

139th Board of Trustees Meeting
Wednesday, 7 May 1997
DECS-UL, Pasig, Metro Manila

MINUTES OF THE 139TH BOARD OF TRUSTEES MEETING

Wednesday, 7 May 1997

DECS-UL, Pasig, Metro Manila

Present:

HON. RICARDO T. GLORIA
Secretary, DECS

..... Chairman

Represented by:

HON. ALEJANDRO WILFREDO D. CLEMENTE Presiding Officer
Undersecretary, DECS

HON. SAMUEL S. GO
President
Visayas State College of Agriculture

..... Vice Chairman

HON. BUENAVENTURA C. GO-SOCO, JR.
Regional Director
BIDA Regional Office VIII

..... Member

DR. ROBERTO C. GUARTE
College Secretary
Visayas State College of Agriculture

..... Board Secretary

I. PRELIMINARY MATTERS

A. Call to Order

The Honorable Alejandro Wilfredo D. Clemente called the meeting to order at 12:15 p.m. The Hon. B. C. Go-Soco, who was absent during the meeting due to unavoidable circumstances, was briefed by the Board Secretary the following day, on what had transpired during the meeting.

II. Approval of the Agenda	1
The items in the approved agenda were as follows:	2
1. Approval/ratification of the minutes	3
2. Matters arising from the approved minutes	4
3. New business	5
A. PERSONNEL MATTERS	6
1) Appointment of Dr. Alicia S. Go as Part-Time Professor to Perform Teaching, Research or Extension Duties On Call Without Regular Compensation Except Honorarium	7 8 9 10
2) Renewal of Appointment of Prof. Prudencio Q. Marquez as LUAPO Director Effective 12 April 1997 to 31 December 1997	11 12 13
3) Renewal of Appointment of Dr. Sixto P. Sandoval as Executive Officer Effective 01 April 1997 to 31 March 1998	14 15 16
4) Promotion of Ms. Asteria Sevilla from Clerk III to Clerk IV	17
B. ACADEMIC MATTERS	18
1) Proposal for the Separation of ViSCA Extramural Program from the Graduate School and Naming it ViSCA Open University (VOU)	19 20
2) Request to Hold a Forestry Review Class	21
C. ADMINISTRATIVE MATTERS	22
1) Recommendation to Award the Construction of Flood Control Systems to AGULLO CONSTRUCTION	23 24 25
2) Request of ViSCA to Grant "Amelioration Assistance" to its Employees as Provided for under Memorandum Order No. 411, s. 1996	26 27
3) Proposal to Incorporate in the Miscellaneous Fees of Incoming Freshmen Students an Amount of P15.00 as Payment for the Student Handbook	28 29 30

D. OTHER MATTERS	1
1. Matters for Board Notation	2
a. Proposal for the Establishment of a National Agro-Industries Center in ViSCA	3
II. APPROVAL/RATIFICATION OF THE MINUTES OF THE PREVIOUS MEETING	4
The Board passed:	5
Board Resolution No. 16, 1997	6
Approving the Minutes of the 138th ViSCA Board of Trustees	7
Meeting held at DECS-UL, Pasig, Metro Manila on 26 March 1997,	8
Wednesday, from 12:30 p.m. - 1:30 p.m. without corrections.	9
Board Action: APPROVED	10
Date: 7 May 1997	11
Appendix A-1	12
III. MATTERS ARISING FROM THE APPROVED MINUTES	13
- None	14
IV. NEW BUSINESS	15
A. PERSONNEL MATTERS	16
1) Appointment of Dr. Alicia S. Go as Part-Time Professor to Perform Teaching,	17
Research or Extension Duties On Call Without Regular Compensation Except	18
Honorarium	19
The College President presented to the Board the recommendation from the	20
Department of Arts and Letters to hire Dr. Alice S. Go, who retired from the government	21
service last 31 March 1997, as part-time Professor. He stressed that the decision to hire	22
Dr. Alice S. Go as part-time Professor stemmed from the need of the department of her	23
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expertise, her willingness to serve, and her on-going responsibility as study leader of the 1
research entitled " Women in Development in Region 8." As a reaction to the 2
recommendation, Hon. Clemente recommended that considering the qualification of Dr. 3
Alice S. Go, she should be hired as a Professorial Lecturer, on on-call basis, instead of just 4
a part-time Professor. After the deliberation, the Board then passed 5

Board Resolution No. 17, s. 1997 6

Approving the appointment of Dr. Alice S. Go as Professorial 8
Lecturer on call of the Visayas State College of Agriculture to 9
perform teaching, research or extension duties without regular 10
compensation except for honorarium and other authorized benefits 11
subject to BOT resolution No. 24, s. 1996 and existing auditing 12
rules and regulations. This shall take effect starting 01 April 1997. 13

Board Action: APPROVED 14
Date: 7 May 1997 15
Appendix A-2 16

- 2) Renewal of Appointment of Prof. Prudencio Q. Marquez as LUAPO Director 17
Effective 12 April 1997 to 31 December 1997 18
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After the College President explained to the Board the functions of the LUAPO 20
Director and presented the very satisfactory performance of the incumbent Director, the 21

Board passed: 22

Board Resolution No. 18, s. 1997 23

Approving the renewal of appointment of Prof. Prudencio Q. 24
Marquez as LUAPO Director effective 12 April to 31 December 25
1997 subject to existing Civil Service Rules and Regulations. 26

Board Action: APPROVED 27
Date: 7 May 1997 28
Appendix A-3 29

- 3) Renewal of Appointment of Dr. Sixto P. Sandoval as Executive Officer Effective 1 April 1997 to 31 March 1998 1
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After deliberation, the Board passed: 3

Board Resolution No. 19, s. 1997 4

Approving the renewal of appointment of Dr. Sixto P. Sandoval as Executive Officer effective 01 April 1997 to 31 March 1998 5
subject to existing Civil Service Rules and Regulations. 6
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Board Action: APPROVED 8

Date: 7 May 1997 9

Appendix A-4 10

- 4) Promotion of Ms. Asteria Sevilla from Clerk III to Clerk IV 11

The College President presented to the Board the recommendation of the Non-Academic Personnel Board (NAPB) to promote Ms. Asteria Sevilla from Clerk III to Clerk IV. After reviewing the documents, the Board passed: 12
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Board Resolution No. 20, s. 1997 15

Approving the promotion of Ms. Asteria A. Sevilla from a Clerk III to a Clerk IV position subject to existing Civil Service Rules and Regulations. This shall take effect immediately after the election ban. 16
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Board Action: APPROVED 20

Date: 7 May 1997 21

Appendix A-5 22

II. ACADEMIC MATTERS	1
1) Proposal for the Separation of ViSCA Extramural Program from the Graduate School and Naming it ViSCA Open University (VOU)	2 3
The College President apprised the Board of the existing Extramural Program of the Graduate School and the funds given by Hon. Jose de Venecia Jr. for the operation of the Open University in ViSCA. The College President then presented the recommendation of the President Advisory Council to separate the ViSCA Extramural Program from the Graduate School and naming it ViSCA Open University (VOU) which will offer not only graduate courses but undergraduate courses as well. After deliberation, the Board passed:	4 5 6 7 8 9
Board Resolution No. 21, s. 1997	10 11
Approving the proposal to separate the ViSCA Extramural Program from the Graduate School and naming it ViSCA Open University (VOU). This shall take effect immediately upon finalization of its implementing guidelines subject to existing rules and regulations.	12 13 14 15
Board Action: APPROVED	16
Date: 7 May 1997	17
Appendix A-6	18
2) Request to Hold a Forestry Review Class	19
The College President presented to the Board the request of the Department of Forestry to conduct a forestry review class from May 19 to 30, 1997. Considering its importance to the performance of ViSCA Forestry Graduates in the coming Board Examination, the Board passed:	20 21 22 23

Board Resolution No. 22, s. 1997

Approving the request of the Department of Forestry to conduct a Forestry Review Class from 19 to 30 May 1997 and the conduct of the same review in the succeeding years subject to existing College and COA rules and regulations.

Board Action: APPROVED

Date: 7 May 1997

Appendix A-7

C. ADMINISTRATIVE MATTERS

1) Recommendation to Award the Construction of Flood Control Systems to AGULLO CONSTRUCTION

The College President informed the Board about the construction of a flood control system in ViSCA. Among the bidders present during the public bidding conducted by the Prequalification Bids and Awards Committee (PBAC) last 25 March 1997, the ARGULLO CONSTRUCTION offered the lowest responsive bid of P863,634.47 which is lower to both the Approved Agency Estimate (AAE) and the Average Responsive Bids (ARB) of P869,135.00 and P897,774.38, respectively. After deliberation, the Board passed:

Board Resolution No. 22, s. 1997

Approving the recommendation to award the construction of ViSCA's Flood Control Systems to AGULLO CONSTRUCTION subject to existing auditing rules and regulations. This shall take effect immediately.

Board Action: APPROVED

Date: 7 May 1997

Appendix A-8

- 2) Request of ViSCA to Grant "Amelioration Assistance" to its Employees as Provided for under Memorandum Order No. 411, s. 1996 1
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The College President presented to the Board the request of the Visayas State College of Agriculture to grant "Amelioration Assistance" to its employees chargeable against the 1996 savings of the College as provided for under the Memorandum Order No. 411 issued by the Executive Secretary Ruben Torres on December 1996 and as granted to all employees of LTO. After ascertaining the availability of funds, the Board passed: 4
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Board Resolution No. 21, s. 1997 9

Approving the request of the Visayas State College of Agriculture to grant "Amelioration Assistance" to its employees as provided for under Memorandum Order No.411 issued by the Executive Secretary Ruben Torres on 23 December 1996 and as granted to all employees of LTO as provided for under its Office Order No. 97-538. Provided however, that the amount shall not exceed P2,000.00 chargeable to the 1996 savings of the College and disbursement shall follow existing auditing rules and regulations. 10
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Board Action: APPROVED 18

Date: 7 May 1997 19

Appendix A-9 20

- 3) Proposal to Incorporate in the Miscellaneous Fees of Incoming Freshmen Students an Amount of P15.00 as Payment for the Student Handbook 21
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The proposal to incorporate in the miscellaneous fees of incoming ViSCA freshmen students an amount of P15.00 as payment for the student handbook was deliberated on. 23
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There having no objection to the proposal, the Board passed: 25

Board Resolution No. 22, s. 1997

Approving the proposal to incorporate in the miscellaneous fees of incoming first year students an amount of P15.00 as payment for the *Student Handbook*. The amount shall be collected under the item "*Student Handbook*" which shall be deposited under the Student Handbook Trust Fund of the Office of the Student Affairs. This shall take effect starting the First Semester, SY 1997-1998.

Board Action: APPROVED

Date: 7 May 1997

Appendix A-Ø

V. OTHER MATTERS

1. Matters for Board Notation

a. Proposal for the Establishment of a National Agro-Industries Center in ViSCA

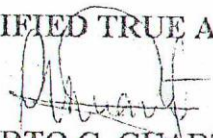
The College President apprised the Board of the proposal to establish a National Agro-Industry Center in ViSCA as part of the administration's strategy to strengthen its program on Agro-industry and to initiate the establishment of small and medium scale industries in the country specifically in the Visayas. After some deliberation, the Board approved the proposal and directed the president to finalize the detailed proposal.

There having no other business to discuss the meeting was adjourned at 1:20 p.m.

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CERTIFIED TRUE AND CORRECT

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ROBERTO C. GUARTE
Board Secretary

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NOTED:

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SAMUEL S. GO
President

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ATTESTED:

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, ALEJANDRO WILFREDO D. CLEMENTE
Presiding Officer

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