



16 April 2018

MEMORANDUM NO. 210

Series of 2018

T O: ISO Internal Auditors/ISO Task Force

**R E: Updating of ISO Status and Briefing for the ISO Internal Audit Tentatively
Scheduled on May 7 – 9, 2018**

Please be informed that the Quality Assurance Center, in consultation with Dr. Roberto C. Guarte, have tentatively scheduled the ISO Internal Audit for the College of Engineering and the Administrative Support Office on May 7 – 9, 2018. Prior to this, Dr. Roberto C. Guarte, will meet with the Internal Auditors/ISO Task Force Group for the updating of ISO status and briefing on what to do during the Internal Audit.

In this regard, the following are requested to attend a meeting on April 18, 2018, 9:00 AM at the Quality Assurance Center:

1. Dr. Roberto C. Guarte
2. Dr. Beatriz S. Belonias
3. Dr. Lourdes B. Cano
4. Dr. Lualhati M. Noriel
5. Dr. Editha G. Cagasan
6. Dr. Milagros C. Bales
7. Prof. Manolo B. Loreto, Jr.
8. Prof. Epifania G. Loreto
9. Ms. Asteria A. Sevilla
10. Ms. Alicia M. Flores
11. Ms. Michelle A. Borleo
12. Ms. Jennifer E. Ando

For compliance.


EDGARDO E. TULIN
President

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