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**MINUTES OF THE
81st MEETING OF THE
VSU BOARD OF REGENTS**

held at
CHED Central Office
Carlos P. Garcia Avenue, UP Diliman
Diliman, Quezon City
23 March 2018

9 **Present:**

10	Hon. J. Prospero E. De Vera III	Chairperson
11	Chairperson, Commission of Higher Education		
12	Hon. Edgardo E. Tulin	Vice Chairperson
13	President, Visayas State University ✓		
14	Regent Bonifacio G. Uy	Member
15	Regional Executive Director		
16	NEDA Regional Office VIII		
17	Regent Cipriano G. Santiago	Member
18	Regional Executive Director		
19	Department of Agriculture Regional Office VIII		
20	Regent Roy Bernard C. Fiel	Member
21	Private Sector Representative ✓		
22	Regent Ernesto F. Bulayog	Member
23	President, VSU Federated Faculty Association ✓		
24	Regent John Allan A. Gules	Member
25	President, VSU Federated Supreme Student Council ✓		
26	Director Edgardo M. Esperancilla	Resource Person
27	Regional Executive Director		
28	DOST Regional Office VIII		

29 **Not Present:**

30	Regent Francis Joseph G. Escudero	Member
31	Chairperson, Committee on Education, Arts & Culture		
32	SENATE of the Philippines		
33	Represented by:		
34	Regent Ann K. Hofer	Member
35	Chairperson, Committee on Higher & Technical Education		
36	House of Representatives of the Philippines		
37	Represented by:		
38	Regent Joel R. Caminade	Member
39	Private Sector Representative ✓		
40	Regent Deogracias E. Pernitez	Member
41	President, VSU Federated Alumni Association ✓		

42 **Others Present:**

43	Mr. Daniel M. Tudtud, Jr.	Board Secretary
44	Board Secretary V		
45	Ms. Vivian V. Balbarino	Administrative Officer
46	Administrative Officer III		
47	Office of the Board Secretary		

1 **I. ROLL CALL**

2 The Hon. Chairperson of the VSU Board of Regents, CHED Commissioner Dr. J.
3 Prospero E. De Vera III requested that President Edgardo E. Tulin act as the Acting
4 Chairperson in the meantime that he was still attending an Opening Program at UP
5 Diliman.

6 President Edgardo E. Tulin called the 81st BOR Meeting to order and requested
7 the Board Secretary to call the roll of members present for the 81st BOR Meeting.

8 The Board Secretary then called the roll of members present for the 81st BOR
9 Meeting. After the roll call, the Board Secretary informed the Hon. Chair that seven (7)
10 members of the VSU BOR were present for the 81st BOR meeting and that there was a
11 quorum of members present.

12 **II. CALL TO ORDER**

13 President Edgardo E. Tulin, Acting Chairperson of the VSU Board of Regents,
14 declared a quorum at 9:06 A.M. and called the meeting to order.

15 **III. APPROVAL OF THE AGENDA**

16 The Hon. Chairperson requested the Board to go over the proposed Agenda and
17 inquired whether there were any other items for inclusion in today's meeting that have
18 not been included in the Provisional Agenda presented.

19 The Board Secretary informed the Board that he just received the proposal of the
20 University Supreme Student Council (USSC) through Student Regent, Mr. John Allan A.
21 Gulles, to wit: "Proposal for Subsidizing the USSC Fee to the UNIFAST Program." In
22 essence the proposal seeks to request, through BOR Action, the inclusion of the USSC
23 Fees as part of the Miscellaneous Expenses under the UNIFAST Program
24 notwithstanding the fact that the UNIFAST Law has already been passed.

25 Regent Bonifacio G. Uy requested one item for inclusion under New Business –
26 Financial Committee reports which was the result of the discussion in the BOR Finance
27 Committee, to wit: "Delegated Authority Granted to the President of the Visayas State
28 University as Head of the Procuring Entity (*HOPE*)."

1 Regent Bonifacio G. Uy moved for the approval of the Agenda for the 81st BOR
2 Meeting, as modified.

3 Regent Roy Bernard C. Fiel seconded the motion.

4 The Board passed

5 **BOR RESOLUTION NO. 2, s. 2018**

6 **A Resolution Approving the Proposed Agenda for the 81st Board of Regents**
7 **Meeting, as modified, to wit:**

8 **81st BOR Meeting**
9 **CALENDAR OF BUSINESS**

10 **I. PRELIMINARIES**

11 **A. Call to Order**

12 **B. Roll Call and Determination of Quorum**

13 **C. Approval of the Provisional Agenda (81st BOR Meeting)**

14 **D. Reading and Approval of the Minutes of the Previous Meeting**

- 15 1. 80th BOR Meeting (07 December 2017)

16 **E. Matters Arising from the Approved Minutes**

- 17 1. Matrix of Actions/Implemented BOR Resolutions

18 **F. Chairperson's Time**

19 **G. President's Report**

20 **II. Unfinished Business**

21 **A. Acedo Case**

22 **B. Proposal to Charge Fees for DTI-Shared Service Facility (DTI-SSF) – Food Testing**
23 **Analytical Services and Rootcrop Processing and the Use of DFST Food Processing**
24 **Facilities and Equipment**

25 **C. Proposal of the Philippine National Bank (PNB) to Set-Up a Satellite Office in the**
26 **VSU Main Campus**

27 **III. NEW BUSINESS**

28 **A. Financial Matters**

- 29 1. Proposal on the Utilization of Income for the Second Quarter of 2018
30 2. Proposal on the Utilization of 2017 Unappropriated Collections of VSU Main
31 3. Proposal on the Utilization of 2017 Unappropriated Collections of VSU Villaba
32 4. Proposal on the Utilization of 2017 Unappropriated Collections of VSU Tolosa

5. Proposal on the Utilization of 2017 Unappropriated Collections of VSU Isabel
6. Proposed 2019 Budget (General Fund)
7. Delegated Authority Granted to the President of VSU as Head of Procuring Entity (HOPE)

B. Academic Matters

1. Academic School Calendar, SY 2018-2019
 - a. University School Calendar
 - b. VSU Integrated High School Calendar
2. Proposal to Revise the Leave Benefits of Faculty Members under Teacher's Leave Status and the Guidelines Used in the Computation of Proportionate Vacation Pay
3. Proposal to Grant Incentive for Reviewer, Editor-In-Chief, Associate Editor, Language Editor, and Authors of Published Paper in the Science and Humanities Journal of the VSU Graduate School and the Annals of Tropical Research
4. Proposed Guidelines for Academic Excellence award for the VSU Senior High School
5. Proposal to Change the Schedule of the Master of Science (MSci) in Forestry Program from Weekdays to Weekends
6. Proposed Revision of Paragraph 8 of the Implementing Rules and Regulations (IRR) in the "*Availment of Financial Support from the Faculty Development Fund as Approved by the Governing Board through BOR Resolution No. 25, s. 2017*"

C. Administrative Matters

1. Proposal to Convert the Technology Business Incubator (TBI) Building into a Mixed-Use Business Facility
2. Request of the VSU Cash Division to Open a Separate Bank Account for the PhilHealth – Professional Fees
3. Proposed Guidelines in the Operation of the VSU Transport Loop Vehicles otherwise known as "Tuyok"
4. Proposal to Abolish Higher-Level Academic Positions to Create Lower-Level Academic Positions
5. Recommendation to Hire Dr. Lualhati M. Noriel as "Technical Consultant" at the Quality Assurance Center (QAC) for the period, 1 January 2018 to 30 June 2018
6. Proposals of VSU Tolosa:
 - a. Proposed General Guidelines on Student Housing
 - b. Proposed Guidelines on the Appointment of Dormitory/Assistant Dormitory Advisers
 - c. Proposed General Guidelines on the Use of Dormitories during School Breaks

7. Sabbatical Leave Applications of Some Faculty Effective 01 August 2018 to 31 July 2019
 - a. Dr. Antonio P. Abamo
 - b. Dr. Ruth O. Escasinas
 - c. Dr. Lucia M. Borines
8. Temporary Appointment of Dr. Mary Joy M. Abit to the Position of Associate Professor II (SG-20)
9. Appointment to Vacant Administrative Positions
 - a. **AMPAC**, Louella C.
From: Internal Auditor IV (SG-22)
To: Chief Administrative Officer (SG-24)
 - b. **PANCITO**, Myrna S.
From: Administrative Officer III (SG-14)
To: Administrative Officer V (SG-18)
 - b. **FLORES**, Alicia M.
From: Administrative Officer II (SG-11)
To: Administrative Officer V (SG-18)

D. Matters for Confirmation

1. Confirmation of BOR Resolution No. 01, s. 2018 Approved by the Governing Board through Referendum:
A Resolution Coursed through Referendum Approving the Request of the VSU Tolosa to Utilize a Part of its Mandatory Reserve Fund in the amount of P1.20 Million for the Payment of Port and Inland Transportation Expenses of the Donation by the KOICA to VSU Tolosa
2. Appointments of Some Faculty and Staff to Designated Administrative Positions
3. Temporary Appointment for Nine (9) Academic Staff, VSU System
 - VSU Main
 - a. ASIO, Luz G.
 - b. POLIQUIT, Angie R.
 - c. REOMA, Rey Martin L.
 - VSU Alang-alang
 - a. AVORQUE, Carlo A.
 - b. MATUTES, Hermerose E.
 - c. PEJA, Reynaldo P.
 - d. SANITA, Angelika
 - VSU Isabel
 - a. CHAN, Catherine
 - VSU Tolosa
 - a. SALAS, Remmer L.

- 1 4. Substitute Appointments of Seven (7) Academic Staff, VSU System
2 (effective 01 January 2018 to 31 July 2018)

3 VSU Main

- 4 a. ANCHETA, James Philip N.
5 b. BERMUDO, Andrey Nephi B.
6 c. DOÑOZ, Rex R.
7 d. LLANES, Christopher A.
8 e. NAYRE, Syrene P.

9 VSU Isabel

- 10 a. OCON, Gemo J. (effective: 2/18/18 to 12/31/18)

11 VSU Tolosa

- 12 a. CERVANTES, Marksam T.

- 13 5. Temporary Appointment of Fifty (50) Academic Staff, VSU System
14 (effective 01/01/18 to 31/12/2018)

- 15 6. Substitute Appointments of Fifty-eight (58) Academic Staff, VSU System
16 (effective 01/01/18 to 31/07/2018)\

- 17 7. Renewal of Appointments of 59 Casual Administrative Staff, VSU System
18 (effective 01/01/18 to 30/06/2018)

- 19 8. Renewal of Appointments of 23 Contractual Administrative Staff, VSU Main
20 (effective 01/01/18 to 30/06/2018)\

21 **IV. READING AND APPROVAL OF THE MINUTES OF THE PREVIOUS**
22 **MEETING**

23 Acting Chairperson, President Edgardo E. Tulin, inquired from the Board
24 Secretary whether the members of the Governing Board were furnished copies of the
25 Minutes at least five (5) days in advance.

26 The Board Secretary informed the Hon. Chairperson that all the members of the
27 Governing Board were furnished copies of the Minutes of the past meeting as well as the
28 other materials for the 81st BOR meeting five (5) days prior to today's meeting.

29 The Acting Chairperson inquired if there were any comments or corrections.

30 No comments and/or corrections were made.

31 The Hon. Chairperson declared the Minutes of the 80th BOR Meeting approved.

32 The Board passed

33 **BOR RESOLUTION NO. 3, s. 2018**

34 **A Resolution Approving the Minutes of the 80th Board of Regents Meeting**
35 **held at the Conference Room, Granda Manor Hotel, Tacloban City, Leyte last 07**
36 **December 2017 from 2:09 P.M. to 3:42 P.M., as corrected.**

1 **V. MATTERS ARISING FROM THE APPROVED MINUTES**

2 President Edgardo E. Tulin inquired whether there were any “*Matters Arising*
3 *from the Previous Meeting.*” The Matrix of Actions appended as Tab C shows the BOR
4 Resolutions approved in the past Meeting and the actions made by the Administration
5 toward its implementation.

6 The President pointed out that almost all items have been implemented and the
7 concerned offices were informed regarding the actions of the Governing Board. The
8 items under the heading “Proposals of the VSU Graduate School” are still awaiting the
9 end of the moratorium of CHED on the offering of new graduate degree programs.
10 Hopefully, the CHED will lift the moratorium before the start of the 1st Semester in
11 August 2018.

12 The Chairperson’s Report will have to wait until Chairperson De Vera arrives.

13 **VI. CHAIRPERSON’S TIME**

14 The Hon. Chairperson, Commissioner J. Prospero E. De Vera III informed the
15 Board that the Implementing Rules and Regulations (IRR) of RA 10931 (*the Free Tuition*
16 *Law*) is already published and was expecting the University to already have a copy of this
17 IRR.

*Unifast Secretariat - to conduct workshops
in different areas.*

18 The first salient point mentioned in the IRR is the need for each SUC to come up
19 with appropriate “**return-service agreements**” between the University and the students
20 who will be fully funded by the government through RA 10931. There is legal basis for
21 this in the original UNIFAST Law which provides, to wit: “**All students receiving a**
22 **financial assistance from the government, the UNIFAST Board can develop**
23 **appropriate conditions for receiving student financial assistance, including return**
24 **service.**”

25 Chairperson De Vera explained that as a general principle, when an entity (*private*
26 *or public*) comes up with a scholarship program, said entity **may attach reasonable**
27 **conditions** to said scholarship on whoever may want to accept such an offer because the
28 acceptance (*of the scholarship*) is essentially discretionary in character. This means that if
29 somebody does not like what is expected in return for receiving the scholarship, he/she

1 does not apply for such a scholarship. Medical students of the University of the
2 Philippines (UP), even if they are fully paying their tuition and matriculation fees, are
3 still required to have a return-service agreement, simply because they are medical
4 students of the UP, a state-funded institution.

5 In this case, the expected return-service agreement will be undertaken while the
6 students are still in the University and not after they have graduated. This agreement is
7 unique because it has to be imbedded as part of the "Admission and Retention
8 Requirements" of the University. Further, it is the University that decides the most
9 appropriate return-service agreement for its students and has to be unique for each course.

10 Some examples include: 1) working with the Red Cross on First Aid, to create a "*core of*
11 *students*" that can be requested to deal with emergencies during disasters (natural and
12 man-made); 2) mentoring of young students especially those who are disadvantaged; 3)
13 help feeder Public Schools that have low passing rates in admission tests to the
14 University; and the like. The CHED and the DepEd are also seeking ways to have a tie up
15 such that students of SUCs can be mobilized to help in the Alternative Learning System
16 (ALS) of the DepEd. This is also a very note worth pursuit and the SUCs should look into
17 possible designs of their return-service agreements that includes helping conduct the ALS
18 classes.

19 The second salient point of the IRR pertains to the Affirmative Action Program
20 (AAP). In the IRR, it stipulates that within one (1) year after the implementation of R.A.
21 10931, each and every SUC has to submit to its Governing Board the Affirmative Action
22 Plan of the University/College. The AAP seeks to slowly increase access to the
23 University/College, the number of students from disadvantaged and/or under-represented
24 groups, to include: students from public schools in depressed areas; from Muslim groups;
25 or from Lumad groups. The AAP should be ready for implementation by SY 2019-2020. ||

26 The Hon. Chairperson mentioned that based on the IRR, the tuition and
27 miscellaneous expenses that a University/College charges will be "frozen" for the next
28 five (5) years. During this 5-year period, the CHED will be able to study and develop a
29 composite fee (*tuition + miscellaneous fees*) which will be reflective of the "cost of

1 education” in a specific Region. With this in mind, the CHED will slowly adjust the
2 amount of reimbursement that will be due to SUCs unlike before when it was the same
3 rate, simply because each SUC is differently situated and with different needs. He also
4 clarified that there is really an urgent need to come up with different options per degree
5 program so that it can be presented to the Board for implementation within School-Year
6 2018-2019. The incoming students should be made aware of this as soon as possible.
7 One-year is the maximum time for all SUCs to come up with a BOR-Approved return-
8 service agreement.

9 Chairperson De Vera indicated that all “merit-based” scholarships need not have a
10 return-service agreement. These are scholarships that are not open to all but are based on
11 certain merit criteria (i.e. DOST Scholarships, CHED Scholarships) and as such are
12 “exempted” from return-service agreement but are covered by the terms and conditions of
13 the merit-based scholarships.

14 Dir. Esperancilla suggested that the return-service agreement should be
15 incorporated as a part of the Orientation Program for new students as well as the
16 continuing students.

17 President Tulin informed the Board that the University will start implementing the
18 return-service agreement by the 2nd Semester, SY 2018-2019. The University will just
19 inform the students of this so they can conform with the requirements before the start of
20 the 2nd Semester.

21 The Hon. Chairperson indicated that the new students should be immediately
22 informed of this requirement when they first enroll in the University to forestall any
23 problems. If the new students are not informed of the need to sign up with this return-
24 service agreement, they may not be as accepting when all of a sudden the University
25 imposes this on them before the start of the 2nd Semester. However, the Commission and
26 the Governing Board leaves it upon the administration when and how to implement this
27 return-service agreement. Administration should carefully calibrate its implementation as
28 may be appropriate under different conditions and situations.

1 The Hon. Chairperson stressed that “What is important is that this should be part
2 **of the Admission and Retention Policy of the University.**” Meaning that, it should be
3 part of the Admission Policy because it is a pre-condition to Admission into the
4 University. This is translated: You take the entrance examination, before you are
5 admitted. This implies that there is a requirement for students prior to admission and the
6 return-service is part of the requirements. It can even be included as part of the On-the-
7 Job (OJT) Training of students. The University can increase the number of contact hours
8 with industry instead of adding more units or courses.

9 The Hon. Chair pointed out that some of the Left-leaning groups are against
10 attaching any conditions because education under the Free Tuition Law is FREE (with no
11 conditions attached to it). They imagine that the students will be a source of “Free Labor”
12 that may be used to do menial jobs like cleaning the toilets and the like. This is based on
13 the fact that there is no “*list of possible return-service agreements.*”

14 The Hon. Chair pointed out that the CHED is not keen on coming up with a
15 “menu” from which SUCs may “shop from” as this undoubtedly stymies the imagination
16 of Universities on what is most appropriate for them. It is for this reason that the SUCs
17 are encouraged to submit to their respective Governing Boards the proposed return-
18 service agreements for their respective institutions.

19 Chairperson De Vera informed the Board that regarding the issue on
20 “reimbursement to students who paid miscellaneous expenses this 2nd Semester” he will
21 wait for the results of the discussions between the Department of Budget and
22 Management (DBM), Congress (*Lower and Upper House*) and the CHED on this matter.
23 For the moment, the Free Tertiary Education Law (R.A 10931) will start this coming 1st
24 Semester, SY 2018-2019.

25 **VII. PRESIDENT’S REPORT**

26 President Edgardo E. Tulin presented the specific activities for the 1st Quarter of
27 2018, as follows:

Administration:

- Presentation of VSU Milestones for 2018 and FY 2018 GAA Budget to Top VSU Administrators and Deans of External Campuses, Jan 5, 2018
- Participated in the National Land Summit 2018, Jan. 16-17, 2018, Manila Hotel, Manila
- Attended in the Joint RRDCC Chairpersons, Consortium Directors and PCAARRD Directorate's Meeting, Jan. 25, 2018, PCAARRD, Los Banos, Laguna
- Attended initial meeting as member of PASUC Committee on the Rubrics of criteria for SUC President, Feb. 12, 2018, PASUC Office, Quezon City
- Attended the VSU-Faculty Association Annual Assembly Meeting and presented Milestones for 2018, Feb. 15, 2018
- Attended and Introduced the Guest Speaker for the 2018 SCUAA National Games, Feb. 18, 2018, University of Antique, Sibalom, Antique
- Participated in the CSC's Seminar on ORA-OHRA for Leaders, Feb. 21-22, 2018, JMall, Mandaue City
- Presented proposal entitled "Establishment of Forest Products Innovation Center at VSU" during 1st Q meeting of RDC-EDC 8 last Mar. 6, 2018
- Attended the 20th Phil. Carabao Center Board Meeting, Mar. 15, 2018 at Manila
- Attended consultation meeting with Senator Sherwin Gatchalian re: RA 10931 issues last Mar. 16, 2018 at Manila
- Courtesy meetings with external stakeholders:
 - Meeting with Engr. Esperancilla *re*: Abaca project of DOST 8, Jan. 5, 2018
 - Meeting with Illegal settlers on VSU landholdings, Jan. 10, 2018
 - Visit of HR Director of Ormoc Doctor's Hospital, Jan. 10, 2018
 - Visit of Dr. Niklas Andersson, Novia University, Finland, Jan. 18, 2018
 - Meeting with Mr. Zhou Wei, Chinese Collaborator, Feb. 1, 2018
 - Visit of Central Philippines State University President and officials, Feb. 5-6, 2018
 - Visit of 26 geographers from Czech Republic, Feb. 13, 2018
 - Visit of Dr. Pinsky and graduate students from Reutgers University, Mar. 2, 2018
 - Visit of Zoological Society of London, Mar. 12, 2018
 - Meeting with Dr. & Mrs. Veldkamp of Univ. of Goettingen, Mar. 12, 2018
- Status of Infrastructure Projects

No	Project	% Completion
1	Construction of Animal Disease and Diagnostic Laboratory Building (INFRA-15-04)	90.35%
2	Construction of Food Innovation Laboratory Building (INFRA-15-05)	100%
3	Expansion of CME Building (INFRA-16-02)	96.14%
4	Construction of Perimeter Fence for VSU-Tolosa (INFRA- 16-04)	100%
5	Construction of Two-Storey Academic Building for VSU- Isabel (INFRA-17-01-A)	100%
6	Construction of Two-Storey Academic Building for VSU- Villaba (INFRA-17-01-B)	100%
7	Construction of Two-Storey Academic Building for VSU- Tolosa (INFRA-17-02-A)	100%
8	Construction of Two-Storey Academic Building for VSU- Alangalang (INFRA-17-02-B)	100%
9	Construction of Two-Storey RCCRDC Building (INFRA-17- 03)	90%
10	Construction of Three-Storey Innovation Building (INFRA- 17-06)	25%
11	Renovation of VSU Manila Office (INFRA-17-05)	50%
12	Renovation of VSU Cebu Office (INFRA-17-07)	25%
13	Renovation of Biodiversity Museum Building (INFRA-17- 09)	50%
14	Construction of Western Campus Perimeter Fence for VSU Tolosa	70%

	(INFRA-17-08)	
15	Biotech Building	95%
16	Labra Cottage	50%
17	Student Dormitory	50%

- Seminar/Trainings Conducted by Administration:

Date	Title of Training	No. of Participants
Feb. 5, 2018	Presentation of VSU Milestones for 2018 and PASUC Output of the Revised Organizational Structure and Staffing Standards	66
Feb 7, 2018	Echo-Seminar Workshop on 1 st Association of Education Researchers and Trainers (ASSERT) National Convention on Outcome-Based Education	75
Feb 16-17, 2018	Seminar-Workshop on Classification and Regression Trees (CART)	26
Feb. 22-23, 2018	Seminar-Workshop on Mentoring and Coaching for Effective Performance	54

Instruction:

- Enrollees for SY 2017-2018

	1 st sem	2 nd sem
Level	No. of Enrollees	No. of Enrollees
Undergrad	5029	4862
Graduate	456	380
On campus	420	371
Open Univ.	36	9
Total	5485	5242

- Administer VSU College Admission Test at different testing centers

Date	Venue	No. of Takers
Feb. 17, 2018	VSU Tolosa	886
	VSU Alangalang	573
	VSU Isabel	375
	VSU Villaba	177
Feb. 24, 2018	VSU Main	1560
	Leyte National HS, Tacloban City	535
Mar. 3, 2018	Maasin, So. Leyte	91
	Ubay, Bohol	72
	Tagbilaran City	146
Mar. 4, 2018	Abellana National HS, Cebu City	54
Mar. 10, 2018	Bacolod City	7
	Butuan City	37
	Surigao City	36
	Calbayog City	42
	Borongan City	18
Mar. 17, 2018	VSU Main Campus	1181
	Total	5790

- Quality Assurance

Date	Activity	Preliminary Result
Jan. 22-	Washington Accord	There is no final statement from PTC-

24, 2018	Accreditation for BS Ag. Engineering and BS Civil Engineering programs	ACBET yet. During the exit conference, accreditors reported that the two degree programs got No Deficiency rating in all the nine (9) accreditation criteria. The programs are in full compliance with three (3) criteria, namely: Criterion 2 on <i>Student Outcomes</i> ; Criterion 4 on <i>Faculty and Support Staff</i> ; and Criterion 7 on <i>Leadership and Institutional Support</i> . Some Weaknesses were noted on five criteria, namely: <u>Criterion 1: Program Educational Objectives</u> , <u>Criterion 3: Students</u> , <u>Criterion 5: Curriculum</u> , <u>Criterion 6: Facilities and Learning Environment</u> , and <u>Criterion 9: Continuous Quality Improvement</u> . The two programs got a “ Concern ” rating on Criterion 8: Extension, Community Oriented Programs , Industry-Academe Linkage.
Feb. 18-19, 2018	AACCUP Accreditation – Level III Phase 2 on 8 degree programs: BS Chemistry, Biology, Food Technology, Forestry, Agricultural Engineering, Development Communication, Computer Science and Doctor of Veterinary Medicine.	Official result will be confirmed by the AACCUP Board in one to two months. During the exit conference, Dr. Corpus informed VSU that his “congratulations” signals that all of the 8 programs passed the accreditation with some recommendations for improvement.

- Quality Assurance Awards Received by VSU during the AACCUP Annual National Convention held on March 7 – 9, 2018 at the Waterfront Cebu City Hotel

1. Institutional Accreditation: Level III Re-accredited Status
2. Program Accreditation: Level IV Re-accredited Status (for the period 01 June 2017 to 31 May 31, 2021)
 - a. Master of Agricultural Development - Education (Majors: Agricultural Education, Agricultural Extension, Development Communication); Level
 - b. Master of Agricultural Development – Agriculture (Majors: Agronomy, Animal Production, Entomology, Plant Pathology, Plant Protection & Agricultural Economics)
 - c. Master of Science (MS) – Agriculture (Majors: Agronomy, Animal Science, Horticulture, Soil Science, Plant Protection, Entomology, Plant Pathology, Weed Science and Agricultural Economics)
 - d. Master of Science (MS) – Education (Majors: Agricultural Education, Agricultural Extension, and Development Communication)
3. Program Accreditation: Level IV Re-accredited Status (January 1, 2018 to December 31, 2021)
 - a. Bachelor of Science in Agribusiness (BSAB)
 - b. Bachelor of Animal Science (BAS)
4. Program Accreditation: Level III Re-accredited^b Status (June 2017 to May 2018)

- a. Bachelor of Elementary Education
 - b. Bachelor of Secondary Education (Majors: Mathematics and MAPEH)
- (Note: These programs already passed Level III Phase 1 accreditation and have already submitted the mandatory requirements to be awarded Level IV Re-accredited status)*

- Faculty Scholarship pursuing graduate studies

Level	No. of Faculty
PhD	3
MS	3

- No. of faculty finished graduate studies during the 1st Q 2018

Level	No. of Faculty
PhD	2

- Curricular proposals under Review by the University Curriculum Committee

1. Proposal to adopt the new General Education (GE) courses (CMO 23, series of 2013) in the undergraduate programs offered by VSU
2. Proposal to Offer the Revised Bachelor of Science in Statistics Program in Compliance to CMO No. 42, s. 2017
3. Proposal to Offer Master of Science in Statistics
4. Proposal to Change the Schedule of Master of Science Major in Forestry from Weekdays to Weekend
5. Proposal to Offer the Revised BS Biology Curriculum to Comply with CMO No. 49, s. 2017
6. Proposal to Offer the Revised BS Nursing in Compliance to CHED Memorandum Order (CMO) 15, s. 2017
7. Proposal to Offer the Revised BS Chemistry Program in Compliance to CMO 47, s. 2017 with Several Tracks
8. Proposal to Offer the Revised Bachelor of Science in Economics Curriculum in Compliance to CHED Memorandum Order No. 32, series of 2017
9. Proposal to Offer the Revised Bachelor of Science in Agricultural Engineering (BSAE) to Bachelor of Science in Agricultural and Biosystems Engineering (BSABE) in Compliance with CMO No. 94, series of 2017
10. Proposal to Offer the Revised Bachelor of Science in Civil Engineering (BSCE) in Compliance with CMO No. 92, series of 2017
11. Proposal to Offer the Revised Bachelor of Science in Computer Science (BSCS) in Compliance with CMO No. 25, series of 2015
12. Proposal to Offer the Revised Bachelor of Science in Geodetic Engineering (BSGE) in Compliance with CMO No. 89, series of 2017
13. Proposal to Offer the Revised Bachelor of Science in Mechanical Engineering (BSME) in Compliance with CMO No. 97, series of 2017

- Conducted 2nd VSU Culture and Arts Festival last Feb. 27, 2018

1 **Research and Extension**

- 2
- 3 • Number of ongoing research and extension projects:
- 4

5

Source of funds	No. of research projects	No. of extension projects
VSU-funding	134	28
Local-funding	58	5
Foreign-funding	18	2
Total	210	35

6 - Newly funded research projects for 2018

- 7
- 8 • Development of Tissue Culture Technique(s) for Mass Production of Selected Bamboo Species funded by PCAARRD
 - 9
 - 10 • Biochemical Characterization and Phytochemical Profiling of Underutilized Root and Tuber Crops for Increased Utilization and Product Development Options funded by DA-BAR
 - 11
 - 12
 - 13
 - 14
 - 15 • SP-ISP Business Launching and Products Exhibit on January 26, 2018 at Robinsons Place, Tacloban City
 - 16
 - 17
 - 18 • Inception meeting of PCAARRD-funded Bamboo Project, Jan. 31, 2019
 - 19
 - 20 • Program Review on Enhancing Productivity and Marketability of Queen Pineapple on Feb 6-7, 2018 at VSU
 - 21
 - 22
 - 23 • Inception meeting and planning workshop of ACIAR-funded project “*Forest Landscape Restoration Project*,” Feb. 9, 2018
 - 24
 - 25
 - 26 • VSU-TVET Accomplishments
 - 27 a) Two personnel finished their TM course and passed the assessment
 - 28 b) Acquired 5 scholarship slots for the TM course
 - 29 c) Availment of Three Hundred Thousand Pesos (P300,000) for the purchase of EIM NC III Equipment and facilities needed for its migration (EIM NC II to EIM NC III)
 - 30
 - 31
 - 32
 - 33 • List of MOA forged for BOR Confirmation:
 - 34

No.	Collaborator/s	Address of Collaborator/s	Nature of Collaboration/ Title of Project	Amount of Grant
Local:				
1	Municipality of Hindang, Leyte	Hindang Municipal Hall, Hindang, Leyte	Collaboration between Municipality of Hindang and the College of Veterinary Medicine- requires veterinary services for the maintenance and improvement of health and productivity	
2	Philippine Associated Smelting and Refining Corporation	Leyte Industrial Development Estate (LIDE), Isabel, Leyte	Marine Flora and Fauna Assessment of the Coastal Area Surrounding PASAR Corporation	90,000.00

3	National Economic Development Authority - RO 8	Government Center, Candahug, Palo, Leyte	Conduct of Impact Evaluation Study on the Agrarian Reform Infrastructure Support Project, Phase III (ARISP III) in Eastern Visayas	3,500,000.00
4	National Economic Development Authority - RO 8	Government Center, Candahug, Palo, Leyte	Conduct of Impact Evaluation Study on the Agri-Pinoy Livestock Program (A-PLP) in Samar Island	3,000,000.00
5	Department of Agrarian Reform - RO 8	Sto. Niño Extension, Tacloban City	Livestock Integration To Enhance Productivity and Profitability of Coco-Based Farming Systems (Cow Dairy Enterprise), in Biliran	833,000.00
6	Agricultural Training Institute-Regional Training Center VIII	VSU, Visca, Baybay City, Leyte	NC III Certification: Harnessing Students' Capacities in Agricultural Crop Production	440,000.00
7	Agricultural Training Institute-Regional Training Center VIII	VSU, Visca, Baybay City, Leyte	"Extension Support to Rootcrops for Food and Livelihoods Resilience in Yolanda Affected Communities and Expansion Focus Sites"	4,562,000.00
8	LGU of Villaba	Villaba	Developing Sweet Potato Value Chains for Food in Leyte and Samar" under the Sweet Potato Industry-Strategic Program (SP-ISP)	
9	LGU of Palompon, Leyte	Palompon, Leyte	Developing Sweet Potato Value Chains for Food in Leyte and Samar" under the Sweet Potato Industry-Strategic Program (SP-ISP)	
10	LGU of Basey, Samar	Basey, Samar	Developing Sweet Potato Value Chains for Food in Leyte and Samar" under the Sweet Potato Industry-Strategic Program (SP-ISP)	
11	LGU of Sta. Rita, Samar	Sta. Rita, Samar	Developing Sweet Potato Value Chains for Food in Leyte and Samar" under the Sweet Potato Industry-Strategic Program (SP-ISP)	
12	LGU of Baybay City, Leyte	Baybay City, Leyte	Developing Sweet Potato Value Chains for Food in Leyte and Samar" under the Sweet Potato Industry-Strategic Program (SP-ISP)	

13	LGU of Dulag, Leyte	Dulag, Leyte	Developing Sweet Potato Value Chains for Food in Leyte and Samar" under the Sweet Potato Industry-Strategic Program (SP-ISP)	
14	LGU of Omoc City, Leyte	Ormoc City, Leyte	Developing Sweet Potato Value Chains for Food in Leyte and Samar" under the Sweet Potato Industry-Strategic Program (SP-ISP)	
15	Department of the Interior and Local Government (DILG)	Kanhuraw Hill, Tacloban City	Citizen Satisfaction Index System (CSIS) Project	195,195.00
16	LGU of Isabel, Leyte	Isabel, Leyte	Developing Sweet Potato Value Chains for Food in Leyte and Samar" under the Sweet Potato Industry-Strategic Program (SP-ISP)	

National:

1	DOST-Phil. Council for Agri. Resources Research and Dev.	Los Baños, Laguna	DOST-PCAARRD-VSU Agriculture and Food Technology Business Incubator	6,928,614.00
2	University of San Carlos	P. del Rosario St., Cebu City	Culture and Phenology of the Brown Seaweed Sargassum in southern Philippines	1,592,606.40
3	DA-Bureau of Agricultural Research	Research & Development Management Information Center, Diliman, Quezon City	Biochemical Characterization and Phytochemical Profiling of Underutilized Root and Tuber Crops for Increased Utilization and Product Development Options	2,000,000.00
4	DA-Bureau of Agricultural Research	Research & Development Management Information Center, Diliman, Quezon City	Technology Utilization and Promotion of Selected Newly Developed Food Products from Cassava and Other Rootcrops	4,998,240.00
5	Department of Health	San Lazaro Compound, Tayuman St., Sta. Cruz, Manila	Implementation of the Integrated Hospital Operations and Management Information System (iHOMIS) for VSU Hospital	
6	German Technical Cooperation	GIZ Office Manila Makati City, Metro Manila	Sustainable Certified Coconut Oil Production	628,500.00
	VIFARD	VSU, Visca, Baybay City, Leyte		
7	Department of Agriculture	Elliptical Road, Diliman, Quezon City	Enhanced Cassava Production through Distribution of Quality Planting Materials	32,128,000.00

8	DA-Bureau of Agricultural Research	Research & Development Management Information Center, Diliman, Quezon City	Identifying Suitable Sites for Small Scale Irrigation Projects in Eastern Visayas (Reg. VIII) through GIS-Based Water Resources Assessment	5,195,212.96
9	Philippine Council for Health Research and Development	General Santos Avenue, Bicutan, Taguig City	In vitro Toxicity Testing of Plant Extracts with Bioactivity against Diabetes Mellitus	4,046,003.04
10	Quest Hotel & Conference Center - Cebu	Archbishop Reyes Ave., Cebu City	Industry partner provides opportunities of On-The-Job training to HRTM students	
11	Department of Environment and Natural Resources	Visayas Avenue, Diliman, Quezon City	Master in Land Administration and Management (M-LAM) Program	6,949,700.00
12	Zoological Society of London (ZSL)	43-E Burgos St., Brgy. Magdalo, La Paz, 5000 Iloilo City	Scaling-up Local and National Capacities to Support Biodiversity Conservation and Coastal Protection through Mangrove and Beach Forest Rehabilitation and Protection	122,500.00

Planning and Resource Generation:

- Presented VSU 2019 budget proposal during the RDC-SDC 1st Quarter meeting, Feb. 15, 2018, NEDA RO8, Palo, Leyte
- Meeting on plans for the VSU Food and Accommodation Facilities, Feb. 8, 2018
- Preparation for submission of VSU's Priority Projects and Programs *via* the Public Investment Program On-Line (PIPOL) system.

Regent Ernesto F. Bulayog informed the Regents that the University has accepted five (5) Thai students who are conducting their research for one (1) semester.

President Tulin explained that these five (5) Thai students are from Khon Kaen University (KKU) and their coming to VSU is part of the student exchange agreement between VSU and KKU.

Regent Bonifacio G. Uy informed the Board that VSU is the first government agency in the Region to have responded to the suggestion of "enrolling their programs and projects" in the Public Investment Program On-Line or PIPOL system of NEDA. The listing of these programs and projects is one of the basis in the prioritization of the Department of Budget and Management (DBM) of projects to be funded.

Regent Uy suggested that if would be possible, that VSU would extend assistance to other SUCs in the Region on how to enroll in the PIPOL system.

1 **VIII. UNFINISHED BUSINESS**

2 **A. Acedo Case**

3 President Edgardo E. Tulin requested the Board Secretary to present the case
4 since it happened way back in 2006.

5 The Board Secretary informed the Board that the Main Case stems from the
6 demand of Dr. Antonio L. Acedo, Jr., through his lawyer, Atty. Nick Borines that his
7 "AWOL" status in his Permanent Service Record, be stricken off. Appended are the
8 documents refuting the allegations presented by Atty. Borines for and on behalf of his
9 client.

10 The Board Secretary then pointed out the timelines leading to the AWOL
11 markings in Dr. Acedo's Permanent Service Record.

12 Chairperson De Vera inquired what exactly is required from the Governing Board
13 considering that the GB was not involved in the AWOL markings as this is purely an
14 administrative matter. This Dr. Acedo is not asking for any compensation for the time he
15 was marked AWOL and just wants to "clean" his record.

16 Regent Bulayog informed the Board that according to the wife of Dr. Acedo who
17 is also a member of the Faculty Association, that there was a "failure in communication"
18 regarding his request for consideration (*extension*). This AWOL thing needs to be deleted
19 from his Permanent Service Record so that he will still be able apply in some other
20 school or when he seeks re-instatement from VSU.

21 President Tulin mentioned that the AWOL will also affect his GSIS Loan
22 payments and Dr. Acedo insists that his problem in the payment of this GSIS Loan is
23 traceable to the non-resolution of this AWOL marking. For the record, Dr. Acedo also
24 retired way back in 2015 during the time of former President Bacusmo.

25 Chairperson De Vera inquired why Dr. Acedo would seek re-instatement in the
26 University, when he is already retired.

27 Regent Bulayog commented that according to the wife of Dr. Acedo, the
28 retirement was made under duress. As a consequence, he was unable to pay off the GSIS
29 Loan when it became due in 2015. There was no action made by the Administration

1 regarding his retirement. In this regard, Dr. Acedo is saying that "he is retracting his
2 retirement."

3 The Hon. Chairperson inquired what kind of Board action is need at this time.

4 Regent Bulayog again pointed out that the most immediate request of Dr. Acedo
5 would be to "have that AWOL thing deleted from his record."

6 Regent Uy clarified that the lawyer of Dr. Acedo, an Atty. Borines, sent to the
7 member of the Governing Board a thick document last December 2017, a few days
8 before the 4th Quarter BOR Meeting held last 07 December 2017 in Tacloban City.
9 Unfortunately, most, if not all, of the members of the Board did not bring it with us.

10 Chairperson De Vera inquired about the position of the current President on the
11 issue.

12 President Tulin informed the Board that he is supporting to deny the petition of
13 Dr. Acedo for the deletion of his AWOL status in his service record.

14 Regent Uy informed the Hon. Chairperson and the other members of the Board,
15 that this case needs a more thorough review and suggested that some members of the
16 Board be requested to look into this matter. He then suggested that the Special
17 Committee tasked to look into this matter be composed of the following: Atty. Roy Fiel,
18 Atty. Cipriano Santiago, Prof. Ernesto Bulayog, and Atty. Bonifacio G. Uy. This
19 committee will then also be tasked to hear the side of Dr. Acedo in order to have a more
20 balanced picture and then make a report to the Board in the next quarter meeting.

21 Chairperson De Vera welcomed the suggestion of Regent Uy and directed the
22 Board Secretary to provide the necessary support for this.

23 The Board passed

24 **Special BOR RESOLUTION NO. 1, s. 2018**

25 **A Resolution Approving the creation of a special BOR Legal Affairs**
26 **Committee to be headed by Regent Bonifacio G. Uy, with the following members:**
27 **Atty. Cipriano Santiago, Atty. Roy Bernard Fiel, and the Faculty Regent and tasked**
28 **with the responsibility to look into any and all legal matters that may be brought to**
29 **the attention of the Governing Board and to be paid equal remuneration equivalent**
30 **to the "per diems" granted to the Chairperson of other BOR Committees.**

31 The Board Secretary also called the attention of the Board relative to the assertion
32 of Atty. Nicomedes Briones that the current Board Secretary does not have the "legal

1 mandate” to be the Board Secretary of the University. The Board Secretary pointed out
2 that Atty. Borines is just an attorney for his client, Dr. Antonio L. Acedo, Jr., and is not
3 party to the request lodged with the Board. However, for the record, Atty. Borines, in his
4 personal capacity, has cast his aspersion on the validity as well as the legality of
5 assumption into Office of the incumbent Board Secretary. It is quite clear that all his
6 allegations are done simply to malign and destroy the good name and reputation of the
7 incumbent Board Secretary.

8 The Board Secretary then proceeded to present all BOR Resolutions starting from
9 the time he was designated as Board Secretary until the time he was appointed to the
10 plantilla item of Board Secretary V in 2003 *in lieu* of his academic rank of Associate
11 Professor I.

12 Regent Uy, after reading the various Resolutions passed by the Board (as ViSCA,
13 and as LSU) motioned that the Board officially write a letter to Atty. Borines informing
14 him that the Board has affirmed the validity of the appointment of the incumbent Board
15 Secretary.

16 Regent Roy Fiel seconded the motion.

17 The Board passed

18 **Special BOR RESOLUTION NO. 2, s. 2018**

19 **A Resolution Affirming the appointment of Daniel M. Tudit, Jr. as Board**
20 **Secretary V of the Visayas State University, Subject to existing Civil Service**
21 **Commission (CSC) Rules and Regulations pertaining to his appointment.**

22 **B. Proposal to Charge Fees for DTI-Shared Service Facility (DTI-SSF) – Food Testing**
23 **Analytical Services and Rootcrop Processing and the Use of DFST Food Processing**
24 **Facilities and Equipment**

25 President Tulin indicated that the upgraded proposal is found in Tab D. The
26 proposal contains the schedule of fees, the comparison of fees of other similar service
27 providers, and at the end of the Table, you have the proposed rates of the Department of
28 Food Science and Technology (DFST).

29 The President explained that the Shared Service Facility (SSF) is a joint project of
30 the Department of Trade and Industry (DTI) – RO VIII and the Visayas State University
31 through the DFST. This mainly is comprised of analytical equipment for use mainly by

1 “outsiders” who would like to have their foods products tested/analyzed. In return, these
2 “outsiders” have to pay a certain amount as fees which will be used to purchase the
3 consumables as well as maintain the integrity of the equipment after so much “*wear and*
4 *tear.*” Thus, the schedule of fees is located on the right-hand side and these are compared
5 with other service providers like UPLB and other units of the University.

6 Director Edgardo M. Esperancilla, Regional Executive Director of DOST-8
7 commented that the proposed rate for the nitrogen flash sealer (vacuum sealer) might be
8 too high considering the cost of the ingredients and other processes. The proposed rate
9 may be alright for laboratory purposes, but quite high if the rate is for mass production of
10 a product.

11 The President emphasized that the SSF is supposed to be where food processors
12 who do not have the equipment can have it done in the facility. It could be packaging, it
13 could be vacuum sealing, or any other service that is offered by the facility. This is very
14 much different from laboratory testing.

15 Regent Ernesto F. Bulayog commented that if this facility is not just for testing,
16 the proposal should be refined by the proponent so that it will be able to come up with a
17 reasonable price for “mass production.”

18 Regent Bonifacio G. Uy suggested that the Board approve the proposal
19 conditionally, subject to the Review of the Rates Applicable for Mass Production with
20 inputs from DOST considering that they have also several projects.

21 Director Esperancilla commented that he fully agrees with the suggestion of
22 Regent Uy considering that the rates for analytical services is quite low compared to
23 other service providers. Only the packaging rates are expensive.

24 Regent Bonifacio G. Uy moved for the Conditional approval of the proposed fees
25 for the “DTI-Shared Service Facility (DTI-SSF) – Food Testing Analytical Services and
26 Root Crop Processing and the Use of DFST Food Processing Facilities and Equipment”
27 *subject to* the inputs from the DOST on the packaging rates for mass production.

28 Regent Ernesto F. Bulayog seconded the motion.

1 The Hon. Chairperson inquired whether there were any questions and/or
2 objections to the proposal.

3 Hearing none, the Board passed

4 **BOR RESOLUTION NO. 4, s. 2018**

5 **A Resolution Conditionally Approving the Proposal of the Department of**
6 **Food Science and Technology (DFST) to Charge a USERS FEE for the Use of Two**
7 **(2) DTI-Shared Service Facility (DTI-SSF) – Food Testing Analytical Services and**
8 **Root Crop Processing and the Use of DFST Food Processing Facilities and**
9 **Equipment, *Subject to the inputs from the DOST on the packaging rates for mass***
10 **production.**

11 **IX. NEW BUSINESS**

12 **A. Financial Matters**

13 The Honorable Chairperson requested Regent Bonifacio G. Uy, Chairperson
14 of the BOR Finance Committee, to make the presentation.

15 Regent Bonifacio G. Uy, informed the Board that the VSU BOR Finance
16 Committee met last 07 March 2018 at the Office of the NEDA Regional Executive
17 Director, Government Center, Palo, Leyte. The Minutes of the discussion for the 2nd
18 Quarter Finance Committee Meeting (yellow folder) have been distributed to all the
19 members of the Governing Board.

20 Regent Uy informed the Board that all the calendared Financial Matters under
21 New Business, from D1 to D6, have been carefully reviewed by the Finance
22 Committee. All of the six (6) items were thoroughly discussed and, in the end,
23 favorably endorsed by the Committee for Final action by the Governing Board.

24 However, for item D6, which pertains to the 2019 Budget, the Hon.
25 Chairperson, Comm. J. Prospero E. De Vera III, emphasized that there is a need to
26 provide improvements in student facilities like dormitories and other facilities that are
27 intended to improve the services of the students.

28 The Hon. Chairperson inquired whether there were any questions and/or
29 objections to any of the items under Financial Matters presented for approval,

30 Hearing none, the Board passed

BOR RESOLUTION NO. 5, s. 2018

A Resolution Approving the Request for Authority to Utilize University Income for the Second Quarter of 2018 to Pay Expenses to be Incurred in the Second Quarter of 2018 amounting to P31,247,699.55.

BOR RESOLUTION NO. 6, s. 2018

A Resolution Approving the Proposal on the Utilization of 2017 Unappropriated Collections of VSU Main in the amount of P4,561,705.65, as recommended by the BOR Finance Committee.

BOR RESOLUTION NO. 7, s. 2018

A Resolution Approving the Proposal on the Utilization of 2017 Unappropriated Collections of VSU Villaba in the amount of P617,397.91, as recommended by the BOR Finance Committee, *Subject to* the submission of a detailed building plan for the Technology Center for Meat Processing

BOR RESOLUTION NO. 8, s. 2018

A Resolution Approving the Proposal on the Utilization of 2017 Unappropriated Collections of VSU Tolosa in the amount of P5,258,070.55, as recommended by the BOR Finance Committee.

BOR RESOLUTION NO. 9, s. 2018

A Resolution Approving the Proposal on the Utilization of 2017 Unappropriated Collections of VSU Isabel in the amount of P469,419.49, as recommended by the BOR Finance Committee.

BOR RESOLUTION NO. 10, s. 2018

A Resolution Approving the Proposed University Budget for 2019 in the amount of P1,567,560,950.00, as recommended by the BOR Finance Committee.

B. Academic/Administrative Matters

1. University Academic Calendar – Secondary and Tertiary– SY 2018-2019

President Tulin informed the Board that the upcoming 1st Semester, SY 2018-2019, will commence on 01 August 2018 and is just the second year of implementation of the August start of the school year. We have seen to it that the number of school days required by the CHED has been complied including that during the Mid-Year (*Summer*) offering. Registration of new freshmen starts in May.

Chairperson De Vera inquired whether the Integrated High School Calendar was also moved to coincide with the University calendar.

1 President Tulin informed the Board that the academic calendar of the VSU
2 Integrated High School had already been moved to coincide with the calendar of
3 the Tertiary level.

4 The Hon. Chair inquired whether the graduating Grade 12 students will
5 not encounter problems in getting admission to other schools (*other than VSU*)
6 considering the date of the end of classes. Will these graduates still have enough
7 time to apply which might need Transcripts of Record (TOR) and even Diplomas?

8 The Board Secretary commented that the end of class of the graduating
9 Senior High students dove-tails with the time of admission of the other schools in
10 the region and in other regions.

11 Chairperson De Vera inquired when Entrance Examinations are usually
12 held by schools still following the "old calendar."

13 The President mentioned that the Entrance Examinations are usually held
14 either in October or November for schools that open in June. However, VSU and
15 in other schools (SUCs included), taking the Entrance Examination will not
16 require the submission of a transcript.

17 Chairperson De Vera commented that since the Transcript is not a
18 requirement for graduating Grade 12 students when they take an Entrance
19 Examination (*for University placement*), the VSU should see to it that no
20 graduating Senior High student is disadvantaged by the late ending of classes.
21 Further, for as long as the graduating Grade 12 students are able to receive their
22 academic credentials on time and are able to apply for University placement in
23 schools of their choice, then there will be no problems.

24 The Board Secretary informed the Board that the Diplomas and TORs are
25 immediately given to the graduating Senior High students during the graduation
26 ceremonies.

27 Regent Ernesto F. Bulayog moved for the approval of the proposed
28 Academic Calendar for SY 2018-2019, as proposed.

29 Regent John Allan A. Gules seconded the motion.

1 The Hon. Chairperson inquired whether there were any questions and/or
2 objections to the proposal.

3 Hearing none, the Board passed

4 **BOR RESOLUTION NO. 11, s. 2018**

5 **A Resolution Approving the Proposed University Academic Calendar**
6 **for SY 2018-2019, for the Secondary and Tertiary Level, as presented.**

- 7 2. Proposal to Collect Weekend Fees from Graduate Student Enrolled in the Master
8 of Science *Major* in Forestry to Pay Faculty Who Teach on Weekends on
9 Account of the Change in the Schedule of Classes from Weekdays to Weekends

10 President Tulin informed the Board that the College of Forestry and
11 Environmental Management (CFEM) has decided to move the schedule of classes
12 for the Master of Science *major* in Forestry from weekdays to weekends. This is
13 necessary because the graduate students are mainly for the Department of
14 Environment and Natural Resources (DENR) and have to work during weekdays.
15 Their only time to pursue advanced graduate education is weekends.

16 The Board Secretary added that the change in the schedule from weekdays
17 to weekends will also necessitate "*the collection of additional fees for weekend*
18 *classes.*"

19 The Hon. Chair pointed out that the faculty who will be teaching during
20 weekends need to be given additional remuneration because this will be extra time
21 for them on top of their work during the regular workweek.

22 President Edgardo E. Tulin moved for the approval of the proposal, as
23 presented.

24 Regent Ernesto F. Bulayog seconded the motion.

25 The Hon. Chairperson inquired whether there were any questions and/or
26 objections to the proposal.

27 Hearing none, the Board passed

28 **BOR RESOLUTION NO. 12, s. 2018**

29 **A Resolution Approving the Proposal to Proposal to Collect Weekend**
30 **Fees from Graduate Student Enrolled in the Master of Science *Major* in**
31 **Forestry to Pay Faculty Who Teach on Weekends on Account of the Change**
32 **in the Schedule of Classes from Weekdays to Weekends, effective upon BOR**
33 **approval.**

1 3. Proposal to Revise the Leave Benefits of Faculty Members

2 President Tulin informed the Board that in the “old” set-up, when classes
3 opened in June and ended in March, teaching faculty members were able to enjoy
4 84 days of “Leave Benefits” which included summer vacation and the two (2)
5 weeks of Christmas vacation. This time around, on account of the revised opening
6 of classes, the total number of days of “teacher’s leave: have been reduced by a
7 few days, even though these leaves are aligned with the opening and closing of
8 classes.

9 The President mentioned that for example, the Christmas vacation starts a
10 day after the University Christmas Program and ends a day before the start of
11 Classes for the 2nd Semester in January. On the other hand, summer vacation
12 starts a week after end of Final Examinations (provided that the faculty have
13 already submitted their grade sheets for the Semester) until the opening of classes
14 per schedule approved by the BOR. All-in-all, the 84 days of leave have been
15 restored, *per* proposal. In essence, the proposal just moved the starting and ending
16 dates for the leaves to coincide with the opening and ending of classes.

17 The Hon. Chairperson inquired whether there were any questions and/or
18 objections to the proposal.

19 Hearing none, the Board passed

20 **BOR RESOLUTION NO. 13, s. 2018**

21 **A Resolution Approving the Proposed Revision of the Leave Benefits**
22 **of Academic Faculty under Teacher’s Leave Status and the New Guidelines**
23 **to be Used in the Computation of Proportionate Vacation Pay, as presented.**

24 4. Proposal to Grant Financial Incentives to Reviewers, Editor-In-Chief, Associate
25 Editor, Managing Editor, Language Editors, and Authors of Published Papers in
26 the Science and Humanities Journal (SHJ) and in the Annals of Tropical Research
27 (ATR)

28 President Tulin informed the Board that the University has two (2)
29 publication: the Science and Humanities Journal (SHJ) and the Annals of Tropical
30 Research (ATR). Up to the present, the university does not provide any incentive
31 to the people working for these two (2) publications. Other SUCs have provided
32 incentives to the people working for publications so that the publications of their

1 faculty will be able to secure a "slot" in that publication/journal. It is
2 acknowledged that it takes quite some time before a research output of a VSU
3 researcher is ready to be published. This is traceable to the "*slow turnover of*
4 *research papers that have to pass through reviewers for correction,*" possibly
5 because of the lack of incentives. It is for this reason that the proposal was drafted
6 to provide a "modest honorarium" to all those people involved in the publication
7 process to include: Reviewers, Editor-In-Chief, Associate Editor, Managing
8 Editor, Language Editors, and Authors of Published Papers.

9 Regent Fiel, while he expressed his full-support for the proposal, posed
10 two main points of inquiry: (1) where will the University secure the funds to
11 finance the "incentives"; and (2) will there be a need to amend the budget for
12 2018 and 2019 which have both been approved by the Governing Board.

13 President Tulin informed the Board that there is an annual line item
14 budget in the GAA (Operations) intended for Awards and Incentives. The
15 University is unable to fully utilize the amount provided for in the annual GAA
16 budget.

17 Chairperson De Vera inquired whether the University has its own Editorial
18 Staff for its publications.

19 The President informed the Board that the Editorial Staff are also regular
20 staff of the University and they work on the papers for publication after office
21 hours.

22 Regent Bulayog mentioned that what the University really needs are full-
23 time publications staff. For instance, there is really a need to have a plantilla
24 position for Editor-in-Chief, Assistant Editor, so forth and so on. Further
25 compounding the matter is that those who are actually working do not receive any
26 remuneration for their work, except perhaps, work-load units. There has been a
27 faster than usual turnover of publications staff in the past couple of years mainly
28 due to lack of regular position as well as no incentives.

1 The Hon. Chairperson inquired whether there were any questions and/or
2 objections to the proposal.

3 Hearing none, the Board passed

4 **BOR RESOLUTION NO. 14, s. 2018**

5 **A Resolution Approving the Proposal to Grant Financial Incentives to**
6 **Reviewers, Editor-In-Chief, Associate Editor, Managing Editor, Language**
7 **Editors, and Authors of Published Papers in the Science and Humanities**
8 **Journal (SHJ) and in the Annals of Tropical Research (ATR), as presented.**

- 9
10 5. Proposal to Grant Academic Excellence and Other Awards to Graduating Senior
11 High School Students including Guidelines to be Followed in Screening for the
12 Awards

13 President Tulin informed the Board that the giving of Academic
14 Excellence and Other Awards is aligned with DepEd Order No. 36, s. 2016. The
15 DepEd has enumerated a number of awards that graduating Grade 12 students
16 may be given upon graduation. VSU Integrated High School is just following the
17 DepEd Order No. 36, s. 2016.

18 President Edgardo E. Tulin moved for the approval of the proposal, as
19 presented.

20 Regent Ernesto F. Bulayog seconded the motion.

21 The Hon. Chairperson inquired whether there were any questions and/or
22 objections to the proposal.

23 Hearing none, the Board passed

24 **BOR RESOLUTION NO. 15, s. 2018**

25 **A Resolution Approving the Proposal to Grant Academic Excellence**
26 **and Other Awards to Graduating Senior High School Students including**
27 **Guidelines to be Followed in Screening for the Awards, as presented.**

- 28 6. Proposed Delegated Authority Granted to the President of VSU as Head of
29 Procuring Entity (HOPE)

30 Regent Bonifacio G. Uy, Chairperson of the BOR Finance Committee,
31 informed the Board that one other item that needs discussion pertains to the
32 authority delegated to the VSU President with respect to his authority as the Head
33 of Procuring Entity (HOPE). Under the present Procurement Law and its IRR, the
34 HOPE is the Board of Regents of the SUCs. In the case of VSU, there is a BOR

1 Resolution passed in 2006 when it was still Leyte State University, delegating
2 powers to the University President (at that time, Dr. Paciencia P. Milan) authority
3 to approve contracts arising from biddings. This BOR Resolution has been
4 followed since it was approved by the Governing Board.

5 However, in 2015, the Commission on Higher Education (CHED) *en banc*
6 passed CHED *en banc* Resolution No. 428, which provided a “*generic level of*
7 *delegated authority for SUC Presidents as Heads of Procuring Entity (HOPE).*”
8 The said CHED *en banc* designated certain threshold amounts of the projects that
9 can be approved by the President as well as threshold amounts that the Governing
10 Board can approve through Referendum, and finally the threshold amounts that
11 only the Governing Board can approve during an *en banc* meeting. Thus, CHED
12 Resolution No. 428 provides that:

- 13 a. if the project amount is worth P5.0 million or over, it needs to be discussed
14 during a Regular or Special BOR Meeting;
- 15 b. if the project amount is between P5.0 million to P3.0 million, it can be
16 approved during a regular BOR Meeting or a through a Referendum;
- 17 c. there are other rules and regulations in CHED Resolution No. 428 with
18 respect to procurement of goods and services.

19 Regent Uy emphasized that CHED Resolution No. 428, s. 2015 has not
20 been implemented by the VSU until now. The University President is banking on
21 the old BOR Resolution approved by the Governing Board in 2006 (when it was
22 still known as the Leyte State University) which provides full-delegated authority.
23 During the Finance Committee meeting, a theoretical question was raised whether
24 the current University President can be vulnerable to issues pertaining to
25 “*usurpation of authority as the HOPE*” because the actions are over that of the
26 Board of Regents.

27 Regent Uy indicated that the Finance Committee decided to bring this
28 issue to the level of the Board of Regents for the protection of the University
29 President as well as for the Governing Board. If the Governing Board believes

1 that it should sustain the present full delegation of authority on the University
2 President, the BOR should pass a new Resolution so that the President should not
3 rely on an old BOR Resolution before the University became the Visayas State
4 University. On the other hand, if the Board would want to implement CHED *en*
5 *banc* Resolution No. 428, s. 2015, then the Governing Board needs to implement
6 this through an *en banc* decision of the Governing Board. These are the issues that
7 need to be raised before the Board.

8 CHED Chairperson J. Prospero E. De Vera III informed the Board that
9 there is really no set policy regarding the extent of delegation of powers to the
10 SUC President. In the University of the Philippines system, there is significant
11 delegation of authority. Sen. Chiz Escudero is also of the same frame of mind.
12 Some SUC Presidents prefer to keep the authority (of being the HOPE) within the
13 Governing Board out of fear that if something wrong happens within their SUCs,
14 they could be held accountable. In the end, it is the Governing Board that is put to
15 task.

16 The Hon. Chair emphasized that it really is a “balancing act.” As far as he
17 is concerned, he indicated that the President can be given “significant Financial
18 and Administrative authority” but the Board has to make a judgment based on the
19 size of the University, the complexity of what the University is doing, the
20 decision that have to be made, and other factors.

21 The reason that the CHED *en banc* decided to standardize the delegated
22 authority was because some SUC Presidents who were dismissed from the service
23 for not strictly following the Procurement Law including its IRR. Maybe it is high
24 time that the SUC Presidents are given significant delegated authority over
25 financial as well as administrative matters. It will just be a matter of reporting
26 back to the Governing Board what action(s) the President did regarding financial
27 and administrative matters.

28 President Edgardo E. Tulin inquired from Regent Uy any suggestions
29 regarding the matter.

1 Regent Uy informed the Board that it is very clear in the CHED *en banc*
2 Resolution No. 428, s. 2015 that the threshold amount is “*recommendatory for*
3 *adoption.*” He then made a motion to the Board that for now, the Board adopt *en*
4 *toto* the prescriptions indicated in CHED *en banc* Resolution No. 428, s. 2015
5 until such time that University Administration is able to come up with a proposal
6 increasing the threshold amounts considering the unique capability of the
7 University.

8 Chairperson De Vera suggested that the Administration should think long
9 and hard what the correct threshold is right for the University and to maybe
10 present this in the next Board meeting.

11 The Hon. Chair inquired if there were questions and/or objections to the
12 motion just presented.

13 Hearing none, the Board unanimously approved and passed

14 **BOR RESOLUTION NO. 16, s. 2018**

15 **A Resolution Approving the Adoption of CHED *en banc* Resolution**
16 **No. 428, s. 2015 until such time that University Administration is able to**
17 **come up with a proposal increasing the threshold amounts considering the**
18 **unique capability of the University.**

- 19 7. Proposal to Revise Paragraph 8 of the Implementing Rules and Regulations (IRR)
20 on the Availment of Financial Support from the Faculty Development Fund that
21 was approved by the Governing Board through BOR Resolution No. 25, s. 2017

22 President Tulin informed the Board that this proposal seeks to amend
23 BOR Resolution No. 25, s. 2017 to the effect of raising the amount of financial
24 support provided by the University to faculty and staff from P30,000 to P50,000.
25 After implementing it for some time, the faculty have found that P30,000 is
26 sufficient only for airfares within Southeast Asia with no more provision for
27 incidental expenses. It is not enough for airfare going to Europe or to the US
28 Mainland. It is for this reason that the amount is proposed to be increased to
29 P50,000 and an additional US\$ 1,000 as financial assistance to cover the cost of
30 international airfare and registration fees. This benefit will be given to faculty
31 with an accepted paper *ONLY for Oral Presentation.*

1 Chairperson De Vera commented that the CHED through his Office, just
2 issued a new CMO which requires people who travel abroad to "sign a travel
3 document outlining the necessity for such travels abroad" and this must be
4 complied. This new CMO was based on the Executive Order signed by President
5 Duterte on the "*parameters whether the travels are necessary and whether these*
6 *must be done.*" Chairperson De Vera indicated that all government officials who
7 travel abroad must comply with the Executive Order and for SUC officials that
8 they must comply with the requirements set-forth in the CMO. The Office of the
9 Executive Secretary will be asking for all the travel requests that are authorized
10 by the CHED or by the Chair.

11 President Tulin indicated that he will include this in the updated
12 guidelines.

13 Chairperson De Vera instructed the President to secure a copy of the CMO
14 from his Office.

15 The Hon. Chair inquired if there were questions and/or objections to the
16 motion just presented.

17 Hearing none, the Board unanimously approved and passed

18 **BOR RESOLUTION NO. 17, s. 2018**

19 **A Resolution Approving the Proposal to Revise Paragraph 8 of the**
20 **Implementing Rules and Regulations (IRR) on the Availment of Financial**
21 **Support from the Faculty Development Fund that was approved by the**
22 **Governing Board through BOR Resolution No. 25, s. 2017, as proposed,**
23 **provided that the new CMO on Foreign Travel will be incorporated in the**
24 **Guidelines.**

- 25 8. Proposal to Declare the Technology Business Incubator (TBI) Building in the
26 VSU Main Campus to be a Multi-Function/Multi-Use Building

27 President Tulin requested the Board Secretary to make the presentation.

28 The Board Secretary informed the Board that the Philippine National Bank
29 (PNB) has requested the University that it be permitted to open an extension
30 office within the University premises. Specifically, the PNB identified a 40 square
31 meter space within the Technology Business Incubator (TBI) building to be a

1 suitable site for the extension office. This was the gist of the letter from the PNB
2 dated 17 January 2018.

3 The Board Secretary continued that while the VSU Administration does
4 not interpose any objection to the request, there are several hurdles that must be
5 overcome before this request can be given due course. First, the TBI building first
6 has to be declared a "multi-function" building instead of solely being a
7 technology business incubator building. Second, COA Circular No. 88-282A
8 provides for the uniform standards and guidelines in determining the
9 reasonableness of the terms of space rental, for private or government buildings,
10 and spaces under lease contracts. In short, bidding is required. The proposed
11 space for "rent" will have to be published so that possible interested parties may
12 tender their respective bids (*per square meter of space*) and in this case, the space
13 being offered will be awarded to the highest bidder.

14 President Tulin explained to the Board that this proposal was also
15 discussed in the past BOR meeting and the directive of the Board then was to
16 provide the legal bases for the proposal. In this regard, he went to the COA RO-8,
17 Palo, Leyte to inquire about the process that will have to be followed. The COA
18 indicated that it will evaluate the proposal in terms of what the original
19 purpose/intent of the building; and whether there is an authority (presumably from
20 the Governing Board) for the use of such a building for other purposes. Thus,
21 there is really a need to come up with the two-step process pointed out by the
22 Board Secretary: (1) to convert the TBI Building to a multi-functional facility;
23 and (2) to bid out the space to possible concessionaires to make the process
24 transparent.

25 Dir. Esperancilla inquired whether the funds used in the construction of
26 the building came from the government.

27 The President indicated that the funds did not come from the University
28 itself but was funded by the government nonetheless.

1 Regent Bonifacio G. Uy moved for the approval of the proposal to declare
2 the Technology Business Incubator building to be a multi-function/multi-use
3 facility and authorize the Administration to bid the lease of that particular space.
4 Regent Ernesto F. Bulayog seconded the motion.

5 The Hon. Chairperson inquired whether there were any questions and/or
6 objections to the proposal.

7 Hearing none, the Board passed

8 **BOR RESOLUTION NO. 18, s. 2018**

9 **A Resolution Approving the Proposal to Declare the Technology**
10 **Business Incubator (TBI) Building as a Multi-Function/Multi-Use Facility**
11 **and Authorize the Administration to Bid-Out the Lease for 40 Square Meters**
12 **at the TBI Building, VSU Main Campus, City of Baybay, Leyte.**

- 13 9. Request of the Cash Division to Open a Separate Account for the PhilHealth-
14 Professional Fees Pursuant to PhilHealth Circular No. 2017-0020

15 President Tulin informed the Board that this stemmed from the request of
16 the PhilHealth to open a separate account for PhilHealth-Professional Fees so that
17 the doctors can immediately withdraw their professional fees. The existing
18 PhilHealth account in the University is for the collection of medical expenses.

19 The Hon. Chairperson inquired whether there were any questions and/or
20 objections to the request of the Cash Division.

21 Hearing none, the Board passed

22 **BOR RESOLUTION NO. 19, s. 2018**

23 **A Resolution Approving the Request of the Cash Division to Open a**
24 **Separate Account for the PhilHealth-Professional Fees Pursuant to**
25 **PhilHealth Circular No. 2017-0020.**

- 26 10. Proposed Guidelines in the Operation of the VSU Transport Loop Vehicles,
27 "Tuyok" and Request for Authority to Levy a P200.00/Month Fee for Users of the
28 "Tuyok"

29 President Tulin informed the Board that the routes of the vehicles are all
30 within the campus. For a fee of only P200, a passenger can have unlimited rides
31 on all the routes of the "Tuyok."

1 Chairperson De Vera inquired whether the P200 monthly pass will expire
2 at the end of the month even if the passenger is unable to make use of it during the
3 month. This does not seem right.

4 Regent Fiel commented that the requested monthly rate translates to only
5 about P10 per day per person, with unlimited rides anywhere in campus. If a
6 passenger rides twice in a day, the ride costs only P5.00 per trip.

7 President Tulin commented that usually, a frequent user will ride four (4)
8 times in a day and so, a ride becomes even cheaper. Those who do not ride
9 regularly should not buy the monthly pass. Service starts at 6:30 AM until about
10 6:00 in the early evening.

11 The Hon. Chair inquired whether the Administration is not planning on
12 producing a pass for a much shorter period, like day to day pass or a week to
13 week pass. How about at night? Will the student not require transport within the
14 campus? Like to the Library or between the dormitories.

15 The President indicated that the dorms are located near the Main Library
16 and the market. Likewise, the dorms are near each other, so there is no need for
17 transportation.

18 Dir. Esperancilla suggested that the University tries this and make a
19 review of the situation after a while.

20 President Tulin informed the Board that the "Tuyok" has been doing the
21 rounds since February and without collecting any amount because the University
22 does not know how to collect.

23 Chairperson De Vera indicated that there is a motion to approve the
24 proposed Guidelines with the provision that within six (6) months, the President
25 will make a report to the Board regarding this transport system.

26 Regent Ernesto O. Bulayog moved for the approval of the proposal, as
27 presented, on condition that the President will submit a report to the Board
28 regarding the operations of the Tuyok Transport System after six (6) months of
29 operation from the date of BOR approval.

1 Regent John Allan A. Gulles seconded the motion.

2 The Hon. Chairperson inquired whether there were any questions and/or
3 objections to the proposal.

4 Hearing none, the Board passed

5 **BOR RESOLUTION NO. 20, s. 2018**

6 **A Resolution Approving the Proposed Guidelines in the Operation of**
7 **the VSU Transport Loop Vehicles, "Tuyok," and Request for Authority to**
8 **Levy a P200.00/Month Fee for Users of the "Tuyok."**

9 11. Abolition of 11 Vacant Higher Faculty Positions to Create 50 Instructor I
10 Positions

11 President Tulin informed the Board that this is a proposal to abolish 11
12 vacant higher faculty positions – SG 23, SG 26, SG 27, SH 29 and SG 29 - to
13 create 50 Instructor I positions. This will enable the University to recruit young
14 faculty who will undertake researches in the research centers and institutes. This
15 proposal was coursed through the University Administrative Council (UADCO).

16 The Hon. Chair commented that if this were to happen, this means that the
17 University does not intend to recruit from the outside for these Professorial
18 positions.

19 President Tulin informed the Board that there are still other higher faculty
20 positions that the University is holding in reserve for possible recruitment from
21 the outside. For instance, there are three senior faculty who will be retiring and
22 their positions, after retirement, will be included in the reserve pool of higher
23 level faculty positions. The University finds difficulty in recruiting faculty to fill-
24 up these higher level faculty positions.

25 Chairperson De Vera instructed President Tulin to make a report in the
26 next BOR Meeting, the status of the filling-up of positions on all, new faculty
27 items that were given to the University in terms how much savings VSU was able
28 to make as a consequence of appointing contractual faculty and part-timers to
29 these new positions. This implies that the University was able to generate savings
30 using these new positions and how the University in using such savings.

1 The Hon. Chair emphasized that the intention of the Department of Budget
2 and Management (DBM) in granting the additional faculty positions so that the
3 University can transfer the contractual employees who are paid using University
4 income and these are the faculty who have to be moved to the new plantilla
5 positions. So, please make a report to the Board on how much savings were
6 generated and for what purpose the savings will be used.

7 Regent Bulayog commented that many academic departments are in need
8 of research assistants because many departments have University-funded
9 researches but without Research Assistants. This situation is quite problematic.

10 Chairperson De Vera indicated that this is what the DBM is doing where it
11 is determining administrative positions that are needed by SUCs. But, we cannot
12 abolish faculty items and transfer them to administrative positions.

13 Regent Bulayog indicated that he just wants an assurance that eventually,
14 the University will create such positions for academic departments conducting
15 researches without being provided with funds to hire research assistants.

16 President Tulin indicated that this is now being worked on. Science
17 Research Specialists and Research Assistants positions, all administrative
18 positions, are now being imbedded in the Research Centers.

19 Regent Ernesto O. Bulayog moved for the approval of the abolition of 11
20 vacant higher level faculty positions to create 50 Instructor I positions, as
21 presented, on condition that the President will submit a report to the Board on
22 how much savings were generated and for what purpose the savings will be used.

23 Regent John Allan A. Gulles seconded the motion.

24 The Hon. Chairperson inquired whether there were any questions and/or
25 objections to the proposal.

26 Hearing none, the Board passed

BOR RESOLUTION NO. 21, s. 2018

A Resolution Approving the Abolition of 11 Vacant Higher Faculty Positions to Create 50 Instructor I Positions on condition that the President will submit a report to the Board on how much savings were generated from the filling-up of these Instructor I positions and for what purpose the savings will be used.

12. Request to Hire Dr. Lualhati Norel as Technical Consultant of the Quality Assurance Center for the Period 02 January 2018 until 30 June 2018

President Tulin requested the Board Secretary to make the presentation.

The Board Secretary informed the Board that the Quality Assurance Center (QAC) has made a request for the hiring of Dr. Lualhati Noriel as Technical Consultant of the Center. Dr. Noriel was once the head of the QAC before retiring from the service in October of 2017. The incumbent Director of the QAC, Dr. Editha G. Cagasan, feels that she needs to tap the expertise of Dr. Noriel on account of the numerous accreditation program evaluations that the University intends to pursue within 2018. Dr. Cagasan believes that hiring Dr. Noriel as Technical Consultant of the QAC will immensely help the Center accomplish its objectives for 2018.

The Hon. Chairperson inquired about the process that was followed regarding the procurement of the technical consultant. Currently, the CHED has encountered problems in the hiring of technical consultants because of the requirements of the Procurement Law. Based on the IRR of RA 9184, the mode of procurement for technical consultants is through open bidding. The CHED looks at its staffing pattern and when there is a problem, the CHED determines exactly what kind of highly technical person will be needed. Thus, it will now be the Bids and Award Committee (BAC) that makes the decision on how best to go about it.

Regent Uy commented that this is also the reason why there is very low utilization of "*project facilitation funds*" because of the series of failed biddings. Aside from the difficulty in the preparation of the Terms of Reference (TOR) and when the date of bidding arrives, nobody submits a bid. This is why the NEDA now goes on an agency to agency doing consultancy services like VSU, to do away with the bidding process.

1 Chairperson De Vera reiterated that there is no problem with Dr. Noriel,
2 *per se*. What is problematic is "how to procure her services." This is because a
3 person who wants to be a consultant (*in any field*) should be registered (*as a*
4 *consultant*). You can no longer just get any "expert" on an individual capacity.
5 You have to bid it out.

6 Dir. Esperancilla narrated that in the DOST, services are procured using a
7 MOA, just like signing a MOA with VSU for certain undertakings. It is now the
8 responsibility of VSU to come up with a suitable consultant who can do the
9 undertaking.

10 The Hon. Chair indicated that this also what the CHED is thinking, like
11 making a "service contract" because it is quite difficult to procure an individual as
12 in "technical consultant."

13 With this in mind, the Hon. Chairperson remanded the request to
14 Administration with an instruction to "look for a way of hiring Dr. Noriel without
15 violating the procurement law."

- 16 13. Inclusion of Ms. Raquel L. Dohiling as one of the Signatories in All University
17 Funds including MDS entrusted to the Baybay City and Cebu City Branches of
18 the Land Bank of the Philippines Branches as well as an Alternate Signatory of
19 All University-Issued Cheques

20 President Tulin informed the Board that the person who was in-charge of
21 this, Ms. Myrna Pancito was transferred from the Cash Division to the Budget
22 and Finance Office. So, Ms. Raquel L. Dohiling was transferred from the
23 Accounting Department to the Cash Division to take over the workload and
24 responsibilities of Ms. Pancito.

25 The Hon. Chairperson inquired whether there were any questions and/or
26 objections to the proposal.

27 Hearing none, the Board passed

28 **BOR RESOLUTION NO. 22, s. 2018**

29 **A Resolution Approving the inclusion of Ms. Raquel L. Dohiling as**
30 **one of the signatories in all University funds including MDS entrusted to the**
31 **Baybay City and Cebu City Branches of the Land Bank of the Philippines**
32 **Branches as well as an alternate signatory of all University-issued cheques.**

1 14. Proposed Student Housing Guidelines at the VSU Tolosa

2 President Tulin informed the Board that the VSU Tolosa will soon
3 inaugurate a new three-building complex donated by the KOICA. Two of the
4 buildings have been designated as Male and Female dormitories while one
5 building will house the administration offices. The proposed Student Housing
6 Guidelines is closely patterned after that of the Main Campus.

7 The Student Regent indicated that he was supporting the proposal.

8 The following corrections were made:

- 9 1) priority ranking must be given to students who come from outside of Leyte
10 Island like those from the Samar provinces and beyond;
11 2) students from Leyte Island but live farther than 7 kilometers from the Tolosa
12 Campus are given second priority; and
13 3) students coming from neighboring areas within the 7 kilometer radius are
14 given last priority.

15 The Hon. Chairperson inquired how many pointed out that students can be
16 accommodated in each of the dormitories.

17 The Board Secretary indicated that each dormitory can accommodate
18 about 200 students.

19 Chairperson De Vera informed the Board that there is a provision in the
20 IRR of RA 10931 that required SUCs are required to make a report to the CHED
21 and to the UNIFAST on how their reimbursement is being used with the intention
22 by the National Government to start telling SUCs that they should increase
23 investments for student services. There has been a Bill filed by Congressman
24 Rodel M. Batocabe of the AKO BICOL Party List, (*which has already passed*
25 *through the Committee level*) “requiring SUCs to submit a Master Plan of their
26 campuses with specific delineated areas for student dormitories, for learning
27 facilities, so forth and so on.” In this regard, SUCs should now start prioritizing
28 student services in their infrastructure planning. It is suggested that VSU

1 commission a study to look at "supply and demand for student housing" to
2 determine what is actually needed.

3 Regent Bulayog inquired whether this will be part of Income Generating
4 Projects?

5 Chairperson De Vera pointed out that tuition and miscellaneous expenses
6 are now financed by the National Government and this reimbursement forms part
7 of the income of the SUC. The intention of Congress is to start looking how you
8 are going to use that money and is asking SUCs to place more attention on student
9 services in the utilization of the National Government subsidy. Dormitories, of
10 course, is the primary indicator of student services in many universities. In this
11 regard, the Student Regent can help when discussing plans with other student
12 leaders. This should be reflected in the budget in subsequent years of the
13 University.

14 The Board Secretary inquired whether this new re-direction will require
15 the amendment of CHED Memo 20, which specifies how income should be used.

16 The Hon. Chair informed the Board that his first intention (*when the IRR*
17 *of RA 10931 was being drafted*) was to call the reimbursed tuition and
18 miscellaneous fees, as "national government subsidy to higher education." This
19 will then be incorporated in the GAA of the SUCs, the use of which will then
20 have to be decided by the Board of Regents because this is really a power of the
21 Governing Board. This means it will lose its fiduciary character because it is now
22 a National Government subsidy and the Governing Board is free to use it in any
23 way it wants.

24 In discussions with the UNIFAST, the UNIFAST agreed after thorough
25 discussion. However, when he talked to DBM Secretary Benjamin Diokno, the
26 Secretary pointed out that if the "tuition and miscellaneous fees" are incorporated
27 in the GAA, it's the use will be limited to only the current year since GAA lapses
28 after a year. On the other hand, if this is treated as income, the SUC can possibly
29 get to keep it even if it is not used within the one-year period. It was for this

1 reason that the DBM did not place the "reimbursement" in the GAA and both
2 houses of Congress agreed to this. Maybe, there could be "special language" in
3 the GAA on how the money will be treated so that when the National Government
4 subsidy is released to the SUCs, the SUCs will have the leeway on how the
5 income will be used. This supersedes whatever CMOs that were issued on how
6 the income will be treated because it has already lost its fiduciary character. It is
7 simply treated as "income of the SUC." However, the DBM did not permit a
8 multi-year use of the said income because according to Sec. Diokno, the SUCs
9 have so much funds that they do not even get to use all of it. This is the reason
10 why it did not appear in the IRR of RA 10931. Initially, it was agreed that all the
11 National Government subsidy for tuition and miscellaneous fees will be deposited
12 in the CHED and the SUCs will bill the CHED for use of this subsidy, but only
13 after submitting any and all documents attendant to a particular project. However,
14 as CHED Commissioner, it is my position that this will be very difficult for the
15 CHED to do as there are not enough people in the CHED for this kind of activity.
16 There is still a problem on how this subsidy will be treated: 1) as pure income; or
17 2) treat it as income but it will be incorporated as part of the GAA (which is
18 favored by Sec. Diokno). This is the latest development on this item.

19 The Board Secretary inquired what will now be the guiding principle in
20 the treatment of the National Government subsidy and what impact will it have on
21 CHED Memorandum Order No. 20.

22 Chairperson De Vera informed the Board that as of the moment, it will
23 continue to have a fiduciary character because the reimbursement also contains
24 the collection of 13 miscellaneous fees. So, when the University seeks
25 reimbursement, there are still categories of fees which makes it have a fiduciary
26 character, but there is no more per campus character. **This means that now, the**
27 **use of the total collected fiduciary fees will be decided by the BOR,**
28 **irrespective of campus.** This is one reform that we can now initiate. In the past,
29 the fiduciary fees collected by campus will be spent by that campus. Now, the

1 fiduciary fees are no longer counted by campus and the Governing Board will
2 make a final decision on how the funds will be utilized. The reason for this is that
3 the SUC is no longer collecting from students and it is the National Government
4 that provides a lump-sum amount covering all the students in a SUC.

5 The Boar Secretary inquired whether it will still be possible to collect
6 Miscellaneous Fees from students.

7 The Hon. Chair indicated that the IRR specifies that there will be a
8 moratorium in the collection of miscellaneous fees for the next five (5) years.
9 Only at the Graduate Level can miscellaneous fees still be collected. During one
10 of the fora discussing the IRR, one attendee raised the issue whether the RLE (of
11 the BS Nursing) was also covered by the free miscellaneous fees under RA
12 10931. The Commission informed the body that only the 13 miscellaneous fees
13 indicated in the IRR of RA 10931. This means that fees collected by particular
14 degree programs (like Nursing) are not included in RA 10931.

15 The Student Regent inquired whether the Student Council fee and the
16 Student Publication fee are included in the miscellaneous fees already subsidized.

17 Chairperson De Vera indicated that the Student Council fee can be found
18 in the Student Development Fund. Regarding the Student Publication fee, we will
19 have to look at what miscellaneous fees are included in the IRR of RA 10931.

20 Regent Fiel inquired about the intention to offer lodging to parents,
21 guardians, relatives and other transients in the dormitory. Is it really possible to
22 mix transients and students in the dormitories?

23 Chairperson De Vera commented that it is not wise to mix transients with
24 the students because the students generally are still minors.

25 Regent Bulayog mentioned that parents, guardians, relatives and transients
26 can only be allowed to lodge in the dormitories during semestral breaks and
27 "summer breaks."

1 The Board Secretary clarified that there is another proposal from the VSU
2 Tolosa that deals with this under Tab T and suggested that Items 3, 4 and 5 be
3 deleted from the proposed Guidelines.

4 Chairperson De Vera indicated that Items 3, 4 and 5 of the proposal be
5 deleted and with an instruction to the President "to start developing a study that
6 will assess the students' needs for housing which will become the policy for
7 infrastructure projects in the coming years."

8 Regent John Allan A. Gulles moved for the approval of the proposal, as
9 modified.

10 Regent Ernesto F. Bulayog seconded the motion.

11 The Hon. Chairperson inquired whether there were any questions and/or
12 objections to the proposal, as modified.

13 Hearing none, the Board passed

14 **BOR RESOLUTION NO. 23, s. 2018**

15 **A Resolution Approving the Proposed Student Housing Guidelines at**
16 **the VSU Tolosa, with the following modifications, That: (1) top priority**
17 **ranking must be given to students who come from outside of Leyte Island**
18 **like those from the Samar provinces and beyond; (2) students from Leyte**
19 **Island but live farther than 7 kilometers from the Tolosa Campus are given**
20 **second priority; and (3) students coming from neighboring areas within the 7**
21 **kilometer radius are given last priority; (4) Items 3, 4 and 5 of the proposal**
22 **be deleted" and with an additional instruction to the President "to start**
23 **developing a study that will assess the students' needs for housing which will**
24 **become the policy for infrastructure projects in the coming years."**

25 15. Proposed Guidelines in the Appointment of Dormitory Advisers and Assistant
26 Dormitory Advisers

27 President Tulin informed the Board that this proposal was also adapted
28 from the Guidelines in the VSU Main Campus. The selected adviser/assistant
29 adviser will only be given an honorarium of only P500/month and not a salary
30 because they are also employees of the VSU Tolosa. They are also provided with
31 free lodging and because of this, the advisers/assistant advisers should be single.

32 Chairperson De Vera noted the following concerns: (1) restricting choice
33 of advisers/assistant advisers to only single status is discriminatory; (2) very

1 extensive responsibility stretching over 24/7; and (3) very high educational
2 attainment requirement yet, are not paid a regular daily rate/monthly salary.

3 Regent Bulayog mentioned that the problem of getting single employees
4 to become advisers/assistant advisers is that they are not that dedicated and mostly
5 they do it because of the free lodging.

6 The Board Secretary commented that the probable reason for not
7 permitting the family to live in the Dormitory is that there is really no room
8 assigned specifically for Advisers/Assistant Advisers.

9 The Faculty Regent suggested that the marital status be deleted in the
10 Guidelines.

11 Regent Fiel commented that the amount of honorarium is quite small
12 considering the responsibilities involved.

13 The Hon. Chair commented that the incentive of free board and lodging is
14 sufficient to attract them to become Adviser or Assistant Adviser.

15 Regent Bulayog commented that the amount of honorarium is indeed just
16 a token. What can P500 buy nowadays? A person has to have the vocation to
17 commit himself/herself to doing the task of being Adviser or Assistant Adviser.

18 Chairperson De Vera remanded the proposal to the proponent and
19 suggested that the proposal be improved before the Board tackles it again.

- 20 16. Request of the VSU Tolosa to Utilize the Mandatory Reserves from their 2017
21 GAA Budget in the Amount of P2,990,902.30 to cover Customs Duties, Inland
22 transportation, Unloading Expenses, Demurrage and Storage Charges of the
23 KOICA Donations of Office and Dormitory Appliances, Furniture and Fixtures,
24 Computers, Machinery, and Other Office and Dormitory Equipment

25 President Tulin requested the Board Secretary to make the presentation.

26 The Board Secretary informed the Board that the VSU Tolosa has an
27 incoming "importation" consisting of various kinds of goods intended for the
28 improvement of the new building facilities of the VSU Tolosa with an estimated
29 value of about P14 million. It really came as a big surprise that under the TRAIN
30 Law, which was implemented only in January 2018, SUCs are no longer Tax-
31 Exempt. Previously, SUCs were tax-exempt when it came to receiving donations

1 from foreign entities. Now, the University is forced to pay VAT but the Bureau of
2 Customs in Cebu City has not yet made a final estimate as to how much duties
3 will be charged to the incoming imports. The original request was only worth
4 P1.6 million which will be used to cover the trucking and hauling charges from
5 Cebu International Port to VSU Tolosa. The imports will be arriving this coming
6 25 March 2018. This is already part of the Holy Week but maybe the shipment
7 will still be cleared by the Bureau of Customs in time so that no other port charges
8 will be added.

9 Chairperson De Vera inquired what Board action is needed and what is the
10 University getting for all this.

11 The Board Secretary indicated that the fund amounting to P2.99 million,
12 will come from the Mandatory Reserve of VSU Tolosa from its 2017 GAA
13 Budget. In return for spending University funds, VSU Tolosa will get about P14.0
14 million worth of goods.

15 The Hon. Chair explained that if the shipment was free (*at no expense to*
16 *the University*) meaning that the University is just going to be a recipient, then
17 there is no problem. However, because the University has to spend its own funds
18 to secure it, this is a "judgment call" for the Governing Board on whether the
19 University is getting its money's worth.

20 President Tulin explained that there is a Bill of Lading which contains all
21 the goods included in the shipment from Korea. The shipment includes: office
22 furniture and fixtures, dormitory beds, computers, office and dormitory appliances
23 and machinery and other office and dormitory equipment.

24 Chairperson De Vera inquired whether the shipment consists of new goods
25 or surplus goods. It may consist of surplus goods that they want to dump in the
26 Philippines and this is not going to be acceptable.

27 The Board Secretary assured the Hon. Chair and other members of the
28 Governing Board that the goods being shipped from Korea are all new goods and
29 not surplus goods. This can be ascertained by the Commercial Invoice which was

1 sent by the KOICA. All-in-all, there are going to be about 11 container vans
2 consisting of this shipment.

3 Regent Uy recommended that the Governing Board approve the requested
4 amount considering that this shipment is part of the Minutes of Discussion
5 between the Government of the Philippines and the Republic of Korea as part of
6 the Typhoon Yolanda Assistance Package wherein the Government of Korea
7 through KOICA donated P200 million worth of buildings plus all these goods
8 which will be placed inside the new buildings. Under the Minutes of Discussion,
9 the University is committed to shoulder/pay/absorb any and all expenses in
10 bringing in the goods once it arrives from Korea.

11 Dir. Esperancilla suggested that maybe it is possible to negotiate for a
12 lower tax rate.

13 The Board Secretary informed the Board that the Department of Finance
14 already made a ruling on this and indicated that under the TRAIN Law there is
15 only a standard 12% Value Added Tax (VAT). However, the actual amount to be
16 paid (in Pesos) will depend on the value of the US dollar when the transaction is
17 finally made.

18 Regent Bonifacio G. Uy moved for the approval of the proposal, as
19 modified.

20 Regent Ernesto F. Bulayog seconded the motion.

21 The Hon. Chairperson inquired whether there were any questions and/or
22 objections to the proposal, as modified.

23 Hearing none, the Board passed

24 **BOR RESOLUTION NO. 24, s. 2018**

25 **A Resolution Approving the Request of the VSU Tolosa to Utilize the**
26 **Mandatory Reserves from their 2017 GAA Budget in the Amount of**
27 **P2,990,902.30 to cover Customs Duties, Inland transportation, Unloading**
28 **Expenses, Demurrage and Storage Charges of the KOICA Donations of**
29 **Office and Dormitory Appliances, Furniture and Fixtures, Computers,**
30 **Machinery, and Other Office and Dormitory Equipment, as presented.**

17. Proposed Guidelines in the Use of the New Student Housing Facilities at VSU Tolosa during Term Breaks including Summer and Christmas Breaks

President Tulin informed the Board that this proposal was also adapted from the Guidelines in the VSU Main Campus. It is proposed that the Check-In Time is 1:00 PM while the Check-Out time is 12:00 PM and the daily lodging rate is P400/person/day. Payment will be given to the Dormitory Adviser for issuance of an Official Receipt by the VSU Tolosa Collecting Officer.

Chairperson De Vera inquired how the VSU Tolosa will prioritize between requests for training programs (with a lot of trainees requiring lodging) and individual transient lodgers.

The President indicated that given the choices, the Training Programs will take precedence over individual transient lodging requests.

The Hon. Chair suggested that this prioritization should be included in the Guidelines, to wit: Priority 1 – composed of those attending official trainings/conferences held in VSU Tolosa; Priority 2 – composed of parents, relatives and guests attending Graduation or other Official school functions; and Priority 3 – composed of outside transients. In this way, this clarifies how the campus deals with acceptance of transient guests in the dormitories.

Regent Fiel inquired why the VSU Tolosa requires outsiders a two (2) months in advance notice and approval from the Office of the University President for them to make a firm reservation for use of the said facilities.

President Tulin informed the Board that usually during the “Summer Break” there are a lot of “trainings and conferences” that take place. It is important to have that “time allowance.”

Chairperson De Vera commented that the Guidelines should clearly reflect the prioritization in the application for use of the facilities. If the prioritization is very clear, there is no need to wait for two (2) months before a decision is made. It should be very clearly stated that when the University wishes to use the facilities for University trainings or conferences, this takes preponderance over

1 everybody else. Only when there are still spaces available, will VSU Tolosa
2 accept other transient guests.

3 The Board Secretary informed the Board that across the national highway
4 fronting the new building facilities in VSU Tolosa, is a commercial hotel which
5 charges a daily lodging rate of P2,000 while the new dormitory will charge only
6 P400/day. It therefore means that there has to be proper scheduling. Further, the
7 Guidelines have to clearly reflect that the University has the right to reschedule or
8 rescind whatever prior events have already been scheduled if and when the
9 University itself needs the facilities.

10 The Hon. Chair clarified that once the place has been reserved, it stays
11 reserved and even the University cannot use it. If this happens, the University
12 moves its activity to another date.

13 Regent Fiel pointed out that if ever there will be a spill-over from the
14 adjacent hotel *vis-à-vis* accommodation on account of a more cost-effective price,
15 the two (2) month "*holding period requested by the Office of the University*
16 *President*" will limit, if not shackle, the flexibility of management as well as the
17 marketability of the dormitory facilities. If the VSU Tolosa wants to openly
18 compete with the hotel, it needs all the leeway and flexibility in admitting
19 transients, so to speak.

20 Chairperson De Vera commented that given this scenario, then the two (2)
21 month holding period does not make any sense.

22 President Tulin agreed with this and indicated that instead of the two (2)
23 month holding period, it will be replaced with a clear prioritization on the use of
24 the dormitory facilities.

25 Regent Bernard Roy C. Fiel moved for the approval of the proposal, as
26 modified.

27 Regent Ernesto F. Bulayog seconded the motion.

28 No questions and/or objections were raised.

29 The Board passed

BOR RESOLUTION NO. 25, s. 2018

A Resolution Approving the Proposed Guidelines in the Use of the New Student Housing Facilities at VSU Tolosa during Term Breaks including Summer and Christmas Breaks, as corrected and modified.

18. Sabbatical Leave Applications of Some Faculty, VSU Main Campus

President Tulin informed the Board that three (e) faculty members in the VSU Main Campus have applied for sabbatical leave, namely: Dr. Antonio P. Abamo, *College of Management and Economics*; Dr. Lucia M. Borines, *Department of Pest Management*; and Dr. Ruth O. Escasinas, *Department of Agronomy*. Their applications for sabbatical leave have been coursed through the Academic Personnel Board (APB) as well as the University Administrative Council (UADCO) and both bodies are recommending to the Governing Board that their sabbatical leave applications be approved on the dates indicated (*01 August 2018 until 31 July 2019*).

Chairperson De Vera indicated that he still holds that sabbatical leave should be more of “rest and recreation” and inquired why all the faculty who go on sabbatical leave are still required to come up with outputs.

Regent Bulayog mentioned that once the Faculty Association again tackles the issue on Sabbatical Leave, he will inform the Association that the CHED Chairperson fully supports that “rest and recreation” be included as reason for sabbatical leave.

The Hon. Chair explained that during this particular leave, the faculty is supposed to do something that is discretionary which may not include anything about teaching or the academe. He/she may spend it helping communities or just spending it with family. A person can even do “apo-stolic” duties for the whole year. You can write a novel or even do some research on a subject not necessarily connected with what you teach. The essence of taking a Sabbatical is that it provides you forget your usual work on a day-to-day activities in the University.

Regent Bulayog indicated that he will introduce the ides of volunteerism and simple rest and recreation (*R & R*) when the Faculty Association discusses this issue.

1 Regent Bulayog informed the Board that there are two (2) faculty who are
2 currently on sabbatical leave and doing research but are also use the facilities of
3 the University.

4 Chairperson De Vera indicated that a faculty who is on sabbatical is not
5 supposed to report for work and should not be using the facilities of the
6 University. If they are reporting regularly, they are not on sabbatical and clearly
7 circumventing the policies on sabbatical.

8 Regent Bonifacio G. Uy moved for the approval of the proposal, as
9 presented.

10 Regent Ernesto F. Bulayog seconded the motion.

11 The Hon. Chairperson inquired whether there were any questions and/or
12 objections to the proposal, as modified.

13 Hearing none, the Board passed

14 **BOR RESOLUTION NO. 26, s. 2018**

15 **A Resolution Approving the Sabbatical Leave applications of the**
16 **following VSU faculty of the Main Campus: Dr. Antonio P. Abamo, College**
17 **of Management and Economics; Dr. Lucia M. Borines, Department of Pest**
18 **Management; and Dr. Ruth O. Escasinas, Department of Agronomy, for the**
19 **period 01 August 2018 until 31 July 2019 Provided that, upon reinstatement,**
20 **he/she shall have been able to present the required sabbatical leave outputs,**
21 **as agreed upon.**

22 19. Confirmation of the Different MOAs Entered into by the Visayas State University
23 and Various Public and Private Entities

24 President Tulin informed the Board that the University entered into
25 Memorandum of Agreement (MOA) with different public and private entities and
26 would like the Board to Confirm these MOAs.

27 The Hon. Chairperson inquired whether there were any questions and/or
28 objections to the proposal, as modified.

29 Hearing none, the Board passed

30 **BOR RESOLUTION NO. 27, s. 2018**

31 **A Resolution Confirming the Different MOAs Entered into by the**
32 **VSU and Various Public and Private Entities, as presented.**

1 20. Formal Request for Authority for the Issuance of Invitation to Bid

2 President Tulin informed the Board that he would like to formally request
3 for authority to issue Invitation to Bid for the following: a) Supply and delivery of
4 laboratory equipment; b) IT equipment; c) engineering equipment; d) construction
5 of a 2-storey Boys and Girls Dormitory at VSU Villaba; e) 2-storey Academic
6 Building at VSU Alangalang; f) fiber-optic network for the VSU main Campus;
7 and, g) construction of the 2-storey RCCRDC building in the Main Campus.

8 Chairperson De Vera inquired whether the construction of these
9 infrastructure will all be sourced from the 2018 GAA.

10 President Tulin replied in the affirmative.

11 Regent Fiel commented that there was an earlier suggestion made by
12 Regent Uy that was subsequently approved by the Governing Board that in the
13 meantime, the VSU Board of Regents will adopt *en toto* the CMO 428, s. 2015 on
14 the authority of the President to approve contracts.

15 Regent Uy commented that this is still in the bidding phase and not yet in
16 the award phase.

17 Regent Uy moved for the approval by the Governing Board to give
18 authority to the University President to bid all the items indicated in the list to
19 ensure that all Capital Outlays funded under the 2018 GAA are completed within
20 the year and that funds will be fully utilized considering that under the current
21 conditions/provisions, 2018 Funds can only be utilized for this year (*up to 31*
22 *March 2019*).

23 President Tulin thanked Regent Uy for the support.

24 Chairperson De Vera commented that most of the SUCs in the Region
25 were able to AWARD contract for their 2018 in January of this year. VSU is quite
26 delayed even just in the bidding.

27 President Tulin informed the Board that VSU will catch up with the rest.
28 The University has actually targeted April for the awarding of all contracts and
29 that is just a few weeks away.

1 Regent Bonifacio G. Uy moved for the approval of the Request.

2 Regent Bernard Roy C. Fiel seconded the motion

3 The Hon. Chairperson inquired whether there were any questions and/or
4 objections to the request.

5 Hearing none, the Board passed

6 **BOR RESOLUTION NO. 28, s. 2018**

7 **A Resolution Approving the Request of the University President for**
8 **Authority to Bid all the items indicated in the list to ensure that all Capital**
9 **Outlay Projects funded under the 2018 GAA are completed within the year**
10 **and so that 2018 GAA funds will be fully utilized considering that under the**
11 **current conditions/provisions, 2018 Funds can only be utilized for this year.**

- 12 21. Temporary Appointment to Dr. Mary Joy M. Abit for the Position of Associate
13 Professor II effective 01 April 2018

14 President Tulin informed the board that the appointment of Dr. Mary Joy
15 M. Abit, an applicant from the United States of America, was initially discussed
16 by the Board during the 80th BOR Meeting dated 07 December 2017 at Granda
17 manor Hotel, Tacloban City. During that meeting, the Board passed BOR 132, s.
18 2017 granting Dr. Abit the position of Associate Professor I on account of her
19 points. However, she was able to send additional documents and upon the re-
20 computation of her accumulated points using the NBC 461 criteria, Dr. Abit was
21 able to qualify for the vacant position of Associate Professor II, hence this
22 proposal.

23 Regent Bonifacio G. Uy moved for the approval of the proposal, as
24 presented.

25 Regent Ernesto F. Bulayog seconded the motion.

26 The Hon. Chairperson inquired whether there were any questions and/or
27 objections to the proposal, as modified.

28 Hearing none, the Board passed

29 **BOR RESOLUTION NO. 29, s. 2018**

30 **A Resolution Approving the Temporary Appointment of Dr. Mary**
31 **Joy M. Abit to the Position of Associate Professor II, as presented.**

1 22. Appointment to Vacant Administrative Positons

2 President Tulin informed the Board that there are three (3) vacant
3 administrative positions in the University and the Non-Academic Personnel Board
4 (NAPB) have selected administrative personnel to fill up these positions. Ms.
5 Louella C. Ampac currently holds the permanent administrative position of
6 Internal Auditor IV (SG-22) and is the acting Director for Finance and has been
7 recommended for the position of Chief Administrative Officer (**SG-24**). On the
8 other hand, Ms. Myrna S. Pancito holds the permanent administrative position of
9 Administrative Officer III (SG-14) and currently the acting University Budget
10 Officer, has been recommended for the position of Administrative Officer V (**SG-**
11 **18**); and finally, Ms. Alice M. Flores who is the holder of the permanent
12 administrative position of Administrative Officer II (SG-11) and is currently the
13 Head of the Supply, Procurement, Property, and Management Office (SPPMO)
14 and has been recommended for the position of Administrative Officer V (**SG-18**).

15 Chairperson De Vera inquired if there were any questions and/or
16 objections to the promotions.

17 The Board Secretary raised an objection to the promotion of Ms. Alice M.
18 Flores on the legal ground of falsification of official documents.

19 The Hon. Chair inquired whether a complaint has been filed against Ms.
20 Flores.

21 The Board Secretary indicated that there no complaint has yet been lodged
22 against Ms. Flores for Falsification of Official Documents through the submission
23 of a falsified CSC Personal Data Sheet.

24 The Board Secretary explained that since 2002, Ms. Flores has been
25 claiming to be a graduate of a Masteral degree. Over time, Ms. Flores rose
26 through the ranks with the help of this bogus Masteral degree. Given this fact, Ms.
27 Flores brazenly applied for the position of Finance Officer (**SG-24**) sometime in
28 November 2015 knowing fully well that the minimum qualification of a **SG-24**
29 position is a Masteral degree. Unfortunately, when the Non-Academic Personnel

1 Board (NAPB) sent the University Legal Counsel over to verify from the school
2 where she purportedly graduated from, the University Legal Counsel found out
3 that she did not graduate from the school with the Masteral degree she pursued at
4 that time.

5 Chairperson De Vera inquired why no case was filed against this person.

6 The Board Secretary commented that he did not know why no case was
7 ever filed.

8 The Hon. Chairperson inquired whether the Board Secretary was already
9 aware of this beforehand.

10 The Board Secretary informed the Board that he personally informed the
11 President of this fact and clarified that he felt he was not the proper authority to
12 file the case since the NAPB as a body, as well as each of the members of the
13 NAPB, are personally aware of this falsification, yet the NAPB did nothing.

14 Regent Bulayog expressed his shock at this development because he was
15 present when this item was discussed in the UADCO. The circumstances just
16 mentioned were not discussed when the UADCO made its recommendation.

17 Chairperson De Vera clarified that the charge of Falsification of Official
18 Documents is a very serious charge and if proven, carries with it the perpetual
19 penalty of Dismissal from the Service and the accessory penalties that go with it.

20 President Tulin indicated that there is yet no complaint filed against this
21 person.

22 Chairperson De Vera pointed out there has to be a complainant before
23 anything official can be done because the procedure cannot commence without a
24 complaint from somebody.

25 Regent Bulayog informed the Board that during the last UADCO Meeting,
26 he raised the issue on the huge promotional jump (*of Ms. Flores*) from SG-11 to
27 SG-18 and why this was allowed. Of course there was discussion and the
28 UADCO agreed to recommend Ms. Flores for the vacant position.

1 The Hon. Chair suggested that the Board defer action on Ms. Flores'
2 appointment with an instruction to the President to look into the matter and report
3 back to the Board what is the most appropriate action to be taken in this particular
4 instance. The Board has the power and the authority to instruct the President,
5 *moto proprio*, to make the necessary investigation.

6 Regent Uy stressed that the integrity of the University is at stake here and
7 that the Board should be assured that all processes followed within the University
8 are all above board.

9 President Tulin indicated that Ms. Flores is qualified for the vacant
10 position.

11 Regent Uy, however, pointed out that the PDS she submitted a long time
12 ago, did not correctly state the truthful facts and instead indicated that she earned
13 a Masteral degree which is now found to be not true.

14 Regent Bulayog commented that for the current position Ms. Flores is
15 applying for, a Masteral degree is not a requirement.

16 Chairperson De Vera clarified that the question being raised pertains to the
17 fitness of the person. The qualification for the position, even if there is no
18 requirement to be a holder of a Masteral degree, is no longer of primal
19 importance. Falsification of Official Documents is a serious charge that can be
20 raised for any individual who is subject for promotion, etc...

21 Especially in the academe, Regent Uy added.

22 Regent Fiel commented that the charge being levied is very serious. First,
23 there is a serious question on the fitness of the candidate for promotion, not only
24 on legal grounds but more importantly on moral grounds. Second, the University
25 might be negatively impacted by this development especially when it probably
26 has within its ranks, somebody who might not be fit to be in the civil service, and
27 so this must be kept under wraps, in the meantime.

28 Regent Fiel also suggested that first and foremost, the Board will have to
29 see what damage this may have on the University and take corrective actions to

1 control the fallout. Second, the President conducts a very discrete investigation
2 and submit a confidential report to the Board regarding his findings.

3 Chairperson De Vera indicated that unless there is a formal complaint
4 lodged by any member of the academic community, only then will the legal
5 process start working.

6 Regent Bulayog inquired what will happen to Ms. Flores if indeed she did
7 what she did. Will this mean that she will be removed from the University?

8 Chairperson De Vera very clearly indicated that the legal process, as we
9 know it, will be followed. We create a formal investigation committee, a formal
10 charge is made, etc... All the applicable Civil Service Commission rules and
11 guidelines will be followed until the Governing Board decides, at the appropriate
12 time, what action will be needed. This is not unique to VSU. It has even happened
13 in the UP.

14 The Hon. Chair suggested that the Board approved the first two (2)
15 promotions to vacant administrative positions.

16 No other questions and/or objections were raised.

17 The Board passed

18 **BOR RESOLUTION NO. 30, s. 2018**

19 **A Resolution Approving the Promotion of Ms. Louella C. Ampac,**
20 **from Internal Auditor IV (SG-22) to Chief Administrative Officer (SG-24)**
21 **effective upon Board approval.**

22 **BOR RESOLUTION NO. 31, s. 2018**

23 **A Resolution Approving the Promotion of Ms. Myrna S. Pancito,**
24 **from Administrative Officer III (SG-14) to Administrative Officer V (SG-18)**
25 **effective upon Board approval.**

26 **C. Other Matters**

- 27 1. Designation of Some Faculty and Staff to Key Administrative Positions effective 01
28 January 2018 until 31 December 2018

29 Chairperson De Vera requested the President to present the item.

30 President Tulin informed the Board that the appointments are for designated
31 positions within the University. Every year, there is a need to designate heads of units

1 in both academic and administrative levels so as not to compromise services of the
2 University to its constituents.

3 The Hon. Chair inquired if there were any questions or objections.

4 No objections were raised.

5 The Board unanimously passed

6 **BOR RESOLUTION NO. 32, s. 2018**

7 **A Resolution Approving the Designation of Some Faculty and Staff to**
8 **Key Administrative Positions for the period 01 January 2018 until 31**
9 **December 2018, as presented.**

10 2. New Appointments (*Temporary Status*) of Nine (9) Academic Staff

11 The President informed the Board that these faculty are new and they have
12 met the minimum educational requirements (Master's degree) but have not yet met
13 the minimum service requirement (2 years in service) set by the University.

14 The Hon. Chair inquired if there were any other queries on the matter.

15 No questions/objections were raised.

16 The Board unanimously passed

17 **BOR RESOLUTION NO. 33, s. 2018**

18 **A Resolution Confirming the Issuance of New Appointments (*Temporary***
19 ***Status*) of Nine (9) Academic Staff, as presented and effective on the dates**
20 **indicated.**

21 3. New Substitute Appointments (*Temporary Status*) of Seven (7) Academic Staff, VSU
22 System

23 President Tulin informed the Board that the College Deans through the Vice
24 President for Instruction have recommended the new appointments of substitute
25 faculty under Temporary Status of seven (7) faculty members. Further, the Academic
26 Personnel Board (APB) has gone over the qualifications of the appointees and the
27 Human Resource Management Office (HRMO) has recommended to the University
28 President the issuance of new substitute appointments (*Temporary status*) on the
29 seven (7) faculty members.

30 The Hon. Chair inquired if there were any questions or objections.

31 Hearing none, the Board unanimously passed

BOR RESOLUTION NO. 34, s. 2018

A Resolution Confirming the New Substitute Appointments (*Temporary Status*) to Seven (7) New Faculty, as presented.

4. Renewal of Temporary Appointments of 50 Academic Staff, VSU System

The President informed the Board that these are existing faculty who have not yet completed all the requirements needed for permanency and thus, have to be renewed.

Chairperson De Vera asked the Faculty Regent if he was happy with the renewal of the 50 faculty members.

Regent Bulayog indicated that he was happy with this development.

The Hon. Chair inquired if there were any other queries on the matter.

Hearing none, the Hon. Chair declared the proposal confirmed.

The Board unanimously passed

BOR RESOLUTION NO. 35, s. 2018

A Resolution Confirming the Renewal of Temporary Appointments of Fifty (50) Academic Staff, VSU System, as presented and effective on the dates indicated.

5. Renewal of Substitute Appointments (*Temporary Status*) of 58 Academic Staff, VSU System

President Tulin informed the Board that the College Deans through the Vice President for Instruction have recommended the renewal of Substitute appointments under Temporary Status of 58 faculty members. Further, the Academic Personnel Board (APB) has gone over the qualifications of the appointees and the Human Resource Management Office (HRMO) has recommended to the University President the renewal of Substitute appointments (*Temporary Status*) on the 58 faculty members.

The Hon. Chair inquired if there were any questions or objections.

Hearing none, the Hon. Chair declared the proposal confirmed.

The Board unanimously passed

BOR RESOLUTION NO. 36, s. 2018

A Resolution Confirming the Renewal of Appointments (*Temporary Status*) to 58 Academic Staff, VSU System, as presented and effective on the dates indicated.

6. Renewal of Appointment of 59 Casual Administrative Personnel, VSU System for the Period 01 January 2018 to 30 June 2018

Chairperson De Vera inquired whether there were any other questions/objections.

Hearing none, the Hon. Chair declared the proposal confirmed.

The Board unanimously passed

BOR RESOLUTION NO. 37, s. 2018

A Resolution confirming the renewal of appointments of 59 casual administrative personnel of the VSU Main Campus for the period 01 January 2018 to 30 June 2018.

7. Renewal of the Appointments of 23 Contractual Administrative Personnel, VSU Main Campus

Chairperson De Vera inquired whether there were any other questions/objections.

Hearing none, the Hon. Chair declared the proposal confirmed.

The Board unanimously passed

BOR RESOLUTION NO. 38, s. 2018

A Resolution confirming the renewal of appointments of 23 Contractual administrative personnel, VSU Main Campus, effective on the dates indicated.

8. Proposal of the University Supreme Student Council

President Tulin informed the Board that there is one last proposal and this comes from the University Supreme Student Council (USSC).

Regent John Allan A. Gulles, the Student Regent, informed the board that the USSC would like to request that the UNIFAST also include the USSC Membership Fee, amounting to P50.00/semester, to be included in the Miscellaneous Fees that are covered by RA 10931. This membership is just a fraction of the total miscellaneous fees that are collected from students.

Chairperson De Vera directed the Student Regent to look at the IRR of RA 10931 to find out where this particular fee can be placed and determine if it is part of

1 the definition of specific fees. If this is covered, then you can get a reimbursement
2 later.

3 The Hon. Chair likewise informed the Board that the UNIFAST has decided
4 that all fees for Entrance Examinations should no longer be charged against the takers
5 as this will also be reimbursed by the National Government. Just give the list of the
6 takers of the Entrance Examination and the cost of the Testing Fee.

7 **X. ADJOURNMENT**

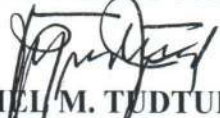
8 After all items were discussed, Chairperson J. Prospero E. De Vera III requested for a
9 motion to adjourn the 81st BOR Meeting.

10 President Edgardo E. Tulin moved for the adjournment of the 81st Board of Regents
11 meeting.

12 Regent Bonifacio G. Uy seconded the motion.

13 Chairperson J. Prospero E. De Vera III thanked everybody for their presence and
14 adjourned the 81st Board of Regents (BOR) Meeting of the Visayas State University at 1:12 P.M.

15 Certified True and Correct

16 
17 **DANIEL M. TUDTUD, JR.**
Board Secretary

18 Attested:

19 **J. PROSPERO E. DE VERA III, PhD.**
20 *Chairperson*



MATRIX OF ACTIONS

81st BOR Meeting

23 March 2018

CHED Chairperson's Conference Room

CHED Central Office, C.P. Garcia Ave., Diliman, Quezon City

Issue/Item Deliberated	Board Discussion	Assignment	Board Action	VSU Action
BOR Resolution No. 1 Request of VSU Tolosa to Utilize a part of its Mandatory Reserve Fund in the amount of P1.2 million, for payment of Port and Inland Transportation Expenses of the Donation from the KOICA to VSU Tolosa	<i>The President informed the Board that this was coursed through a Referendum in view of the urgent request of the KOICA to prepare necessary funds for the incoming imports from Korea.</i>	NONE	The Governing Board Approved the Request of the VSU Tolosa, as presented.	IMPLEMENTED
BOR Resolution No. 2 A Resolution Approving the Proposed Agenda for the 81 st Board of Regents' Meeting	<i>The President presented to the Board the proposed Agenda for the 81st BOR Meeting.</i>	NONE	The Governing Board Approved the Proposed Agenda, as modified.	



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<p>BOR Resolution No. 3</p> <p>A Resolution Approving the Minutes of the 79th Board of Regents' Meeting held at CHED Central Office, C.P. Garcia Ave., UP Diliman, Quezon City</p>	<p><i>The Board did not interpose any queries, comments, corrections on the Minutes for the 80th BOR Meeting.</i></p>	NONE	<p>The Governing Board APPROVED the Minutes of the 80th Board of Regents Meeting, as presented.</p>	
<p>BOR Resolution No. 4</p> <p>A Resolution Approving the Proposal of the Department of Food Science and Technology (DFST) to Charge a "User's Fee" for the Use of the Two (2) DTI-Shared-Service Facilities (SSF) – the Root Crop Processing and Food Testing Laboratory including the DFST Facilities and Equipment</p>	<p>The President made the presentation and pointed out that the proposed rates are very competitive.</p> <p>Dir. Esperancilla suggested that the proposed rate for the nitrogen flash sealer (vacuum sealer) might be too high.</p> <p>Regent Bonifacio G. Uy suggested that the Board approve the proposal conditionally, subject to the <u>Review of the Rates Applicable for Mass Production</u>.</p>	President	<p>The Governing Board APPROVED the Proposal of the DFST <i>Subject to the Review of the Rates Applicable for Mass Production</i>.</p>	IMPLEMENTED
<p>BOR Resolution No. 5</p> <p>Request for Authority to Utilize University Income for the Second Quarter of 2018 amounting to P31,247,699.65</p>	<p><i>Regent Bonifacio G Uy, Chairman of the BOR Finance Committee, informed the Board that the proposal was thoroughly reviewed by the BOR Finance Committee and has recommended it For Approval by the VSU Governing Board.</i></p>	NONE	<p>The Governing Board APPROVED the Request for Authority to Utilize University Income for the Second Quarter of 2018 amounting to P31,247,699.65 , as recommended by the BOR Finance Committee.</p>	IMPLEMENTED



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BOR Resolution No. 6 A Resolution Approving the Request of the VSU Main Campus to Utilize the Remaining Balance of CY 2017 Unappropriated Collections from Fund 164 in the Amount of P4,564,705.65 for Augmentation of Personal Services (PS) and MOOE	<i>Regent Bonifacio G Uy, Chairman of the BOR Finance Committee, informed the Board that the proposal was thoroughly reviewed by the BOR Finance Committee and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board APPROVED the Request of the VSU Main Campus to Utilize the Remaining Balance of CY 2017 Unappropriated Collections from Fund 164 in the Amount of P4,564,705.65 for Augmentation of PS and MOOE, as recommended by the BOR Finance Committee.	IMPLEMENTED
BOR Resolution No. 7 A Resolution Approving the Request of the VSU Villaba to Utilize the Remaining Balance of CY 2017 Unappropriated Collections from Fund 164 in the Amount of P617,397.91	<i>Regent Bonifacio G Uy, Chairman of the BOR Finance Committee, informed the Board that the proposal was thoroughly reviewed by the BOR Finance Committee and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board APPROVED the Request of the VSU Villaba to Utilize the Remaining Balance of CY 2017 Unappropriated Collections from Fund 164 in the Amount of P617,397.91 as recommended by the BOR Finance Committee.	IMPLEMENTED



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<p>BOR Resolution No. 8</p> <p>A Resolution Approving the Request of the VSU Tolosa to Utilize the Remaining Balance of CY 2017 Unappropri-ated Collections from Fund 164 in the Amount of P5,285,070.00</p>	<p>Regent Bonifacio G Uy, Chairman of the BOR Finance Committee, informed the Board that the proposal was thoroughly reviewed by the BOR Finance Committee and has recommended it <u>For Approval</u> by the VSU Governing Board.</p>	NONE	<p>The Governing Board Approved the Request of the VSU Tolosa to Utilize the Remaining Balance of CY 2017 Unappropri-ated Collections from Fund 164 in the Amount of P5,285,070.00, as recommended by the BOR Finance Committee.</p>	IMPLEMENTED
<p>BOR Resolution No. 9</p> <p>A Resolution Approving the Request of the VSU Isabel to Utilize the Remaining Balance of CY 2017 Unappropri-ated Collections from Fund 164 in the Amount of P469,419.49</p>	<p>Regent Bonifacio G Uy, Chairman of the BOR Finance Committee, informed the Board that the proposal was thoroughly reviewed by the BOR Finance Committee and has recommended it <u>For Approval</u> by the VSU Governing Board.</p>	NONE	<p>The Governing Board Approved the Request of the VSU Isabel to Utilize the Remaining Balance of CY 2017 Unappropriated Collections from Fund 164 in the Amount of P P469,419.49, as recommended by the BOR Finance Committee.</p>	IMPLEMENTED
<p>BOR Resolution No. 10</p> <p>A Resolution Approving the Proposed University Budget for 2019 in the Amount of P1,567,560,950.00</p>	<p>Regent Bonifacio G Uy, Chairman of the BOR Finance Committee, informed the Board that the proposal was thoroughly reviewed by the BOR Finance Committee and has recommended it <u>For Approval</u> by the VSU Governing Board.</p>	NONE	<p>The Governing Board Approving the Proposed University Budget for 2019 in the Amount of P P1,567,560,950.00, as recommended by the BOR Finance Committee.</p>	IMPLEMENTED



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BOR Resolution No. 11 A Resolution Approving the Proposed University Academic Calendar for SY 2018-2019, for the Secondary and Tertiary Levels.	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Proposed University Academic Calendar for SY 2018-2019, for the Secondary and Tertiary Levels.	IMPLEMENTED
BOR Resolution No. 12 A Resolution Approving the Proposal to Collect Weekend Fees from Graduate Students Enrolled in the Master of Science major in Forestry to Pay Faculty who Teach on Weekends on Accopunt of the Change in Schedule of Classes from Weekdays to Weekends	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Proposal to Collect Weekend Fees from Graduate Students Enrolled in the Master of Science major in Forestry to Pay Faculty who Teach on Weekends on Accopunt of the Change in Schedule of Classes from Weekdays to Weekends, as presented.	IMPLEMENTED



Issue/Item Deliberated	Board Discussion	Assignment	Board Action	VSU Action
BOR Resolution No. 13 A Resolution Approving the Proposal to Revise the Leave Benefits of Academic Faculty under Teacher's Leave Status and New Guidelines to be Used in the Computation of Proportionate Vacation Pay	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Proposal to Revise the Leave Benefits of Academic Faculty under Teacher's Leave Status and New Guidelines to be Used in the Computation of Proportionate Vacation Pay, as presented.	IMPLEMENTED
BOR Resolution No. 14 A Resolution Approving the Proposal to Grant Financial Incentives to Reviewers, Editors-In-Chief, Associate Editors, Managing Editors, Language Editors, and Authors of Published Papers in the Science and Humanities Journal (SHJ) and the Annals of Tropical Research (ATR)	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Proposal to Grant Financial Incentives to Reviewers, Editors-In-Chief, Associate Editors, Managing Editors, Language Editors, and Authors of Published Papers in the Science and Humanities Journal (SHJ) and the Annals of Tropical Research (ATR), as presented.	IMPLEMENTED



Issue/Item Deliberated	Board Discussion	Assignment	Board Action	VSU Action
BOR Resolution No. 15 A Resolution Approving the Proposal to Grant Academic Excellence and Other Awards to Graduating VSU Senior High School Students including the Guidelines Indicating the Rules to be followed in Screening for the Awards	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it For Approval by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Proposal to Grant Academic Excellence and Other Awards to Graduating VSU Senior High School Students including the Guidelines Indicating the Rules to be followed in Screening for the Awards, as presented.	IMPLEMENTED
BOR Resolution No. 16 A Resolution Approving the Adoption of the CHED <i>en banc</i> Resolution No. 428, s. 2015 until such time That Administration is Able to Come Up with a Proposal Increasing the Threshold Amounts Considering the Unique Capability of the University	<i>Regent Bonifacio G Uy, Chairman of the BOR Finance Committee, informed the Board that the proposal was made by the BOR Finance Committee and has recommended it For Approval by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Adoption of the CHED <i>en banc</i> Resolution No. 428, s. 2015 until such time That Administration is Able to Come Up with a Proposal Increasing the Threshold Amounts Considering the Unique Capability of the University, as presented.	NOT IMPLEMENTED <i>Revised CSC Guideline not yet starting. Angrac</i>

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*Guidelines to be
observed. Only The
Board can give higher
Thresholds.
New CHED Threshold.*



Issue/Item Deliberated	Board Discussion	Assignment	Board Action	VSU Action
BOR Resolution No. 17 A Resolution Approving the Proposal to Revise Par. 8 of the IRR in the Availment of Financial Support from the Faculty Development Fund that was Approved by the Board by way of BOR Resolution No. 25, s. 2017	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Proposal to Revise Par. 8 of the IRR in the Availment of Financial Support from the Faculty Development Fund that was Approved by the Board by way of BOR Resolution No. 25, s. 2017, as presented.	IMPLEMENTED
BOR Resolution No. 18 A Resolution Approving the Proposal to declare the Technology Business Incubator (TBI) Building as a Multy-Function/Multi-Use Facility and Authorize the Administration to Bid-Out the Lease for 40 sq. meters at the TBI Building, VSU Main Campus, City of Baybay, Leyte	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Proposal to declare the Technology Business Incubator (TBI) Building as a Multy-Function/Multi-Use Facility and Authorize the Administration to Bid-Out the Lease for 40 sq. meters at the TBI Building, VSU Main Campus, City of Baybay, Leyte, as presented.	IMPLEMENTED



Issue/Item Deliberated	Board Discussion	Assignment	Board Action	VSU Action
BOR Resolution No. 19 A Resolution Approving the Request of the Cash Division to open a separate account for the PhilHealth – Professional Fees pursuant to PhilHealth Circular No. 2017-0020	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Request of the Cash Division to open a separate account for the PhilHealth – Professional Fees pursuant to PhilHealth Circular No. 2017-0020, as presented.	IMPLEMENTED
BOR Resolution No. 20 A Resolution Approving the Proposed Guidelines in the operation of the VSU Transport Loop System Vehicle also known as “Tuyok” and request for authority to levy a P200.00/ month fee for users of the “Tuyok”	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Proposed Guidelines in the operation of the VSU Transport Loop System Vehicle also known as “Tuyok” and request for authority to levy a P200.00/ month fee for users of the “Tuyok”, as presented.	IMPLEMENTED



Issue/Item Deliberated	Board Discussion	Assignment	Board Action	VSU Action
BOR Resolution No. 21 A Resolution Approving the Abolition of 11 vacant higher faculty positions to create 50 Instructor I positions	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Abolition of 11 vacant higher faculty positions to create 50 Instructor I positions, as presented.	IMPLEMENTED
BOR Resolution No. 22 A Resolution Approving the Inclusion of Ms. Raquel L. Dohiling as one of the signatories in all university funds including MDS entrusted to the Baybay and Cebu branches of the Land Bank of the Philippines as well as an alternate signatory of all university issued cheques	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Inclusion of Ms. Raquel L. Dohiling as one of the signatories in all university funds including MDS entrusted to the Baybay and Cebu branches of the Land Bank of the Philippines as well as an alternate signatory of all university issued cheques, as presented.	IMPLEMENTED



Issue/Item Deliberated	Board Discussion	Assignment	Board Action	VSU Action
BOR Resolution No. 23 A Resolution Approving the Proposed Student Housing Guidelines at the VSU Tolosa	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Proposed Student Housing Guidelines at the VSU Tolosa, as modified.	IMPLEMENTED
BOR Resolution No. 24 A Resolution Approving the Request of the VSU Tolosa to utilize the mandatory reserves from their CY 2017 GAA Budget in the amount of P2,990,902.30 to cover customs duties, inland transportation, unloading expenses, demurrage and storage charges of the Korea International Cooperating Agency (KOICA) donations of office and dormitory appliances, furniture and fixtures, computers, machinery and other office and dormitory equipment	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Request of the VSU Tolosa to utilize the mandatory reserves from their CY 2017 GAA Budget in the amount of P2,990,902.30 to cover customs duties, inland transportation, unloading expenses, demurrage and storage charges of the Korea International Cooperating Agency (KOICA) donations of office and dormitory appliances, furniture and fixtures, computers, machinery and other office and dormitory equipment, as presented.	IMPLEMENTED



Issue/Item Deliberated	Board Discussion	Assignment	Board Action	VSU Action
BOR Resolution No. 25 A Resolution Approving the Proposed Guidelines in the Use of the New Student Housing Facilities at VSU Tolosa during term breaks including summer and Christmas breaks	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Proposed Guidelines in the Use of the New Student Housing Facilities at VSU Tolosa during term breaks including summer and Christmas breaks, as modified.	IMPLEMENTED
BOR Resolution No. 26 A Resolution Approving the Sabbatical Leave Application of the following VSU Faculty of the Main Campus: Dr. Antonio P. Abamo, Dr. Lucia M. Borines, Dr. Ruth O. Escasinas for the period Aug. 1, 2018 until July 31, 2019	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Sabbatical Leave Application of the following VSU Faculty of the Main Campus: Dr. Antonio P. Abamo, Dr. Lucia M. Borines, Dr. Ruth O. Escasinas for the period Aug. 1, 2018 until July 31, 2019, as presented.	IMPLEMENTED
BOR Resolution No. 27 A Resolution Approving the MOAs entered into by the VSU and Various Public and Private Entities	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the MOAs entered into by the VSU and Various Public and Private Entities, as presented.	IMPLEMENTED



Issue/Item Deliberated	Board Discussion	Assignment	Board Action	VSU Action
<p>BOR Resolution No. 28</p> <p>A Resolution Approving the Request of the University President for Authority to Bid all the items indicated in the list to ensure that all Capital Outlay Projects funded under the 2018 GAA are completed within the year and so that 2018 GAA funds will be fully utilized considering that under the current conditions/provisions, 2018 Funds can only be utilized for this year</p>	<p><i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it For Approval by the VSU Governing Board.</i></p>	NONE	<p>The Governing Board Approved the Request of the University President for Authority to Bid all the items indicated in the list to ensure that all Capital Outlay Projects funded under the 2018 GAA are completed within the year and so that 2018 GAA funds will be fully utilized considering that under the current conditions/provisions, 2018 Funds can only be utilized for this year, as presented.</p>	IMPLEMENTED
<p>BOR Resolution No. 29</p> <p>A Resolution Approving the Temporary appointment of Dr. Mary Joy M. Abit to the position of Associate Professor II</p>	<p><i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it For Approval by the VSU Governing Board.</i></p>	NONE	<p>The Governing Board Approved the Temporary appointment of Dr. Mary Joy M. Abit to the position of Associate Professor II, as presented.</p>	IMPLEMENTED



Issue/Item Deliberated	Board Discussion	Assignment	Board Action	VSU Action
BOR Resolution No. 30 A Resolution Approving the Appointment of Ms. Louella C. Ampac, from Internal Auditor IV (SG-22) to Chief Administrative Officer (SG-24)	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it For Approval by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Appointment of Ms. Louella C. Ampac, from Internal Auditor IV (SG-22) to Chief Administrative Officer (SG-24), as presented.	NOT IMPLEMENTED <i>pending new CSC directive</i>
BOR Resolution No. 31 A Resolution Approving the Appointment of Ms. Myrna S. Pancito, from Administrative Officer III (SG-14) to Administrative Officer V (SG-18)	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it For Approval by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Appointment of Ms. Myrna S. Pancito, from Administrative Officer III (SG-14) to Administrative Officer V (SG-18), as presented.	IMPLEMENTED
BOR Resolution No. 32 A Resolution Approving the Designation of some Faculty and Staff to key administrative positions effective on 01 January 2018 until 31 December 2018	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it For Approval by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Designation of some Faculty and Staff to Key Administrative positions effective on 01 January 2018 until 31 December 2018, as presented.	IMPLEMENTED



Issue/Item Deliberated	Board Discussion	Assignment	Board Action	VSU Action
BOR Resolution No. 33 A Resolution Approving the New appointments of nine (9) Academic Staff, VSU System, under temporary status effective on the dates indicated	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the New appointments of Nine (9) Academic Staff, VSU System, under temporary status, effective on the dates indicated.	IMPLEMENTED
BOR Resolution No. 34 A Resolution Approving the New Substitute Appointments (<i>temporary status</i>) of Seven (7) Academic Staff, VSU System, effective on the dates indicated	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the New Substitute Appointments (<i>temporary status</i>) of Seven (7) Academic Staff, VSU System, effective on the dates indicated.	IMPLEMENTED
BOR Resolution No. 35 A Resolution Approving the Renewal of temporary appointments of fifty (50) Academic Faculty, VSU System, effective on the dates indicated	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Renewal of temporary appointments of fifty (50) Academic Faculty, VSU System, effective on the dates indicated.	IMPLEMENTED



Issue/Item Deliberated	Board Discussion	Assignment	Board Action	VSU Action
BOR Resolution No. 36 A Resolution Approving the Renewal of Substitute Appointments (<i>temporary status</i>) of 58 Academic Staff, VSU System, effective on the dates indicated	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Renewal of Substitute Appointments (<i>temporary status</i>) of 58 Academic Staff, VSU System.	IMPLEMENTED
BOR Resolution No. 37 A Resolution Approving the Renewal of appointment of 59 Casual Administrative Personnel of the VSU System for the period 01 January 2018 to 30 June 2018	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Renewal of appointment of 59 Casual Administrative Personnel of the VSU System for the period 01 January 2018 to 30 June 2018.	IMPLEMENTED
BOR Resolution No. 38 A Resolution Approving the Renewal of the Contractual Appointments of 23 Administrative Staff effective on the dates indicated	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved the Renewal of the Contractual Appointments of 23 Administrative Staff effective on the dates indicated.	IMPLEMENTED



Issue/Item Deliberated	Board Discussion	Assignment	Board Action	VSU Action
BOR Resolution No. 39 A Resolution coursed through Referendum Approving the List of Candidates for Graduation, VSU System, 2 nd Semester, SY 2017-2018	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved through a Referendum, the List of Candidates for Graduation, VSU System, 2 nd Semester, SY 2017-2018 , as presented.	IMPLEMENTED
BOR Resolution No. 40 A Resolution coursed through Referendum Approving the Grant of the <i>Latin Honors</i> on Graduating Students, VSU System, 2 nd Semester, SY 2017-2018	<i>The President informed the Board that the proposal was coursed through the University Administrative Council and has recommended it <u>For Approval</u> by the VSU Governing Board.</i>	NONE	The Governing Board Approved through a Referendum, the List of Candidates for Graduation with Latin Honors, VSU System, 2 nd Semester, SY 2017-2018, as presented.	IMPLEMENTED