

142nd Board of Trustees Meeting
Thursday, 11 December 1997
Leyte Normal University
Tacloban City

142nd ViSCA BOARD OF TRUSTEES MEETING

11 December 1997

Leyte Normal University

Tacloban City

PRESENT:

DR. SAMUEL S. GO President, ViSCA	Presiding Officer Vice Chairman
HON. EDGARDO J. ANGARA Chairman, Senate Committee on Education Congress of the Philippines	Member (Represented by Atty <u>Ulpiano Sarmiento</u>)
ATTY. BUENAVENTURA C. GO-SOCO JR. Regional Director, NEDA Regional Office VIII	Member
Dr. Cirilo R. Balagapo Jr. Regional Director, DA Regional Office VIII	Member
MR. EFREN B. SAZ President, ViSCA Alumni Association	Member
MR. ALVIN TRUYA President, ViSCA College Supreme Student Council	Member
DR. ROBERTO C. GUARTE College Secretary Visayas State College of Agriculture	Board Secretary

ABSENT:

DR. ANGEL C. ALCALA Chairman, CHED	Chairman
JOSE CARLOS LACSON Chairman, House of Rep. Com. on Education Congress of the Philippines	Member

I. Call to Order

After the Board gave its permission to allow him to participate actively in the discussion, Dr. Samuel S. Go, the College President and Vice Chairman of the Board of Trustees (BOT), called the meeting to order at 7:30 p.m. Chairman A. C. Alcala was not around during the meeting due to a very urgent business in the Senate.

II. Roll Call

Six out of eight members of the Board officially holding office were present.

A quorum was declared.

III. Chair's Privilege

Since Chairman A. C. Alcala was not around, this part was skipped.

IV. Approval of the Agenda

For reason that the interim president of the ViSCA Faculty Association, Dr. Perla M. Tan, was around waiting for the result of the request to the BOT to allow her to sit in the Board, Trustees E. Saz, A. Truya, and B. Go-Soco suggested to transfer under the "New Business", item No. 1 of the 'Other Matters'. Since the issue was already discussed during the previous meeting, it was agreed to consider it under "Matters Arising from the Previous Minutes".

Upon motion of Trustee E. Saz, duly seconded by Dr. C. R. Balagapo, the Board approved the following items in the agenda as presented:

1. Approval/Ratification of the Minutes Of The Previous Meeting
2. Matters Arising from the Approved Minutes
3. President's Report

4. New Business

A. ACADEMIC MATTERS

- 1) Candidates for Graduation, Summer 1997
- 2) Candidates for Graduation, 1st Sem., SY 1997-1998

B. PERSONNEL MATTERS

- 1) Appointment of Part-time Teachers
- 2) Appointment of Faculty & Staff
- 3) Renewal of Appointment of Faculty & Staff
- 4) Promotion of College Personnel
- 5) Implementation of the NCC 69 (2nd Round)
- 6) Detail of Dr. O. B. Posas to PCC-ViSCA

C. ADMINISTRATIVE MATTERS

- 1) Resolution by the ViSCA PBAC addressed to the ViSCA Board of Trustees Explaining that there were Three (3) Participating Bidders of the Bidding on August 16, 1997, as Required by the BOT Resolution No. 51, Series of 1997
- 2) Recommendation to Award the Renovation of ViSCA Market Building "C" to Malinao Construction
- 3) Recommendation to Award by Negotiation the Conversion Of Duck House into a Poultry House to Alama Construction
- 4) Recommendation to Award the Expansion of Crop Processing Building (Phase II) to Narobe Construction
- 5) Request of Dr. Leonardo L. Manalo authority to Transfer to SLSCST being the newly Elected SLSCST President

D. FINANCIAL MATTERS

- 1) Request for the Re-institution of the Office of the Registrar's Trust Fund
- 2) Request to Allow Dr. L. L. Manalo to Continue Signing Checks for VMO Funds until Dec. 31, 1997 without Extra compensation
- 2) Advice of Special Allotment Release Order to Cover Allotment Release for CY 1997 Use of Income

5. OTHER MATTERS

1. Indorsement Letter of Chairman A. C. Alcala, re: Letter of Dr. P. M. Tan, President, ViSCA Faculty Association
2. Indorsement Letter of Commissioner M. D. Valisno, re: Letter of Asst. Professor M. S. B. Bulayog
3. Indorsement Letter of Chairman A. C. Alcala, re: Memorandum of the Office of the Ombudsman (Visayas) in re RAS-VIS-97-0045 and Letter request of ViSCA President, Dr. S. S. Go, to be cleared from the same charges by the ViSCA Board of Trustees
4. Indorsement Letter of Commissioner M. D. Valisno, re: Letter of ViSCA Faculty Members
5. Proposed Qualifications for the Selection of Prominent Citizen as representatives To the ViSCA Board of Trustees
6. Format for Writing BOT Order of Business & Minutes as Proposed by Atty. Cedric Ruiz, CHED Consultant

VI. APPROVAL/RATIFICATION OF THE MINUTES OF THE PREVIOUS MEETING

The following lines were added:

Page 7, Line 10: Add the following sentence after politics: "In response to the inquiry of Dr. Francisco, it was pointed out that the money came from the CDF allocation of Congressman Loreto."

Page 7, Line 17: Add the following sentence after politicking: "Besides, putting billboards for government projects is required by COA for transparency."

Upon motion by Atty. B. Go-Soco, duly seconded by Dr. C. R. Balagapo, the Board,
after reviewing the minutes of the previous meeting, passed:

Board Resolution No. 56, s. 1997

Approving the minutes of the 141th ViSCA Board of Trustees Meeting held
at Eastern Samar State College, Borongan, Samar on 06 September 1997
from 4:05 to 4:55 p.m. as corrected.

Board Action: APPROVED

Date: 11 December 1997

Appendix A-1

MATTERS ARISING FROM THE APPROVED MINUTES

1. **On Board Resolution No. 51, s. 1997 requiring the PBAC to justify why only two contractors participated in the bidding to award the repair of the library roofing and the renovation of the Coconut dormitory**

Trustee E. Saz inquired whether the required justification from the PBAC on why only two contractors participated in during the bidding was already complied with. Dr. S. S. Go informed the Board that the matter was included under item C.1 of the New Business.

2. **On the Representation of the ViSCA Faculty Association in the BOT**

Trustee E. Saz requested the Board to allow the interim president of the ViSCA Faculty Association to sit in the Board so that the Faculty could be represented. Upon the request from the Chair, Trustee Saz informed Atty. U. Sarmiento, the Senate Representative, that for two BOT meetings already, the ViSCA Faculty Association was not represented because it lacks the Civil Service Accreditation. He pointed out that since other SCUs in the Region allowed their Faculty Association representatives to sit in the Board, even without the accreditation from the Civil Service, he requested

the Board to forego with this technical requirement. He stressed that it was the ViSCA administration that initiated organizing the faculty, and therefore, its representative should be allowed to sit in the Board.

In response to the comments of Trustee Saz, Atty . U. Ulpiano pointed out that the Civil Service Accreditation required for Faculty Association to be represented in the Board, is not a technical requirement but a legal requirement as stipulated in the IRR of R.A. 8292. Being a legal requirement, it should be complied first before the Faculty representative could sit in the Board. He opined that this specific provision in the IRR was included to prevent any organization from just claiming of being the rightful Faculty organization to represent in the Board.

After a lengthy discussion, the Board agreed and passed:

Board Resolution No. 57, s. 1997

Requiring the ViSCA Faculty Association to get a Civil Service Accreditation, as required by the IRR of R.A. 8292, before it can be represented in the ViSCA Board of Trustees.

Board Action: APPROVED

Date: 11 December 1997

The College President also clarified to the Board that the ViSCA Administration has no intention of making it hard for the ViSCA Faculty Association (VFA) to sit in the Board as implied in the letter of the VFA interim officers. He pointed out that the administration was just following the provision of the IRR. In fact, it was the administration that initiated the organization of the Faculty Association.

IV. PRESIDENT'S REPORT

Dr. Samuel S. Go presented to the Board the following accomplishments:

1. Completion of the first phase of the renovation of the burned Administration Building. The blessing of the building was scheduled on the 08 January 1998.
2. Completion of the "Wet Market" project within the ViSCA campus.
3. Completion of the renovation of two ViSCA Computer Rooms and installation of the ViSCA-CHED Computers.
4. The ViSCA-led Visayas Coordinated Agricultural Research Program (ViSCARP) bags the 1997 Ugnay Award, an award given to the best R and D consortium under the National Agriculture and Natural Resources Research and Development Network (NARRDN).

Dr. C. Balagapo, who was present during the awarding ceremony that coincided during the 25th Anniversary of the Philippine Council for Agriculture, Forestry and Natural Resources (PCARRD) informed the Board that the ViSCA-led ViCARRP also garnered the following awards:

1. Best Exhibit Award which showcased agricultural technologies developed by its member agencies in the Visayas.
2. Best Research for individual researcher

II. NEW BUSINESS

A. ACADEMIC MATTERS

The College President presented to the Board the following items under Academic matters: 1) candidates for graduation, summer 1997 and (2) Candidates for Graduation, 1st Sem., SY 1997-1998. After reviewing the documents and upon motion by Atty. U. Sarmiento, duly seconded by Dr. C. Balagapo, the Board passed the following resolutions:

Board Resolution No. 58, s. 1997

Approving the list of candidates for graduation for Summer 1997.
Summary of graduates by degree program is as follows:

Bachelor of Animal Science	-	10
B.S. in Agriculture	-	7
B.S. in Agribusiness	-	12
B.S. in agricultural Engineering	-	7
B.S. in Development Communication	-	1
B.S. in Forestry	-	1
B.S. in Home Economics	-	1
TOTAL:	-	39

Board Action: APPROVED

Date: 11 Dec. 1997

Board Resolution No. 59, s. 1997

Approving the following list of candidates for graduation for
First Semester, SY 1997-1998:

A. GRADUATE		
Master of Science	-	1
Master of Ag. Development	-	<u>1</u>
Total:	-	2
B. UNDERGRADUATE		
Bachelor of Animal Science	-	10
B.S. in Agriculture	-	6
B.S. in Agribusiness	-	4
B.S. in Agricultural Development	-	8
B.S. in Agricultural Education	-	4
B.S. in Forestry	-	15
B.S. in Home Economics	-	<u>4</u>
Total:	-	51
C. CERTIFICATE		
Home Economics Technician	-	<u>3</u>
GRAND TOTAL:		56

Board Action: APPROVED

Date: 11 Dec. 1997

II. PERSONNEL MATTERS

The Chair presented the following personnel matters for Board action: 1) appointment of part-time teachers, 2) appointment of faculty & staff, 3) renewal of appointment of faculty & staff, 4) promotion of college personnel, 5) implementation of the NCC 69 (2nd round), and 6) detail of Dr. O. B. Posas to PCC-VISCA.

After reviewing the documents, the Board, upon motion by Atty. U. Sarmiento and duly seconded by Dr. C. Balagapo, passed :

Board Resolution No. 60 , s. 1997

Confirming the appointment of the following ViSCA Part-Time Teachers for Second Semester, SY 1997 –1998 subject to existing rules and regulations:

A. Department of Agricultural Educ. And Extension

1. Petilos, Melodina C.
2. Artadi, Milagros Y.

B. Department of Animal Science

1. Canete, Josep Limuel P.

C. Department of Home Science

1. Libot, Loudibeth
2. Saavedra, Conrado Jr. (Fr.)
3. Bandalan, Elena

F. Department of Arts and Letters (Same as 1st Sem. 1997-1998)

1. Borneo, Amelito
2. Albarico, Marvin
3. Pascual, Rose C.
4. Maturan, Nelson
5. Saavedra, Conrado Jr (Fr.)
6. Gajes, Bernardo

Board Action: **APPROVED**

Date: 11 Dec. 1997

Board Resolution No. 61, s. 1997

Confirming the appointment of the following ViSCA Personnel effective on the date specified opposite their names subject to existing rules and regulations:

Names		Position	Effectivity
A. Non-Academic Personnel (Casual and Contractual)			
1.	Morales, Romulo	- Utility Worker	- 11/01/97
2.	Laraga, Jose III	- Clerk I	- 09/16/97
3.	Diaz, Antonieta C.	- Computer Operator	- 09/16/97
B. Non-Academic Personnel for Regularization			
1.	Seroy, Lucena N.	- Education Program Specialist	- 12/01/97
2.	Galenzoga, Arnulfo T.	-Data Entry Machine Operator	- 12/01/97
3.	Escabal, El Troubador	-Data Entry Machine Operator	- 12/01/97
4.	Cano, Ronillo	- Data Entry Machine Operator	- 12/01/97
5.	Abaybay, Antonio Y.	-Clerk I	- 12/01/97
6.	Cosares, Teresita	- Clerk I	- 12/01/97
7.	Gacutan, Nilda D.	- Clerk I	- 12/01/97
8.	Abing, Paulina P.	- Clerk I	- 12/01/97
9.	Bibera, Regina C.	- Clerk I	- 12/01/97
10.	Tiu, Sandra C.	- Clerk I	- 12/01/97
11.	Apas, Thelma P.	- Clerk I	- 12/01/97
12.	Soria, Elvira L.	- Clerk I	- 12/01/97
13.	Flandez, Arlin B.	- Clerk I	- 12/01/97
14.	Lao, Juancho M.	- Clerk I	- 12/01/97
15.	Nunez, Maria A.	- Clerk I	- 12/01/97
16.	Castanas, Benjamin V	-Heavy Equipment Operator	- 12/01/97
17.	Albarico, Faustino V.	-Welder	- 12/01/97
18.	Meliton, Vergite	- Machinist	- 12/01/97
19.	Flandez, Virgillo P.	- Messenger	- 12/01/97
20.	Redula, Rosalina M.-	Guesthouse Caretaker	- 12/01/97
21.	Mejia, Ramar L. Sr.	- Driver	- 12/01/97
22.	Iyana, Rodolfo P.	- Driver	- 12/01/97
23.	Pino, Patricio I.	- Driver	- 12/01/97
24.	Posas, Marcos M.	- Utility Worker I	- 12/01/97
25.	Braga, Maximo	- Utility Worker I	- 12/01/97

C. Academic Personnel

- | | | | | | |
|----|----------------------|---|--------------|---|----------|
| 1. | Gregorio, Nestor O. | - | Instructor I | - | 11/01/97 |
| 2. | Polinar, Anatolio N. | - | Instructor I | - | 11/01/97 |

Board Action: **APPROVED**

Date: 11 Dec. 1997

Board Resolution No. 62, s. 1997

Approving the renewal of appointment of the following ViSCA staff effective on the stipulated date opposite their names subject to existing rules and regulations:

A. Non-academic Staff

<u>Names</u>	<u>Position</u>	<u>Effectivity</u>
1. Monteroso, Jose P.	Welder I	10/001/97
2. Dean, Napoleon B.	Sci. Res. Analyst	01/01/98
3. Jordan, Nilo M.	Utility Worker I	01/01/98

B. Academic Staff

1. Cesar,	Senona A.	Instructor I	11/01/98
2. Bales,	Milagros C.	Asst. Professor I	11/01/97
3. Bernados,	Simcon Jr. C.	Asst. Profesor II	11/01/98
4. Calunangan,	Victor D..	Instructor I	11/01/97
5. Diputado,	Ma. Luisa E.	Instructor II	11/01/98
6. Gonzaga,	Zenaida C.	Instructor I	11/01/97
7. Inoferio,	Fermin P.	Instructor I	11/01/97
8. Mendoza,	Analyn A.	Instructor I	11/01/98
9. Napiza,	Mylene D.	Instructor I	11/01/97
10. Pasa,	Arturo E.	Instructor I	11/01/97
11. Poliquit,	Rosalina D.	Instructor I	11/01/97
12. Pomida,	Argina M.	Instructor I	11/01/97
13. Ramal,	Allan A.	Instructor I	11/01/97
14. Ramos,	Ma. Nena Q	Instructor I	11/01/97
15. Salas,	Rosario A.	Instructor I	11/01/97
16. Arcena,	Christina R.	Instructor I	11/01/97
17. Jadina,	Beatriz C.	Instructor I	11/01/97
18. Paloma,	Lucy B.	Assoc. Prof. I	11/01/97
19. Acabal,	Alicia M.	Assoc. Professor I	12/01/97

20. Agarcio, Alicia S.	Assoc. Professor II	12/01/97
21. Amestoso, Felix J	Assoc. Professor V	12/01/97
22. Antipaso, Vicente A.	Assoc. Professor III	12/01/97
23. Armenia, Pedro T.	Assoc. Professor V	12/01/97
24. Asio, Victor B.	Assist. Professor I	12/01/97
25. Aure, Lolita L	Assoc. Professor I	12/01/97
26. Balbarino, Edwin A.	Assoc. Professor IV	12/01/97
27. Baliad, Mario E.	Assist. Professor IV	12/01/97
28. Bangi, Audimar P.	Assoc. Professor I	12/01/97
29. Beray, Eunice I.	Assoc. Professor V	12/01/97
30. Bestil, Lolito C.	Assoc. Professor IV	12/01/97
31. Borines, Lucia M.	Assoc. Professor I	12/01/97
32. Briones, Elizabeth D.	Assoc. Professor II	12/01/97
33. Bulay-og, Ma. Salome B.	Assist. Professor IV	12/01/97
34. Cabilar, Elena E.	Assoc. Professor I	12/01/97
35. Calibo, Candelario L.	Assoc. Professor II	12/01/97
36. Ceniza, Juliet C.	Assoc. Professor IV	12/01/97
37. Dagoy, Fe J.	Assoc. Professor I	12/01/97
38. Dargantes, Buenaventura B.	Assist. Professor IV	12/01/97
39. Diamante, Lemuel M.	Assoc. Professor V	12/01/97
40. Dingal, Alfredo G.	Assoc. Professor IV	12/01/97
41. Ensoy, Celso P.	Assoc. Professor I	12/01/97
42. Espina, Climaco D.	Assoc.. Professor II	12/01/97
43. Evangelio, Fe c.	Assist. Professor IV	12/01/97
44. Ferraren, Dilberto O.	Assist. Professor IV	12/01/97
45. Gerona, Reny G.	Assoc. Professor I	12/01/97
46. Guarte, Jacqueline M.	Assist. Professor IV	12/01/97
47. Jansalin, Jacob Glenn F.	Assoc. Professor III	12/01/97
48. Landerito, Erlinda O.	Assoc. Professor IV	12/01/97
49. Loreto, Epifania G.	Assist. Professor II	12/01/97
50. Loreto, Manolo B. Jr.	Assoc. Professor III	12/01/97
51. Loreto, Alan B.	Assist. Professor IV	12/01/97
52. Mandras, Bimbo T.	Assoct. Professor V	12/01/97
53. Mangaoang, Eduardo O.	Assoc. Professor III	12/01/97
54. Mariscal, Algerico M.	Assoc. Professor V	12/01/97
55. Mesorado, Norma B.	Assist. Professor II	12/01/97
56. Oracion, Marilyn Z.	Assoc. Professor I	12/01/97
57. Parilla, Leonila S.	Assoc. Professor V	12/01/97
58. Pascual, Beverlo P.	Assoc. Professor IV	12/01/97
59. Patindol, Remberto A.	Assoc. Professor III	12/01/97
60. Posas, Manuel B.	Assist. Professor IV	12/01/97
61. Presbitero, Alan L.	Assoc. Professor IV	12/01/97
62. Presbitero, Lydia V.	Assist. Professor II	12/01/97

63. Quimio,	Justino M.	Assist. Professor IV	12/01/97
64. Quiton,	Gabina T.	Assoc..Professor III	12/01/97
65. Roa,	Juliet R.	Instructor IV	12/01/97
66. Salabao,	Analita A.	Assist. Professor III	12/01/97
67. Saz,	Efren B.	Assoc. Professor III	12/01/97
68. Sebidos,	Rodrigo F.	Assoc. Professor V	12/01/97
69. Serohijos,	Raquel C.	Assoc. Professor V	12/01/97
70. Tabada,	Winston M.	Assist. Professor IV	12/01/97
71. Taburada,	Luz D.	Assist. Professor IV	12/01/97
72. Tan,	Julie D.	Assist. Professor IV	12/01/97
73. Tudtud,	Daniel M.	Assist. Professor IV	12/01/97
74. Tulin,	Anabella B.	Assist. Professor IV	12/01/97
75. Vega,	Belita A.	Assoc. Professor V	12/01/97
76. Abenoja,	Evelio A.	Instructor I	01/01/98
77. Gabunada,	Francisco G. Jr.	Instructor III	01/01/98
78. Loreto,	Ma. Theresa P.	Instructor III	01/01/98
79. Mangaoang,	Yolanda D.	Instructor III	01/01/98
80. Moreno,	Luz C.	Instructor I	01/01/98
81. Ramirez,	Ludito V.	Instructor I	01/01/98
82. Tabada,	Ma. Aurora Teresita W.	Instructor III	01/01/98
83. Tudtud,	Ma Epifania G..	Instructor III	01/01/98
84. Ada,	Aleli P.	Instructor I	01/16/98
85. Belonias,	Beatriz S.	Instructor II	01/01/98
86. Ramoneda,	Brenda M.	Instructor I	01/01/98
87. Sonon,	Leticia S.	Assoc. Prof.V	01/01/98
88. Armecin,	Romel B.	Instructor I	01/01/98

Board Action: APPROVED

Date: 11 Dec. 1997

Board Resolution No. 63, s. 1997

Approving the promotion of the following staff effective 01 December subject to existing rules and regulations:

<u>Name</u>	<u>Present Position</u>	<u>New Position</u>
1. Larrosa, Josefina M.	Clerk I	Clerk II
2. Talisay, Esther G.	Clerk I	Clerk II
3. Ms. Fe L. Diaz	Clerk I	Clerk II
4. Mr. Prisco P. Vidal	Clerk I	Accounting Clerk I
5. Ms. Orquilla A. Marilyn	Clerk I	Clerk II
6. Mazo, Narciso P.	Utility Worker I	Utility Worker II

7. Carenno, Adelina O.	Broadcast Program Announcer	Broadcast Program Supervisor
8. Ms. Chona U. Ampo	Guidance Counselor I (Casual)	Guidance Counselor I (Regular)
9. Filipino, Carmela G.	Clerk II	Clerk III

Board Action: **APPROVED**

Date: 11 Dec. 1997

Board Resolution No. 64, s. 1997

Approving the implementation of the results of the NCC #69 second round of evaluation effective 01 December 1997. Salary differentials for the month of December 1997 shall be charged to either savings or income of the College. In case there is not enough savings, available savings shall be divided proportionately among the promoted staff and the remaining unpaid balance shall be converted to service credits computed based on the unpaid amount. With its implementation, the following academic staff shall be promoted to their new ranks as follows:

<u>Name</u>	<u>Present Rank</u>	<u>New Rank</u>
1. Sandoval, Antonia Cecilia Y.	Professor V	Professor VI
2. Paningbatan, Rodolfo A.	Professor V	Professor VI
3. Lambert, Aloysius Glenroy	Professor V	Professor VI
4. Tan, Perla M.	Professor V	Professor VI
5. Bacusmo, Jose L.	Professor V	Professor VI
6. Ponce, Lucylin B.	Professor IV	Professor V
7. Capuno, Othello B.	Professor IV	Professor V
8. De La Rosa, Linda S.	Professor IV	Professor V
9. Mollaneda, Remigio P.	Professor II	Professor IV
10. Dagoy, Salvador C.	Professor III	Professor IV
11. De Pedro, Lorenza B.	Professor II (1)	Professor III
12. Ferraren, Angela A.	Professor II (2)	Professor III
13. Alesna, Wolfreda T.	Professor II (2)	Professor III
14. Polo, Vita S.	Professor I (2)	Professor III
15. Bantugan, Sulpecio C.	Professor I (2)	Professor II
16. Batoy, Corazon B.	Professor I (2)	Professor III
18. Sudaria, Eutiquio E.	Professor II (1)	Professor III
19. Serohijos, Raquel C.	Assoc. Professor V (1)	Assoc. Professor V (6)
20. Diputado, Misael T. Jr.	Assoc. Professor V (2)	Assoc. Professor V (6)
21. Lanada, Eugene B.	Assoc. Professor V (2)	Assoc. Professor V (6)
22. Sebidos, Rodrigo F.	Assoc. Professor V (1)	Assoc. Professor V (6)
23. Beray, Eunice I.	Assoc. Professor V (1)	Assoc. Professor V (6)

24. Zapatos, Lolita A.	Assoc. Professor V (2)	Assoc. Professor V (6)
25. Alcober, Enrique R.	Assoc. Professor IV (2)	Assoc. Professor V (1)
26. Ceniza, Ma. Juliet C.	Assoc. Professor IV (1)	Assoc. Professor V (1)
27. Landerito, Erlinda O.	Assoc. Professor IV (1)	Assoc. Professor V (6)
28. Bestil, Lolito C.	Assoc. Professor IV (1)	Assoc. Professor V (6)
29. Cabilar, Elena E.	Assoc. Professor III	Assoc. Professor V (1)
30. Colis, Clara F.	Assoc. Professor V (2)	Assoc. Professor V (6)
31. Mangaoang, Eduardo O.	Assoc. Professor III	Assoc. Professor V (6)
32. Villanueva, Catherine C.	Assoc. Professor IV (2)	Assoc. Professor V (1)
33. Tan, Daniel Leslie S.	Asst. Professor IV	Assoc. Professor V
34. Tulin, Edgardo E.	Assoc. Professor V (3)	Assoc. Professor V (6)
35. Pascual, Beverlo P.	Assoc. Professor IV	Assoc. Professor V (6)
36. Pido, Nestor L.	Assoc. Professor V (2)	Assoc. Professor V (6)
37. Quevedo, Marcelo A.	Assoc. Professor IV (2)	Assoc. Professor V (6)
38. Tan, Julie D.	Assoc. Professor IV (1)	Assoc. Professor V (6)
39. Tulin, Anabella B.	Asst. Professor IV (5)	Assoc. Professor V (5)
40. Loreto, Manolo B. Jr.	Assoc. Professor III (1)	Assoc. Professor IV (1)
41. Antipaso, Vicente B.	Assoc. Professor III (1)	Assoc. Professor IV (1)
42. Gapuz, Julita A.	Assoc. Professor II	Assoc. Professor IV (1)
43. Acabal, Alice M.	Assoc. Professor I	Assoc. Professor IV
44. Ensoy, Celso P.	Assoc. Professor I	Assoc. Professor III
45. Aure, Lolita L.	Assoc. Professor I	Assoc. Professor III
46. Oracion, Marilyn Z.	Assoc. Professor I	Assoc. Professor III
47. Dabuet, Jovita V.	Assoc. Professor II (2)	Assoc. Professor III
48. Lambert, Nelen P.	Assoc. Professor II	Assoc. Professor III
49. Masendo, Alicia B.	Assoc. Professor II (2)	Assoc. Professor III
50. Dagoy, Fe J.	Assoc. Professor I	Assoc. Professor III
51. Israel, Elizabeth N.	Assoc. Professor I	Assoc. Professor II
52. Sandoval, Sixto P.	Asst. Professor IV (2)	Asst. Professor IV (5)
53. Guarte, Jacqueline M.	Asst. Professor IV (1)	Asst. Professor IV (5)
54. Quimio, Celsa A.	Asst. Professor IV (1)	Asst. Professor IV (5)
55. Tudtud, Daniel M. Jr.	Asst. Professor IV (1)	Asst. Professor IV (5)
56. Asio, Victor B.	Asst. Professor IV (4)	Asst. Professor IV (5)
57. Tabada, Winston M.	Asst. Professor IV (4)	Asst. Professor IV (5)
58. Taveros, Alberto A.	Asst. Professor IV (1)	Asst. Professor IV (5)
59. Germano, Bernadita P.	Asst. Professor IV (1)	Asst. Professor IV (5)
60. Taveros, Agnes M.	Asst. Professor III	Asst. Professor IV
61. Salabao, Analita A.	Asst. Professor III	Asst. Professor IV
62. Casangcapan, Manuel E.	Asst. Professor III	Asst. Professor IV
63. Loreto, Epifania G.	Asst. Professor II	Asst. Professor IV
64. Acedo, Villaluz Z.	Asst. Professor II	Asst. Professor IV
65. Presbitero, Lydia V.	Asst. Professor II	Asst. Professor IV
66. Pilapil, Edwin A.	Asst. Professor II	Asst. Professor IV (4)

67. Salas, Felix M.	Asst. Professor II	Asst. Professor IV (4)
68. Mercado, Aurora P.	Asst. Professor IV (2)	Asst. Professor IV (5)
69. Dean, Librada A.	Asst. Professor IV (2)	Asst. Professor IV (5)
70. Montes, Humberto R. Jr.	Asst. Professor IV (2)	Asst. Professor IV (5)
71. Pala, Paz C.	Asst. Professor III (2)	Asst. Professor IV (1)
72. Cerna, Gaudencio V. Jr.	Asst. Professor II	Asst. Professor IV (4)
73. Balbarino, Edwin A.	Asst. Professor IV (4)	Asst. Professor IV (5)
74. Baliad, Mario E.	Asst. Professor IV (1)	Asst. Professor IV (5)
75. Ferraren, Dilberto O.	Asst. Professor IV (1)	Asst. Professor IV (5)
76. Abenoja, Anilfa L.	Asst. Professor IV (1)	Asst. Professor IV (5)
77. Dargantes, Buenaventura B.	Asst. Professor IV (1)	Asst. Professor IV (5)
78. Velarde, Rosa Ofelia D.	Asst. Professor III(1)	Asst. Professor IV (1)
79. Quirol, Paciano T.	Asst. Professor III	Asst. Professor IV
80. Bales, Milagros C.	Asst. Professor I	Asst. Professor IV
81. Mesorado, Norma B.	Asst. Professor II	Asst. Professor III
82. Urgello, Jocelyn T.	Asst. Professor II	Asst. Professor III
83. Abamo, Antonio P.	Asst. Professor I	Asst. Professor III
84. Bernados, Simeon C. Jr.	Instructor III	Asst. Professor III
85. Loreto, Ma. Theresa P.	Instructor III	Asst. Professor II
86. Mangaoang, Yolanda O.	Instructor III	Asst. Professor II
87. Gabunada, Fe M.	Instructor III	Asst. Professor II
88. Predo, Canesio O.	Instructor II	Asst. Professor II
89. Cagasan, Editha G.	Instructor I	Asst. Professor II
90. Gravoso, Rotacio S.	Asst. Prof. I	Asst. Professor II
91. Patindol, Teofanes A.	Instructor II	Asst. Professor II
92. Dumaguing, Nancy V.	Instructor I	Asst. Professor I
93. Capuno, Rufina F.	Instructor II	Instructor III
94. Ramoneda, Brenda M.	Instructor I	Instructor III
95. Diputado, Maria Luisa E.	Instructor II	Instructor III
96. Piad, Erlinda F.	Instructor II	Instructor III
97. Ramos, Arsenio O.	Instructor I	Instructor III
98. Sinon, Feliciano G.	Instructor II	Instructor III
99. Moreno, Luz O.	Instructor I	Instructor II
100. Salamat, Elsie E.	Instructor I	Instructor II
101. Abenoja, Evelio A.	Instructor I	Instructor II
102. Gonzaga, Zenaida C.	Instructor I	Instructor II
103. Salas, Rosario A.	Instructor I	Instructor II

Board Action: APPROVED
Date: 11 Dec. 1997

Board Resolution No. 65, s. 1997

Approving the detail of Dr. Oscar B. Posas, Professor of the Department of Animal Science and Veterinary Medicine (DASVM), Visayas State College of Agriculture (ViSCA), Baybay, Leyte, as the Center Director to the Philippine Carabao Center at ViSCA, effective 01 January 1998 to 31 December 1998 with all the privileges attached to the position.

Board Action: APPROVED

Date: 11 Dec. 1997

ADMINISTRATIVE MATTERS

- ii) Resolution by the ViSCA PBAC addressed to the ViSCA Board of Trustees explaining that there were Three (3) Participating Bidders of the Bidding on August 16, 1997, as Required by the BOT Resolution No. 51, Series of 1997**

Upon motion of Dir. B. Go-Soco, duly seconded by Dr. C. Balagapo, the Board accepted the explanation of the ViSCA PBAC that there were actually three (3) participating bidders, and not two, of the bidding on August 16, 1997. The explanation was required by the BOT in its Resolution No. 51, Series of 1997. The Board also noted the suggestion of Dir. B. Go-Soco to require the ViSCA PBAC, in future projects, to conduct a rebidding, before awarding a contract, if there are only two participating bidders during the bidding process.

Recommendation to Award the Renovation of ViSCA Market Building "C" to Mallnaw Construction

Noting that all the supporting papers were in order, the Board, upon motion of Dir. B. Go-Soco duly seconded by Dr. C. Balagapo, passed:

Board Resolution No. 66, s. 1997

Approving the recommendation to award the renovation of ViSCA Market Building "C" to Malinao Construction at a cost of P167,500.00 subject to existing auditing rules and regulations effective immediately.

Board Action: APPROVED

Date: 11 Dec. 1997

3) Recommendation to Award by Negotiation the Conversion Of Duck House into a Poultry House to Alama Construction

After reviewing all the supporting documents, the Board, upon motion of Dr.

C. Balagapo, duly seconded by Dir. B. Go-Soco, passed:

Board Resolution No. 67, s. 1997

Approving the recommendation to award by negotiation the conversion of a duck house into a poultry house to Alama Construction at a cost of P177,231.00 to be completed within seventy (70) calendar days subject to existing auditing rules and regulations. This shall take effect immediately.

Board Action: APPROVED

Date: 11 Dec. 1997

4) Recommendation to Award the Expansion of Crop Processing Building (Phase II) to Narobe Construction

Having no question on the supporting documents, the Board, upon motion of

Dr. C. Balagapo, duly seconded Mr. E. Saz, passed:

Board Resolution No. 68, s. 1997

Approving the recommendation to award the expansion of Crop Processing Building (Phase II) to Narobe Construction at a cost of P4,041,641.80 subject to the existing auditing rules and regulations.

This shall take effect immediately.

Board Action: APPROVED

Date: 11 Dec. 1997

Request of Dr. Leonardo L. Manalo authority to Transfer to SLSCST being the newly Elected SLSCST President

The Board approved with *CONGRATULATIONS* the request of Dr. L. L. Manalo authority to transfer from ViSCA to Southern Leyte State College for Science and Technology (SLSCST) being the new elected SLSCST President.

FINANCIAL MATTERS

1) Request for the Re-institution of the Office of the Registrar's Trust Fund

Upon motion of Mr. E. Saz, duly seconded by Dr. C. Balagapo, the Board passed:

Board Resolution No. 69, s. 1997

Approving the request of the Office of the Registrar for the reinstitution of the following old Trust Funds of the said office effective immediately:

1. TAN No. 84-996 (Transcripts of Records)
2. TAN No. 84-997 (Hon. Dismissal/Transfer Credential)
3. TAN No. 84-998 (Certification)
4. TAN No. 84-999 (Checklist with grades/report of grades/deficiency slips)
5. TAN No. 84-1000 (Special, validating, and removal exams)
6. TAN No. 84-1001 (Late registration)
7. TAN No. 84-1002 (Late application for Graduation)
8. TAN No. 84-1003 (Replacement forms)
9. TAN No. 84-1004 (Application fee for completion of INC)
10. TAN No. 84-1005 (Application fee for changing, adding, and dropping of subjects)

Board Action: APPROVED

Date: 11 Dec. 1997

2) Request to Allow Dr. L. L. Manalo to Continue Signing of Checks for VMO Funds until Dec. 31, 1997 without Extra compensation

Considering that Dr. L. L. Manalo would be installed as President of the Southern Leyte State College of Science and Technology on the 12th of December 1997, the Board recommended to the ViSCA President to allow Dr. L. L. Manalo to sign ViSCA Manila Office checks only until the day he receives his first salary as SLSCST President.

3) Advice of Special Allotment Release Order to Cover Allotment Release for CY 1997 Use of Income

Noting the reminder of Dir. B. Go-Soco to use the income to finance special projects, the Board, upon motion of Dir. B. Go-Soco duly seconded by Dr. C. Balagapo, concurred to DBM's advise of special allotment release order to cover allotment release for CY 1997 use of income, chargeable against unprogrammed fund.

E. OTHER MATTERS

1. Indorsement Letter of Chairman A. C. Alcala, re: Letter of Dr. P. M. Tan, President, ViSCA Faculty Association

- Discussed under "Matters Arising from the Previous Minutes."

2. Indorsement Letter of Commissioner M. D. Valisno, re: Letter of Asst. Professor M. S. B. Bulay-og to the Board of Trustees, Seeking to Resolve the Issue Why She was not Granted her April and May, 1997 Salaries after Reporting Back for Duty from an Official Leave without Pay from April 1, 1996 to March 31, 1997.

The Chair informed the Board that the issue raised by Asst. Prof. Ma. S.

B. Bulayog in her letter to the BOT was already elevated to the Civil Service Commission. Based on the action of the Civil Service Commission (CSC), CSC upholds the decision of the ViSCA Academic Personnel Board (APB) and the Personnel Office not to grant the April and May salaries of Asst. Prof. Ma. S. Bulayog for the reasons that she was on Teacher Leave status, on study leave without pay from April 1, 1996 to March 31, 1997, and did not render actual service until the end of the Year.

With the explanation presented by the Civil Service commission about the case, the Board adopted the decision of the Civil Service Commission concurring to the Decision of the ViSCA APB and the Personnel Office not to grant the salaries of Asst. Ma. Salome Bulayog for the months of April and May, 1997 for the aforementioned reasons.

3. **Indorsement Letter of Chairman A. C. Alcala, re: Memorandum of the Office of the Ombudsman (Visayas) in re RAS-VIS-97-0045 and Letter request of iSCA President, Dr. S. S. Go, to be cleared from the same charges by the ViSCA Board of Trustees**

The chair presented to the Board the memorandum from the Office of the Ombudsman (Visayas) in the re: RAS-VIS-97-0045, clearing the ViSCA President from all charges regarding the alleged irregular promotion and change of appointment status of ViSCA academic staff, and the request of the College President to the Board to clear him from the same charges.

Upon inquiry by Mr. E. Saz why there was no explanation provided for in the inclusion of Prof. A. Alkuino among the 2nd batch of recommendees, the

College President informed the Board that Prof. Alkuino is covered by the provision in the ViSCA Code that Faculty member of ViSCA who has permanent status prior to joining ViSCA shall be eligible to permanent status.

After the discussion, the Board passed:

Board Resolution No. 70, s. 1997

Clearing the ViSCA President of all charges by the "Concerned ViSCA Staff" "regarding the alleged irregular promotion and change of appointment status of ViSCA academic staff", as stipulated in the memorandum from the Office of the Ombudsman (Visayas), with the recommendation that the College President lifts the moratorium on extending permanent appointments to academic staff.

Board Action: APPROVED

Date: 11 Dec. 1997

4. Indorsement Letter of Commissioner M. D. Valisno, re: Letter of ViSCA Faculty Members

The Chair presented to the Board the letter of some ViSCA Faculty Members informing Chairman A. C. Alcala that the term of Dr. Samuel S. Go as ViSCA President would be expiring on February 1998 by virtue of his being 65 years old. The same letter requested the ViSCA Board of Trustees through its chairman the immediate creation of a search committee for the ViSCA Presidency.

Invoking the provision of the Civil Service Law that the mandatory retirement age of civil servants is 65 years old, Director B. Go-Soco suggested to the Board that a search committees should be created to decide on who will be next ViSCA President.

In reaction to Dir. B. Go-Soco's comments, Atty. U Sarmiento pointed out that since Presidents of State Universities and Colleges (SUCs) are appointed by a specific law by virtue of a Presidential Decree, they are not covered by the Civil Service Law which is a general law. Specific law prevails over general law. He also cited Section 30 of the IRR of R.A. 8292 which allows incumbent Presidents of chartered SCUs, who were appointed under and by virtue of previous laws, rules and regulations, to continue in office until their respective terms expire, unless sooner removed for cause. He cited the case of Dr. Dorotea Campos-Filart, President, University of Northern Philippines, Vigan Ilocos Sur and Dr. Rodolfo O. Velasco, President, Nueva Viscaya State Polytechnic College who were allowed to serve their term of office beyond the retirement age. He added that unless the retirement age of the President is specified in the charter of the SCU, he is in the opinion that the SCU President can continue serving his term of office even beyond his retirement age.

With the arguments presented, the Board adopted the clarification/explanation of Atty. U. Sarmiento on the issue and requested the Board Secretary to provide each BOT member the following documents:

- a) **Copy of the ViSCA Charter** - to verify if there is no specific provision on the retirement age of the ViSCA President
- b) **Opinion of Executive Secretary Ruben B. Torres** on the case of Dr. Dorotea Campos-Filart, President, University of Northern

Philippines, Vigan Ilocos Sur and Dr. Rodolfo O. Velasco, President,
Nueva Viscaya State Polytechnic College

The Board also gave Chairman Angel C. Alcala the prerogative to call a special meeting for this purpose.

6. Proposed Qualifications for the Selection of Prominent Citizen as representatives To the ViSCA Board of Trustees

After the Chair presented the proposed qualifications for the selection of prominent citizen as representative to the ViSCA Board of Trustees, the Board agreed to exclude all public officials in the selection process and passed:

Board Resolution No. 71, s. 1997

Approving the following qualifications for the selection of prominent citizen as representative to the ViSCA Board of Trustees:

1. At least 35 years of age on the date of his appointment
2. A residence of the Province of Leyte for at least ten (10) years prior to his appointment
3. He must have distinguished himself in his profession/field of specialization
 - to be considered "distinguished", he must be an awardee on an achievement relative to his field of specialization or an officer of an awardee organization for significant contribution to the community, province or country
4. He must not currently be connected officially with ViSCA. At the time of nomination and incumbency as BOT representative, he must not be an employee of ViSCA with official appointment, covering a period of one year or more.
5. He must be of good moral character.
 - Conviction of any crime or administrative charges which is final or executory shall disqualify an applicant.

6. He must not be related to any member of the ViSCA BOT within the third degree of affinity or consanguinity.
7. At the time of nomination and incumbency as BOT representative, he shall not be a public official.

Board Action: APPROVED

Date: 11 Dec. 1997

6. New Format for Writing BOT Order of Business & Minutes as Proposed by Atty. Cedric Ruiz, CHED Consultant

After the Chair presented the format for writing BOT order of business and minutes proposed by Atty. Cedric Ruiz, the CHED Consultant, the Board agreed to follow the existing format used by the incumbent Board Secretary.

There having no other matters to discuss, the meeting was adjourned at 9:30 p.m.

CERTIFIED TRUE AND CORRECT

ROBERTO C. GUARTE

Board Secretary

ATTESTED:

SAMUEL S. GO

Presiding Officer