

145th Board of Trustees Meeting
Monday, 9 March 1998
Leyte Normal University
Tacloban City

Minutes of the 145th ViSCA BOARD OF TRUSTEES MEETING

09 March 1998

Leyte Normal University, Tacloban City

PRESENT:

DR. ESTER A. GARCIA Commissioner, CHED	Presiding Officer Regular chair
DR. SAMUEL S. GO President, ViSCA	Vice Chairman
ATTY. ULPIANO SARMIENTO III esq. Regular Representative of HON. EDGARDO J. ANGARA	Member
MS. ADORACION MONSANTO Regular Representative of HON. JOSE CARLOS LACSON	Member
DR. CIRILO R. BALAGAPO JR Regional Director DA Regional Office VIII	Member
ATTY. BUENAVENTURA C. GO-SOCO JR... Regional Director NEDA Regional Office VIII		Member
MR. EFREN B. SAZ President, ViSCA Alumni Association	Member
MR. ALVIN TRUYA President, ViSCA College Supreme Student Council	Member
DR. ROBERTO C. GUARTE College Secretary Visayas State College of Agriculture	Board Secretary

OTHER PRESENT

DR. PERLA M. TAN
ViSCA Faculty Representative

I. CALL TO ORDER

Commissioner E. A. Garcia called the meeting to order at 9:50 p.m.

II. ROLL CALL

Upon request of the Chair, Dr. Samuel S. Go introduced the members of the Board. All members of the Board officially holding office and the interim ViSCA Faculty Representative were present. A chorus was declared.

III. CHAIR'S PRIVILEGE

Commissioner E. A. Garcia formally informed the Board that Chairman A. C. Aleala had assigned her as the regular Chair of the ViSCA Board of Trustees effective immediately. She told the members of the Board that she will be working with them for the next few months or more.

IV. READING AND APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

The Chair presented to the Board the following BOT minutes:

- a. 143rd ViSCA BOT minutes, and
- b. 144th ViSCA BOT minutes

For the minutes of the 143rd BOT meeting, the following modifications were suggested:

- a. Insert after the president's report on page 4, line 18, the following: "when asked why ViSCA did not approve the proposal of Dr. Milan to offer B. S. Biology in

ViSCA, Dr. Go explained that at this time ViSCA cannot afford to spread its resources too thinly and that Congressman Gullas warned not to compete with the B.S. Biology offering in Cebu.”

- b. Lines 26-30 on page 7 to lines 1-4 on page 8 were modified, to read: After some discussions, the Board allowed the ViSCA Faculty Association (VFA) representative to sit in the Board subject to the following conditions: a) that VFA submits to the Board proofs that it has a pending application for accreditation in the Civil Service Commission, and b) that VFA shall, in due time, get a CSC accreditation. The VFA representative can participate in the discussion but cannot enjoy other privileges like voting power.

The Board then passed:

Board Resolution No. 6, s. 1998

Approving the minutes of the 143rd ViSCA Board of Trustees Meeting held at the Leyte Normal University, Tacloban City on 03 February from 5:10 – 7:30 p.m. as corrected.

Board Action:	APPROVED
Date:	09 March 1998

For the minutes of the 144th BOT meeting, although it was recorded in the tape the following correction was made: the word “**decision**” on page 2, line 24 was changed to “**opinion**”. The Board then passed :

Board Resolution No. 7, s. 1998

Approving the minutes of the 144th ViSCA Board of Trustees Meeting held at Max’s restaurant, EDSA Central, Mandaluyong City on 12 February 1997 from 10:35– 2:15 p.m. as corrected.

Board Action:	APPROVED
Date:	09 March 1998

V. MATTERS ARISING FROM THE MINUTES

1. On the Granting of Varying Productivity Incentive Bonus (PIB)

Dr. P. Tan expressed her strong disagreement to the Board decision that directed the VFA to come up with an acceptable PIB instrument *using the existing instrument approved by the BOT*. She pointed out that precisely, it was the existing PIB instrument that they were questioning and if VFA will be working out for the instrument, they will be limited by this phrase "using the existing instrument." Commissioner E. Garcia, however, explained that in her opinion, the intention of the Board was for VFA to formulate an acceptable PIB instrument using the existing instrument as basis, and to submit the same for action by the Board. She expressed that if it is not possible for VFA to do the job, the Board might just assign another group to do the task. After some discussions and with the input from Trustee E. Saz that a proposed PIB instrument is now under discussion by the Academic Council, the Board decided to defer discussion of the matter in the next meeting.

V. PRESIDENT'S REPORT

Dr. Samuel S. Go presented the following accomplishments of ViSCA that transpired after the last BOT meeting:

1. Implemented the appointment of 25 casuals and contractual employees who are now given regular positions after DBM approved ViSCA's request for 25 plantilla positions;

2. Attended the consultation with the Australian Center for International Agricultural Research (ACIAR) for possible expansion of the ACIAR-ViSCA joint project in Postharvest and Small Ruminants, and
3. Worked on the scheduling this coming May on the consortium between Michigan State University and ViSCA in the training and exchange of students and faculty.

VI. COMMUNICATIONS AND COMMITTEE REPORTS

A. COMMUNICATIONS

1. Opinion of the Department of Justice on the Term of Dr. Samuel S. Go as ViSCA President

Upon request of Commissioner E. A. Garcia, Dr. Go presented to the Board the opinion of the Department of Justice on his term as ViSCA President that ruled out on his favor. When asked by the Chair of their opinion, Director Go-Soco informed the chair that he had received already a copy of the letter from the Board Secretary and suggested to discuss the issue separately. The other members did not give their comments

2. Letter from the concerned ViSCA officials to the Board of Trustees through the BOT Chairman

When asked by the Chair on the contents of the letter, Dr. S. Go briefed the Board of the letter of the concerned ViSCA officials to the Board of Trustees containing issues 1 to 8 as follows:

- a. In handling issues pertinent to the ViSCA Presidency, the composition of the ViSCA Board of Trustees (BOT) should be complete to include all sectoral representatives/members as stipulated in R.A. 8292. As of date, the two private citizen representatives and the faculty representative in the BOT are not yet officially installed. Complete sectoral representation will assure objectivity and balance in BOT decisions thus less subject to suspicion of bias.
- b. Decisions on legal interpretation of laws affecting the College, such as those pertinent to the ViSCA Presidency, should be referred to appropriate legal entities like the Department of Justice. Unilateral and vague interpretation of such laws may lead to a leadership crisis and encourage divisiveness in the ViSCA Community.
- c. While the ViSCA BOT should entertain comments and complaints from all sectors, the duly approved and established grievance mechanism of the College should be respected. Otherwise, the BOT will be flooded with complaints and unsigned letters; this will also undermine the lower administrative mechanism of ViSCA.
- d. ViSCA welcomes constructive criticisms and evaluation of ViSCA's performance by appropriate bodies, especially at this time when ViSCA has already attained Level II AACUP accreditation, garnered a number of institutional awards, and is being considered as a potential Center of Excellence in Agriculture. However, it would be unfair if CHED or BOT will just entertain negative feedback from various sources without ascertaining the veracity of such claims. ViSCA should be safeguarded from "black propaganda" from sectors of the institution that aim to publicly portray a bad image of ViSCA. We suggest that appropriate disciplinary action be taken by the BOT against identified sources and perpetrators of misinformation.
- e. We appreciate the apparent concern of BOT for peace and harmony in ViSCA. However, contrary to unconfirmed reports that may have reached your office, we want to assure you that at this stage, the situation in ViSCA is

administratively normal and does not require emergency intervention from higher authority.

- f. We hope that BOT will promote and maintain an objective and balanced "listening ear" for all sectors of the ViSCA community. During this age of activism and mass media, oftentimes the position and opinions of the silent majority are drowned by the grandstanding, aggressiveness, and media blitz of the small but noisy minority. We hope that in its desire to resolve problems/issues expeditiously, the BOT will not sacrifice the stand of the majority.
- g. Unity and harmony among the members of the BOT will set a good example to the ViSCA community. They should not allow themselves to be willing advocates of factions. Otherwise, BOT decisions may be viewed more as the results of power play within the Board rather than objective and balanced assessment of issues and problems.
- h. Leakage and unauthorized sharing of BOT decisions should be stopped to avoid their being used by divisive elements for propaganda purposes. Appropriate disciplinary action should be imposed on violators.

As reaction to the letter, Student Trustee A. Truya, who requested to put his comment on record, commented that if memory serves him right, some of the people who said that ViSCA should be safeguarded from black propaganda (item d) are the very ones who are respondents to restraining order by the court of same or similar act, thus, some of the signatures ring no credibility.

After some discussions, the Chair declared that the points raised were noted.

3. Letter of some members of the ViSCA Faculty to Chairman Angel C. Alcala through the Board Secretary

Upon query of the Chair, Dr. S. Go presented the letter of some members of the ViSCA Faculty to the Chairman on the issue of ViSCA Faculty representation in the Board and informed the Chair that one of the signatories was around to explain their side if the Chair allows. The Chair, however, declined to

allow the representative and pointed out that she has still to read and study all the letters that she had just received. She suggested to defer action on the letter until the next BOT meeting. Dr. P. Tan, however, indicated to respond immediately to the letter because of its implications. The Board, however, ruled out to defer the discussion of the issue to accommodate more important matters.

The following additional letters were also presented:

4. Letter of PRCRTC staff to Chairman A. C. Alcala

Commissioner E. Garcia presented to the Board the Letter-appeal, dated February 19, 1998 from some staff of the Philippine Root Crop Research and Training Center (PRCRTC) addressed to Chairman Alcala. The letter-appeal was noted and suggested for presentation in the next meeting after studying it.

5. Letter of Dr. Manuel K. Palomar to Chairman A. C. Alcala

Trustee E. B. Saz handed to the Chair the letter of Dr. M.K. Palomar to Chairman A. C. Alcala. Although the contents of the letter are not yet known, Trustee E. Saz indicated that Dr. Palomar sent his letter last year yet and he is invoking the law that requires government offices to answer letters, thus, it needs a written response. Since no information on the matter is immediately available, the Board Secretary was directed to find out whether the matter was already discussed. Since the Secretary has no copy of the letter, the matter will be attended to only when the letter is received.

B. COMMITTEE REPORT

1. Report of the search committee for the two private citizen representatives to the governing board

Dr. S. Go presented to the Board the report of the Search Committee on the selection of two private representatives to the ViSCA Board of Trustees. The following five candidates, arranged in alphabetical order, qualified in the screening process:

<u>Name</u>	<u>Profession/ Occupation</u>	<u>Address</u>
1. Alonzo, Manuel P. Jr.	Catholic Priest	Catholic Rectory, Matalom, Leyte
2. Ancheta, Sarah.	Retired Professor	ViSCA, Baybay, Leyte
3. Evangelista, Climaco	Businessman/Farmer	Ormoc City
4. Pernitez, Diogracia E.	Businessman	E. Jacinto St., Baybay, Leyte
5. Quero, Juanito V.	Businessman/Farmer	A. Bonifacion St.

Discussion of the issue was included in the New Business under Letter D: Matters for BOT Notation/Action.

VII. APPROVAL OF THE PROPOSED AGENDA

After some discussions, the Board approved the following agenda:

A. Unfinished Business

1. Presidency Issue

B. New Business

1. Academic Matters

- a. Candidates for Graduation, 2nd Semester, SY 1997-1998
- b. Tentative List of Candidates for Graduation with Latin Honors
- c. Proposed Fees for Foreign Students
- d. Management and Proposed Rates of Services of the ViSCA-CHED Computer Facilities at DAEAM
- e. Strategies and Guidelines for the Reproduction of Modules, Manuals and other Instructional Materials at the Instructional Media Development Center
- f. Proposal to have a Journal of Humanities and Development Education in ViSCA
- g. Proposal to Increase the Stipend of the ViSCA-CHED Graduate Scholars
- h. ViSCA Calendar of Activities for School Year 1998-1999
- i. Proposal to institute DEVC 295 (Statistics for Communication Research)
- j. Proposed PIB instrument for Non-academic personnel

2. Personnel Matters

- a. Promotion of Non-Academic Personnel
- b. Appointment of Casual Employees
- c. Appointment of Contractual Employees

- d. Change of Status of Non-Academic Personnel From Temporary to Permanent
- e. Appointment of Academic Staff

3. Administrative Matters

- a. Proposal to Standardize the Cottage/Dormitory Fees
- b. Proposal to Increase the Honorarium Rate of Graduate Professors Teaching Extramural Courses
- c. Proposal to Increase the Honorarium of VISCA officials
- d. Proposal for the Establishment of an Institute of Applied Tropical Ecology in ViSCA
- e. Proposal to Increase the Rental for the Use of the Social Hall
- f. Guidelines on the services of breeding animals outside ViSCA
- g. Request of FARMI to Collect fees for the Use of Audio-Visual equipment
- h. Request of the ViSCA Credit Cooperative (ViSCCO) for an Office Space
- i. Request of the BIDANI Micro-Finance to Renovate Former VPA Office under a BOT Scheme
- j. Proposed Rates of ATEP Demo Farm Facilities

4. Matters for BOT Notation/Action

- a. Search Committee Recommendation for the Two Private Sector Representatives to the Governing Board
- b. ViSCA Academic Council (AC) Resolution Requesting the ViSCA Board of Trustees to Allow the AC to Elect an Interim Faculty Representative to the ViSCA Board of Trustees while there is no Legitimate Faculty Association with CSC Accreditation

VIII. OTHER MATTERS

- a. Review of the Status of the ViSCA Faculty Representation in the Board on the Basis of the Status of Faculty Association Represented in the Board in the Region
- b. Reconsideration of the Recommendation of Qualified Faculty for Permanent Status
- c. Dr. Manuel K Palomar Letter's of Inquiry to Hon. Angel C. Alcala

VIII. CALENDAR OF BUSINESS

A. Unfinished Business

1. Presidency Issue

While discussion of the presidency issue was going on, the President was requested to stay outside of the conference room. The Chair then recalled that during its last meeting, the Board decided to refer to the Department of Justice (DOJ) the issue on Dr. Go's term as ViSCA President. The DOJ then responded to the inquiry that ruled out in favor of Dr. S. Go.

Several issues were then raised by some members of the Board on the opinion of the DOJ regarding the term of Dr. S. Go as ViSCA President. Dr. P. Tan, the interim ViSCA Faculty Representative, pointed out that the opinion was made based on the personal inquiry of Dr. S. Go that was made prior to the BOT meeting on 12 February. She stressed that the DOJ failed to consider the two different opinions since not one had been mentioned on the other opinion. She cited that this particular action of DOJ preempts some negative reactions and shows that DOJ is somewhat partisan. She further stressed that the DOJ people take this for granted because if they were

discerning enough to consider an issue, they should have considered the date or consider the request of Chairman A. C. Alcala to considered the two different opinions of the issue. On the other hand, Director Go-Soco expressed his dissatisfaction over the opinion of the DOJ on the ground that there were important points in his paper that were not addressed. He said that had the procedure been followed, the arguments in the concerned list would have been answered. He stressed that, as of now, he has no basis to use the DOJ decision because in the concerned list, there are very glaring gaps.

On the side of CHED, Commissioner E. Garcia informed the Board that Chairman A. C. Alcala had informed the DOJ of the decision of the ViSCA BOT on the ViSCA presidency issue and provided it with the opinions of the two lawyers (Atty. U. Sarmiento and Atty. B. Go-Soco). She stressed that Chairman Alcala had personally discussed the issue with Secretary Bello; in fact, he followed it up personally. She pointed out that the answer of DOJ sent to CHED through Chairman Alcala was the same as the answer to the inquiry of Dr. S. Go. Commissioner Garcia expressed her feeling that the Chairman had already accepted DOJ's opinion and is now using it as basis in deciding similar case in other SUCs.

Atty U. Sarmiento, on his part, expressed his sentiments that, based on his informal conversation with him, Chairman A. Alcala is on the idea that since the issue raised by CHED and Dr. S. Go was the same, DOJ gave only the same answer. In fairness to the DOJ, Atty Sarmiento pointed out that just like

any decision given by the Supreme Court, the court is not bound to rule on all issues raised by the contending parties. The resolution of a particular issue may already have been covered in other issues. He believes that it is already the prerogative of the DOJ and would have been the reason why some of the issues raised were not directly answered. He stressed that it is so unfair to declare that the DOJ had been remiss of its duty.

With the contrasting opinions, she asked whether the Board is ready to decide to let Dr. Go retire or stay. As a reaction, the creation of a search committee was suggested and the appointment of an OIC was also mentioned. Commissioner Garcia then stated that, basically, the Board received already the opinion of the DOJ and mentioned in passing, that CHED is not ready to go to court on this issue.

Director B. Go-Soco pointed out that at this point in time, nothing is actionable; that unless the supreme court decides on the issue, there is no end to it. He therefore suggested that the Board should decide now because it has a lot of implications. He asked that, if indeed he is correct, what will happen to Dr. S. Go's act from the time that he was supposed to retire? If he is wrong, then it is just okay. He mentioned that, actually, Dr. Go can legally continue his term but this is taking risk because if this is wrong, he would have a lot of liabilities. In contrast to Director B. Go-Soco's opinion, Atty. U. Sarmiento pointed out that, although the DOJ opinion is not final, if the Board disregard the weight of the opinion of the DOJ, the more the Board will be gambling or

forcing an issue of which the DOJ has already made an opinion. He said that at least in this case, there is already an opinion from the DOJ.

Taking into account the arguments presented that the DOJ opinion did not answer the points raised by Director B. Go-Soco, Trustees A. Monsanto and Dr. C. Balagapo suggested that the Board will give again the DOJ the chance to answer the issues raised by Director B. Go_Soco. In contrast,, Student Trustee A. Truya supported the idea presented by Director B. Go.Soco for Board to decide on the issue.

As an alternative strategy, Commissioner Garcia mentioned about a Declaratory Relief. Atty. U. Sarmiento, however, expressed his doubt on whether this procedural matter will prosper since there has already been an extension or action considered on the issue. He said that the declaratory relief should have been filed before the retirement age.

After a lengthy discussion, the Board finally decided to refer back the issue to DOJ provided that Dr. S. Go refrains himself in any way from influencing the decision of the DOJ; that the decision should be purely based on the letter of the Chairman; and that nobody should visit the DOJ because this is more on the interpretation of the law. It was then agreed that the Chairman shall write a letter to the DOJ for it to answer the points raised by Director B. Go-Soco and to suggest to DOJ to give its answer within 14 days upon receipt of the letter. Director Go-Soco was then requested to draft the letter and to fax it to the Chairman the soonest.

Student Trustee A. Truya, however, requested to put on record that he is objecting to the Board decision. Trustee E. Saz requested that the administration and the College Secretary refrain from issuing within VISCA documents that are not yet final. After the discussion, Dr. S. Go was then allowed to join back the meeting.

B. New Business

1. Academic Matters

a. Candidates for Graduation, 2nd Semester, SY 1997-1998

Dr. S. Go presented to the Board the candidates for graduation for the Second Semester, SY 1997-1998. After ascertaining that it has passed through the proper channel, and upon motion by Dr. S. Go, duly seconded by Atty. U. Sarmiento, the Board passed:

Board Resolution No. 8, s. 1998

Approving the list of candidates for graduation for Second Semester, SY 1997-1998 including the conditionally approved candidates who may be able to complete or comply with all the requirements for graduation. The tentative number of graduates by degree program is broken down as follows:

GRADUATE PROGRAM

Master of Science	-	11
Master of Agricultural Development	-	10
<u>Sub-total:</u>		<u>21</u>

UNDERGRADUATE PROGRAM

Doctor of Veterinary Medicine	-	5
Bachelor of Animal Science	-	59
Bachelor of Sci. in Agriculture	-	75
Bachelor of Sci. in Agribusiness	-	33
Bachelor of Sci. in Ag. Chemistry	-	8
Bachelor of Sci. in Ag. Eng'g.	-	8
Bachelor of Sci. in Ag. Dev.	-	20
Bachelor of Sci. in Ag. Educ.	-	27
Bachelor of Sci. in Dev. Com.	-	9
Bachelor of Sci. in Forestry	-	49
Bachelor of Sci. in Food Tech.	-	27
Bachelor of Sci. in Home Econ.	-	38
Bachelor of Sci. in Statistics	-	<u>6</u>
Sub-total:		<u>364</u>

NON-DEGREE PROGRAM

Home Econ. Technician	-	1
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GRAND TOTAL **389**

BOT Action: APPROVED

Date: 09 March 1998

b. Tentative List of Candidates for Graduation with Latin Honors

Upon motion by Dr. S. Go, duly seconded by Student Trustee Truya, the Board passed:

Board Resolution No. 9, s. 1998

Approving the following tentative list of candidates for graduation with Latin Honors including the conditionally approved candidates who may be able to complete or comply with all the requirements for graduation:

Name	GPA as of 1 st Sem 1997-98	Latin Honors
1. GABOTERO , Shirleny R. Bachelor of Ani. Science	1.403	Magna Cum Laude

2. ITUMAY, Arlene L. B.S. Home Sci.	1.599	Cum Laude
3. ALKUINO, Evangeline C. B.S. Agribusines (Bus. Mgt.)	1.609	Cum Laude
4. BINONGO, Suzette B. B.S. Agriculture	1.659	Cum Laude
5. IGOT, Michelle S. B.S. Agribusiness (Bus. Mgt.)	1.552	Cum Laude
6. QUILICOT, Anna Marquiza M. Bachelor of Ani. Science	1.69	Cum Laude
7. JAIME, Ingrid G. B. S. Forestry	1.701	Cum Laude
8. DALUPAN, Loretine S. B.S. Agribusiness	1.629	Cum Laude
9. MURING, Francis A. Bachelor of Ani. Science	1.633	Cum Laude

c. Proposed Fees for Foreign Students

Upon motion by Dr. S. Go, duly seconded by Atty U. Sarmiento, the Board passed:

Board Resolution No. 9, s. 1998

Approving the following fees for foreign students:

ITEM	RATE (US\$)
Matriculation fees	50.00
Tuition fee (per unit)	
Doctoral	80.00
Master's	60.00
Undergraduate	50.00

Laboratory fee (per subject)	
Doctoral	60.00
Master's	50.00
Undergraduate	40.00
Library fee	25.00
Instructional support dev. fee (Trust)	50.00
Miscellaneous and other fees	
Medical fee	15.00
Dental fee	15.00
Cultural fee	2.00
Athletic fee	3.00
Publication	2.00
Insurance	5.00
Charity	1.00
ID	2.00
Service fee	70.00
Study permit	15.00
Miscellaneous	20.00
Non Resident Fee	50.00
Deposit (payable upon registration)	20.00
Diploma/Certificate	25.00
Graduation fee	50.00

This shall take effect upon approval.

BOT Action: APPROVED

Date: 09 March 1998

d. Management and Proposed Rates of Services of the VISCA-CHED Computer Facilities at DAEAM

The Board deferred action on the proposal and suggested to the proponent to consult first the students who are involved in the use of the computers.

e. Strategies and Guidelines for the Reproduction of Modules, Manuals and other Instructional Materials at the Instructional Media Development Center

Upon motion by Dr. S. Go, duly seconded by Trustee Monsanto, the Board passed:

Board Resolution No. 10, s. 1998

Approving the proposal of the Instructional Media Development Center (IMDC) on the strategies and guidelines for the reproduction of modules, manuals, and other instructional materials with the suggestion that the incentive to be given to the author and the department concerned shall be given in lumpsum amount in the range of P2500-3000.00 following standard auditing procedures.

This shall take effect upon approval by the Board.

BOT Action: APPROVED

Date: 09 March 1998

f. Proposal to Have a Journal of Humanities and Development Education in ViSCA

Upon motion by Sr. S. Go, duly seconded by Dr. C. Balagapo, the Board passed:

Board Resolution No. 11, s. 1998

Approving the proposal of the Department of Arts and Letters to start the publication of a Journal of Humanities and Development Education with the understanding that it is a self-liquidating project and technical expertise is available to manage its publication.

This shall take effect upon approval by the Board.

BOT Action: APPROVED

Date: 09 March 1999

g. Proposal to Increase the Stipend of the ViSCA-CHED Graduate Scholars

Commissioner E. A. Garcia deferred action on the proposal pending clearance from CHED

h. ViSCA Calendar of Activities for School Year 1998-1999

Board Resolution No. 12, s. 1998

Approving the ViSCA Calendar for School Year 1998-1999.

This shall take effect upon approval by the Board.

Board Action:	APPROVED
Date:	09 March 1998

i. Proposal to Institute DEVC 295 (Statistics for Communication Research)

Commissioner E. Garcia deferred action on the proposal until the next meeting.

j. Proposed PIB Instrument for Non-academic Personnel

Commissioner E. Garcia deferred action on the proposal until the next meeting.

2. Personnel Matters

After ascertaining that procedures were followed and upon motion by Atty U. Sarmiento, duly seconded by Dr. S. Go, the Board passed the following resolutions:

a. Promotion of Non-Academic Personnel

Board Resolution No. 13, s. 1997

Approving the promotion of the following staff subject to existing rules and regulations:

Name	Present Position	New Position
1. Yu, Milagros C..	Clerk IV	College Librarian
2. Bandalan, Rosela R.	Clerk III	Clerk IV
3. Valenzona, Rebecca G.	Clerk II	Clerk III
4. Canas, Julian V.	Clerk I	Clerk II
5. Cailing, Rogelio I.	HEO I	HEO II
6. Macariola, Florencio B.	Utility Worker I	Mechanic I
7. Gonzales, Reynaldo S.	Painter	Painter II
8. Malnegro, Abdon G.	DEMO I	Clerk I

Board Action: APPROVED
Date: 09 March 1998

b. Appointment of Casual Employees

Board Resolution No. 14, s. 1997

Confirming the appointment of 207 casual employees effective 01 January 1998 starting from Abenera, Felix C., the first in the list to Zapatos, Sotico A., the 207th in the list (see attached list).

Board Action: APPROVED
Date: 09 March 1998

c. Appointment of Contractual Employees

Board Resolution No. 15, s. 1997

Confirming the appointment of the following contractual employees effective on the date specified opposite their names:

Names	Effectivity
a. Sabarez, Shirley T.	- 03/01/98
b. Lacap, Rosalia P.	- 02/16/98
c. Umpad, Ma. Elsa M.	- 02/16/98
d. Abogadie, Enrique and 69 other employees up to Villar, Aniceto C. (see attached list)	- 01/01/98

Board Action: APPROVED

Date: 09 March 1998

d. Change of Status of Non-Academic Personnel From Temporary to Permanent

Board Resolution No. 16, s. 1998

Confirming the change of status of Mr. Danilo P. Balotite as Plumber I from temporary to permanent subject to existing rules and regulations. This shall take effect upon Board approval.

Board Action: APPROVED

Date: 09 March 1998

e. Appointment of Academic Staff

Board Resolution No. 17, s. 1998

Approving the appointment of the following academic staff subject to existing rules and regulations:

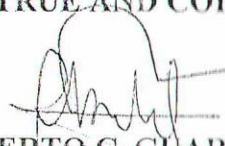
- | | | |
|----|---------------------|----------------|
| 1. | Seroy, Goldameir N. | - Instructor I |
| 2. | Albarico, Marvin G. | - Instructor I |
| 3. | Pascual, Rose C. | - Instructor I |

Board Action: APPROVED

Date: 09 March 1998

X. ADJOURNMENT

Due to the lack of material time, the Board agreed to defer discussion of the other items in the agenda during the next BOT meeting. The meeting was then adjourned at 12:00 midnight.

CERTIFIED TRUE AND CORRECT
ROBERTO C. GUARTE
Board Secretary**NOTED:**
SAMUEL S. GO
President**ATTESTED:**
ESTER A. GARCIA
CHED Commissioner and
Regular chair