



**VISAYAS**  
STATE UNIVERSITY

OFFICE OF THE  
**PRESIDENT**



**Memorandum No. 672**  
Series of 2024

**TO: Nick Fredddy R. Bello, Accounting Office OIC-Head**  
**Queen-ever Y. Atupan, Cash Office Head**

**RE: Notice of Settlement of Suspension/Disallowance/Charge (NSSDC) No. 24-018**

**FROM: DR. PROSE IVY G. YEPES**  
University President

**DATE: August 19, 2024**

This office received a Notice of Settlement of Suspension, Disallowances, and Charges (NSSDC No. 24-016) indicating the partially settlement of the lacking Disbursement Vouchers (DVs) and their supporting documents amounting to Php 647,315.73, leaving an unsettled balance of PHP 99,245.00.

According to the Commission on Audit, the settlement is only insofar as the submission of the above-mentioned DVs is concerned. This is without prejudice to the possibility of the issuance of another Notice of Suspension (NS) or Notice of Disallowance (ND) for any resulting suspensions or disallowances which may be found in the audit thereof.

Hence, you are required to submit the remaining documents the soonest time possible in order to fully settle the balance. Further, be vigilant for any future notices that may arise from subsequent audits.

For your information and usual support.

cc: OIC-Audit Team Leader  
Director, FMO  
VPAF

**OFFICE OF THE PRESIDENT**

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No. **24-672**



Republic of the Philippines  
**COMMISSION ON AUDIT**  
Regional Office No. VIII  
*Office of the Audit Team Leader*  
NGS, SUCs and Other NGS SAAs, Team R8-04  
Provincial Satellite Auditing Office  
Baybay City, Leyte

**NOTICE OF SETTLEMENT OF  
SUSPENSION/DISALLOWANCE/CHARGE (NSSDC)**

NSSDC No. 24-018/  
NS No. 23-001-All funds-  
(22)-VSU Main Campus  
August 12, 2024

**Dr. Prose Ivy Guasa Yepes**  
President  
Visayas State University  
Visca, Baybay City, Leyte


Attention: **Nick Freddy R. Bello**  
Accountant II


**Queen-Ever Y. Atupan**  
University Cashier

Reference: NS No.	- <u>23-001-All Funds-(22)-VSU Main Campus</u>
Date	- <u>September 20, 2023</u>
Amount	- <u>₱746,560.43</u>
Nature of Transaction	- <u>Payment of various expenditures for CY 2022 in which no Disbursement Vouchers (DVs) and related supporting documents were submitted to the Audit Team.</u>
Persons Responsible	- <u>Nick Freddy R. Bello, Accountant II; and Queen-Ever Y. Atupan, University Cashier</u>

In view of the submission of the other lacking disbursement vouchers and their supporting documents for CY 2022 totaling ₱41,375.00 as presented in Annex A, which we have evaluated/examined and audited and found in order, the above suspension is hereby partially settled by ₱647,315.43, leaving a balance of ₱99,245.00.

The settlement, however, is only in so far as the submission of the above-mentioned DVs is concerned. This is without prejudice to the possibility of the issuance of another NS or ND for any resulting suspensions or disallowances which may be found in the audit thereof.

  
**FLERIDA RUTH R. QUIMBO**  
State Auditor III  
OIC-Audit Team Leader

  
**ATTY. HELEN O FABRA**  
State Auditor V  
Supervising Auditor

Copy furnished:

Persons Responsible:  
Nick Freddy R. Bello  
Queen-Ever Y. Atupan

The Regional Director  
This Commission  
Palo, Leyte

Visayas State University (VSU), Baybay City  
**Schedule of Disbursement Vouchers Submitted for CY 2022**  
 (For NS No. 23-001-All Funds-(22)-VSU Main Campus)  
 As of August 12, 2024

Date	Fund Cluster	Check No.	Payee	Amount
<b>NSSDC No. 24-018 dated August 12, 2024</b>				
11/25/2022	05-IGF	549477	May Damayo	1,500.00
		549478	Brian Christopher Bulawan	1,500.00
		549479	Kade Animos	3,000.00
		549482	Arjay M. Arcayan	1,500.00
		549483	David Winston Tabada	1,500.00
		549484	Michael Anthony Manzanillo	3,000.00
12/29/2022		549729	Baybay Glass and Aluminum Supply	9,375.00
10/27/2022	07-TR	602581	Rose Antoniette S. Coringao	20,000.00
<b>Total</b>				<b>41,375.00</b>
<i>Add: NSSDC No. 24-015 dated July 8, 2024</i>				<i>605,940.43</i>
<b>Grand total</b>				<b>647,315.43</b>

Prepared by:

  
**FLERIDA RUTH R. QUIMBO**  
 SA III, OIC-Audit Team Leader