

Date: July 21, 1982

11 pcs. blazer coat	90.00	990.00
11 prs. rubber shoes	50.00	550.00

TOTAL P21,170.00

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

Note: DEPARTMENT OF PHYSICAL EDUCATION

Budget allotted for uniforms is chargeable to athletic supplies excluding Track & Field spiked shoes which is considered as equipment.

P. A. Bernardo
President

PROPOSAL:

Thru: Dr. Eliseo R. Ponce

It is proposed that the Physical Education Department be allowed to organize and implement, starting this school year 1982-83, varsity teams with starting teams of basketball, volleyball, softball, Track & Field, lawn tennis, table tennis and soccer football for men, and teams of volleyball, lawn tennis and table tennis for women, including nine (9) coaches and two (2) chaperons with an estimated expense of P25,000.00 for uniforms of athletes and coaches/chaperons, for the first school term of implementation.

It is further proposed, as incentives, that the selected and appointed varsity team members shall enjoy (1) free comprehensive fees (2) free playing/practice uniforms, and (3) exemption from attending P.E. classes.

In addition discipline can be expected from the students if the instructor sets the example.

Prepared by:

We hope that this request be given favorable action for the good of service.

(SGD.) PROF. LILIA Y. DUATIN

Board Action: APPROVED

Date: July 21, 1982

Recommending Approval:

(SGD.) DR. ELISEO R. PONCE

(SGD.) Prof. Lilia Y. DUATIN

(SGD.) Mr. ELISEO P. PASTRANO

(SGD.) Miss REMEDIOS A. BAVELAN

(SGD.) Miss THELMA C. ZAFRA

(SGD.) Mr. VICENTE B. ANTIPAN

(SGD.) Mr. ANSELITO V. BORRERO

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

DEPARTMENT OF PHYSICAL EDUCATION

1. 6 sets of jogging pants & jackets	P375.00/set	2,250.00
July 17, 1982		
2. 6 pos. shorts	50.00/ea.	300.00
F. A2 Bernardo shirts	35.00/ea.	210.00
President		
4. 6 caps	15.00/ea.	90.00
Thru: Dr. Eliseo R. Ponce		
5. 6 Director of Instruction	268.00/ea.	1,608.00
S i r :	Total	<u>P5,258.00</u>

The staff of the Physical Education department would like to request your kind office a supply of Physical Education uniform to be worn daily during their field instruction.

In as much as the department requires all students enrolled in Physical Education to wear the prescribed uniform it would not look nice and proper if the instructor himself is not in proper attire. Besides dresses and other casual attire will be uncomfortable and unhealthful while teaching sports and other Physical Education activities.

In addition discipline can be expected from the students if the instructor sets the example.

We hope that this request be given favorable action for the good of service.

Very truly yours,

The P.E. Staff

Recommending Approval:

(SGD.) DR. ELISEO R. PONCE

(SGD.) Prof. Lilia Y. DUATIN

(SGD.) Mr. ELISEO P. PASTRANO

(SGD.) Miss REMEDIOS A. RAVELLO

(SGD.) Miss THELMA C. ZAFRA

(SGD.) Mr. VICENTE B. ANTIPASO

(SGD.) Mr. AMELITO V. BORNEO

APPOINTMENTS OF COLLEGE PERSONNEL FOR VERIFICATION
PROPOSED PHYSICAL EDUCATION STAFF UNIFORM

A. Recruitment

Dept. 1. 6 sets of jogging pants & jackets P375.00/set 2,250.00

1. Mr. 2. 6 pcs. shorts 50.00/ea. 300.00

BS in Agriculture (Soil Science) Salary: P11,904.00 p.a.

3. 24 pcs. T-shirts 35.00/ea. 840.00

Age: 19 yrs. old & 7 mos. Status: Temporary

4. 6 caps 15.00/ea. 90.00

Dept. of Agricultural Chemistry

5. 6 pairs shoes 268.00/ea. 1,608.00

2. Mr. Francisco L. Sosaop Assistant Instructor

BS in Agriculture (Ag. Chemistry) Salary: Total 904.00 P5,088.00

VISCA 1982 Effectivity: June 1, 1982

Age: 24 yrs. old Status: Temporary

Dept. of Agricultural Economics & Board Action: APPROVED

3. Mr. Pedro T. Anania Date: July 21, 1982

BS w/ all academic requirements Salary: P11,904.00 p.a.

for BS completed Effectivity: June 10, 1982

VISCA 1970 Status: Temporary

Age: 29 yrs. old Effectivity: June 1, 1982

4. Mr. Antonio P. Abano Assistant Instructor

BS in Agribusiness Salary: P11,904.00 p.a.

VISCA 1981 Effectivity: June 1, 1982

Age: 22 yrs. old Status: Temporary

5. Ms. Rufina L. Policillo Assistant Instructor

BS in Agriculture (Ag. Economics) Salary: P11,904.00 p.a.

VISCA 1980 Effectivity: June 14, 1982

Age: 24 yrs. old Status: Temporary

Dept. of Agricultural Engineering & Applied Mathematics

6. Mr. Adam Christopher C. Eibe Assistant Instructor

BS in Agricultural Engineering Salary: P11,904.00 p.a.

VISCA 1982 Effectivity: June 7, 1982

Age: 22 yrs. old Status: Temporary

7. Engr. Renato R. Padayao Assistant Instructor

BS in Agricultural Engineering Salary: P11,904.00 p.a.

VISCA 1981 Effectivity: June 23, 1982

Age: 24 yrs. old Status: Temporary

Dept. of Forestry

8. Mr. Isabela R. Montajo Instructor

BS in Forestry Salary: P13,152.00 p.a.

VISCA 1982 Effectivity: June 1, 1982

Age: 26 yrs. old Status: Temporary

APPOINTMENTS OF COLLEGE PERSONNEL FOR CONFIRMATION

9. Mr. Dominador B.

A. Recruitment 1982

Dept. of Agronomy & Soil Science

1. Mr. Victor B. Asio
 10. BS in Agriculture (Soil Science)
 VISCA 1982
 Age 19 yrs. old & 7 mos.

Assistant Instructor
 Salary: P11,904.00 p.a.
 Effectivity: June 1, 1982
 Status: Temporary

Dept. of Agricultural Chemistry

2. Mr. Francisco L. Sopsop
 11. BS in Agriculture (Ag. Chemistry)
 VISCA 1982
 Age: 24 yrs. old

Assistant Instructor
 Salary: P11,904.00 p.a.
 Effectivity: June 7, 1982
 Status: Temporary

Dept. of Agricultural Economics & Agribusiness

3. Mr. Pedro T. Armenia
 BSA w/ all academic requirements
 12. for MS completed
 VISCA 1970
 Age: 29 yrs. old

Instructor
 Salary: P12,516.00 p.a.
 Effectivity: June 10, 1982
 Status: Temporary

4. Mr. Antonio P. Abamo
 BS in Agribusiness
 VISCA 1981
 Age: 22 yrs. old

Assistant Instructor
 Salary: P11,904.00 p.a.
 Effectivity: June 1, 1982
 Status: Temporary

5. Ms. Rufina L. Felicilda
 BS in Agriculture (Ag. Economics)
 VISCA 1980
 Age: 24 yrs. old

Assistant Instructor
 Salary: P11,904.00 p.a.
 Effectivity: June 14, 1982
 Status: Temporary

Dept. of Agricultural Engineering & Applied Mathematics

6. Mr. Adam Christopher C. Tibe
 BS in Agricultural Engineering
 VISCA 1982
 Age: 22 yrs. old

Research Assistant
 Salary: P11,904.00 p.a.
 Effectivity: June 1, 1982
 Assistant Instructor
 Salary: P11,904.00 p.a.
 Effectivity: June 7, 1982
 Status: Temporary

7. Engr. Renato B. Padayao
 BS in Agricultural Engineering
 VISCA 1981
 Age: 24 yrs. old

Science Research Specialist III
 Assistant Instructor
 Salary: P11,904.00 p.a.
 Effectivity: June 23, 1982
 Status: Temporary

Dept. of Forestry

8. Mr. Isabelo R. Montejo
 MS in Forestry
 VISCA 1982
 Age: 28 yrs. old

Science Research Associate I
 Salary: P12,516.00 p.a.
 Effectivity: June 16, 1982
 Instructor
 Salary: P13,152.00 p.a.
 Effectivity: June 1, 1982
 Status: Temporary

9. Mr. Dominador G. Gonzal
MS in Forestry
UPLB 1982
Age: 27 yrs. old
Instructor
Salary: P17,724.00 p.a.
Effectivity: June 3, 1982
Status: Temporary

Dept. of Animal Science & Veterinary Medicine

10. Ms. Anita H. Requitulo
Bachelor of Animal Science
VisCA 1981
Age: 21 yrs. old
Assistant Instructor
Salary: P11,904.00 p.a.
Effectivity: July 1, 1982
Status: Temporary

Dept. of Arts & Letters

11. Ms. Cirila H. Malalay
AB English
Colegio de San Jose Recoletos
1979
Age: 22 yrs. old
Instructor
Salary: P12,516.00 p.a.
Effectivity: June 14, 1982
Status: Temporary

Dept. of Physical Education

12. Mr. Vicente B. Antipaso
BS in Education (PE)
Siliman University 1981
Age: 22 yrs. old
Assistant Instructor
Salary: P11,904.00 p.a.
Effectivity: June 1, 1982
Status: Temporary

Center for Special Research

13. Ms. Grace Len R. Calipayan
BS in Agric'l. Development Educ.
(Development Communication)
VisCA 1982
Age: 20 yrs. old
Research Assistant
Salary: P11,904.00 p.a.
Effectivity: June 1, 1982
Status: Temporary
14. Mr. Morris A. Alve
BS in Agriculture (Ag. Economics)
VisCA 1982
Age: 20 yrs. old
Research Assistant
Salary: P11,904.00 p.a.
Effectivity: June 1, 1982
Status: Temporary

Philippine Root Crops Research & Training Center

15. Mr. Marcelo A. Quevedo
MS in Horticulture
UPLB 1982
Age: 27 yrs. old
Science Research Specialist III
Salary: P17,724.00 p.a.
Effectivity: June 21, 1982
Status: Temporary
16. Engr. Ramon R. Orias
BS in Agricultural Engineering
VisCA 1980
Age: 23 yrs. old
Science Research Associate I
Salary: P12,516.00 p.a.
Effectivity: June 16, 1982
Status: Temporary

VISAYAS STATE COLLEGE OF AGRICULTURE
Bay - 3 - Layte

B. Reclassification of Academic Staff

<u>Name</u>	<u>Highest Degree</u>	<u>Equivalent, 1982 Rank</u>	<u>Present Rank</u>
ADMINISTRATIVE ORDER NO. 26			
1. Antonia Cecilia Y. Sandoval	Ph.D. in Community Development	Assistant Professor IV	Instructor IV
O: Dr. Samuel S. Go			
2. Rodrigo F. Sebidos	Master of Agric'l.	Instructor IV	Instructor I
SUBJECT: Appointment as Physical Facilities Development (PFD) Officer for the Palawan Institute of Education			
3. Elizabeth N. Israel	Master of Arts in Science Education	Instructor IV	Instructor I
Notwithstanding the demands of the Palawan Institute of Education, I do hereby approve your request to be relieved of responsibilities as Vice President for Administration effective July 1, 1982 in order to enable you to devote more time to PFD.			
4. Valerio C. Tanguilig	MS in Botany	Instructor III	Instructor I
I do hereby approve your request to be relieved of responsibilities as Vice President for Administration effective July 1, 1982 in order to enable you to devote more time to PFD.			
5. Perla M. Tan	Ph.D. in Language Teaching	Associate Professor I	Instructor IV
I do hereby approve your request to be relieved of responsibilities as Vice President for Administration effective July 1, 1982 in order to enable you to devote more time to PFD.			
6. Benjamin C. Agarcio	MS in Agronomy	Instructor IV	Science Research Specialist II
I do hereby approve your request to be relieved of responsibilities as Vice President for Administration effective July 1, 1982 in order to enable you to devote more time to PFD.			
Effectivity: Not earlier than the date faculty member finally completed degree and reported for duty			
As PFD Officer, you shall perform the following functions:			

C. Graduate Faculty Member & Research Adviser

1. Mr. Sergio E. Abit
MS in Agronomy
UPLB
Status: Temporary
Effectivity: July 1, 1982
2. Submit to the College President for his approval the necessary budget for all construction work, acquisition of necessary equipment and materials considered component parts of the buildings. Five percent of the capital outlay may be budgeted to cover the cost of management under PHU-EDFITAP (including operational expenses of the FIU).
3. Recommend for appointment and supervise all the necessary architects and engineers, and approve in my behalf, but only after following standard policies and hiring procedures, the appointments of laborers and other personnel needed for the implementation of the work plan.
4. Approve in my behalf all requisitions, payrolls and vouchers for the project not exceeding P5,000.00.

5. Recommend for approval all requisitions for supplies and materials, equipment and payrolls over P5,000.00 chargeable to the capital outlay for the projects.
6. Maintain liaison work with EDPITAF officials, architects and contractors involved in the projects.
7. Exercise general supervision over the installation of equipment and furniture in each of the building.
8. Conduct periodic evaluation of the work and submit quarterly reports to the President.
9. Approve in my behalf Travel Orders of all PIU-EDPITAF staff if the trip does not exceed five (5) days.
10. Approve Daily Time Records of PIU-EDPITAF Resident Inspectors.
11. Approve requests for leave of absence of PIU-EDPITAF staff not exceeding five (5) days.

Although the job appears to be demanding, all these are nothing new or difficult to you, not to mention the fact that you have competent assistance in the persons of Architects Mansueto Cubio and Felix Salvado. I, therefore, hope that you can perform your work on Fridays and Saturdays.

To facilitate your work, you are hereby extended the privilege of using a VISCA jeep to commute from VISCA to PIT. Requests for any further assistance you need must be directed to me or Vice President Bascug, in my absence.

(SGD.) F. A. BERNARDO
President