

Republic of the Philippines
VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

* MINUTES OF THE 19TH REGULAR BOARD OF TRUSTEES MEETING *
* HELD ON AUGUST 5, 1977 AT VISCA MANILA OFFICE *
* 8 LOURDES STREET, PASAY CITY *

Ms. RM Basing
Records

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte



MINUTES OF THE 19TH REGULAR BOARD OF TRUSTEES
MEETING HELD ON AUGUST 5, 1977 AT VISCA MANILA OFFICE
8 LOURDES STREET, PASAY CITY

PRESENT:

Hon. Vedasto G. Suarez Assistant Secretary	- Acting Chairman
Hon. Jesus C. Alix Director, Bureau of Agricultural Economics	- Member
Hon. Rufino D. Ayaso, Jr. Provincial Agriculturist Province of Leyte	- Member
Hon. Lauro A. Castillo Administrator, Leyte Sab-a Basin Development Authority	- Member
Hon. Cledualdo B. Perez, Jr. Dean, UPLB College of Agriculture	- Member
Hon. Fernando A. Bernardo President, VISCA	- Member

ALSO PRESENT:

Prof. Laura I. Corcino College Secretary	- Secretary
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Acting Chairman Suarez called the meeting to order at 1:05 p.m.

- 1 I. Approval of the Minutes of the 18th Regular Board Meeting.
(May 17, 1977)

2 The minutes of the 18th regular board meeting were corrected
3 as follows:

4 The agenda was amended to include under Item VII, Other Matters:

5 D. Scholarships Under the World Bank Loan

6 E. The Bureau of Forest Development's 75% Incentive
7 Allowance.

8 Page 2, line 18--the word "board" was capitalized. (Subsequent

1 use of the word "board" denoting personification will also be
2 capitalized," Page 3, line 20--the word "deemed" was inserted
3 between "is" and "quite," Page 4, line 14--the word "names"
4 was changed to "appointments" and lines 15 and 24--the phrase
5 "in abeyance" was inserted after the word "held." Page 6, line
6 19--the phrase "withholding the name of Prof. Phoebe Villanueva
7 for summer honorarium" was corrected to: "withholding the summer
8 honorarium of Prof. Phoebe Villanueva." Page 7, line 17--the word
9 "lending" was changed to "advancing" and line 23--the word
10 "obligate" was changed to "advance." Page 8, line 8--the word
11 "Approving" was changed to "Supporting" and the phrase
12 "application for" was added after "ViSCA's."

13 Upon motion duly made and seconded, the minutes were
14 confirmed as corrected.

15 II. Matters Arising from the Approved Minutes: None.

16 III. Report of the College President on Previous Board Resolutions:

- 17 A. Board Resolution No. 17, s. 1977--The Academic Personnel
18 Board of ViSCA, after evaluating the records of Mr. Estanislao
19 Lopez and Miss Ma. Evilla P. Tibon, decided to offer to the former
20 the position of Research Assistant III which he declined, and to
21 the latter the position of Assistant Instructor III which she
22 accepted.
- 23 B. Board Resolution No. 21, s. 1977--Verification of the leave
24 status of Prof. Phoebe Villanueva revealed that she was on teacher's
25 leave and therefore deserved the summer honorarium.
- 26 C. Board Resolution No. 23, s. 1977--The PFI's need for operating
27 expenses was made known to Governor Romualdez, as well as to

1 Dr. J. Laya of the Budget Commission.

2 D. Board Resolution No. 24, s. 1977--ViSCA has already paid
3 its membership fee of ₱5,000.00 to PASUC.

4 IV. Administrative Matters:

5 A. Appointments of Personnel: The Board noted the appoint-
6 ments made by the college president as authorized by Board Re-
7 solution No. 6, s. 1974. (Appendix A)

8 B. Report of the Bids and Awards Committee: Dr. Bernardo
9 showed the Board the blueprint of the Arts and Letters Bul-
10 ding. He also mentioned the names of the members of the Com-
11 mittee. The Board considered the recommendation of the Commi-
12 tee to award the contract for the construction of the Arts and
13 Letters Building to the Eli V. Hubahib Construction in the
14 amount of ₱2,500,000.00.

15 On motion duly made and seconded, the Board passed:

16 BOARD RESOLUTION NO. 27, s. 1977

17 Based on the evaluation of the report and recommendation
18 of the Committee on Bids and Awards which conducted the public
19 bidding at Casino Espanol, Cebu City on August 3, 1977, the
20 Board approved the awarding of contract to the Eli V. Hubahib
21 Construction for the construction of the Arts and Letters
22 Building in the amount of ₱2,500,000.00. (Appendix B)

23 C. Hiring a Private Lawyer to Handle Expropriation Proceedings:
24 This was withdrawn. Dr. Bernardo appraised the Board that up
25 to the present only about 80% of the landowners affected by
26 PD 1107 at ViSCA have indicated willingness to sell while about
27 20% have not. Therefore, a proposal was made to hire a private

1 lawyer to handle expropriation proceedings. However, during
2 his talk with the Solicitor General, he was advised that the
3 Office of the Solicitor General was willing to send three of
4 ~~its~~ staff members to handle the proceedings. ViSCA shall pro-
5 vide only for their honoraria, per diems and transportation.
6 The Board then estimated the expenses and came up with the
7 following:

- 8 a. Reimbursement of actual transportation expenses;
- 9 b. Per diems for two days—one day before arrival at ViSCA
10 and one day after leaving ViSCA—at rate authorized by
11 law, and;
- 12 c. A monthly honoraria of ₱600.00 for Assistant Solicitor
13 General Ruben Agpalo, and ₱450.00 each for Solicitors
14 Francisco de la Torre and Amado Aquino, starting this
15 August until December, 1977.

16 On motion duly seconded, the Board passed:

17 BOARD RESOLUTION NO. 28, s. 1977

18 Accepting the offer of the services of Assistant Solicitor
19 General Ruben Agpalo, Solicitors Francisco de la Torre and
20 Amado Aquino to handle expropriation proceedings for ViSCA and
21 appropriating the amount for travel expenses on reimbursement
22 basis, per diems of ₱35.00 daily for 2 days, and the monthly
23 honoraria of Assistant Solicitor General Ruben Agpalo at ₱600.00
24 and Solicitors Francisco de la Torre and Amado Aquino at ₱450.00
25 each for five months starting August to December, 1977.

26 V. Academic and Curricular Matters:

27 A. Candidates for Graduation for the Summer Term, 1977

1 The Board went over the list of candidates for graduation with
2 the degree of Bachelor of Science in Agriculture for the Summer
3 Term, 1977.

4 On motion duly made and seconded, the Board passed:

5 BOARD RESOLUTION NO. 29, s. 1977

6 Approving the graduation of the candidates with the degree
7 of Bachelor of Science in Agriculture for the Summer Term, 1977.
8 (Appendix C)

9 B. Opening of the Rural Development High School in Sab-a Basin:

10 The Board considered the proposal of Dr. Federico R. Flores,
11 In Charge, RDHS, to operate and maintain a Rural Development
12 High School at Paglaum, Sab-a Basin and his request for ₱34,721.40
13 for its operating expenses for the school year 1977-78.

14 Their being no objection, the Board, on motion duly made
15 and seconded, passed:

16 BOARD RESOLUTION NO. 30, s. 1977

17 Approving the operation and maintenance of the Rural Deve-
18 lopment High School at Paglaum, Sab-a Basin and appropriating
19 the amount of ₱34,741.40 to be taken from salary savings for
20 its operating expenses for the school year 1977-78. (Appendix D)

21 In this connection, Board Member Castillo expressed his gra-
22 titude to the Board and to ViSCA for their support of the LSBDA
23 Projects especially in the development of the high school and
24 his hope that the Board and ViSCA would continue giving LSBDA
25 the same support.

26 C. The Board deliberated upon the proposal to offer scholarships
27 for students majoring in plant breeding and botany and for them

1 to cross register at the UPLB. The inquiry of Board Member Alix
2 as to why the major focus is only on plant breeding and not on
3 animal breeding, elicited a lively interaction among the members.
4 Since the government's major thrust is on beef, the Board be-
5 lieved that there is also a need for animal breeding and that it
6 should not be left out, however the inclusion of animal breeding
7 as a major thrust would be done later on.

8 At this point, Dr. Bernardo disclosed that he had written a
9 letter to Chancellor Samonte of the UPLB, asking his assurance
10 that slots be given to the three major students of VisCA to stu-
11 dy at UPLB and that they be given credits for the subjects they
12 take.

13 On motion duly made and seconded, the Board passed:

14 BOARD RESOLUTION NO. 31, s. 1977

15 Approving the proposal to offer scholarships to three VisCA
16 students majoring in plant breeding and botany and for them to
17 cross register at UPLB, and authorizing Dr. Bernardo to prepare
18 the Memorandum of Agreement between VisCA and UPLB, allowing
19 the cross registration of the said students at UPLB. (Appendix E)

20 VI. Budgetary Matter:

21 A. The Board noted the proposed fund transfers and the distribu-
22 tion of reserve and excess income. Dr. Bernardo explained that
23 the proposed fund transfers were mostly those from personal
24 services to the maintenance and other operating expenses.

25 On motion duly made and seconded, the Board passed:

26 BOARD RESOLUTION NO. 32, s. 1977

27 Approving the proposed fund transfer and the distribution of

1 reserve and excess income As Maintenance and Other Operating
2 Expenses. (Appendix F)

3 VIII. Other Matters:

4 A. The Board read the request of the ViSCA Educational Foundation
5 for ₱34,484.00 for the operation of the elementary school for the
6 school year 1977-78. Dr. Bernardo said that the college can re-
7 lease funds only for CY 1977 representing one-half of the amount
8 for operating expenses and covering the period June to December,
9 1977.

10 On motion duly made and seconded, the Board passed:

11 BOARD RESOLUTION NO. 33, s. 1977

12 Approving the request of the ViSCA Educational Foundation
13 for funds in the amount of ₱17,242.00 for the operation of the
14 elementary school for the period June to December, 1977. (Ap-
15 pendix G)

16 B. Regarding the proposal to lease selected income-generating
17 projects on the college to the ViSCA Educational Foundation,
18 Inc., Dr. Bernardo described how the proposal would work. He
19 also explained that the projects are to be operated in a truly
20 business-like manner to see if the income from the projects
21 could be increased and the on-the-job-training conditions of
22 Agribusiness and Crop Production Technician students could be
23 strengthened. The Board, then, recommended the preparation of
24 a Memorandum of Agreement between ViSCA and the Foundation.

25 On motion duly made and seconded, the Board passed:

26 BOARD RESOLUTION NO. 34, s. 1977

27 Approving in principle the proposal to lease selected in-

1 come-generating projects to the ViSCA Educational Foundation,
2 Inc., but recommending the deferment of its implementation until
3 a Memorandum of Agreement between ViSCA and the Foundation has
4 been submitted for consideration. (Appendix H)

5 C. Dr. Bernardo presented the proposed revision of codal provisions
6 on transfer students. He commented that transferees from any
7 ACAP-PASUC-member and PAASCU-accredited institutions neither have
8 to meet the weighted average requirement nor have to validate
9 previously earned units. He mentioned that Section 322 was de-
10 leted. Board Member Alix recommended modifying the next sec-
11 tion, which has now become Section 322, to include the statement:
12 "The courses to be credited will be determined by the departments
13 concerned."

14 On motion duly made and seconded, the Board passed:

15 BOARD RESOLUTION NO. 35, s. 1977

16 Approving the revision of the codal provisions on transfer
17 students and modifying Section 322 to include the statement:
18 "The courses to be credited will be determined by the depart-
19 ments concerned." (Appendix I)

20 D. For scholarships under the World Bank Loan, Dr. Bernardo re-
21 marked that there are two categories of programs: (A) Those
22 who will study abroad for three years, and (B) Those who will
23 study for one year abroad and two year at UPLB or other uni-
24 versities in the country. This scheme would stretch the avail-
25 able funds so that more students could be sent abroad for study
26 in order to give them broader exposure and to minimize the in-
27 breeding effect with the UPLB. Those listed under A are given

three years of study abroad as UPLB does not have Ph. D. programs in those fields. The cost estimate of \$12,000.00 per person per year abroad made by the EDPITAF in 1975 was, to Board Member Alix's mind, not so realistic now and he recommended \$13,000.00 as a safer estimate.

On motion duly made and seconded, the Board passed:

BOARD RESOLUTION NO. 36, s. 1977

Approving the recommendation for the scholarship program under the World Bank loan consisting of two categories of scholars, namely; Category A - Those who will study for three (3) years abroad and Category B - those who will study for one year abroad and two years at UPLB or other universities in the country. (Appendix J)

E. Dr. Bernardo expressed his fear that VISCA might lose its Department of Forestry faculty as the regular personnel of the Bureau of Forest Development are getting higher pay and more fringe benefits owing to PD 1120 which grants to regular B.F.D. personnel emergency incentive allowance not exceeding 75% of their salary. Dr. Bernardo cited the case of three forestry staff members who are at present overloaded and who felt they are underpaid.

Board Member Perez opined that since this was a special situation where the law of supply and demand applies, a kind of incentive like promotion or an increase in pay would be in order. Board Member Alix recommended the giving of a monthly emergency hardship allowance of about P100.00 each to the faculty members concerned with the understanding that when their situation

E. ceases their hardship allowance would be discontinued.

On motion duly made and seconded, the Board passed:

BOARD RESOLUTION NO. 37, s. 1977

Authorizing the college president to give an emergency hardship allowance of ₱100.00 monthly to each of the three faculty members of the Department of Forestry effective August 1, 1977.

F. Upon inquiry of the college secretary if a student who has a criminal case filed against him can be issued a certificate of completion of academic requirements, Dr. Bernardo brought out the case of Renato Oroc, a Home Economics Technician student who applied for graduation in April, 1977 but did not graduate because he has a pending administrative case for immorality at ViSCA. Oroc asked for a certification that he had finished the academic requirements of his course but he could not be given one as the Office of Students Affairs did not grant him clearance pending the resolution of his case. Dr. Bernardo expressed the opinion that Oroc may only be issued such a certification upon the acquittal by the ViSCA Investigating Committee or upon the withdrawal of the charges by the aggrieved party.

There being no other matters to be taken up, the meeting was adjourned at 3:15 p.m.

VERIFIED TRUE AND CORRECT:

(SGD.) LAURA I. CORCINO
College Secretary

ATTESTED:

(SGD.) VEDASTO G. SUAREZ
Acting Chairman

APPENDIX A

APPOINTMENTS AUTHORIZED BY BOARD RESOLUTION NO. 6,
Series of 1974

Dept. of Arts & Letters

1. Mr. Jose S. Tan
M. A. in Education
Major: English
Colegio de San Jose
Recoletos '68

Instructor IV (Step 1)
P12,996.00 p.a.
Item No. 22(10)
Effectivity: June 1, 1977
2. Ms. Perla M. Tan
M. A. in Education
Major: English
Colegio de San Jose
Recoletos '77

Instructor II (Step 2)
P11,148.00 p.a.
Item No. 124(7)
Effectivity: June 6, 1977

Dept. of Ag. Engineering & Applied Math.

3. Engr. Rogelio B. Paguntalan
B. S. Ag. Engineering
MIT '76

Instructor I (Step 1)
P9,756.00 p.a.
Item No. 124(13)
Effectivity: June 22, 1977
4. Ms. Ma. Teresa C. Gastardo
B. S. in Statistics
UPLB '76

Instructor I (Step 2)
P10,104.00 p.a.
Item No. 44(27)
Effectivity: June 14, 1977

Dept. of Crop Protection

5. Ms. Lorna Fe M. Tuanggang
B. S. in Education
Major: Biology
ICC Ozamiz City '65

Instructor II (Step 1)
P10,800.00 p.a.
Item No. 7(1)
Effectivity: June 14, 1977
6. Ms. Ma. Flerida A. Cariño
B. S. in Chemistry
UPLB '77

Instructor I (Step 1)
P9,756.00 p.a.
Item No. 124(14)
Effectivity: July 11, 1977
7. Ms. Corazon D. Villaflores
B. S. in Biology
USC '73

Asst. Instructor III (Step 2)
P9,384.00 p.a.
Item No. 124(2)
Effectivity: June 1, 1977

Dept. of Agronomy & Soils

8. Ms. Marilyn S. San Pascual
B. S. in Agriculture
Major: Agronomy
UPLB '77

Asst. Instructor III (Step 1)
P9,024.00 p.a.
Item No. 124(15)
Effectivity: July 12, 1977

9. Mr. Raymundo M. Trenuela
B. S. in Agriculture
Major: Agronomy
CPU '75

Research Asst. I (Step 1)
P6,936.00 p.a.
Item No. 74(10)
Effectivity: June 22, 1977

Community Extension Service

10. Ms. Editha D. Ventula
B.S.A.H. ViSCA '69

Research Aide III (Step 2)
P6,612.00 p.a.
Item No. 124(10)
Effectivity: June 1, 1977

11. Mr. Anthony V. Israel
Bachelor of Arts
Major: Behavioral Science
Franciscan Seminary '74

Research Aide II (Step 2)
P5,652.00 p.a.
Item No. 124(12)
Effectivity: June 1, 1977

Dept. of Agricultural Chemistry

12. Mr. Oscar D. Monera
B. S. in Chemistry
Siliman University '73

Instructor II (Step 2)
P11,148.00 p.a.
Item No. 124(11)
Effectivity: June 2, 1977

13. Mr. Andresito D. Acabal
B. S. in Chemistry
Siliman University '77

Asst. Instructor III (Step 1)
P9,024.00 p.a.
Item No. 124(8)
Effectivity: June 2, 1977

Dept. of Plant Breeding & Ag. Botany

14. Mr. Rodrigo F. Sebidos
B. S. in Agriculture
Major: Agronomy
CPU '76

Instructor I (Step 1)
P9,756.00 p.a.
Item No. 124(1)
Effectivity: July 1, 1977

15. Mr. Othello B. Capuno
B. S. in Agriculture
Major: Agronomy
ViSCA '77

Asst. Instructor III (Step 1)
P9,024.00 p.a.
Item No. 124(6)
Effectivity: June 1, 1977

Dept. of Home Science

16. Ms. Teresita A. Sales
B. S. in Education
Major: Home Economics
West Negros College '70

Asst. Instructor I (Step 2)
P7,272.00 p.a.
Item No. 124(3)
Effectivity: June 1, 1977

Experimental Rural High School

17. Mr. Pedro I. Bandala, Jr.
B. S. in Education
Major: Mathematics
Divine Word College of
Tagbilaran City '75

Asst. Instructor II (Step 1)
P7,956.00 p.a.
Item No. 124(9)
Effectivity: June 16, 1977

18. Mr. Beverlo P. Pascual
B. S. in Agriculture
Major: Animal Husbandry
ViSCA '77

Asst. Instructor II (Step 1)
P7,956.00 p.a.
Item No. 124(16)
Effectivity: July 1, 1977

Development Planning Office

19. Mr. Carlo S. Enriquez
3rd Yr. Electrical Eng'g.
CSJ-R '69

Research Aide III (Step 2)
P6,612.00 p.a.
Item No. 43(2)
Effectivity: July 1, 1977

Office of the College Secretary

20. Mr. Eugenio Jaime A. Cubillo
LLB- Divine Word College
Tagbilaran City '71

Admissions Officer
P10,800.00 p.a.
Item No. 41
Effectivity: July 12, 1977

Property & Supply Management Division

21. Ms. Isabel M. Daclag
B.S.B.A. UE '72
CS Eligibility: Career (Prof.)

Inventory Clerk I
P5,340.00 p.a.
Item No. 108
Effectivity: July 1, 1977

Promotional Appointments:

Dept. of Ag. Dev. Ed.

22. Dr. Federico R. Flores
Ph. D. in Ag. Education
UPLB '77
Present Position: Asst. Prof. I

Asst. Professor IV (Step 2)
P17,952.00 p.a.
Item No. 9(3)
Effectivity: June 1, 1977

Property & Supply Mgt. Division

23. Mr. Dominador A. Lauzon, Jr.
B. S. in Commerce
Major: Accounting
Present Position: Inventory Clerk II

Property Custodian I
P6,612.00 p.a.
Item No. 79
Effectivity: July 1, 1977

24. Mr. Manuelito C. Pala
B. S. in Commerce
Major: Accounting
Present Position: Inventory Clerk I

Inventory Clerk II
P5,964.00 p.a.
Item No. 95
Effectivity: July 1, 1977

Appointment for Honorarium

25. Mr. Leonardo P. Canono
B.S.I.E.
Major: Drafting

Bldg. Construction Foreman
P1,800.00 p.a.
Item No. 125(10)
Effectivity: July 1, 1977
to December 31, 1977

Dr. Fernando A. Bernardo
President
VISCA, Baybay, Leyte

Subject: Recommendation to Award the Contract for the Construction of Arts and Letters Building to ELI V. HUBANIS CONSTRUCTION

Sir:

The Committee on Bids and Awards would like to recommend for your approval the award of contract to ELI V. HUBANIS CONSTRUCTION in the amount of ₱2,500,000.00 for the general construction of the proposed Arts and Letters Building at VISCA, Baybay, Leyte, provided, however, that VISCA, as Owner, reserves the right to effect within a reasonable period an additive change order amounting to ₱72,000.00 for the inclusion of work defined under Proposal Item No. VI of the Bid Documents.

For your guidance, the Committee is summarizing hereunder the following relevant information:

1. As provided for in the Bid Documents issued for the construction of the proposed Arts and Letters Building, the Committee conducted a public bidding at Casino Espanol, Cebu City on August 3, 1977 at 2:30 P.M.
2. Of the eight pre-qualified bidders who were issued Bid Documents, only six (6) participated in the public bidding as listed in the attached Abstract of Bids. Please note in the attachment that the Bid Proposal of Storch Reid Strutt was rejected and returned unread for their failure to comply with the bid bond requirement. In lieu of the required cashier or manager's check, said contractor submitted a personal check which the Committee deemed is not acceptable, pursuant to the terms and conditions of the Bid Documents.

more

3. Of the five (5) bidders, whose bids were deemed responsive, the Committee noted that ELI V. HUBANIB CONSTRUCTION submitted the lowest lump sum bid of ₱2,580,000.00 as against the government estimate of ₱2,455,192.00. The lump sum bid of ELI V. HUBANIB CONSTRUCTION is higher by ₱124,808.00 or about 5% higher than the government estimate.
4. After due deliberation and evaluation of the five (5) bids received, the Committee decided to accept the bid of ELI V. HUBANIB CONSTRUCTION as responsive and most advantageous to VISCA. Considering, however, the available budget for the general construction of the proposed Arts and Letters Building, the Committee negotiated with said contractor to accept a contract price amounting to ₱2,500,000.00. This was made possible by deleting the work covered by Proposal Item No. VI wherein ELI V. HUBANIB CONSTRUCTION submitted a deductive alternate bid amounting to ₱72,000.00. It was further agreed that in case VISCA will be able to raise the amount of ₱72,000.00 within a very reasonable period of time, an additive change order in the contract of ELI V. HUBANIB CONSTRUCTION may be effected to cover the work defined under Proposal Item No. VI. With this proposed additive change order, the eventual total contract price to be awarded to ELI V. HUBANIB CONSTRUCTION will amount to ₱2,572,000.00. This means a reduction of ₱8,000 from the lump sum bid of ELI V. HUBANIB CONSTRUCTION which amounts to ₱2,580,000.00.

In view of the foregoing information, we hope that you will find the above recommendation of the Committee acceptable, so that the contract for the general construction of the proposed Arts and Letters Building can be awarded to ELI V. HUBANIB CONSTRUCTION.

Very truly yours,

(SGD.) DR. SAMUEL S. GO

(SGD.) DR. AGUSTIN N. RAMOS, JR.

(SGD.) ARCH. AUGUSTO I. VERINA

(SGD.) ATTY. ALFEE A. CAINTIC

WITNESSED BY:

(SGD.) DEAN AURELIO T. JUQUILON

(SGD.) MRS. LINDA N. SOLITE

A TRUE COPY

**Minutes of Meeting
Bidding Conference
Casino Espanol, Cebu City
August 3, 1977**

proposals and read the bid. After reading, the bid proposals were passed on to Mrs. Linda Solite, the auditor, then to the Chairman and other members of the Committee.

Present:

Dr. Agustin M. Ramos, Jr.	- Chairman
Dean Aurelio T. Juguilon	- Project Architect
Arch. August I. Virina	- Member
Dr. Samuel S. Co	- Member
Atty. Alfeo A. Caintic	- Member/Secretary
Mrs. Linda M. Solite	- Auditor
Arch. Alfredo M. Lapusbla	- Asst. Project Architect
Arch. Augusto E. Bana	- Executive Architect
Marilon C. Reyes	- Acting Secretary

CONTRACTORS:

1. Eli V. Mahabib Construction	Manager's Check from	72,712,000.00	3
2. Manoso Construction			
3. Master Builders Company			
4. R. J. Jaymalin Construction			
5. Storch Reid Strutt			
6. Premier Integral	Cashier's Check from	73,870,000.00	4

Absent:

1. United Construction Company

Points of Discussion:

The Chairman called the meeting in order at 2:30 P. M. He introduced all the members of the Committee to the group and asked some question from the group in connection with the bidding. He also mentioned that there were seven (7) contractors, but only six (6) were able to attend. He reminded all the participants that the bidder's must have accomplished the bid documents such as bidder's bond of ₱50,000.00 issued by a reputable bank institution in favor of the owner, in form of cashier's or manager's check. Enclosed with this (bidder's bond) is their respective bid proposals including the unit prices and the breakdown of cost. Architect Virina personally opened the sealed

Remarks: Bid was rejected due to failure of bond requirement. wherein they submitted a personal check instead of cashier's or manager's check.

proposals and read the names of the bidder, the bond and the bid.

After reading, the bid proposals were passed on to Mrs. Linda Solite, the Auditor, then to the Chairman and other members of the Committee.

Architect Banes indicated on the blackboard the result of the bidding as follows:

NAME OF FIRM	BOND	BID	RANK
1. Eli V. Mubahib Construction - 327 N. Velez St., Bamam, Cebu City	Manager's Check from the First National City Bank, Check No. 46112 of /50,000.00	/2,580,000.00	1
2. Jymalin Const. Ricardo Jymalin No. 7 Banera St., Pasig, Metro Manila	Manager's Check from the Insular Bank of Asia and America, Check No. 327754 of /50,000.00	/2,710,000.00	3
3. V. Mansao Const. Company - 50 S. Cabahug St., Cebu City	Manager's Check from the Metropolitan Bank & Trust Company, Check No. 6001 of /50,000.00	/3,270,000.00	4
4. Master Builders, Inc., 4645 Valensuela St., Sta. Mesa, Manila	Cashier's Check from the Manila Bank Check No. 7622736 of /50,000.00	/3,532,000.00	5
5. Premier Integral Builder Corporation N. Cortes St., Danilad, Mandaue City	Cashier's Check from the Associated Citizens Bank, Check No. 38253 of /50,000.00	/2,650,000.00	2
6. Storch Reid Strutt 806 S. Laurel St., Mandaluyong, Metro Manila	Personal Check from United Coconut Planters Bank, Check No. 7936 of /50,000.00		

Remarks: Bid was not read at once due to failure to submit three (3) sets of Bid Proposal. The Committee decided that next they will be disqualified for this reason.

Remarks: Bid was rejected due to failure of contractor to comply with the bid bond requirement. Wherein they submitted a personal check instead of cashier's or manager's check.

The Chairman informed everybody that the government's estimate of the project is **₱2,455,192.00.**

The representative of the lowest responsible bidder was invited to sit with the Committee to discuss on matters pertaining to the smooth coordination between the contractor and the owner as well as other matters equally important for a successful undertaking of the construction job.

The Committee finally adjourned at 3:30 P.M.

NAME	MAJOR	REQUIREMENTS FOR REGISTRATION		
		Academic	YCIP	Clearance
Antonio Tudela, Cebu		completed	completed	submitted
Nestor Palo, Leyte	P. Agronomy	completed	completed	submitted
Respectfully submitted:				
Tito Biliran, Leyte	P. Agronomy	completed	completed	submitted
(SGD.) MARILOU C. REYES Acting Secretary				
Luciano, Jr. Anga, Leyte	P. Agronomy	completed	completed	submitted
ATTESTED:				
DR. AGUSTIN RAMOS, JR. (Chairman)	P. Agronomy	completed	completed	submitted
ABEN. AUGUSTO I. VIRINA (Member)		completed	completed	submitted
DR. SAMUEL S. GO (MEMBER)	P. Agronomy	completed	completed	submitted
ALFRED A. CALDITIC (Member/Secretary)		completed	completed	submitted
A TRUE COPY:				
Terencio Liloan, So. Leyte	V. Agronomy	completed	completed	submitted
Claudio Dalaguste, Cebu	C. Agronomy	completed	completed	submitted
Florencio Mahablag, Leyte	T. Agronomy	completed	completed	submitted
Candido Marinini, Leyte	L. Agronomy	completed	completed	submitted
Ramon Baybay, Leyte	A. Agronomy	completed	completed	submitted
Bernardo Ipil, Ormoc City	C. Agronomy	completed	completed	submitted

APPENDIX C

VISAYAS STATE COLLEGE OF AGRICULTURE
 Baybay, Leyte
 Office of the College Secretary

TENTATIVE LIST OF CANDIDATES FOR GRADUATION
Summer, 1977

BACHELOR OF SCIENCE IN AGRICULTURE:

<u>NAME</u>	<u>MAJOR</u>	<u>REQUIREMENTS FOR GRADUATION</u>		
		<u>Academic</u>	<u>YCAP</u>	<u>Clearance</u>
ACEBEDO , Antonio Tudela, Cebu	M. Agronomy	completed	completed	submitted
ALDAS , Nestor Palo, Leyte	P. Agronomy	completed	completed	submitted
CORPIN , Tito Biliran, Leyte	P. Agronomy	completed	completed	submitted
GOSIP , Luciano, Jr. Kananga, Leyte	P. Agronomy	completed	completed	submitted
GOLINAYO , Adolfo Basey, Samar	M. Agronomy	completed	completed	submitted
DATOY , Leoncio Maasin, So. Leyte	C. Agronomy	completed	completed	submitted
DAYON , Alejandrino Carmen, Cebu	I. Agronomy	completed	completed	submitted
DIPAY , Terencio Liloan, So. Leyte	V. Agronomy	completed	completed	submitted
DONAL , Claudio Dalaguete, Cebu	C. Agronomy	completed	completed	submitted
DYCOCO , Florencio Mahanlag, Leyte	T. Agronomy	completed	completed	submitted
DAVIOLA , Candido Maripini, Leyte	L. Agronomy	completed	completed	submitted
GOLIAT , Ramon Baybay, Leyte	A. Agronomy	completed	completed	submitted
JACA , Bernardo Ipil, Ormoc City	C. Agronomy	completed	completed	submitted

NAME	MAJOR	REQUIREMENTS FOR GRADUATION		
		Academic	YC AP	Clearance
MATABARAN	, Rodrigo* R. Agronomy	completed	completed	submitted
Thesis :	Malimono, Surigao del Norte THE EFFECT OF RATE AND TIME OF FERTILIZER APPLICATION ON THE YIELD OF SWEET POTATO (BNAS-51)			
MENDEZ	, Reynaldo P. Agronomy	completed	completed	submitted
	Baybay, Leyte			
MERCADO	, Conrado, Jr. C. An. Husb.	completed	completed	submitted
	San Ricardo, So. Leyte			
MESIAS	, Roberto M. Agronomy	completed	completed	submitted
	Tanzuan, Leyte			
PALOBÉ	, Conrado L. Agronomy	completed	completed	submitted
	Jaro, Leyte			
PEÑALOSA	, Allan O. Agronomy	completed	completed	submitted
	Real St., Tacloban City			
PERNITO	, Glicerio N. Agronomy	completed	completed	submitted
	Albuera, Leyte			
QUEVEDO	, Marcelo* A. Agronomy	completed	completed	submitted
Thesis :	Dalaguete, Cebu EFFECTS OF POTASSIUM LEVELS ON THE RATE OF ROOT BULKING AND YIELD OF SWEET POTATO			
TORRES	, Ranulfo A. Agronomy	completed	completed	submitted
	Baybay, Leyte			
VALENZONA	, Gil P. Agronomy	completed	completed	submitted
	Baybay, Leyte			
ALQUINO	, Consuelo M. Agronomy	completed	completed	submitted
	Baybay, Leyte			
AYUSTE	, Rosario Q. Agronomy	completed	completed	submitted
	Tunga, Leyte			
DALONG	, Ida A. Agronomy	completed	completed	submitted
	Hinunangan, So. Leyte			
DAYNO	, Marilyn B. Agronomy	completed	completed	submitted
	Baybay, Leyte			
CAUNTIC	, Elena G. Agronomy	completed	completed	submitted
	Tanauan, Leyte			
ESPINA	, Fe D. Agronomy	completed	completed	submitted
	Calubian, Leyte			
FLANDEZ	, Ma. Ultima P. Agronomy	completed	completed	submitted
	Baybay, Leyte			

NAME	MAJOR	REQUIREMENTS FOR GRADUATION		
		Academic	YC ^{AP}	Clearance
MERCADO , Cecile San Ricardo, So. Leyte	C. Agronomy	completed	completed	submitted
MERQUITA , Agricula Hinunangan, So. Leyte	C. Agronomy	completed	completed	submitted
PECOLADOS , Rebecca Baybay, Leyte	T. Agronomy	completed	completed	submitted
QUEVEDO , Ruthilia Dalaguete, Cebu	B. Agronomy	completed	completed	submitted
SAGITARIOS , Marilyn Abuyog, Leyte	N. Agronomy	completed	completed	submitted
TABAO , Melinda Anibong Curve, Tacloban City	A. An. Husb.	completed	completed	submitted
YMAS , Norma Albuera, Leyte	M. Agronomy	completed	completed	submitted
MEDINO , Meneleo Dagami, Leyte	N. An. Husb.	completed	completed	submitted
BS4Ed - None				
BSHE - None				
HET - None				

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

July 12, 1977

The Honorable Members of the Board
Board of Trustees
Visayas State College of Agriculture
Baybay, Leyte
Thru Dr. Fernando A. Bernardo
President

Gentlemen:

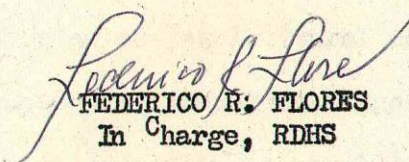
I have the honor to submit a proposal for the operation and maintenance of the Rural Development High School established at barangay Paglaum, Sab-a Basin and requesting funds for that purpose. The amount requested is ₱34,721.40 for school year 1977-78.

Hereto attached are:

1. Justification
2. Rural Development High School Concept and Curriculum
3. Itemized Budgetary Expenditures

We hope that this request for establishing a rural development high school and the corresponding funding will be favorably considered.

Very truly yours,


FEDERICO R. FLORES
In Charge, RDHS

JUSTIFICATION

In the over-all effort to modernize agriculture and transform rural societies, ViSCA has to share with other government agencies and private firms the responsibility and leadership in the field of agricultural education. Towards this effort, the College opted to train manpower to serve the agricultural and rural needs of the population in Sab-a Basin where skills in agriculture are greatly needed. In this case, ViSCA must make appropriate contributions to this educational venture to maximize its impact. The strategy adopted was to establish, operate and maintain a rural development high school that provides education and training in agriculture and other skills required for decent living in the countryside.

In addition to providing the needed knowledge and skills for a rural clientele, this Rural Development High School is a laboratory for a new strategy in innovation and change in agricultural education. While agricultural technology was changing at a spectacular speed, the delivery system of this technology has progressed at a much slower pace. This situation brought about the widening gap between agricultural technology services and the end user. The high school to be established at Sab-a Basin would apply the spirit of modern science to agricultural education itself. This school would serve as an "agricultural education experiment station". To put it bluntly, if education is going to contribute forcefully, as it must, to an agricultural revolution and to sweeping rural transformation in the region, it must forthwith have its own revolution. This high school must be maintained as another important link in the over-all agricultural education system which includes PFI, ViSCA, and its cooperating schools and research stations.

The high school was opened on an exploratory basis last July 6, 1977. The tuition fee was tentatively set at P25.00 for the whole school year. Leyte Sab-a Basin Development Authority (LSBDA) provided the classroom, chairs, demonstration and teachers' tables, blackboards and living quarters for the instructors. For its contribution, ViSCA is responsible for the salary and other allowances of the instructors and the supervision and administration in the operation of the school. This arrangement and other requirements envisioned as necessary for the stable and sustain operation of the high school shall be incorporated in a memorandum of agreement between ViSCA and LSBDA.

ITEMIZATION OF PERSONAL SERVICES

ITEM NO.	NO. OF POSITION	POSITION TITLE	ANNUAL SALARY	TOTAL AMOUNT
1	2	Asst. Instructors II	7996	15912
2		For contribution to employees' life and retirement insurance premiums		1909.44
3		For payment of hardship allowance		2400.00
TOTAL				20221.44

LIST OF EQUIPMENT

ITEM	DESCRIPTION	UNIT PRICE	NUMBER	TOTAL COST
A. Classroom/Lecture/Laboratory				
1.	Chairs, wooden	75.00	30	2250.00
2.	Blackboard, framed, painted green	100.00	2	200.00
3.	Teachers table, wooden	300.00	2	600.00
4.	Teachers chair, wooden	75.00	2	150.00
5.	Demonstration table, plywood	100.00	2	200.00
6.	Assorted Charts			500.00
7.	Assorted mounted specimens			500.00
8.	Assorted laboratory equipment			2000.00
Sub-total				6400.00
B. Library				
9.	Assorted books and reference materials			10000.00
Sub-total				10000.00

C. Farm Shop

10.	Assorted shop tools (include carpentry and handicraft tools)			2000.00
11.	Assorted garden tools			2000.00
	Sub-total			4000.00

D. Office Equipment

12.	Typewriter, 15" standard	3500.00	1	3500.00
13.	Puncher, heavy duty	75.00	1	75.00
14.	Stapler, heavy duty	150.00	1	150.00
	Sub-total			3725.00

E. Field Equipment

15.	Carabao	1500.00	1	1500.00
16.	Sprayer	500.00	1	500.00
17.	Plow and harrow	500.00	1	500.00
	Sub-total			2500.00

F. Sports and Recreational Equipment

18.	Tape recorder (National)	1000.00	1	1000.00
19.	Assorted sports equipment			1000.00
	Sub-total			2000.00

GRAND TOTAL				19625.00
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RURAL DEVELOPMENT HIGH SCHOOL:
ITS CONCEPT AND CURRICULUM

RATIONALE

The nation's educational development goals requires that individuals should be educated to attain not only basic but also functional literacy. This educational element constitute the minimum requirement of a society with a serious plan towards progress and modernization. Education should equip the youth with the necessary thinking, feeling, and doing skills so he can participate meaningfully in national development.

Although education is highly valued in the Philippines, only about 20% of the 14-15 age group were in school as shown in the yearbook of Philippine Statistics, 1966. The manpower survey report in 1960 shows that of the 6,339,000 youths between 14 and 21 years old or 61.7% were out of school.¹ Considering that 75% of high school age youths are in the more than 34,000 barrios and small towns, it is obvious that school attendance of rural youth who are 14-25 years old would be less than 20 percent.²

¹Teodosio Cada, "Placement of Out-of-School Youth and Adult Participants in the Accelerated Manpower Training Program in Eastern Samar". (Unpublished M.S. Thesis, UPLB, 1972.)

²Tito E. Contado, Barrio Development School, A Resource Book. Educational Development Projects Implementation Task Force: Makati, Rizal, 1976, p. 22.

The comparatively low educational level of the rural youth led Dr. Pedro Orata to introduce the Barrio High School idea, a general secondary education program in the barrio. Before Dr. Orata introduced the idea in the school year 1964-65, general secondary schools were usually located in the towns, provincial capitals and chartered cities. Dr. Orata observed that most barrio youth in the country are too poor to go out of the barrio to obtain education beyond the six years of free elementary schooling.

As a result of Dr. Orata's barrio high school idea, the number of BHS increased from four in school year 1964-65 to 1,621 in school year 1970-71.³ It was estimated that with about 160,000 students in the Barrio High Schools, 14.4 million in tuition fees were invested by the barrio parents for the high school education of their children. This remarkable response of the parents and the youths to high school education in the barrio is clearly indicative of the high interest in post-elementary education and of the lack of educational opportunities in the barrio for the rural youth.

But there are two important questions that must be raised regarding the barrio high schools. Having completed a college preparatory course, what will the graduates do? How can the barrio high school contribute to the improvement of rural life? It is not difficult to see that most of the barrio youth cannot afford high school education outside the barrio. Very few of them can actually proceed to college. Since there are scarce job openings for this kind of high school graduates, very few

of them will find suitable employment. A survey involving 200,000 youths ranging from 16-25 years old revealed that more than one-fourth were jobless and about half were financially dependent upon their parents and relatives.⁴

In terms of self-employment, the prospect seems not promising. General high school graduates are not adequately prepared for self-employment because they are not trained to initiate much less to operate a business enterprise. Furthermore, they are placed with the problem of lack of starting capital and of immediate income. Some may end up on the farm. But will they be better farmers than their parents?

With this nagging question in mind, the Rural Development High School idea is brought to the fore. It is envisioned that this high school will form as a nucleus of innovation for secondary education to find a better approach in training better farmers. A few practices in secondary vocational agriculture will ^{be} adopted. The supervised farming program of students will be done in their parent's home farm or on cooperative farms. Only a small communal area for instructional purposes will be maintained. A high student-teacher ratio shall be observed. Successful adult-farmer leaders, residing in the service area of the high school shall be encouraged and motivated to share the first-hand experiences learned on their own farms. The farmer leaders may conduct demonstration lessons for students

⁴Antonio Isidro, Trends and Issues in Philippine Education (Quezon City: Alemars Publishers, 1968), p. 17.

right on their farms, or they may be invited to teach a farming enterprise in which they are successful. Other innovations in secondary education may be tried directed towards reducing the cost of education in secondary vocational agriculture.

This rural development high school will primarily aim to serve the youth who will stay and engage in farming or in farm-related activities. Since the curriculum is not terminal, students who are intellectually capable may seek admission to higher education after graduation. The program covers a span of four years. The core of the instructional process is supervised farming which is conducted in the home farm of the student or in cooperative farms provided by the development authority. The high school provides opportunities to: (a) choose, plan, and start an agricultural enterprise; (b) operate and manage farming enterprise in a business-like manner; (c) produce farm commodities efficiently; (d) use and conserve natural and other resources; (e) use institutional credit (from the bank) and other agricultural services; (f) purchase inputs economically and market products advantageously; (g) learn cooperation and wholesome farm and community living; and (h) get established in farming or related occupations.

General Objectives:

1. To serve as demonstration and research laboratory to test new approaches in secondary agriculture education.
2. To provide a systematic training laboratory for education students in agricultural development education.
3. To evolve an inexpensive method a less expensive, realistic, and functional secondary agricultural education program for farm youth.

Specific Objectives:

1. To develop potential leaders in agricultural research, education, and rural development.
2. To enhance the food production and nutrition program of the government.
3. To turn out scientific farmers.
4. To provide occupational training and high school education component to the farm resettlement program of LSBDA.

CURRICULUMFirst Year

	<u>Unit</u>	<u>Hrs/Lab</u>	<u>Lec/wk</u>
1. Comm. Arts I-A ₁ (Eng. Lang. Usage)	1	0	3
2. Comm. Arts I-B (Phil. Gra., Comp. & Lit.)	1	0	3
3. Applied Science I (Soils and Fertilizers)	1.5	4	2
4. Mathematics I-A (Applied Math.)	1	0	3
5. Agriculture I (Prin. of Crop & Ani. Prod.)	1	0	3
6. Farming Program I (Supervised Farming)	3	15	0
7. YDT (Scouting, Health and P.E.)	<u>1</u>	<u>0</u>	<u>5</u>
	9.5	19	19 = 38

Second Year

	<u>Unit</u>	<u>Hrs/Lab</u>	<u>Lec/wk</u>
1. Comm. Arts I-A ₂ (Eng. Lang Usage II)	1	0	3
2. Social Science I (Phil Com. Life and CE)	1	0	3
3. Mathematics I-B (Gen. Mathematics)	1	0	3
4. Applied Science II (Pest and Diseases)	1.5	4	2
5. Agriculture II (Prin. of Crop and Ani. Prod.)	1	0	3
6. Farming Progra. II (Supervised Farming)	3	15	0
7. YDT II (Scouting, PE. Health and Music)	<u>1</u>	<u>0</u>	<u>5</u>
	9.5	19	19 = 38

Third Year

	<u>Unit</u>	<u>Hrs/Lab</u>	<u>Lec/wk</u>
1. Agriculture III (Water Management)	1	0	3
2. Farm Economics I (Prin. of Econ.)	1	0	3
3. Home Science I (Practical Cookery and Clothing)	1.5	4	2
4. Farming Program III (Supervised Farming III)	3	15	0
5. Home Industries I (Bamboo Craft and Fiber craft)	1.5	4	2
6. YDT (Scouting, PE, Health and Music)	<u>1</u>	<u>0</u>	<u>5</u>
	9	23	15 = 38

Fourth Year

1. Agriculture IV (Food Processing)	1.5	4	2
2. Farm Economics II (Marketing and Book-keeping)	1	0	3
3. Home Science II (Home Management and Family Living)	1	0	3
4. Farming Program IV (Supervised Farming IV)	3	15	0
5. Home Industries II (Bamboo craft and Fiber craft)	1.5	4	2
6. CAT I	<u>1</u>	<u>0</u>	<u>5</u>
	9	23	15 = 38

A PROPOSAL TO OFFER SCHOLARSHIP FOR
MAJORS IN PLANT BREEDING AND BOTANY
TO CROSS-REGISTER AT UPLB

Rationale

Agricultural Botany and Plant Breeding are two fields of study whose roles in agricultural education and development are documented in the experiences of both developed and developing countries. In recognition of these roles, Agricultural Botany and Plant Breeding became one of ViSCA's 13 academic departments created based on fields of study or disciplines. The department, however, has a very slow development, staffwise, from its inception to the present. This must be remedied for ViSCA must execute greater development strides before it can effectively function as a Regional Agricultural College. The increase in staff strength should receive priority attention because the capability of any institution largely depends on its staff. The college has vigorously pursued two courses of action designed to increase the staff strength of its departments; 1) effective recruitment, and 2) staff development.

On the aspect of recruitment, it is observed that there is a very limited pool of manpower in the country today possessing qualifications in the specialized fields of Plant Breeding and Genetics. Among undergraduate students, very few are enrolled in courses with majors or specialization in these fields. In order to increase the pool of manpower with qualifications in Plant Breeding and Genetics from which ViSCA could recruit its staff, undergraduate students must be encouraged to take courses in these disciplines. The best approach is to offer scholarships where these specializations are offered. At present, however, only UPLB is offering a major or specialization in these disciplines. Considering that very few of the students at UPLB are from the Visayas, the prospect of letting undergraduates at UPLB major in Plant Breeding and Genetics for possible employment at ViSCA later on is not bright. The only alternative is to encourage Visayan students themselves to major in Plant Breeding and Genetics for some of them to man later the department of this regional agricultural college. The most logical group are ViSCA students themselves.

There are at present 6 ViSCA junior students who have registered in the first semester, SY 1977-'78 to major in Plant Breeding and Botany, a BSA major field which the Department of Plant Breeding and Botany is scheduled to offer. Since the Department lacks staff to handle the more advanced major subjects in Plant Breeding and Genetics, it is hereby proposed that these students be sent to UPLB for one semester and one summer as cross registrants to take the advanced Plant Breeding and Genetics subjects on ViSCA scholarship.

Plan of Implementation

Of these 6 students 3 should be selected to start cross-registering at UPLB during the second semester, SY 1977-78 until Summer of 1978. During this period, while taking the courses, they are expected to work already on the outline of their thesis to take advantage of the UPLB library facilities for thesis review of literatures. As soon as they come back to ViSCA during the first semester of their fourth year, they will be ready to start the experimental part of their thesis.

A memorandum of understanding between UPLB and ViSCA to allow the cross-registration of ViSCA students at UPLB to facilitate the implementation of this proposal is necessary.

Budgetary Requirements:^{1/}

Items	SY 1977- 1978		TOTAL
	2nd Sem.	Summer	
Travel:			
ViSCA-UPLB	₱ 330.00	-	₱ 330.00
UPLB -ViSCA	-	₱ 330.00	₱ 330.00
School fees	1,284.00	690.00	1,974.00
Monthly stipend at ₱375/mo.	5,625.00	2,250.00	7,875.00
Book allowance	450.00	150.00	600.00
Miscellaneous	120.00	40.00	160.00
T O T A L	₱7,809.00	₱3,460.00	₱11,269.00

^{1/} Budgetary requirements is computed to reflect the total amount for 3 students although 2 of these 3 students are presently enjoying the ViSCA Scholarship including school fees, monthly stipend and book allowance.

	1st & 2nd Quarter Allotments	Obligations - January-June, 1977		Balance	Balance (Deficit)
		Total	Liquidated		
AL SERVICES:					
ular	1,826,523	1,630,673.26	1,663,448.49	(32,775.23)	195,849.74
ual	75,000	251,072.73	237,397.48	13,675.25	(176,072.73)
stitute	77,500	14,856.00	14,856.00	-	62,644.00
araria	54,800	15,718.86	15,718.86	-	39,081.14
dent Labor	41,407	30,816.89	26,954.29	3,862.60	10,590.11
IS	146,270	104,168.21	104,355.43	(187.22)	42,101.79
T o t a l	2,221,500	2,047,305.95*	2,062,730.55*	(15,424.60)	174,194.05*
FINANCE & OTHER OPERATING EXPENSES:					
veling Expenses	100,000	126,513.14	114,114.99	126,513.14	(26,513.14)
munication Services	4,750	8,287.03	8,002.11	284.92	(3,537.03)
airs & Maintenance of Gov't Facilities	133,500	159,578.69	29,172.62	130,406.07	(26,078.69)
nsportation Services	25,000	1,800.00	-	1,800.00	23,200.00
er Services	311,704	240,809.51	195,381.58	45,427.93	70,894.49
plies and Materials	387,150	421,490.04	191,624.24	229,865.80	(34,340.04)
n t	9,000	9,000.00	4,500.00	4,500.00	-
T o t a l	971,104	967,478.41	542,795.54	424,682.87	3,635.59
ENT OUTLAY:					
rary Books and Materials**	-	128,127.60	109,706.36	18,421.24	(128,127.60)
ipment	65,842	3,350.00	-	3,350.00	62,492.00
T o t a l	65,842	131,477.60	109,706.36	21,771.24	(65,635.60)
N D T O T A L	3,258,446	3,146,261.96	2,715,232.45	431,029.51	112,183.04

de obligations for cost of living allowance of P118,306.89 of which P48,531.86 has been liquidated, transferred to maintenance and other operating expenses.

	Actual January-June	Estimate July-December	TOTAL	Actual January-June	Estimate July-December	TOTAL
PERSONAL SERVICES						
Regular	1,630,673	1,834,023	3,464,696	1,630,673	1,834,023	3,464,696
Casual	251,073	255,000	506,073	251,073	255,000	506,073
Substitute	14,856	85,000	99,856	14,856	85,000	99,856
Honoraria	15,719	25,000	40,719	15,719	25,000	40,719
Student Labor	30,817	35,000	65,817	30,817	35,000	65,817
G S I S	104,168	265,462**	369,630	104,168	265,462**	369,630
T o t a l	2,047,306	2,499,485	4,546,791	2,047,306	2,499,485	4,546,791
MAINTENANCE & OTHER OPERATING EXPENSES:						
Traveling Expenses	126,513	140,000	266,513	126,513	140,000	266,513
Communication Services	8,287	5,000	13,287	8,287	5,000	13,287
Repairs and Maintenance of Gov't Facilities	159,579	200,000	359,579	159,579	200,000	359,579
Transportation Services	1,800	10,000	11,800	1,800	10,000	11,800
Other Services	240,809	350,000	590,809	240,809	350,000	590,809
Supplies and Materials	421,490	455,000	876,490	421,490	455,000	876,490
R e n t	9,000	9,000	18,000	9,000	9,000	18,000
Library Books and Materials	128,128	100,000	228,128	128,128	100,000	228,128
T o t a l	1,095,606	1,269,000	2,364,606	1,095,606	1,269,000	2,364,606
EQUIPMENT OUTLAY	3,350	10,000	13,350	3,350	10,000	13,350
G R A N D T O T A L	3,146,262	3,778,485	6,924,747	3,146,262	3,778,485	6,924,747

*
*Net of reserve.

**Computed based on the new GSIS contribution under PD 1146.

NOTE: Estimated expenditures for July-December excludes PFI budgetary requirements.

Computation of Estimated Income from Tuition and Other Fees

Enrollment:

<u>College:</u>	1st semester - Total Enrollment	<u>1,292</u>
	Less: Number of Scholars	
	Full	75
	Partial	56
	Special Students	<u>5</u>
	Total	<u>131</u>
	Non-Scholars	<u>1,156</u>
	2nd semester - Estimated Non-Scholars	<u>1,100</u>
<u>High School:</u>	Total Enrollment	526
	Less: Number of Scholars	<u>68</u>
	Non-Scholars	<u>458</u>

Estimated Income:

1st semester - 1,156 @ P200/semester	P231,200
2nd semester - 1,100 @ P200/semester = P220,000	
Estimated to be collected - 1/3 of P220,000	73,300
High School - 458 @ P19/7ear = P8,702	
Estimated to be collected - 50% of P8,702	<u>4,351</u>
Total Estimated Income from Tuition Fees	P308,851
Less: Tuition fees reported in June	<u>65,187</u>
Balance	P243,664
Less: Estimated income as reported to the Budget	
Commission - July to December, 1977	<u>162,000</u>
Estimated Excess Income from July to December, 1977	P 81,664
Add: Actual excess income from January to June, 1977	<u>93,346</u>
TOTAL ESTIMATED EXCESS INCOME FROM TUITION FEES	<u>P175,010</u>

TOTAL ESTIMATED EXCESS INCOME FROM DIFFERENT SOURCES

	<u>Actual</u> <u>January-June</u>	<u>Estimate</u> <u>July-December</u>	<u>TOTAL</u>
Income from tuition fees	P 93,346	P 81,664	P175,010
Production income	31,249	25,000	56,249

	<u>Appropriation*</u>	<u>Fund Transfer</u>	<u>Reserve</u>	<u>Excess Income</u>	<u>TOTAL</u>
AL SERVICES:					
ular	3,653,046	(119,586)			3,533,460
al	150,000	183,608		172,465	506,073
stitute	155,000	(5,144)			149,856
praria	109,600	(48,881)			60,719
ent Labor	82,814	(9,997)	15,000	62,090	72,817
I S	<u>292,540</u>		<u>15,000</u>		<u>369,630</u>
T o t a l	4,443,000	-	<u>15,000</u>	<u>234,555</u>	<u>4,692,555</u>
ANCE AND OTHER OPERATING EXPENSES:					
veling Expenses	200,000		66,513		266,513
unication Services	9,500		831	4,000	14,331
irs & Maintenance of Gov't Facilities	267,000	32,600	59,979		359,579
usportation Services	50,000	(38,200)			11,800
r Services	623,409	(32,600)			590,809
lies and Materials	774,300	38,200	63,990		876,490
n t	18,000				18,000
ary Books and Materials	-	<u>52,492</u>	<u>175,636**</u>		<u>228,128</u>
T o t a l	<u>1,942,202</u>	<u>52,492</u>	<u>366,949</u>	<u>4,000</u>	<u>2,365,650</u>
NT OUTLAY	<u>65,842</u>	(<u>52,492</u>)			<u>13,350</u>
D T O T A L	<u>6,451,051</u>		<u>381,949</u>	<u>238,555</u>	<u>7,071,555</u>
reserve.					

ve of P134,158 for equipment outlay is transferred to
enance and other operating expenses for library
and materials.

VISAYAS STATE COLLEGE OF AGRICULTURE
Baybay, Leyte

July 14, 1977

The Honorable Members of the Board of Trustees
Visayas State College of Agriculture

Thru the President
Visayas State College of Agriculture
Baybay, Leyte

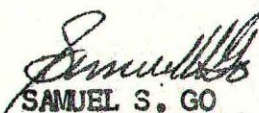
S i r s :

I have the honor to submit the attached ESTIMATED OPERATIONAL COST of the ViSCA-Foundation Elementary School for school year 1977-1978. The total operating cost of the elementary school for this school year is P68,968. With this amount the school can now hire one teacher for each grade from Kindergarten to Grade Six with an annual operating cost of P697 per pupil.

In this connection, I wish to request for approval of ViSCA's contribution to the operation of the ViSCA-Foundation Elementary School in the amount of P34,484. This represents one-half of the total cost of operating the elementary school for school year 1977-1978.

Thank you for your continuing support to the operation of the ViSCA-Foundation Elementary School. We shall highly appreciate your favorable action on this request.

Very truly yours,



SAMUEL S. GO
Chairman, ViSCA Educational
Foundation, Inc.

ViSCA-Foundation Elementary School
ViSCA, Baybay, Leyte

ESTIMATED OPERATIONAL COST
School Year 1977-1978

Personal Services

Salaries	P 36,120
Living allowance	6,300
SSS contribution	1,464
Medicare "	324
State insurance	360
Part-time employment	2,400
Sub-total	P 46,968

Operating and Maintenance

Supplies & materials	P 5,400
Library materials	5,600
Travel	3,200
Communications	800
Other services	2,500
Sub-total	P 17,500

Equipment Outlay

	P 4,500
Total	P 68,968
	vvvvvvvv

Submitted by:

Isabel P. Bertulfo M.D.
ISABEL P. BERTULFO, M.D.
Treasurer

This budget was approved by the ViSCA Foundation Board during its meeting on May 10, 1977.

Margarito C. Escalante
MARGARITO C. ESCALANTE
Secretary

Attested:

Samuel S. Go
SAMUEL S. GO
Chairman

APPENDIX H

ViSCA EDUCATIONAL FOUNDATION, INC.
ViSCA, Baybay, Leyte

July 25, 1977

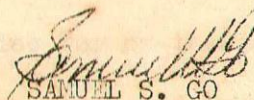
The Honorable Members,
ViSCA Board of Trustees
Manila
Thru the President
Visayas State College of Agriculture
Baybay, Leyte

S i r s :

With the main purpose of setting up in ViSCA a truly business-like agricultural projects which will serve as laboratories for student-trainees in Agribusiness, the ViSCA Educational Foundation, Inc. is submitting for your kind consideration, the attached project lease proposal. As envisioned, this venture should meet a definite instructional need of the College as well as expand the Foundation's service activities to the growing ViSCA community.

May this proposal merit the favorable action of the Board.

Very truly yours,


SAMUEL S. GO
Chairman

ViSCA Educational Foundation, Inc.

A Proposal to Operate Selected ViSCA Projects as
Business Enterprises Under the Manage-
ment of the ViSCA Educational
Foundation, Inc.

Rationale

The approval of the four-year Agribusiness and two-year Production Technician curricula which require, among others, intensive on-the-job training, precipitated the need for profitable and realistically managed agricultural enterprises whose entrepreneurs or managers are sympathetic to the educational goals of the College. These agricultural enterprises serve as laboratories for students undergoing on-the-job training. As such, they must observe accepted and realistic employment, production, record keeping and marketing practices. Furthermore, they must provide the necessary learning experiences as well as convey to the student-trainees the message that it is worthwhile to either engage in or work for such agricultural enterprises.

While ViSCA is attempting to simulate management practices employed by profitable, privately-owned agricultural enterprises that can qualify as on-the-job-training laboratories in all its projects, Auditing and Civil Service rules and regulations are stumbling blocks in making the project operations realistic, competitive and profitable. In brief, ViSCA can not put up real laboratories for on-the-job student-trainees. Since only a limited number of privately-owned agricultural enterprises can serve as on-the-job training laboratories, the College must assist other interested parties, without necessarily sacrificing public interest, in organizing enterprises that can serve as laboratories for Agribusiness and Crop Production Technician students.

The Proposal

To assist ViSCA solve the problem posed by the limited number of

learning laboratories for on-the-job training, the ViSCA Educational Foundation, Inc. is proposing to lease selected income-generating projects of the College. These projects will be operated by the Foundation with the main purpose of setting up business enterprises which can serve as learning laboratories for on-the-job student-trainees. To achieve this, ViSCA can assign a faculty member as on-the-job training coordinator who will at the same time, be employed by the Foundation on an honorarium basis, as over-all manager of these projects.

For this purpose College projects involved will be classified into two categories:

1. Projects with perennial crops and livestock - This may include the coconut, orchard, abaca and the dairy and beef cattle projects.
2. Other projects - This category covers the hollow-block, rice, vegetable, poultry, piggery and other projects.

Projects under the first category will be leased by the Foundation at an annual lease rate equivalent to 35 per cent of the gross income of the project in fiscal year 1976. This lease rate is based on the following distribution of annual gross income:

- 35% - payment for project lease
- 33% - labor cost for plantation or ranch maintenance, harvesting or milking, processing and marketing
- 10% - Cost of inputs to maintain or improve production (fertilizers, insecticides, soil conditioners, veterinary supplies, etc.
- 10% - Overhead and management cost
- 12% - Net Profit
- 100% - Total

Any net profit beyond 20% of the gross income shall be shared by the Foundation and ViSCA on a 50-50 basis. ViSCA's share of the net profit beyond 20% of the gross income will be considered as an increase in lease rate.

The expected net profit will be further apportioned as follows:

30% - for project improvement such as replanting, purchase of equipment, further development of the area, purchase of animals, etc.

20% - for support of instructional or research program of the College.

50% - for support of educational and community projects of the ViSCA Educational Foundation, Inc.

100% - Total

The annual lease rate for projects under the second category which may involve the use of College-owned land, building and equipment, will be determined using the following guide:

1. For the use of land:

Annual lease rate = Value of land x 8% or current rate of interest for Savings Deposit

2. For the use of building and Equipment:

Annual lease rate = Annual depreciation using replacement cost as the basis of depreciation computation

The net income from projects under the second category will be distributed following the schedule in the apportionment of net profit from projects under the first category.

The projects will be managed to simulate a privately-owned agricultural business venture while at the same time attention will be

given to the learning needs of on-the-job student-trainees. Since all the net earnings of the projects will be spent for ViSCA-based activities and programs, the overall beneficiary of all projects included in this proposal is none other than ViSCA.

If this proposal is acceptable to the Honorable Members of the ViSCA Board of Trustees, a Memorandum of Agreement stipulating the conditions specified in the proposal will be entered into by the College President and the Chairman, ViSCA Educational Foundation, Inc.

4. All transfer student -oooOooo- must complete the equivalent courses where they obtained grades lower than 2.0, 85% or D- at least one week before registration if they expect to receive credit for the courses;

5. Any transfer student will have to complete in this College no less than 50% of the units required for his courses;

6. Each transfer student must submit a certificate of honorable dismissal and certificate of good moral character from the College last attended;

7. He shall fulfill all regulations "a" to "d" contained in Section 30 of this Code;

8. He must be among those included to fill up the quota set by the college secretary and the department head for the course to which he seeks admission;

9. The regular period for the holding of validating tests shall begin two weeks prior to the first day of registration at the opening of each term and shall end a week before the start of registration. There shall be no fee for validating tests taken during this period. A validating test may be held outside of this period with the consent of the Department Head and upon payment of a fee of \$15.00 per subject.

Section 30.2. A degree-holder may be given credit for equivalent courses without validating them, but such credit shall not exceed 50% of the total number of units required for graduation. The number of units credited shall be determined by the Department Head and the College Council. Consistent with the general rules set by the College Council, each department may promulgate rules on admission and granting of advanced credits to transfer students.

Chapter 50

TRANSFER STUDENTS

Section 321. The following rules shall govern the admission of transfer students:

a. A transfer student may be admitted to the College provided that the following conditions are complied with:

1. He must present at least a checklist of academic records, signed by the registrar, of previous college work for evaluation prior to registration;

2. The admission of transfer students shall be on probation basis until such time as the official Transcript of Records from the school last attended is received;

3. A transfer student must be of good academic standing. However, transfer students from institutions that are not members of PASUC and ACAP, nor accredited by PAASCU, must have obtained a weighted average of "2.5", "80%", B- or better in the equivalent courses offered in the College.

4. All transfer student must validate the equivalent courses where they obtained grades lower than 2.0, 85% or B- at least one week before registration if they expect to receive credit for the courses;

5. Any transferee will have to complete in this College no less than 50% of the units required for his course;

6. Each transfer student must submit a certificate of honorable dismissal and certificate of good moral character from the College last attended;

7. He shall fulfill requisites "b" to "d" mentioned in Section 288 of this Code;

8. He must be among those included to fill up the quota set by the college secretary and the department head for the course to which he seeks admission;

b. The regular period for the holding of validating tests shall begin two weeks prior to the first day of registration at the opening of each term and shall end a week before the start of registration. There shall be no fee for validating tests taken during this period. A validating test may be held outside of this period with the consent of the Department Head and upon payment of a fee of P10.00 per subject.

Section 322. A degree-holder may be given credit for equivalent courses without validating them, but such credits must not exceed 50% of the total number of units required for graduation. The courses to be credited will be determined by the Departments concerned.

Section 323. Consistent with the general rules set by the College Council, each department may promulgate rules on admission and granting of advanced credits to transfer students.

REVISED LIST OF SCHOLARS INDICATING THOSE WHO WILL
STUDY THREE YEARS ABROAD AND THOSE WHO
WILL STUDY ONE YEAR ABROAD AND
TWO YEARS IN UPLS OR
OTHER UNIVERSITIES
IN THE COUNTRY

A. Three Years of Study Abroad

<u>Name of Scholar</u>	<u>Field of Specialization</u>	<u>Cost</u>
1. Esquerro, Nelson	Ecology & Pest Management	\$ 36,000
2. Olan, Esterlina	Agribusiness	36,000
3. Talaboc, Carlito	Farm Structures	36,000
4. Pepino, Myrna	Food & Nutrition	36,000
5. Villanueva, Phoebe	Speech Communication	36,000
6. Carcallas, Casimiro	Agronomy (Crop Ecology)	36,000
7. Talaboc, Lina	Biological Pest Control	36,000
8. Barile, Nathaniel	Plant Morphology & Anatomy	36,000
9. Fernandes, Tomas	Animal Protection	36,000
10. Escalante, Margarito	Irrigation & Drainage	36,000
11. Gloria, Lydia	Biochemistry	36,000
12. Ligon, Lucila	Family Relation & Child Development	36,000
13. Tapan, Gloria	Plant Ecology	36,000
14. Santiago, Rebecca	Animal Plant Propagation	36,000
Sub-total - -		\$ 432,000

^{1/} Computed based on the assumption that one year of study abroad costs \$12,000.

15. Santiago, Leopoldo	Animal Protection	12,000
16. Sorillo, Amy	Physics	12,000
17. Ali, Grace	E. S. Extension	12,000
18. Jorda, Roque de	Ag. Machinery	12,000
19. Olan, Estelita	Chemistry	12,000

Amount of contribution: One year abroad - \$12,000

Two years in local university - \$24,000 = \$36,000

Total Cost = \$12,000

B. Combination Program (One year of Study Abroad & Two Years in a Local University)

<u>Name of Scholar</u>	<u>Field of Specialization</u>	<u>2/ Cost</u>
1. Sanchez, Ercena	Animal Nutrition (Livestock)	\$ 15,200
2. Pascual, Neralito	Farm Management	15,200
3. Poma, Oscar	Beef/Caratbeef Production	15,200
4. Ponce, Eliseo	Rural Sociology-Com. Dev.	15,200
5. Talatala, Rolinda	Crop Physiology	15,200
6. Rodrin, Lalita	Plant Physiology	15,200
7. Canora, Vivien	Ag. Journalism	15,200
8. Rader, Raymundo	Hort. (Post Harvest Physiology)	15,200
9. Milan, Paciencia	Vertebrate Pests	15,200
10. Dolores, Regina	Plant Breeding	15,200
11. Esmano, Danilo	Poultry Breeding & Genetics	15,200
12. Paunlagui, Esther	Botany	15,200
13. Anecito, Paulino	Crop Production	15,200
14. Capasin, Ruben	Nematology	15,200
15. Mendoza, Rosalina	Animal Nutrition (Poultry)	15,200
16. Collis, Oscar	Cooperatives	15,200
17. Seroy, Justiniano	Humanities	15,200
18. Tupas, Gloria	Plant Ecology	15,200
19. Santiago, Rebecca	Asexual Plant Propagation	15,200
20. Lao, Fredeswinda	Plant Pathology (Fungus Plant Diseases)	15,200
21. Bantugan, Simplicio	Swine Production	15,200
22. Rosillo, Jimmy	Physics	15,200
23. Alo, Grace	H. E. Extension	15,200
24. Pedro, Roque de	Ag. Machinery	15,200
25. Olan, Erlinda	Chemistry	15,200

Basis of computation: One year abroad = \$12,000
 Two years in local university = 1/24,000 or 3,200
 Total Cost = \$15,200

26. Aparra, Narciso	Agronomy	\$ 15,200
27. Labus, Florinda	Genetics	15,200
28. Cotojo, Francisco	Soil Fertility	15,200
29. Salcedo, Raymundo	Curriculum Development & Instruction	15,200
30. Salcedo, Anunciacion	Communication Media	15,200
31. Escalada, Monica	Radio Program & Broadcast Material Preparation	15,200
32. Jugo, Jose	Educational Psychology (Test & Measurement)	15,200

Sub-Total - - - 45,600

GRAND TOTAL - - - \$ 486,400

vvvvvvvv

COST SUMMARY

<u>Program</u>	<u>Cost</u>
A. Three Years of Study Abroad	\$ 432,000
B. Combination Scheme	486,400
C. Contingencies	63,600
Total	\$ 982,000

Total Appropriation for Fellowship Program = \$982,000
vvvvvvvv