

MINUTES OF THE 33rd MEETING (REGULAR) OF THE VISCA  
BOARD OF TRUSTEES HELD ON MARCH 17, 1980  
AT THE PASUC CONFERENCE ROOM  
METRO MANILA

Present:

Hon. Abraham I. Felipe  
Deputy Minister of Higher  
Education  
MEC, Metro Manila

Dr. Samuel S. Go (Represented the College President)  
Vice President for Administration  
ViSCA, Baybay, Leyte

Dr. Vedasto G. Suarez , Invited  
Assistant Secretary  
MEC, Metro Manila

Mr. John Imlan  
PASUC Coordination Office  
Metro Manila

Prof. Andres F. Duatin  
College Secretary  
ViSCA, Baybay, Leyte

Dr. Abraham I. Felipe, the Chairman, called the meeting to order at 12:45 p.m.

1 I. Approval of the Minutes of the Previous Meeting:

2           The minutes of the previous meeting held last December  
3       12, 1979, were approved without corrections.

4 II. Matters Arising from the Approved Minutes:

5           A. Performance and Promotion System

6 Dr. Samuel S. Go, Vice President for Administration,  
7 apprised the Board that ViSCA has promoted its deserving



1 faculty and academic staff members, using its own evaluation  
2 instrument to determine teaching performance. The Vice  
3 President also told the Board that the promotion of deserving  
4 members of the supportive staff was done in accordance with  
5 the provisions of LOI 799 (Appendix A).

6 The Board noted Dr. Go's explanation on performance  
7 and promotion systems as applied in ViSCA.

8 III. Report of the College President:

9 Dr. Go presented the summary or highlights of ViSCA's  
10 accomplishments the past year, 1979. The report included the  
11 review of the various activities particularly those on  
12 instruction, research, extension, auxiliary and administrative  
13 services, including the budgetary aspects of the operations  
14 (Appendix B).

15 Hon. Felipe suggested that succeeding reports on  
16 budgetary matters should include a column of the amount ap-  
17 proved by the Budget Ministry, apart from the column of  
18 amount released.

19 The suggestion was well taken.

20 IV. Policy Matters:

21 A. Implementation of Extension Programs

22 A proposal was presented recommending the implementation  
23 of two extension programs, particularly the operationalization  
24 of the Non-Formal Education Division (NFED) and Extension  
25 Communication Division (ECD). The recommendation includes the  
26 appointment of staff members which is headed by a chairman



1 (Appendices C & D).

2 Dr. Jose R. Juego of the Agricultural Development  
3 Education (ADE) department and Dr. Alice S. Go of the  
4 Arts and Letters (A & L) department were designated chairmen  
5 of the NFED and ECD, respectively. It was also recommended  
6 that the chairmen shall receive monthly honoraria and the  
7 members shall earn additional workload units for their services  
8 as such.

9 On motion made and duly seconded, the Board passed  
10 the following resolutions:

11 BOARD RESOLUTION NO. 1, s. 1980

12 Approving the implementation of the extension  
13 programs of the College, particularly the operation-  
14 alization of the Non-Formal Education Division  
15 (NFED) which includes the appointment of the  
16 following to serve as NFED staff (Appendix C):

17	1. Dr. Jose R. Juego	Chairman
18	2. Dr. Dolores L. Alcober	Member
19	3. Dr. Nelson Esguerra	"
20	4. Mr. Veronicc Subere	"
21	5. Mr. Alejandro Caliente	"
22	6. Mr. Nenito B. Sales	"
23	7. Mr. Sergio Abit	"

24 Also approving the giving of monthly  
25 honorarium of ₱150 and ~~two~~ (2) workload units  
26 to the Chairman and ~~one~~ (1) workload unit each  
27 to the members, for their services with the  
28 division. This shall take effect this FY 1980,  
29 subject to availability of funds and COA rules  
30 and regulations.

31 APPROVED

32 BOARD RESOLUTION NO. 2, s. 1980

33 Approving the operationalization of the  
34 Extension Communication Division (ECD), to  
35 include the appointment of Dr. Alice S. Go as  
36 chairman and the following as members (Appendix D):



1. Prof. Monina M. Escalada
2. Dr. Manuel K. Palomar
3. Mr. Alex P. Torres
4. Prof. Iluminada C. Abihay
5. Prof. Fornarina Enemesio
6. Prof. Teodulo O. Milleza
7. Mr. Rebecca Santiago
8. Mr. Ramon Cerilles

Also approving the monthly honorarium of \$150 and ~~two~~ (2) workload units to the chairman and one (1) workload unit to the members for their services with the division. This shall take effect this FY 1980, subject to the availability of funds and COA rules and regulations.

APPROVED

B. Institution of Two (2) Education Subjects

Two (2) education subjects, namely; Educ. 5a, Teaching Elementary School Subjects I, and Educ. 5b, Teaching Elementary School Subjects II which are intended for graduates of the BSHE and BSADE and other teacher training curricula, were presented for Board approval (Appendix E).

Hon. Felipe inquired if the needed faculty to teach the subjects are available. Dr. Go answered in the affirmative. After some other verifications, on motion made and duly seconded, the Board passed:

BOARD RESOLUTION NO. 3, s. 1980

Approving the institution of two (2) education subjects, Education 5a, Teaching Elementary School Subjects I and Education 5b, Teaching Elementary School Subjects II, to be treated as special offerings with credits, this summer 1980 to graduates of the BSHE and BSADE education majors and other teacher training curricula, subject to availability of funds and the required number of students to enroll (Appendix E).

APPROVED



1 V. Academic Matters:

2 A. Candidates for Graduation, 1980

3 The candidates for graduation as of the second semester,  
4 SY 1979-80, were presented for Board confirmation of their  
5 graduation. There were 191 candidates for graduation, distributed  
6 as follows: BSA, 65; BSADE, 45; BSAGEd, 2; BSAH, 1; BSIE, 9;  
7 BSAE, 16; BSAB, 22; BAS, 6; BSF, 5; FRC, 2; HET, 11; and  
8 CPT, 7, (Appendix F).

9 On motion made and duly seconded, the Board passed:

10 BOARD RESOLUTION NO. 4, s. 1980

11 Approving the graduation of the 191 candidates  
12 for graduation as of the second semester, SY 1979-  
13 1980, subject to their completion/compliance of all  
14 graduation requirements (Appendix F).

15 APPROVED

16 B. Academic Calendar for School Year 1980-81

17 The ViSCA academic calendar for SY 1980-81 includes  
18 the calendar of activities for the first and second semesters  
19 and summer term for 1981 (Appendix G).

20 On motion made and duly seconded, the Board passed:

21 BOARD RESOLUTION NO. 5, s. 1980

22 Approving in toto the ViSCA academic  
23 calendar for the schoolyear 1980-81, subject  
24 to revision as the need arises (Appendix G).

25 APPROVED

26 VI. Administrative Matters:

27 A. Programs and Budgetary Estimates for 1981

28 Dr. Go presented the projected programs and corresponding  
29 budgetary estimates for the calendar year, CY 1981, with the



1 explanation that the MBO principle was adopted in the  
2 planning (Appendix H).

3 Dr. Suarez suggested that the 1980 program should have  
4 the breakdown of operation and expected expenditures. Dr. Go  
5 informed the Assistant Secretary that ViSCA is ready with the  
6 budget for presentation to the proper offices.

7 Hon. Felipe also suggested that programs should include  
8 increments, if any, and other information for comparison  
9 purposes.

10 The suggestion was well taken.

11 On motion made and duly seconded, the Board passed:

12 BOARD RESOLUTION NO. 6, s. 1980

13 Noting the ViSCA programs and budgetary  
14 estimates for the Calendar Year, CY 1981  
15 (Appendix H).

16 NOTED

17 B. Correction of PIU Budget for 1980

18 The 1980 budget for the Project Implementing Unit (PIU)  
19 has to be corrected by amending Board Resolution No. 64, s. 1979,  
20 particularly that portion on personal services (Appendix I).

21 On motion made and duly seconded, the Board passed:

22 BOARD RESOLUTION NO. 7, s. 1980

23 Approving the correction on the PIU Budget  
24 1980, as follows:

25 Equipment and Laboratory Officer's rate should  
26 be ₱1,265.00/mo., instead of ₱1,100.00/mo.;  
27 Physical Facilities Development Officer, ₱1,550/mo.,  
28 instead of ₱500/mo.



This amends BR no. 64, s. 1979  
 To take effect this calendar year, 1980,  
 subject to availability of funds and COA rules  
 and regulations.

APPROVED

C. Merit Increases for Merit Awardees, 1979

Five (5) faculty members and seven (7) employees were recommended for merit increases for meritorious performances during the preceding year, CY 1979 (Appendix J).

In answer to Hon. Felipe's inquiry of how ViSCA determines meritorious performances, Dr. Go explained that the college has its own performance rating system as basis. "The College has its promotion boards that go over cases of promotions," Dr. Go said. "The Executive Committee goes over all recommendations for promotions for meritorious performances subject to the approval of the Board, as recommended by the College President," Dr. Go explained.

On motion made and duly seconded, the Board passed:

BOARD RESOLUTION NO. 8, s. 1980

Approving the increase in salaries by two (2) salary steps to the following staff members for their meritorious performances the preceding year, 1979 (Appendix J):

- |                                       |                         |
|---------------------------------------|-------------------------|
| 1. Paciencia Milan, Asst Prof         | 2 salary steps increase |
| 2. Catherine Villanueva, Instructor I | "                       |
| 3. Perfecto Bartolini, Res. Asso.     | "                       |
| 4. Lolita Enriquez, Research Asst.    | "                       |
| 5. Beverlo Pascual, Asst. Instructor  | "                       |

Also, allowing the increase of ₱1.00 to the daily wages of the following employees:

1. Samson Montajes, Clerk I, PFO
2. Paz Abapo, Clerk I, ERHS



3. Elsie Fernandez, Clerk I, Personnel Office
4. Eneasio Paraiso, Plumber, PPO
5. Jose Ormellada, Labor Foreman, PPO
6. Jose Cuero, Laborer, Crop Protection
7. Maximo Braga, Mechanic Helper, PPO

The salary/wage increases to take effect this CY 1980, subject to availability of funds, and COA rules and regulations.

APPROVED

#### D. Reclassification of Staff

Eight (8) members of the faculty were recommended for reclassification, their ranks upgraded for having successfully completed their advanced (graduate) studies (Appendix K).

On motion made and duly seconded, the Board passed:

BOARD RESOLUTION NO. 9, s. 1980

Approving the reclassification of the following faculty members for successfully completing their respective advanced degrees, as follows (Appendix K):

<u>Name</u>	<u>Present Rank</u>	<u>Recommended Rank</u>
1. Dr. Nelson Esguerra	Asst. Prof. IV	Asso. Prof. I
2. Dr. Jose R. Juego	Asst. Prof. I	Asst. Prof. IV
3. Engr. Roque de Pedro	Instructor II	Instructor IV
4. Ms. Lorna Tuanggang	Instructor II	Instructor IV
5. Ms. Lorenza de Pedro	Instructor I	Instructor IV
6. Ms. Juanita Montesclaros	Instructor I	Instructor IV
7. Engr. David Dumaluan	Instructor II	Instructor IV
8. Ms. Catherine Villanueva	Instructor I	Instructor IV

Effectivity will be subject to the approval of the Budget Ministry but not earlier than the completion of their respective degree.

APPROVED

#### VII. Other Matters:

##### A. Attendance of MEC and PASUC officers to Board Meetings

Deputy Minister Felipe presented a proposal recommending



1 the attendance to the ViSCA Board meetings of Dr. Vedasto G.  
2 Suarez, MEC Assistant Secretary and Mr. John Imlan of the  
3 PASUC Coordination Office, with honorarium of ₱200 each per  
4 meeting attended by them.

5 On motion made and duly seconded, the Board passed:

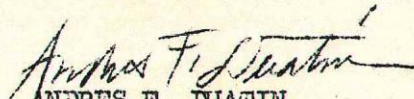
6 BOARD RESOLUTION NO. 10, s. 1980

7 Approving the attendance to the ViSCA Board  
8 meetings of Assistant Secretary Vedasto G. Suarez  
9 and Mr. John Imlan of the PASUC Coordination  
10 Office, with honorarium of ₱200 each per meeting  
11 attended.

12 APPROVED

There being no other matter to discuss, the Chairman  
adjourned the meeting at 2:15 p.m.

Certified True and Correct:

  
ANDRES F. DUATIN  
Secretary

Attested:

DR. ABRAHAM I. FELIPE  
Deputy Minister for Higher  
Education  
MEC, Metro Manila

Approved as Corrected:  
May 19, 1980



APPENDIX A

Republika ng Pilipinas  
Republika Ng Pilipinas  
KOMISYON NG SERBISYO SIBIL  
(Civil Service Commission)  
Regional Office No. 8

OFFICE OF PERFORMANCE AND PROMOTION SYSTEMS  
Tacloban City

February 27, 1980

FOR : DIRECTOR TEODORO D. CANETE

The President  
Visayas State College  
of Agriculture  
Baybay, Leyte

Sir/Madam:

Enclosed herewith is a copy of the Memorandum from the Director of the Office of Performance and Promotion System, CSC, Manila, dated February 12, 1980, for your guidance.

Our warm regards.

Very truly yours,

(SGD.) TEODORO D. CANETE  
Regional Director  
C.E.S.O. II

TDC:bau:hce

(SGD.) OSCAR D. ANICETO  
Director

February 12, 1980

TRUE COPY FROM THE ORIGINAL:

A true copy:

RONDO C. YAP  
O.C.S. Clerk  
VISCA, Baybay, Leyte  
3/12/80



Republika ng Pilipinas  
 COMPARATIVE FIGURES OF BUDGET RELEASED  
 KOMISYON NG SERBISYO SIBIL  
 (Civil Service Commission)  
 Maynila

OFFICE OF PERFORMANCE AND PROMOTION SYSTEMS  
ITEMS PROPOSED RELEASED

A. MEMORANDUM  
Higher Education

FOR :	DIRECTOR TEODORO D. CANETE			
Personal Services	CIVIL SERVICE REGIONAL OFFICE NO. 8	2,937,999.70	28.21	decrease
Main. & Other	TACLOBAN CITY	548,365.13	72.40	"
Equipment Outlay		50,000.00	84.12	"
Total for Cur. Oper. Exp.		3,536,364.83	44.63	"

In connection with your query on the applicability of LOI 799 to the members of the teaching staff of state colleges and universities, please be informed that members of faculty and academic staff of state colleges and universities are not within the purview of LOI 799 on the ground that these personnel occupy closed career positions and are governed by a separate merit systems duly established by the college and/or university. In which case, only personnel performing administrative functions such as administrative officer, personnel officer, cashier, clerks and the likes in the state colleges and universities shall be covered by the provisions of LOI 799.

Equipment Outlay		30,000.00	24	increase
		754,706.12	12.57	decrease

This does not mean, however, that the Commission is precluded from exercising its visitorial powers and evaluating the merit systems adopted by these agencies as provided in Sec. 954 (8) of PD 1587.

Renovation & Painting  
 of High School Bldg.

Warm regards.

C. Research

Personal Services	780,258	600,168.00	23.03	"
MOE	1,500,000.00	1,500,000.00	6.7	increase
EO	105,677	25,000.00	76.35	decrease
Total COE	2,423,295	2,226,159.00	8.12	"

February 12, 1980

Capital Outlay

1. Crop Research Center	1,863,000	1,500,000	18.47	"
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A true copy:

D. Extension

Personal Services	863,118		69.05	"
MOE	411,396		83.1	"
EO	12,228		28	increase
Total COE	1,286,742	1,286,61	72.62	decrease

Capital Outlay



COMPARATIVE FIGURES OF BUDGET PROPOSED AND BUDGET RELEASED  
1979

<u>ITEMS</u>	<u>PROPOSED</u>	<u>RELEASED</u>	<u>% INCREASE/ DECREASE</u>
<u>A. Higher Education</u>			
Personal Services	₱ 4,092,002	₱ 2,937,999.70	28.21 decrease
Main. & Other Oper. Exp.	1,979,313	548,365.13	72.30 "
Equipment Outlay	314,689	50,000.00	84.12 "
Total for Cur. Oper. Exp.	₱ 6,386,004	₱ 3,536,364.83	44.63 "
Capital Outlay			
1. Forestry Building	₱ 3,870,000	₱ 600,000	80.46 "
2. Gymnasium	3,610,000	1,000,000	72.30 "
3. Athletic Development	2,500,000	none	-
Total	₱ 9,810,000	₱ 1,600,000	83.70 "
<u>B. Secondary Education</u>			
Personal Services	₱ 608,222	₱ 546,249.00	10.19 "
MOE	233,154	180,457.47	22.61 "
Equipment Outlay	24,066	30,000.00	24 increase
Total COE	₱ 865,442	₱ 756,706.47	12.57 decrease
Capital Outlay			
1. Renovation & Painting of High School Bldg.	₱ 500,000	₱ 300,000	40 "
<u>C. Research</u>			
Personal Services	₱ 780,258	₱ 600,168.80	23.09 "
MOE	1,537,360	1,640,990.26	6.7 increase
EO	105,677	25,000.00	76.35 decrease
Total COE	₱ 2,423,295	₱ 2,226,159.06	8.14 "
Capital Outlay			
1. Crop Research Center	₱ 1,863,000	₱ 1,500,000	19.49 "
<u>D. Extension</u>			
Personal Services	₱ 863,118	₱ 267,174.50	69.05 "
MOE	411,396	69,553.11	83.1 "
EO	12,228	15,659.00	28 increase
Total COE	₱ 1,286,742	₱ 352,386.61	72.62 decrease
Capital Outlay	-	-	



## Review of Performance During Preceding Year, 1979

ITEMS	PROPOSED	RELEASED	% INCREASE/ DECREASE
E. Auxiliary Services			
Personal Services	P 387,693	P 176,604.70	54.45 decrease
MOE	216,763	133,000.00	38.65 "
EO	20,961	8,500.00	59.45 "
Total COE	P 625,422	P 318,104.70	49.14 "
Capital Outlay			
1. Library	P 4,080,000	P 400,000.00	90.2 "
2. Dormitories	6,240,000	600,000.00	90.39 "
3. Staff Housing	2,400,000	800,000.00	66.67 "
Total	P 12,720,000	P 1,800,000.00	85.85 "
F. Gen. Administration			
Personal Services	P 1,839,262	P 1,552,542.30	15.59 "
MOE	1,588,793	1,486,394.03	6.95 "
EO	279,482	27,687.00	90.1 "
Total COE	P 3,707,537	P 3,066,623.33	17.29 "
Capital Outlay			
1. adm. building	P 2,420,000	P 750,000.00	69.10 "
2. Property Office	300,000	-	-
Total	P 2,720,000	P 750,000.00	72.43



COMPARATIVE FIGURES OF BUDGET PROPOSED AND BUDGET RELEASED  
1979

ITEMS	PROPOSED	RELEASED	% INCREASE/ DECREASE
<u>A. Higher Education</u>			
Personal Services	₱ 4,092,002	₱ 2,937,999.70	28.21 decrease
Main. & Other Oper. Exp.	1,979,313	548,365.13	72.30 "
Equipment Outlay	314,689	50,000.00	84.12 "
Total for Cur. Oper. Exp.	₱ 6,386,004	₱ 3,536,364.83	44.63 "
Capital Outlay			
1. Forestry Building	₱ 3,370,000	₱ 600,000	80.46 "
2. Gymnasium	3,610,000	1,000,000	72.30 "
3. Athletic Development	2,500,000	none	-
Total	₱ 9,810,000	₱ 1,600,000	83.70 "
<u>B. Secondary Education</u>			
Personal Services	₱ 608,222	₱ 546,249.00	10.19 "
MOE	233,154	180,457.47	22.61 "
Equipment Outlay	24,066	30,000.00	24 increase
Total COE	₱ 865,442	₱ 756,706.47	12.57 decrease
Capital Outlay			
1. Renovation & Painting of High School Bldg.	₱ 500,000	₱ 300,000	40 "
<u>C. Research</u>			
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Capital Outlay	-	-	



## Review of Performance During Preceding Year, 1979

<u>ITEMS</u>	<u>PROPOSED</u>	<u>RELEASED</u>	<u>% INCREASE/ DECREASE</u>
<b>E. Auxiliary Services</b>			
Personal Services	₱ 387,693	₱ 176,604.70	54.45 decrease
MOE	216,768	133,000.00	38.65 "
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1. Library	₱ 4,080,000	₱ 400,000.00	90.2 "
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3. Staff Housing	2,400,000	800,000.00	66.67 "
Total	₱ 12,720,000	₱ 1,800,000.00	85.85 "
<b>F. Gen. Administration</b>			
Personal Services	₱ 1,839,262	₱ 1,552,542.30	15.59 "
MOE	1,588,793	1,486,394.03	6.95 "
EO	279,482	27,687.00	90.1 "
Total COE	₱ 3,707,537	₱ 3,066,623.33	17.29 "
Capital Outlay			
1. Adm. building	₱ 2,420,000	₱ 750,000.00	69.10 "
2. Property Office	300,000	-	-
Total	₱ 2,720,000	₱ 750,000.00	72.43



## A. Staff Members

- |                           |                             |
|---------------------------|-----------------------------|
| 1. Dr. Jose Juego         | - Chairman (ADE)            |
| 2. Dr. Dolores L. Alcober | - Member (ADE)              |
| 3. Dr. Nelson Esguerra    | - Member (Crop Protection)  |
| 4. Mr. Veronico Subere    | - Member (Animal Science)   |
| 5. Mr. Alejandro Caliente | - Member (ERDD)             |
| 6. Mr. Nenito Sales       | - Member (Home Science)     |
| 7. Mr. Sergio Abit        | - Member (Agronomy & Soils) |

## B. Functions

The general function of the Non-Formal Education Division will be to coordinate and monitor the development and conduct of short-term non-degree training programs in agriculture, rural industries, and other aspects of rural life of the various departments/divisions of the College.

Specifically, the NFED shall perform the following functions in 1980:

1. Assist the various departments in:
  - a. planning and designing short-term training course(s) for specific target group(s)
  - b. selecting and contacting resource person(s) for a given training
  - c. securing the needed teaching materials/equipment needed during trainings
  - d. recruiting participants to the trainings
  - e. determining the venue of the training
2. Summarize chronologically all the NFE activities scheduled by the different departments from January to June for activities during the first half of the year and July to December for the second half. The activities for the first six months shall be consolidated on January and the second by May. This will give each department a better way of projecting and planning their NFE activities realistically during the period.
3. Prepare a schedule of in-service training for Subject Matter Specialists or resource persons who are or will be involved in the NFE trainings particularly on designing training programs, training methodology and techniques of extension training, using and preparing extension teaching materials/audio-visual equipment, and others. Trainors of the in-service trainings may come from selected VISCA staff or service agencies who are knowledgeable on the subject matter.



Non-Formal Education Division (NFED) cont.

4. Consolidate the terminal training reports of each department such as: the number of trainees who have completed the courses/classes, significant activities during the training, problems encountered during the training and recommendations, pictures of training activities, and others.



## EXTENSION COMMUNICATION DIVISION (ECD)

## A. Staff Members

- |                              |                             |
|------------------------------|-----------------------------|
| 1. Dr. Alice S. Go           | - Chairman (Arts & Letters) |
| 2. Prof. Monina M. Escalada  | - Vice Chairman (ADE)       |
| 3. Dr. Manuel K. Palomar     | - Member (Crop Protection)  |
| 4. Mr. Alex P. Torres        | - Member (ADE)              |
| 5. Prof. Iluminada C. Abihay | - Member (ADE)              |
| 6. Ms. Fornarina Enemecio    | - Member (Arts & Letters)   |
| 7. Prof. Teodulo Milleza     | - Member (Animal Science)   |
| 8. Mr. Rebecco Santiago      | - Member (Agronomy & Soils) |
| 9. Mr. Ramon Cerilles        | - Member (Arts & Letters)   |

## B. Functions

The general function of the Extension Communication Division shall be to develop and conduct information dissemination programs that are best suited to the needs and conditions of the rural areas.

Specifically, this Division shall perform the following roles for 1980:

1. Assist Subject Matter Specialist in preparing and publishing extension publications in the vernacular and English such as leaflets, brochures, bulletins, etc. for farmers and other rural clientele.
2. Put up an extension quarterly news which will include the extension activities of the different departments/divisions in ViSCA.
3. Schedule training programs for Subject Matter Specialists on how to prepare extension publications for the small Visayan farmer and his family. Expertise from the DevCom Section of the ADE Department and Arts and Letters Department staff including those from the regional offices of the Ministry of Public Information and the National Media Production Center at Tacloban City and Cebu City may be tapped during training.
4. Schedule trainings in rural radio broadcasting for Field Technicians of the Extension Research and Development Division, Subject Matter Specialists of the different technical departments and training specialists of the ViSCA RTC-RD in preparation for the opening and operation of the ViSCA Radio Extension Station and the implementation of the "Farmer's School-on-the-Air"/"University-on-the-Air"/"Tulunggaan sa Kahanginan"(School-on-the-Air).
5. Plan and implement the best way of disseminating ViSCA research findings to the clientele.
6. Coordinate with the Arts and Letters Department, Physical Education Department, and the ViSCA Cultural Committee and organize a rural theater that will produce folk media forms utilizing development themes for rural stage, and involve village acting troupes to interpret plays, folk dances, folk songs and other ethnic activities with development messages to enrich their socio-cultural life.



## APPENDIX E

## COLLEGE

## I. CROP PRODUCTION TECHNICIAN (CPT):

## Proposal:

1. ABOGADIE, B. Hingang, Leyte
2. ABRIL INSTITUTION OF TWO (2) EDUCATION SUBJECTS, Leyte
3. AIMED, NAMELY, EDUCATION 5a AND EDUCATION 5b, Leyte
4. APAS, E. Ormoc City
5. BACALLA, V. Inopacan, Leyte
6. BARRERA, B. Mahabawan, So. Leyte
7. To offer the following education subjects to graduates of or students in the BSHE, BSADE, or other teacher training curricula as professional subjects, particularly those who majored or are majoring in teaching:
  11. DIANO, P. Albuerca, Leyte
  12. Education 5a - Teaching Elementary School Subjects I
  13. GODOY, Subject matter contents and methods in
  14. GONZAGA, teaching reading, language, phonics, music,
  15. GONZAGA, spelling and penmanship in the elementary
  16. GULAS, C. Butuan City
  17. JASIE, G. Baybay, Leyte
  18. Education 5b - Teaching Elementary School Subjects II
  19. LINGATONG, Subject matter contents and methods of
  20. MALASAGA, teaching elementary mathematics, social, Leyte
  21. MALASAGA, studies, science, health and Home, Southern Leyte
  22. MANZA, Economics. P. Pilar, Cebu
  23. MONTALBAN, Cristina, D. Baybay, Leyte
  24. To take effect upon approval by the Board and may be offered at ViSCA starting summer 1980, subject to availability of faculty and the required number of students enrolled.
  27. VIRTUDAZO, Elsie, A. San Ricardo, So. Leyte

## II. FOREST RANGER (FR):

## Proponents:

- |            |          |    |                          |
|------------|----------|----|--------------------------|
| 1. BUHION  | Caroline | J. | Tagbilaran City          |
| 2. CILOCLO | Rumila   | H. | Dausu, Bohol             |
| 3. DAMPIOS | Nilda    | E. | Home Science Department  |
| 4. FUENTES | Adolfo   | S. | Ag. Dev. Ed. Department  |
| 5. OCAMPO  | Nestor   | L. | Butuan City              |
| 6. ZAVAS   | Geoffrey | S. | Labason, Zbga. del Norte |

## Recommending Approval:

## III. HOME ECONOMICS TECHNICIAN (HET):

DR. E. N. BERNARDO

- |                                 |    |                       |
|---------------------------------|----|-----------------------|
| 1. Director of Instructions     | D. | Pilar, Cebu           |
| 2. BANTUG                       | A. | Maasin, So. Leyte     |
| 3. CONSTANTINO                  | P. | Hinunangan, So. Leyte |
| 4. CORPEZ                       | Q. | Inopacan, Leyte       |
| 5. APPROVED: As special courses |    | Baybay, Leyte         |
| 6. GONATO                       | P. | Albuerca, Leyte       |
| 7. GORIO                        | C. | Abuyog, Leyte         |



## COLLEGE

## I. CROP PRODUCTION TECHNICIAN (CPT):

1.	ABOGADIE	Enrique	B.	Hindang, Leyte
2.	ABREU	Leonila	M.	Baybay, Leyte
3.	ALMEDORA	Elsa	U.	Javier, Leyte
4.	APAS	Edgardo	R.	Ormoc City
5.	BACALLA	Ester	V.	Inopacan, Leyte
6.	BELARO	Pamfilo	B.	Anahawan, So. Leyte
7.	BELMORES	Romeo	V.	Baybay, Leyte
8.	CAPUTAN	Rosemarie	C.	Nasipit, Agusan del Norte
9.	DACAPIOSO	Antonio	G.	Maticao, Misamis Oriental
10.	DEDECHADO	Reynaldo	V.	Javier, Leyte
11.	DIANO	Estrella	P.	Albuera, Leyte
12.	GODOY	Federico, Jr.	P.	Baybay, Leyte
13.	GODOY	Marialina	P.	Baybay, Leyte
14.	GONZAGA	Nictrato	P.	Baybay, Leyte
15.	GONZAGA	Sofita	B.	Baybay, Leyte
16.	GULAS	Roberto	C.	Butuan City
17.	JAYME	Letecia	G.	Baybay, Leyte
18.	LAURENTE	Jose	A.	Matag-ob, Leyte
19.	LINGATONG	Eulalia	A.	Hindang, Leyte
20.	MALASAGA	Felixberto	T.	Maasin, Southern Leyte
21.	MALASAGA	Joveniano	A.	Maasin, Southern Leyte
22.	MANZA	Hilario	P.	Pilar, Cebu
23.	MONTALBAN	Cristina	D.	Baybay, Leyte
24.	OLMEDO	Mary Jane	Y.	Baybay, Leyte
25.	ORACION	Romeo	C.	Baybay, Leyte
26.	PRADO	Florencio, Jr.	G.	Baybay, Leyte
27.	VIRTUDAZO	Elsie	A.	San Ricardo, So. Leyte

## II. FOREST RANGER (FR):

1.	BUHION	Caroline	J.	Tagbilaran City
2.	CILOCIL	Rumila	H.	Dauis, Bohol
3.	DAMPIOS	Nilda	E.	Tudela, Cebu
4.	FUENTES	Adolfo	S.	Butuan City
5.	OCAMPO	Nestor	L.	Butuan City
6.	ZAYAS	Geoffrey	S.	Labason, Zbga. del Norte

## III. HOME ECONOMICS TECHNICIAN (HET):

1.	ABENDANIO	Mercedita	D.	Pilar, Cebu
2.	BANTUG	Inocenta	A.	Maasin, So. Leyte
3.	CONSTANTINO	Eduardo	P.	Hinumangan, So. Leyte
4.	CORPEZ	Concepcion	Q.	Inopacan, Leyte
5.	GODOY	Lorenda	P.	Baybay, Leyte
6.	GONATO	Erlinda	P.	Albuera, Leyte
7.	GORIO	Rosalina	C.	Abuyog, Leyte



8.	ISRAEL	, Virginia	R.	Baybay, Leyte
9.	LORA	, Herminigilda	R.	Hilongos, Leyte
10.	ONITA	, Demetria	B.	Hinunangan, So. Leyte
11.	PAA	, Herminia	P.	Cabucgayan, Leyte
12.	REYES	, Ramon	H.	Catbalogan, Samar
13.	SANTIAGO	, Milagros	A.	Baybay, Leyte
14.	TRIGOSA	, Milagroa	I.	Camotes, Cebu

IV. BACHELOR OF ANIMAL SCIENCE (BAS):

1.	ARNOCO	, Reynaldo	S.	Tabogon, Cebu
2.	BESTIL	, Lolito	C.	Albuera, Leyte
3.	MANIWANG	, Dinah	C.	Balilihan, Bohol
4.	SABAREZ	, Marissa	T.	Villaba, Leyte
5.	VENCILAO	, Sonia	C.	Kananga, Leyte

V. BACHELOR OF SCIENCE IN AGRICULTURE (BSA):

1.	ACEDO	, Antonio	L.	Maasin, Southern Leyte
2.	ALEMANIA	, Andres	L.	Inopacan, Leyte
3.	ALINO	, Myrna	U.	Hindang, Leyte
4.	ALCOBER	, Marilyn	A.	Tacloban City
5.	ALMADEN	, Eufemia	A.	Tanauan, Leyte
6.	ALONZO	, Juanito	C.	Ormoc City
7.	AMIHAN	, Uldarico	C.	Baybay, Leyte
8.	ARMACHUELO	, Jojoma	C.	Tagbilaran City
9.	AYASO	, Cornelio	B.	Tacloban City
10.	AROY	, Publica	D.	Maasin, Southern Leyte
11.	BALES	, Ricardo	P.	Matalom, Leyte
12.	BALIAD	, Mario	E.	Hinunangan, So. Leyte
13.	BALLESTEROS	, Reynaldo	B.	Magallanes, Agusan del Sur
14.	BARING	, Juanito	M.	Ormoc City
15.	BASCO	, Paquito	P.	Bontoc, Southern Leyte
16.	BAUTISTA	, Annabella	T.	Bacolod City
17.	BELONIAS	, Nemeccio	C.	Maasin, Southern Leyte
18.	BERIDO	, Willette	P.	Matalom, Leyte
19.	BINONGO	, Ma. Salome	G.	Maasin, Southern Leyte
20.	BISNAR	, Delia	R.	Inopacan, Leyte
21.	CABILING	, Jaime	Q.	Ormoc City
22.	CAÑETE	, Ma. Juliet	P.	Clarin, Bohol
23.	CANTULAN	, Felicisimo	A.	Tubison, Davao del Sur
24.	CAPUNO	, Raquel	B.	Carmen, Cebu
25.	CAVADA	, Melecio	M.	Toledo City
26.	CAYME	, Tita	L.	Catigbian, Bohol
27.	CORILLA	, Ellen	R.	Poros, Cebu
28.	COSMOD	, Renato	E.	Cortez, Bohol
29.	CRUZ	, Violeta dela	P.	Tunga, Leyte
30.	DAJAO	, Alfredo	M.	Bontoc, Southern Leyte
31.	DIPUTADO	, Misael, Jr.	T.	Sibulan, Negros Oriental
32.	DUATIN	, Joji Grace	Y.	Baybay, Leyte
33.	ENGUIO	, Erlinda	G.	Talisay, Cebu



34.	ESCORO	, Estela	Q.	Matalom, Leyte
35.	ESTAL	, Baceledes	R.	Tandag, Surigao del Sur
36.	FELICILDA	, Rufina	L.	Hinundayan, So. Leyte
37.	FERRAREN	, Dilberto	O.	Cebu City
38.	GELSANO	, Benjamin	S.	Matalom, Leyte
39.	HINAMPAS	, Daylinda	B.	San Isidro, Surigao del Norte
40.	ISRAEL	, Elena	M.	Baybay, Leyte
41.	LABAYAN	, Nilo	L.	Tudela, Cebu
42.	LAURENTE	, Zeny	S.	Ormoc City
43.	LEONA	, Ananias	M.	Javier, Leyte
44.	LONGAKIT	, Ida	S.	Ormoc City
45.	LOPEZ	, Elvira	A.	Maasin, So. Leyte
46.	LORETO	, Fe Isabel	T.	Baybay, Leyte
47.	MANDRAS	, Nicanor	A.	Butuan City
48.	MARTINEZ	, Jecita	D.	Tacloban City
49.	MAYOT	, Rafaelito	A.	San Isidro, Leyte
50.	MECINA	, Marichu	F.	Alangalang, Leyte
51.	MILLAMA	, Pablita	A.	San Ricardo, So. Leyte
52.	MINDAJAO	, Ernanita	P.	Macrohon, So. Leyte
53.	MONTER	, Juanita	B.	Macrohon, So. Leyte
54.	NOFIES	, Jose	M.	Oras, Eastern Samar
55.	NUNEZ	, Eldegardo	L.	Baybay, Leyte
56.	NUNEZ	, Michael	B.	Baybay, Leyte
57.	OTAZA	, Ruth	Q.	Bunawan, Agusan del Sur
58.	PURO	, Melona	R.	Maasin, So. Leyte
59.	QUIROL	, Paciano	T.	Liloan, Cebu
60.	RAAGAS	, Adelaida	M.	Carigara, Leyte
61.	REMANES	, Renato	C.	MacArthur, Leyte
62.	RITAGA	, Irene	A.	Abuyog, Leyte
63.	ROSA	, Jose de la	M.	Calatrava, Negros Occ.
64.	RUÑA	, Rebecca	C.	Tacloban City
65.	SACAY	, Marciano	T.	Ormoc City
66.	SECUYA	, Benito, Jr.	B.	Minglanilla, Cebu
67.	SIMBAJON	, Elizabeth	S.	Villaba, Leyte
68.	SOLIS	, Alejandro	D.	Baybay, Leyte
69.	SUELLO	, Milagros	D.	Sevilla, Bohol
70.	TANTUAN	, Virgilia	L.	Hilongos, Leyte
71.	TISANG	, Gregoria	A.	Sta. Monica, Surigao del Norte
72.	TOLORIO	, Rayzen	P.	Ormoc City
73.	URDANETA	, Leonila	A.	Montevista, Davao
74.	VALENZONA	, Beatriz	A.	Baybay, Leyte
75.	VALIDA	, Alberto	F.	Abuyog, Leyte
76.	VASQUEZ	, Erlinda	A.	Davao City
77.	VISORRO	, Gilbert	A.	Dumaguite City

VI. BACHELOR OF SCIENCE IN AGRI-BUSINESS (BSAB):

1.	ABING	, Artemia	N.	Anteguirra, Bohol
2.	ARMACHUELO	, Salve	B.	Tagbilaran City
3.	AZARCON	, Mila	B.	Cantilan, Surigao del Sur
4.	CABATAÑA	, Gonzalo, Jr.	N.	Ormoc City
5.	CABIA	, Millan	M.	Abuyog, Leyte



6.	CHUA	, Manuel	L.	San Julian, E. Samar
7.	CRUZ	, Elvira	B.	Tacloban City
8.	DELFIN	, Remegio	S.	Naval, Leyte
9.	DELLICA	, Crescencio	M.	Sibonga, Cebu
10.	DEVOTA	, Merlita	C.	Villaba, Leyte
11.	DIPAY	, Maximo	E.	Liloan, Southern Leyte
12.	DUMALE	, Mario	N.	San Miguel, Bohol
13.	GERUNDIO	, Antonio	G.	Consolacion, Cebu
14.	GESTOPA	, Dianita	F.	Bacolod City
15.	GO	, Aluel	S.	Baybay, Leyte
16.	GOTARDO	, Timoteo	R.	Bato, Leyte
17.	LIMBAGA	, Mario	L.	Batuan, Bohol
18.	PANCHO	, Allan	S.	Aloguinsan, Cebu
19.	PARAGOSO	, Lucrecia	S.	Minglanilla, Cebu
20.	PEQUE	, Dante	P.	San Francisco, Cebu
21.	ROSA	, Luchie dela	V.	Villaba, Leyte
22.	SENO	, Ferdinand	Y.	Liloan, Cebu

VII. BACHELOR OF SCIENCE IN AGRICULTURAL HOME MAKING (BSAH):

1.	ALABA	, Virginia	T.	Tacloban City
2.	CANONO	, Regina	M.	Baybay, Leyte

VIII. BACHELOR OF SCIENCE IN HOME ECONOMICS (BSHE):

1.	BACTOL	, Victoria	B.	Liloan, So. Leyte
2.	CABUÑOS	, Adelaida	C.	Culaba, Leyte
3.	ESCABARTE	, Lolina	B.	Baybay, Leyte
4.	GAPASIN	, Erlinda	A.	Baybay, Leyte
5.	LECHADORES	, Cynthia	R.	Baybay, Leyte
6.	MATILLANO	, Vilma	T.	Baybay, Leyte
7.	MONSOR	, Teresita	L.	Baybay, Leyte
8.	TADO	, Bernadeth Jane	M.	Tubod, Surigao del Norte
9.	TAMBIS	, Nena	C.	Naval, Leyte

IX. BACHELOR OF SCIENCE IN AGRICULTURAL DEVELOPMENT EDUCATION (BSADE):

1.	AMISTA	, Nena	A.	San Juan, So. Leyte
2.	AQUINO	, Gamaliela	M.	Palo, Leyte
3.	ARGALLON	, Juanito	Z.	Javier, Leyte
4.	AUSTERO	, Josefina	O.	Abuyog, Leyte
5.	BERNAL	, Evelyn	S.	Tanauan, Leyte
6.	BRIZUELA	, Rolade	C.	Palupandan, Negros Occ.
7.	CANOY	, Alicia	R.	Baybay, Leyte
8.	CARBO	, Rodilla	E.	Tclosa, Leyte
9.	CASINILLO	, Milagros	M.	Hilongos, Leyte
10.	COLO	, Alberta	Y.	Kananga, Leyte
11.	CUTAMORA	, Prisciana	G.	Ubay, Bohol
12.	DAGOY	, Rosalito	J.	Villaba, Leyte
13.	DAMPIOS	, Claudith	L.	Tudela, Cebu
14.	DUMAS	, Etalalia	E.	Palo, Leyte
15.	DY	, Roberto	G.	Maasin, So. Leyte



16.	ESCASINAS	Rosalina	O.	Baybay, Leyte
17.	ESPEJO	Alberto	N.	Katipunan, Zbga. del Norte
18.	ESTRENA	Evelyn	B.	Ormoc City
19.	EVANGELIO	Amado	A.	Surallah, So. Cotabato
20.	FERNANDO	Marilou	P.	Matalom, Leyte
21.	GALOZO	Agustina	C.	Malitbog, So. Leyte
22.	GALVEZ	Zita	C.	Baybay, Leyte
23.	GOYONE	Victoria	V.	Babatngon, Leyte
24.	GULA	Lourdes	G.	Matalom, Leyte
25.	JABONETE	Loidaflor	L.	Calbiga, Samar
26.	JAPON	Romegio	C.	Abuyog, Leyte
27.	LAO	Letecia	A.	Baybay, Leyte
28.	LEONA	Elizabeth	M.	Javier, Leyte
29.	LEONES	Emmanuel	B.	Naval, Leyte
30.	MANATAD	Ruben	M.	Abuyog, Leyte
31.	MAGOS	Narcisa	Q.	Dulag, Leyte
32.	MARIANO	Nerissa	V.	Hilongos, Leyte
33.	MORALETA	Yolanda	G.	Palo, Leyte
34.	OPINA	Manuela	G.	Bontoc, So. Leyte
35.	OQUIAS	Amelia	N.	Baybay, Leyte
36.	ORACION	Elsa	E.	Silago, So. Leyte
37.	QUEVEDO	Susan	B.	Dalaguete, Cebu
38.	PAÑA	Eduardo	B.	St. Bernard, So. Leyte
39.	PIAMONTE	Rhodora	R.	Baybay, Leyte
40.	REBIGAN	Lolita	A.	Baybay, Leyte
41.	RITAGA	Wilma	A.	Abuyog, Leyte
42.	ROSOLADA	Arlyndo	A.	Sagbayan, Leyte
43.	RUÑA	Dinah Phebe	C.	Tacloban City
44.	SANACO	Rosario Emelia	L.	Villaba, Leyte
45.	SATENTES	Zenaida	P.	Matalom, Leyte
46.	SOLIVERES	Letecia	C.	Silago, So. Leyte
47.	SONGALIA	Asteria	M.	Palo, Leyte
48.	SUAREZ	Adelita	P.	Inopacan, Leyte
49.	SUAREZ	Fe	C.	Inopacan, Leyte
50.	SUMBILLA	Ma. Fenina	A.	Sulat, Eastern Samar
51.	SUYOM	Rowena	M.	Tacloban City
52.	ZAMORA	Dionisio	C.	Maasin, So. Leyte
53.	ZAMORA	Victor	G.	Naval, Leyte

X. BACHELOR OF SCIENCE IN AGRICULTURAL EDUCATION (BSAED):

1.	ABUYAN	Cresenta	H.	Hinundayan, So. Leyte
2.	FULACHE	Angela	L.	Hilongos, Leyte

XI. BACHELOR OF SCIENCE IN FORESTRY (BSF):

1.	BUHION	Caroline	J.	Tagbilaran City
2.	CILOCILO	Rumila	H.	Dauis, Bohol
3.	FUENTES	Adolfo	S.	Butuan City
4.	OCAMPO	Nestor	L.	Butuan City
5.	ZAYAS	Geoffrey	S.	Labason, Zmbga. del Norte



XII. BACHELOR OF SCIENCE- IN AGRICULTURAL ENGINEERING (BSAE):

1.	ARAUULLO	; Petronila	A.	Tacloban City
2.	COLOMA	; Roselita	T.	Baybay, Leyte
3.	CRUZ	; Rico	O.	Maasin, So. Leyte
4.	ESPINA	; Climaco, Jr.	D.	Calubian, Leyte
5.	GARCIA	; Nerio	L.	Maasin, Southern Leyte
6.	GUARTE	; Roberto	C.	Maasin, Southern Leyte
7.	LORETO	; Manolo, Jr.	B.	Baybay, Leyte
8.	MIRAMBEL	; Glicerio, Jr.	C.	Baybay, Leyte
9.	NARCA	; Manolito	R.	Maasin, So. Leyte
10.	NARIT	; Anecito	F.	Maasin, So. Leyte
11.	NAYRE	; Rodolfo	R.	Baybay, Leyte
12.	NAYRE	; Victorino	A.	Baybay, Leyte
13.	ORIAS	; Ramon	R.	Dulag, Leyte
14.	PALOMA	; Enrico	B.	Palompon, Leyte
15.	PATINDOL	; Remberto	M.	Batuan, Bohol
16.	ZAPANTA	; Antonieta	M.	Macrohon, So. Leyte

Semest

May 12

May 26

May 5

June 6

June 1

June 1

June 1

June 1

June 1

June 1

June 1

July 1

Aug.

Aug.

Aug.

Aug.

Aug.

Aug.

Aug.

Aug.

Aug.

Sept

Sept

Oct

Oct.

Oct.

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Oct

Oct

Oct



VISAYAS STATE COLLEGE OF AGRICULTURE  
Baybay, Leyte

APPENDIX G

ACADEMIC CALENDAR  
1980-1981

<u>Semester</u>	<u>Activities</u>	<u>Second Semester</u>
May 12	Last Day for Transfer Students to File Application for Admission	Fri., Oct. 3
May 26	Validating Tests for Advanced Credits	Mon., Oct. 20
May 5 to	Medical Examination	Mon., Oct. 13 to
June 6		Fri., Oct. 31
June 3	Registration for Freshmen and the Regular Students	Mon., Oct. 27
June 4 to	General Registration	Tue., Oct. 28 to
June 6		Fri., Oct. 31
June 7	Orientation of New Students	
June 9	Classes Begin	Mon., Nov. 3
June 16	Last Day for Late Registration	Mon., Nov. 10
June 16	General Academic Convocation Program	
July 7	Last Day for Graduating Students to File Application for Graduation	Thu., Nov. 20
	C H R I S T M A S    V A C A T I O N	Sat., Dec. 20 to
		Sun., Jan. 4
	Classes Resume	Mon., Jan. 5
Aug. 8	Last Day for Dropping of Subjects	Fri., Jan. 16
Aug. 4 to	Mid-Term Examination Days	Mon., Jan. 12 to
Aug. 8		Fri., Jan. 16
Aug. 8	Mid-Semester	Fri., Jan. 16
	Last Day for Submitting Grades: Seven (7) Days After Each Test	
Aug. 22 to	ViSCA Sportsfest	Fri., Feb. 6 to
Aug. 23		Sat., Feb. 7
Aug. 15 to	ViSCA 56th Anniversary Celebration	
Aug. 16		
Aug. 28	Last Day for Graduating Students to Clear Their Deficiencies	Fri., Jan. 30
Sept. 25 to	Pre-registration Days for Regular Students	Thu., Feb. 19 to
Sept. 26		Fri., Feb. 20
Oct. 2	Classes End	Fri., Mar. 13
Oct. 3 to	Integration Days (Excluding Graduating Students)	Fri., Mar. 13 to
Oct. 4		Sat., Mar. 14
Oct. 3 to	Final Examinations for Graduating Students	Fri., Mar. 13 to
Oct. 7		Mon., Mar. 16
Oct. 6 to	Final Examination Days for Other Students (Except Sunday)	Mon., Mar. 16 to
Oct. 10		Fri., Mar. 20
	Last Day for Submitting Final Grades: Seven (7) Days After Each Test	
Oct. 20*	Deadline for Submitting Final, Clean Copies of Theses	Tue., Mar. 24*
Oct. 21	Academic Council Meeting to Approve Graduation of Candidates for Graduation	Wed., Mar. 25
Oct. 30	Board of Trustees Meeting to Approve Graduation	Mon., Mar. 30
	C O M M E N C E M E N T    E X E R C I S E S	Tue., Mar. 31
1981 SUMMER CLASSES		
	Registration	Mon., Apr. 6 to
		Tue., Apr. 7
	Classes Begin	Wed., Apr. 8
	Last Day for Late Registration	Mon., Apr. 13



SUMMARY OF THE NUMBER OF CLASS DAYS FOR  
ACADEMIC YEAR, 1980-1981

First Semester

	M	W	F	Tot	T	Th	Tot
June	4	3	3	10	3	2	5
July	4	5	3	12	5	5	10
Aug.	4	4	4	12	3	4	7
Sept.	5	4	4	13	5	4	9
Oct.	0	1	0	1	0	1	1
Total	17	17	14	48	16	16	32

Second Semester

	M	W	F	Tot	T	Th	Tot
Nov.	4	4	4	12	4	4	8
Dec.	3	3	3	9	3	3	6
Jan.	4	3	3	10	4	3	7
Feb.	4	4	4	12	4	4	8
Mar.	2	2	1	5	2	2	4
Total	17	16	15	48	17	16	33

Summer, 1981

	M	W	F	Tot	T	Th	S	Tot
April	3	4	3	10	3	3	3	9
May	3	3	2	8	3	3	3	9
Total	6	7	5	18	6	6	6	18



PROGRAMS AND BUDGETARY ESTIMATES  
FOR CY 1981

A. Advanced Education (Graduate Education)

Objectives

To help upgrade the competencies of agriculture teachers, administrators of agricultural schools/colleges/agencies and extension workers in the Visayas and to produce highly trained manpower with advanced degrees which are needed by various agencies in the region.

Activity Description

Continuation of offering of the Master of Science in Agricultural Development Education and Master of Agricultural Development Education and offering of new masteral degree programs in Crop Protection and Animal Sciences.

Funding Requirements

Personal Services	P	207,740.00
MOE		124,320.00
EO		-
Total	P	332,060.00

Methods of Accomplishing Objectives : Analysis and Justification  
:

Current Method: Academic credentials of applicants for graduate study in ViSCA are evaluated to select those qualified for graduate work instructional activities are limited to those that can be accomplished on campus. Graduate programs are limited; only offered to students.

: Only students who can afford to pursue graduate studies could enroll.

Alternative Method: Offering assistantship to deserving students. Instruction on campus will be supplemented with field trips or visits to other institutions.

: Many more qualified students from the Visayas come to ViSCA.

Method Chosen:

Current Method

: Because of budgetary constraints.



## Projects/Programs and Budgetary Estimates

## B. Higher Education (College)

Objectives

To continue producing well-trained graduates needed by various agricultural schools and colleges in the Visayas as well as those needed by the government and private agencies concerned with rural development planning and project implementing agricultural enterprises management, or forest development conservation and management.

Activity Description

Offering the BS degree programs in Agriculture, animal science and forestry; offering of two-year technician courses in home economics and forest ranger course; improvement of instruction.

Funding Requirements

Personal Services	P	3,069,000.00
MOE		1,121,070.00
EO		143,450.00
Total	P	4,333,520.00

Methods of Accomplishing Objectives : Analysis and Justification

<u>Current Method:</u>	An enrolment quota is set:	Students in excess of the
	for each degree program.	: quota are not admitted although
		: academically qualified.
<u>Alternative Method:</u>		:
1. Enrolment quota		: All students academically
		: qualified will be admitted to
		: study in VISCA, while many
		: staff members are still on
		: study leave; visiting profes-
		: sors will be hired; additio-
		: nal instructional facilities
		: proportionate to enrolment
		: increase will be acquired.
		: More staff members will be
		: sent for graduate studies
		: to speed up development.
		:
<u>Method Chosen:</u>		: The current method is selec-
Current Method		: ted because of budgetary
		: constraints which will not
		: allow implementation of the
		: alternative method.



## Projects/Programs and Budgetary Estimates

### C. Secondary Education

#### Objectives

To develop strategies for the improvement of secondary education; to continue producing high school graduates adequately prepared for college education or profitable vocational employment and to help in the implementation of some BS degree programs of ViSCA by serving as a laboratory for college students in Ag. Dev. Ed. and Home Science.

#### Activity Description

Offering of the agricultural science curriculum with vocational practice during summer and maintenance of production farm/project where students can have vocational practice.

#### Funding Requirement

Personal Services	P 859,200.00
MOE	410,090.00
EO	25,000.00
Total	<u>P1,294,290.00</u>

#### Methods of Accomplishments

#### Analysis and Justification

<u>Current Method:</u> An enrolment quota is set for each curriculum.	: Students in Excess of the quota are not admitted although academically qualified.
<u>Alternative Method:</u>	:
1. No enrolment quota	: All students academically qualified will be admitted to study in ViSCA, while many staff members are still on study leave, visiting professors will be hired; additional instructional facilities proportionate to enrolment increase will be acquired. More staff members will be sent for graduate studies to speed up development.
<u>Method Chosen:</u>	:
Current Method	: The current method is selected because of budgetary constraints which will not allow implementation of the alternative method.



Projects/Programs and Budgetary Estimates

D. Research

Objectives

To generate and develop production and social technologies in crop farming aimed at helping the rural people derive more income from their farms.

To seek solution to marketing problems of farm products; to develop the most profitable crop production technologies and related farming activities for varying environments in the country especially in the Visayas; and to improve existing techniques in crop processing and develop more uses of by-products.

Activity Description:

Conduct of field and laboratory studies on technology verification, processing, socio-economics, varietal improvement, nutrition, by-products utilization, pest management and dissemination of research findings.

Funding Requirements:

Personal Services	P 8,730,012
MOE	6,568,484
EO	358,984
Total	P 15,657,480

Methods of Accomplishing Objectives	Analysis and Justification
-------------------------------------	----------------------------

Current Method:

- |   |  |
|---|--|
| 1. Conduct researches covering research priority areas  | : As a multi-commodity research center, the college has the responsibility to backstop the Philippine industry by developing and/or improving technologies for crop production, processing, utilization and marketing. The methods adopted are standard approaches in research and development work based on impact they bring and cost of implementation. |
| 2. Visit to station and field projects  | :  |
| 3. Send selected staff for graduate studies   | :  |
| 4. Conduct training of researchers from other stations involved in the national/regional research system. | :  |

Alternative Method:      None



## Projects/Programs and Budgetary Estimates

### E. Extension

#### Objectives

To provide leadership by developing and demonstrating patterns of rural development to approaches to provide adequate skilled manpower; and to raise the level of people's awareness to and improvement in developmental program of the government.

To provide the necessary expert advice on highly technical aspects of agricultural and rural development and implement action research on comprehensive socio-economic development in rural communities.

#### Activity Description

Non-formal training on different fields; set up extension information programs, visit to farmers' fields and conduct action researches.

#### Funding Requirements

Personal Services	₱ 337,700.00
MOE	341,040.00
EO	132,700.00
Total	₱ 811,440.00

### F. Auxiliary Services

#### Objectives

To provide effective support to instruction, research and extension through a sound library collection, maintained health status of the populace and an efficient and effective student services.

#### Activity Description

Library services, health services, guidance, counseling and accommodation of students.

#### Funding Requirements

Personal Services	₱ 550,170.00
MOE	186,510.00
EO	519,740.00
Total	₱ 1,256,420.00



## Projects/Programs and Budgetary Estimates

Methods of Accomplishing Objectives	:	Analysis and Justification
<hr/>		
<u>Current Method:</u> Private conferences and guidance talks with students, conducts admission test in different testing centers and rigid screening; direct purchase of foreign books and periodicals from publishers abroad and local titles from publishers; health services are extended to outpatients only.	:	Problem students need continuous guidance and rigid screening for scholarship to avoid waste of fund; save on dollars as well as time, services is limited and does not help those that needs confinement.
<u>Alternative Method:</u> Health services should cater to the health needs of both outpatient and inpatient.	:	Patient whose health conditions need better medical care can be attended to effectively when confined.
<u>Method Chosen:</u> Current method supplemented with the alternative method.	:	

## G. General Administration and Support Services

Objectives

To provide effective administrative and supportive services to research, extension and instruction activities of the college.

To coordinate college programs and projects effectively, manage college resources efficiently, to steer the growth of the college towards desired ends.

Activity Description

Policy formulation, management of human and non-human resources of the college and general supervision of college units.

Funding Requirements

Personal Services	₱ 3,410,000.00
MCE	2,829,970.00
EO	979,914.00
Total	₱ 7,219,884.00

Methods of Accomplishing Objectives	:	Analysis and Justification
<hr/>		
<u>Current Method:</u>	:	
1. Employment of better qualified staff and regular staff training.	:	This unit will be able to carry out its functions effectively and efficiently.
2. Better programming and economy in the utilization of college resources.	:	
3. Cooperative effort in planning and coordination of activities.	:	



## Personal Services

Previously  
Approved Rates  
per BR # 64,  
s. 1979

\$ 1,265.00/mo.

~~1,550.00~~ 1,550.00/mo.\*

600.00/mo.\*

\* Until March 31, 1980 only

Explanation: Typographical error; no increase

12. 1000

## Recommended Increase



Merit Increase for Merit Awardees for 1979  
in accordance with Budget Circular No. 286

Name	Highest Degree/Position Obtained	Total Points	Present Salary	Equivalent Rank	Recommended Increase in Step	Present Rank
1. Milan, Paciencia	Assistant Professor I		₱ 18,636	Associate Professor I	2 steps	Asst. Professor IV
1. Dr. Nelson Esquerre	PhD Entomology	65.21				
2. Villanueva, Catherine	Instructor I		13,152	Assistant Professor IV	2 steps	Asst. Professor I
2. Dr. Jose R. Jueco	PhD Ag. Educ.	60.00				
3. Bartolini, Perfecto	Research Associate		16,860	Instructor IV	2 steps	Instructor II
3. Engr. Roque de Pedro	MS Ag. Engineering	45.07				
4. Enriquez, Lolita	Research Assistant		12,516	Instructor IV	2 steps	Instructor II
4. Ms. Lorna Tuanggang	MAST Biology	47.47				
5. Pascual, Beverlo	Assistant Instructor		10,776	Instructor IV	2 steps	Instructor I
5. Ms. Lorenza de Pedro	MS Entomology	42.10				
Note: 1. Effective January 1, 1980						
6. Ms. Juanita Mon	Subject to approval of the OCPG, Budget Ministry	50.20		Instructor IV		Instructor I
7. Engr. David Dumaluan	MS Ag. Engineering	46.26		Instructor IV		Instructor II
8. Ms. Catherine Villanueva	MA Social Studies			Instructor IV		Instructor I

Casual Employees Recommended  
for a daily increase of ₱1.00

Name	Position	Dept./Office
Effectivity will be subject to the approval of the Budget Ministry but not earlier than the completion of their respective assignments	Clerk I	PPO
1. Montajes, Samson		
2. Abapo, Paz	Clerk I	ERHS
3. Fernandez, Elsie	Clerk I	Personnel Office
4. Paraiso, Enemesio	Plumber	PPO
5. Ormellada, Jose	Labor Foreman	PPO



Reclassification of Academic Staff

<u>Name</u>	<u>Highest Degree Obtained</u>	<u>Total Points</u>	<u>Equivalent Rank</u>	<u>Present Rank</u>
1. Dr. Nelson Esquerro	PhD Entomology	65.21	Associate Professor I	Asst. Professor IV
2. Dr. Jose R. Juego	PhD Ag. Educ.	60.00	Assistant Professor IV	Asst. Professor I
3. Engr. Roque de Pedro	MS Ag. Engineering	45.07	Instructor IV	Instructor II
4. Ms. Lorna Tuanggang	MAST Biology	47.47	Instructor IV	Instructor II
5. Ms. Lorenza de Pedro	MS Entomology	42.10	Instructor IV	Instructor I
6. Ms. Juanita Montesclaros	MA Pilipino	50.20	Instructor IV	Instructor I
7. Engr. David Dumaluan	MS Ag. Engineering	46.26	Instructor IV	Instructor II
8. Ms. Catherine Villanueva	MA Social Studies	48.60	Instructor IV	Instructor I

Effectivity will be subject to the approval of the Budget Ministry but not earlier than the completion of their respective degree.